



Re: Data Subject Access Request - Mrs Gillian Mcateer

From evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Date Tue 2026-04-28 12:19 PM

To D'Arcy, Lynn <lynn.darcy@nhs.scot>

Good afternoon, Lynn,

I must say I am rather perplexed by your email and request for us to pay postage.

A Subject Access Request must be provided free of charge under UK GDPR . In the event that our request is excessive or repetitive, unfounded or we are requesting multiple copies then you can charge a reasonable fee.

We provide our SAR targets with an electronic and postal service so as to allow the flow of documents. If your practice has an internal process where electronic documents cannot be sent, then it is for our practice to pay the fee of postage, and the onus does not fall on us or our clients.

Our postal address is on our correspondence, and we look forward to receiving the requesting documents in due course.

Kind regards,

James
Claims Manager
MMA Legal
Evidence@mmalegal.co.uk
0161 563 0816

From: D'Arcy, Lynn <lynn.darcy@nhs.scot>
Sent: Friday, April 24, 2026 10:57 AM
To: evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>
Subject: Fw: Data Subject Access Request - Mrs Gillian Mcateer

Good Morning

We have received your email request. We are able to action the request within 30 days but we are unable to send medical records by email. These will be sent by post. Once the records have been printed we will email the invoice for 1st class RD postage change. When we receive the payment we will post the records to your company. Please confirm postal address.

Regards

NHS Number:
Previous Addresses:

Dear Sir/Madam,

We act on behalf of the above-named individual and submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team
MMA Legal
E: evidence@mmalegal.co.uk
T: 0161 563 0816

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