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**Re: Data Subject Access Request - Ms Sharon Stevens**

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**From** Elaine McSeveney <emcseveney@moorehouse.org.uk>

**Date** Fri 2026-05-22 4:33 PM

**To** evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Hi. We have a Sharon Elaine Cairns.

I will arrange for her records to be returned from archive and prepared to issue.

Regards.

Elaine

On Wed, 20 May 2026 at 12:23, [evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk) <[evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk)> wrote:

Good Afternoon,

Apologies for the late response, as you can imagine we are inundated with emails regarding SAR's. I have spoken to our client Ms Sharon Stevens and she has advised us there are two possibilities that could have been used:

- 'Sharon Elaine Cairns'
- 'Sharon Rhymer' as per mothers name

Kind Regards,

Leah

Investigations Team

MMA Legal

E: [evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk)

T: 0161 563 0816

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**From:** Elaine McSeveney <[emcseveney@moorehouse.org.uk](mailto:emcseveney@moorehouse.org.uk)>

**Sent:** 30 April 2026 2:47 PM

**To:** [evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk) <[evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk)>

**Subject:** Re: Data Subject Access Request - Ms Sharon Stevens

Hi. Per my email of 23 April, can you please advise if Sharon was known by a different surname?

Thanks and regards.

Elaine

On Thu, 23 Apr 2026 at 10:18, Elaine McSeveney <[emcseveney@moorehouse.org.uk](mailto:emcseveney@moorehouse.org.uk)> wrote:

Good morning. I confirm receipt of your Request, however our archive records don't have a Sharon Stevens. To assist us with our search, can you please advise if Sharon would have had a different surname at the time?

Regards.

Elaine

On Thu, 23 Apr 2026 at 09:44, Info Moore House <[info@moorehouse.org.uk](mailto:info@moorehouse.org.uk)> wrote:

[info@moorehouse.org.uk](mailto:info@moorehouse.org.uk)



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Unit 3A-3B Alba Pavilions,  
Alba Campus,

Livingston,  
West Lothian  
EH54 7HG

Tel: 01506 401 700

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----- Forwarded message -----

From: **MMA Legal** <[evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk)>  
Date: Wed, 22 Apr 2026 at 20:25  
Subject: Data Subject Access Request - Ms Sharon Stevens  
To: <[info@moorehouse.org.uk](mailto:info@moorehouse.org.uk)>

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Ms Sharon Stevens  
Client Reference: 100045  
Client Address: 4/5 New Arthur Place, Edinburgh, EH8 9TH  
Date of Birth: 23/12/1975  
Also Known As:  
Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named client.

Please find the enclosed request.

This request is made under Article 15 of the UK General Data Protection Regulation and Section 45 of the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team

MMA Legal

E: [evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk)

T: 0161 563 0816

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**Elaine McSeveney**

**Head of Support Services**



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**Elaine McSeveney**  
**Head of Support Services**



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**Elaine McSeveney**  
**Head of Support Services**



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