



**Chief Officer  
Pat Togher**

Glasgow City Health and Social Care Partnership  
Leverndale Hospital  
510 Crookston Road  
Glasgow G53 7TU

[www.nhs.ggc.org.uk](http://www.nhs.ggc.org.uk)  
[www.glasgow.gov.uk](http://www.glasgow.gov.uk)

**GDPR Legal Team  
Health Records Department  
Leverndale Hospital  
510 Crookston Road  
Glasgow  
G53 7TU**

**Date: 07 May 2026  
Your Ref:100021  
Our Ref:GDPR/SAR/0712673318**

***Private  
MMA Legal Ltd  
Stok  
Princes Street  
Stockport  
SK1 1RY***

**Dear Sir / Madam**

**Re: Subject Access Request under the General Data Protection Regulation  
Patient: Enzo Paul Serapiglia      DOB: 07 12 1967**

**Further to our acknowledgement letter to you dated 23 04 2026 in which you seek a copy of your client's personal information, our request has been dealt with in line with our requirements under Article 15 of the General Data Protection Regulation and I now attach the following:**

**Copy of Mental Health Services health records held within NHS GG&C**

**Please be aware that these health records have been reviewed by a clinician and any information identifying or provided by a third party has been removed.**

**We process personal information to enable us to provide healthcare services for patients; support and manage our employees; to carry out research and clinical trials; maintain our accounts and records and to carry out data matching under the national fraud initiative. We also use CCTV systems for crime prevention.**

**This personal information can be both clinical and non-clinical in nature and can include**

- **Patient health records, photographs or radiology images**
- **Video/telephone recordings, including CCTV images**
- **Witness statements**
- **Incident reports**
- **Complaints files**
- **Emails**

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If phoning please ask for Mrs Patricia Doherty  
Telephone: 0141 211 6682  
Email: [patricia.doherty@ggc.scot.nhs.k](mailto:patricia.doherty@ggc.scot.nhs.k)

The source of our data includes Patients, General Practitioners, Healthcare, Social and Welfare organisations, Legal representatives and Police forces.

- We sometimes need to share the personal information we process with the individual themselves and also with other organisations as listed above. Where this is necessary we are required to comply with all aspects of the General Data Protection Regulation

Where these organisations are based outside Europe we take all appropriate safeguards to protect your information.

Health records are kept for a limited time and this is noted below for your information

- Adult general hospital records – six years after the date of last entry
- Maternity records – 25 years after the birth of the last child
- Children's and young people's records – until the child or young person's 25th birthday.
- Mental health records – 20 years after the date of the last contact

If you have any queries, please do not hesitate to contact us.

Please note you have the right to contact the Scottish Information Commissioner if you are unhappy with how your request has been dealt with. The contact details are noted below

Data Protection Officer  
Information Governance Department  
NHS GG&C – 2nd Floor  
1 Smithhills Street  
Paisley  
PA1 1EB  
Email: [data.protection@ggc.scot.nhs.uk](mailto:data.protection@ggc.scot.nhs.uk)

Yours faithfully

Irene Whyte  
Health Records Manager  
South and East Glasgow  
Mental Health Services, NHS GGC

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