



Chief Officer
Pat Togher

Glasgow City Health and Social Care Partnership
Leverndale Hospital
510 Crookston Road
Glasgow G53 7TU

www.nhs.ggc.org.uk
www.glasgow.gov.uk

GDPR Legal Team
Health Records Department
Leverndale Hospital
510 Crookston Road
Glasgow
G53 7TU

Date: 23 April 2026
Your Ref:100019
Our Ref:GDPR/SAR/2507706163

Private
MMA legal Ltd
Stok
Princes Street
Stockport
SK1 1RY

Dear Sir/Madam

Re: Subject Access Request under the General Data Protection Regulation
Patient: Donna Sullivan DOB: 25 07 1970

I refer to your correspondence which I received on 23 04 2026 in which you seek a copy of the following information:

Copy of Mental Health records held within NHS GGC

Your request is being dealt with in line with our requirements under Article 15 of the General Data Protection Regulation. Under this Regulation we have one calendar month to comply with your request however we endeavour to respond to you as quickly as possible

Before providing the requested information we are required to obtain authorisation from the appropriate clinician for the disclosure of these health records.

Please note you have the right to complain to the Scottish Information Commissioner if you are unhappy with how your request has been dealt with.

The contact details are noted below:

Data Protection Officer
Information Governance Department
NHS GG&C – 2nd Floor
1 Smithhills Street
Paisley
PA1 1EB
Email: data.protection@ggc.scot.nhs.uk

Yours faithfully

If phoning please ask for Mrs Patricia Doherty
Telephone: 0141 211 6682
Email: patricia.doherty@ggc.scot.nhs.k

Irene Whyte
Health Records Manager
South and East Glasgow
Mental Health Services, NHS GGC