
Data Protection (DP) - SAR26-27 - 060-Access - Redress - NRS-DP-2026-376

From dpa@gov.scot <dpa@gov.scot>

Date Thu 2026-05-14 12:01 PM

To evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Cc dpa@gov.scot <dpa@gov.scot>; dataprotection@nrscotland.gov.uk <dataprotection@nrscotland.gov.uk>

Your Ref: Not Provided

Our Ref: SAR26-27 - 060-Access - Redress

Dear Sir/Madam

SUBJECT ACCESS REQUEST

I am writing to you regarding your email dated 15 April 2026, making a request for personal information on behalf of your client, Jake Harold Craddock.

The Scottish Government do not hold all files in relation to all schools and residential homes and as a result of our searches, I can confirm that we have been unable to locate any documentation based on the information you have provided.

I appreciate that this will be disappointing for your client. However, National Records Scotland will respond to you directly to inform you of the results of the search of their records and may be also in the position to provide details of other public bodies who may hold information relating to your request.

If you are not happy with this outcome and wish to make a complaint, please contact the Scottish Government's Data Protection Officer in the first instance

Data Protection Officer

Victoria Quay

EH6 6QQ

dataprotectionofficer@gov.scot

If, following this review, you still have concerns about the way your data has been handled you can write to the UK Information Commissioner's Office – the regulator for data protection in the UK – at the following address:

Information Commissioner's Office

Wycliffe House Water Lane

Wilmslow

Cheshire

SK9 5AF

Tel: 0303 123 1113 (local rate) or 01625 545 745

You may also find their website <http://www.ico.org.uk/> a useful source of information.

Yours sincerely

Linda

**Linda Martin | Information Assurance and Data Protection Branch
Digital Citizens Unit | Digital Directorate | Scottish Government**
~~M1 Spur | Saughton House | Broomhouse Drive | Edinburgh | EH11 3XD~~
Please note my workings days are Thursday and Friday

From: Linda Martin <Linda.Martin2@gov.scot> **On Behalf Of** Data protection and information assets Mailbox

Sent: 17 April 2026 16:20

To: evidence@mmalegal.co.uk

Cc: Data protection and information assets Mailbox <dpa@gov.scot>; NRS : Data Protection <dataprotection@nrsotland.gov.uk>

Subject: Data Protection (DP) - SAR26-27 - 060-Access - Redress - NRS-DP-2026-376

Your Ref: Not Provided

Our Ref: SAR26-27 - 060-Access - Redress

Dear Sir/Madam

SUBJECT ACCESS REQUEST

I refer to your letter to National Records Scotland requesting a search of records in relation to your client, Jake Harold Craddock.

NRS have passed your request to the Information Assurance and Data Protection team at the Scottish Government to enable a search of records held by the Directorate for Children and Families to be conducted.

All personal information will be accessible to you unless that information is covered by an exemption under data protection laws. In carrying out your request information will be shared with relevant business areas where necessary to ensure a complete return.

The one calendar month period allowed for response to your request will expire on 15 May 2026.

Yours sincerely

Linda

**Linda Martin | Information Assurance and Data Protection Branch
Digital Citizens Unit | Digital Directorate | Scottish Government**
~~M1 Spur | Saughton House | Broomhouse Drive | Edinburgh | EH11 3XD~~

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