

COPY



Kent and Medway
NHS and Social Care Partnership Trust

Our Reference: asx clinic
NHS Number No: 400 067 0514
Date of birth: 24 May 1967

29 May 2018

PRIVATE AND CONFIDENTIAL

Miss Katrina MARGERY

1 Wing House
Wing Road
Leysdown-On-Sea
Sheerness
Kent
ME12 4QR

Swale Community Mental Health Team

Mental Health Department
Memorial Hospital
Bell Road
Sittingbourne
KENT ME10 4DT

Direct Line: 01795 418359 / 418350 (9.00 am – 5.00 pm)

Answer phone: 01795 418359 (5.00 pm – 9.00 am)

Fax No: 01795 418317

Out of hours contact your GP and listen for advice

04 JUN 2018

Dear Miss Margery

Following our telephone conversation I am writing to confirm that we have received your referral to our Secondary Mental Health services and would like to offer you a choice assessment appointment.

As agreed your appointment details are as follows:

Date: Thursday 7 Jun 2018 at 3:30

Time: 3:30pm

Place: Mental Health Department, Sittingbourne Memorial Hospital (address as above)

Mental health practitioner: Julian O'Shea

On your arrival, please make yourself known to the receptionist who will sign you into the visitor book. Your mental health practitioner will then come and meet you and show you to the assessment room.

There may be two mental health practitioners present at the assessment appointment who will work in partnership with you to determine the care plan going forward. We understand that coming to a mental health team for the first time can increase your anxiety so you may wish to bring someone with you. Although we may ask that we have some time with you alone for some of the assessment.

If you need any additional support to attend the appointment, wider access, hearing loop or interpreter please contact the team in advance to let us know.

We aim to complete the assessment within one hour. However, we recommend you allow more time in case it takes longer. If you are currently on medication please bring the details of this medication with you.

Following the assessment and in consultation with you, a letter will be sent to your GP and yourself with the outcome and any recommendations within 14 days.

Chairman – Andrew Ling
Chief Executive – Helen Greateorex

While you are waiting for your assessment we would encourage you to make contact with the team if your circumstances change or your mental health worsens, so that we can review your needs.

You can contact the team as detailed above during office hours 9.00am – 5.00pm. If out of hours you can contact:

NHS 111
Mental Health Matters - 0800 107 0160
Samaritans on 116 123
Your GP out of hours number

You can find information about the services that we offer on our website www.kmpt.nhs.uk.

If you would like to change your appointment or have any other questions please contact the team on 01795 418359/01795 418350.

If you do not attend your appointment there is a possibility we may transfer your care back to your GP and close the referral from the community mental health team.

We look forward to seeing you.

Yours sincerely

Administrator

Administrator
Swale Community Mental Health Team

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cc: Dr Apostolova
St Georges Medical Centre
55 St Georges Avenue
Sheerness
ME12 1QU