

SAR/1096

Email: dpo@eastdunbarton.gov.uk

**CHILDREN AND FAMILIES SOCIAL WORK
EAST DUNBARTONSHIRE COUNCIL**

12 STRATHKELVIN PLACE
KIRKINTILLOCH
G66 1XQ

TELEPHONE: 0141 777 3000

Dear Ms Sinclair,

Subject Access Request: Theresa Sinclair (DOB 13/08/1963)

I write in response to the request you submitted to East Dunbartonshire Council, seeking the personal information held about you. The information in my response covers the following services of the Council.

Planning & Building Standards		Council Tax	
Education		Housing Benefit	
Housing		Licensing	
Environmental Health		Children & Families Social Work	X
Community Safety Team		Adult Social Work	
Human Resources		Other:	

Please find enclosed the personal information you have requested.

If I am able to clarify any of the content please do feel free to contact me.

If the Council has failed to respond to your satisfaction, information is missing or is incomplete, write to the Information Compliance Officer explaining your concerns at:

dpo@eastdunbarton.gov.uk

Alternatively, by post:

Information Compliance Officer
East Dunbartonshire Council Headquarters
Legal & Regulatory Services
Southbank Marina
12 Strathkelvin Place
Kirkintilloch
Glasgow G66 1TJ
Tel: 0300 123 4510

If you are still unhappy you can contact the UK Information Commissioner and ask them to assess the Council. They can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF
www.ico.org.uk
ICO Helpline: 0303 123 1113

Yours sincerely,

Hannah Cunningham
Social Worker
Children and Families Team 1
East Dunbartonshire Council Social Work Department

