



FW: SAR26-27 - 222-Access - Redress FW: NRS-DP-2026-551- MMA Legal - Request - 22 April 2026 - 100127

From dpa@gov.scot <dpa@gov.scot>
Date Mon 2026-04-27 9:40 AM
To evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>
Cc dpa@gov.scot <dpa@gov.scot>

4 attachments (3 MB)

DSAR-8EF4E53D.pdf; LOA Tracy Roberts.pdf; Tracy Roberts POA .jpeg; Tracy Roberts ID.jpg;

Our Ref: DPE26-27 – 222/RSAR

Dear Colleague,

SUBJECT ACCESS REQUEST

I refer to your letter to National Records Scotland requesting a search of records in relation to your client, Tracy Roberts.

We have received your request to the Information Assurance and Data Protection team at the Scottish Government to enable a search of records held by the Directorate for Children and Families to be conducted.

All personal information will be accessible to you unless that information is covered by an exemption under data protection laws. In carrying out your request information will be shared with relevant business areas where necessary to ensure a complete return.

The one calendar month period allowed for response to your request will expire on 21/05/2026.

Kind regards,
Charlene

Charlene Byrne | Information Assurance and Data Protection Advisor | iTECS | Scottish Government
V Spur | Saughton House | Broomhouse Drive | Edinburgh | EH11 3XD | [Data Protection & Information Assets Mailbox](#)

My working hours are Monday - Wednesday

From: Freya Upton <Freya.Upton@nrscotland.gov.uk> **On Behalf Of** NRS : Data Protection
Sent: 23 April 2026 15:00
To: NRS : Government Records Mailbox <governmentrecords@nrscotland.gov.uk>; Data protection and information assets Mailbox <dpa@gov.scot>

Cc: NRS : Data Protection <dataprotection@nrscotland.gov.uk>

Subject: SAR26-27 - 222-Access - Redress FW: NRS-DP-2026-551- MMA Legal - Request - 22 April 2026 - 100127

Sensitivity: Confidential

Dear all,

Please see attached SAR from MMA Legal on behalf of their client.

We have requested parents' names and address prior to care. If you need anything else for searches, please let us know.

Kind regards,

Freya

Freya Upton | Information Governance Officer

National Records of Scotland | HM General Register House | 2 Princes Street | Edinburgh | EH1 3YY

Freya.Upton@nrscotland.gov.uk | www.nrscotland.gov.uk

Preserving the past | Recording the present | Informing the future

A' tasgadh na bh' ann | A' clàradh na th' ann | A' stiùireadh na bhitheas

From: MMA Legal <evidence@mmalegal.co.uk>

Sent: 22 April 2026 20:08

To: NRS : Data Protection <dataprotection@nrscotland.gov.uk>

Subject: Data Subject Access Request - Mrs Tracy Roberts

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Mrs Tracy Roberts

Client Address: 263 Curtis Avenue, Kingspark, G44 4nw

Client Reference: 100127

Date of Birth: 27/04/1971

Also Known As:

Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named individual who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

- Cardross assesment centre: 1972-1972
- snowdon: 1973-1977

We submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team
MMA Legal
E: evidence@mmalegal.co.uk
T: 0161 563 0816

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