
RE: SAR26-27 - 252-Access - Redress - 100040 - NRS-DP-2026-565 - Final response

From dpa@gov.scot <dpa@gov.scot>

Date Thu 2026-05-07 12:30 PM

To evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Cc dataprotection@nrscotland.gov.uk <dataprotection@nrscotland.gov.uk>; dpa@gov.scot <dpa@gov.scot>

Your Ref: 100040

Our Ref: SAR26-27 - 252-Access – Redress

Dear Sirs

SUBJECT ACCESS REQUEST

I am writing to you regarding your letter dated 22 April 2026, making a request for personal information on behalf of your client, Michelle Copeland.

The Scottish Government do not hold all files in relation to all schools and residential homes and as a result of our searches, I can confirm that we have been unable to locate any documentation based on the information you have provided.

I appreciate that this will be disappointing for your client. However, National Records Scotland will respond to you directly to inform you of the results of the search of their records and may be also in the position to provide details of other public bodies who may hold information relating to your request.

If you are not happy with this outcome and wish to make a complaint, please contact the Scottish Government's Data Protection Officer in the first instance

Data Protection Officer
Victoria Quay
EH6 6QQ
dataprotectionofficer@gov.scot

If, following this review, you still have concerns about the way your data has been handled you can write to the UK Information Commissioner's Office – the regulator for data protection in the UK – at the following address:

Information Commissioner's Office
Wycliffe House Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 0303 123 1113 (local rate) or 01625 545 745

You may also find their website <http://www.ico.org.uk/> a useful source of information.

Yours faithfully

Eva

**Eva Jacob | Information Assurance and Data Protection Branch
Digital Citizens Unit | Digital Directorate | Scottish Government**



From: MMA Legal <evidence@mmalegal.co.uk>

Sent: 22 April 2026 20:24

To: NRS : Data Protection <dataprotection@nrscotland.gov.uk>

Subject: Data Subject Access Request - Ms Michelle Copeland

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Ms Michelle Copeland
Client Address: 44 Briery Court, Kilbirnie, KA25 6JD
Client Reference: 100040
Date of Birth: 21/09/1976
Also Known As:
Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named individual who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

- Woodlends School: 1990

We submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team
MMA Legal
E: evidence@mmalegal.co.uk
T: 0161 563 0816

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