

Scotland's
**Redress
Scheme**

Form to
request
permission to
make a new
application

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About this form

This form is for requesting permission to make another application to Scotland's Redress Scheme when you have made a previous application. Permission to make another application can be given when:

- individual circumstances affected your ability to complete your previous application
- you have new information or documents that you have a reason for not submitting as part of your previous application
- there has been a change to legislation that affects your eligibility for Scotland's Redress Scheme

The relevant legislation is the Redress for Survivors (Historical Child Abuse in Care) (Scotland) Act 2021

Redress Scotland will review the information you provide in this form and decide whether to give you permission to submit another application. A case worker will be in touch with you when Redress Scotland has made the decision to explain what to do next.

Personal details

Q1 | First name

Q2 | Last name

Q3 | Date of birth

Q4 | Home address

Q5 | Country

Q6 | Postcode/Zipcode/Eircode

Q7 | Your previous application reference number
(if known)

Contacting you

Your case worker will use this information to make sure you are contacted in a way that works best for you.

Q8 | A case worker will need to contact you about your request. This could include:

- updates on the status of your request
- questions about the information in your request

Please choose at least one way you would like to be contacted and provide contact details for any option you choose.

How would you like to be contacted?

Email

Telephone (include any dialling codes)

Letter to home address (provided in Q4)

Letter to correspondence address

Correspondence address, if different from home address

Country

Postcode/Zipcode/Eircode

Video call for British Sign Language (BSL) users

Contacting you continued

Your case worker wants to address you in a way you are comfortable with. Some people might like to be called by a formal name, like Mr Smith or Mrs Jones. Others might prefer the case worker uses their first name.

Q9 | When a case worker contacts you, how would you like to be addressed?
(For example, "Steve" or "Mr Smith")

Q10 | Your case worker may also need to write to you by post, how would you like to receive this information?

- Letter to home address (provided in Q4)
- Letter to correspondence address (provided in Q8)

Q11 | Would you like to be contacted or receive correspondence in a different format or language? Please tick the box of any other format you would like:

- braille (English only)
- large print
- audio
- other language

- not applicable

Declaration and signature

For information about how Scotland's Redress Scheme will record and protect your personal information, please read the Privacy Notice for Scotland's Redress Scheme. You can find this on mygov.scot/redress

Before you submit this form, please read and confirm the following:

I confirm that the details and information I have given in this form are true and accurate to the best of my knowledge and belief.

I confirm that any documents I have provided are genuine and any copy is a true copy of the original.

I understand that if I provide a document which is not genuine, I may be subject to court proceedings.

I understand that if I give false or misleading information in support of this form or make a fraudulent application I may:

- be subject to court proceedings
- have to re-pay any money I was not entitled to

I confirm I have read and understood the Privacy Notice for Scotland's Redress Scheme which explains how the information I provide will be lawfully used and stored.

Signature

Date

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Next steps

Survivor applicants

When you have completed this form, please return it to:
apply@redress-scheme.scot

Or post it to:
Redress
PO Box 24209
EDINBURGH
EH7 9GT

If you have any questions, you can also contact a case worker:

- **Telephone:** 0808 175 0808 (freephone)
 - **International:** +44 131 297 6500
- Lines are open Monday to Thursday, from 10am to 4pm (except Scottish public holidays). There is an answering machine at other times, and if you leave a message a case worker will get back to you as soon as they can.

Next of kin applicants

When you have completed this form, please return it to:
nextofkinteam@gov.scot

Or post it to:
Redress
PO Box 24210
EDINBURGH
EH7 9GT

If you have any questions, you can also contact a case worker:

- **Telephone:** 0808 281 7777 (freephone)
 - **International:** + 44 131 244 2542
- Lines are open Monday to Thursday, from 10am to 4pm (except Scottish public holidays). There is an answering machine at other times, and if you leave a message a case worker will get back to you as soon as they can.

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