

**Professor Soumen Sengupta**  
Chief Officer, Health and Social Care

MMA Legal  
[evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk)

**Our ref:** DPA/WC/LC  
**Your ref:** 100033  
**Date:** 13 May 2026

Dear Sirs

**UK General Data Protection Regulation as supplemented by the Data Protection Act 2018 (GDPR)**  
**Article 15 of the UK GDPR – Right of Access**

Thank you for your request to exercise the above right of your client, Lesley Brown set out in the UK GDPR received by the Council on 16 April 2026 in which you ask for a copy of the following personal data:

All information held by Social Work Resources regarding your client, Lesley Brown

The Council cannot give you any of this information because it does not have it. We have undertaken extensive searches with South Lanarkshire Record Centre and the Mitchell Library and cannot locate any information within our information system in relation to your client.

I am sorry that we cannot be of any further help at this time. If Ms Brown has any new information that may help in locating his information, then please send this to us, but at this time there are no further checks that South Lanarkshire Council can undertake.

**Complaints**

If you want to complain about the way we have handled your request, you can

- ask the council's Data Protection Officer to assess and advise on whether the council has complied with its obligations or
- contact the Information Commissioner and request to investigate the position.

If you want the council's Data Protection Officer to investigate, please send your complaint to:

The Data Protection Officer  
Finance and Corporate Resources  
South Lanarkshire Council  
Council Offices  
Almada Street  
Hamilton ML3 0AA

Alternatively, you can complain by email to [dp@southlanarkshire.gov.uk](mailto:dp@southlanarkshire.gov.uk).

**The Information Commissioner**

If you want to complain to the Information Commissioner, there are more details on how to do so at the Commissioner's website at [Information Commissioner's Office](#)

Council Offices, Almada Street, Hamilton ML3 0AA Phone: 0303 123 1008  
Email: [wendy.cranston@southlanarkshire.gov.uk](mailto:wendy.cranston@southlanarkshire.gov.uk)



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## **Application to court**

In addition to your right to complain to the DPO and/or the Information Commissioner, you can apply to court for it to determine whether the council has, in the way that it has handled or responded to your request, has infringed your right of access. If the court decides that the council has done so, it may order it, in order to ensure that it does comply with your right, to

- take steps specified in the order or
- refrain from taking steps specified in the order.

You should take your own independent legal advice about going to court.

Yours sincerely

**Wendy Cranston**  
**Team Leader (Performance, Governance and Planning)**