

## Chief Executive's Office

Chief Governance Officer: Catriona Caves

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Our Ref: SAR/2026/101 Your Ref:

Date: 02 June 2026

If phoning or calling ask for: Mrs Jackie Christie



MMA Legal Limited  
43-59 Princes Street  
STOCKPORT  
SK1 1RY

Sent by E-mail

Dear Sir/Madam

**UK GENERAL DATA PROTECTION REGULATION (UK GDPR) – SUBJECT ACCESS REQUEST  
APPLICATION NAME: Archie Kennedy Brown  
OUR REF: SAR/2026/101**

I am writing regarding your Subject Access Request which you made to the Council on behalf of your client Archie K. Brown.

Due to the volume and complexity of the request you have made, we have now established that it will be necessary to extend the time frame for provision of the information you have requested. This extended time frame is for a period of an additional two calendar months as stipulated within the UK General Data Protection Regulation. We will however make every effort to prepare and provide your information to you before this time frame expires.

Meantime, if you require any further advice or assistance regarding your request please do not hesitate to contact me.

Yours faithfully

**JACKIE CHRISTIE**  
Information and Data Compliance Officer

### Our Privacy Notice

As the 'data controller' for the personal information – or data – we hold about you, South Ayrshire Council decides how your personal information is used or processed, and what it is used for. Our service will always let you know exactly what we will do with your personal information – what information we collect, why we collect it and what we do with it.

We will do this via a 'Privacy Notice'. Our Subject Access Request Privacy Notice is available at: <https://www.south-ayrshire.gov.uk/privacy-notices/>.

If you require a printed copy of this Privacy Notice or wish to discuss its contents please do not hesitate to contact the Data Protection Team.