



Re: URGENT: Data Subject Access Request - 100279 [Ref: DSAR-20260610-B4C4BB]

From daniel.asprey@mmalegal.co.uk <daniel.asprey@mmalegal.co.uk>

Date Tue 2026-08-25 4:29 PM

To FOI.AccessRequest <FOI.AccessRequest@inverclyde.gov.uk>

Good afternoon,

Thank you for your previous email, the contents of which we note.

For clarity, please see below a chronology of our Subject Access Request and its current status:

- Our original Subject Access Request was sent to foi.accessrequest@inverclyde.gov.uk.
- Our internal reference for the request is DSAR-20260610-B4C4BB.
- As we did not receive a response to the original request, we were not provided with an Inverclyde Council reference number.
- Our email dated 24 August 2026 was a follow-up sent because we had not received a response.

To help prevent any further delays, could you please confirm which of the following email addresses should be used for Subject Access Requests:

- dataprotection@inverclyde.gov.uk
- foi.accessrequest@inverclyde.gov.uk

We would be grateful if you could confirm the correct email address so that future requests can be directed to the appropriate department and processed efficiently.

We would also appreciate confirmation that our outstanding Subject Access Request has now been located and is being processed.

Should you require any further information, please do not hesitate to contact us.

Kind regards,

MMA Legal Limited

Daniel Asprey
Investigations Team

T: 0161 563 0816

Email: Daniel.asprey@mmalegal.co.uk



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From: FOI.AccessRequest <FOI.AccessRequest@inverclyde.gov.uk>
Sent: Tuesday, August 25, 2026 4:05 PM
To: 'daniel.asprey@mmalegal.co.uk' <daniel.asprey@mmalegal.co.uk>
Subject: RE: URGENT: Data Subject Access Request - 100279 [Ref: DSAR-20260610-B4C4BB]

Classification : Official

Im sorry but the reference number is a digit short there should be 9 can you double check?

From: daniel.asprey@mmalegal.co.uk <daniel.asprey@mmalegal.co.uk>
Sent: 25 August 2026 15:44
To: FOI.AccessRequest <FOI.AccessRequest@inverclyde.gov.uk>
Subject: Re: URGENT: Data Subject Access Request - 100279 [Ref: DSAR-20260610-B4C4BB]

Good afternoon,

Thank you for your email

Please see subject line in relation to the Ref: [DSAR-20260610-B4C4BB]

Should you require any further information please do not hesitate to ask.

Kind regards

Daniel Asprey
Investigations Team

T: 0161 563 0816
Email: Daniel.asprey@mmalegal.co.uk



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From: FOI.AccessRequest <FOI.AccessRequest@inverclyde.gov.uk>
Sent: Tuesday, August 25, 2026 1:52 PM
To: 'daniel.asprey@mmalegal.co.uk' <daniel.asprey@mmalegal.co.uk>
Subject: FW: URGENT: Data Subject Access Request - 100279 [Ref: DSAR-20260610-B4C4BB]

Classification : Official

Good Afternoon

I apologise that you are outstanding the information you requested. To help me trace this and confirm where this is within the process, do you happen to have a reference number for your subject access request which you should have received when you submitted this?

Many thanks
FOI Admin

From: daniel.asprey@mmalegal.co.uk <daniel.asprey@mmalegal.co.uk>
Sent: 24 August 2026 14:51
To: FOI.AccessRequest <FOI.AccessRequest@inverclyde.gov.uk>
Subject: URGENT: Data Subject Access Request - 100279 [Ref: DSAR-20260610-B4C4BB]

Good afternoon,

I am emailing today to request an update on our Subject Access Request for Ms Shona Mckenzie Peers.

I write to inform you that the Statutory deadline of the 10th of July for this request very much overdue therefore, we would require an urgent response in relation to this as per the ICO (Information Commissioner's Office) guidelines.

Please respond to this email with an update regarding this and a valid reason for the delay in our request being actioned so I can note this in my system.

Should you require any further information please do not hesitate to ask.

Kind regards

Daniel Asprey
Investigations Team

T: 0161 563 0816

Email: Daniel.asprey@mmalegal.co.uk



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