The Highland Council - Social Work Services

CLOSURE SUMMARY

Client: GEMMA HOSSACK Date: 31.10.03

1. Significant Changes in People or Circumstances

GEMMA IS NOW 16. SHE COMPLETED HER STANDARD GRADES AND RETURNED TO HER PARENTS CARE.

2. Summary of Aims Achieved and Actions since last Review WHILE IN NORTHCOTE ST GEMMA ATTENDED SCHOOL REGULARLY AND CONTACT WITH HOME WAS INCREASED TO FULL TIME

3. Aims not Achieved

IT WAS HOPED THAT GEMMA WOULD RETURN TO SCHOOL TO DO HIGHERS/OR ATTEND COLLEGE

4. Reason(s) for Closure

GEMMA HAS FAILED TO KEEP APPOINTMENTS OR ACKNOWLEGE CORRESPOND-ENCE WITH MYSELF AND WILSON BARNARDO'S

Termination Reasons (Sc9)			
Aim Achieved	12	Client Request	17
Order Discharged	13	No Progress	18
Client Died	DD	Ref. Elsewhere	19
Circum. Changed	15	Other	(20)
Client Left Area	16		

5. Client Informed of Closure? (Yes)/No BY LETTER Agreeable to Closure? Yes/No

6. Agency / Worker Client Referred to

ned Carol Smith Date 9.10.03

Key Worker Client

SW2/6C(93)

CARE PLAN

NAME: GEMMA HOSSACK

CARE PLAN No:

DATE: 11-7-02.

		RESPONSIBLE FOR ACTION
1. Problems/Issues Identified	NON-ATTENDANCE AT SCHOOL. RELATIONSHIPS - PARENTS - PEERS (HANGING OUT) LOW SELF/ESTEEM CONFIDENCE :	
2. Proposed Solutions	TIME OUT WITH SUPPORT WORKER TO GIVE GEMMA OPPORTUNITY TO TALK ABOUT CONCERNS OR PROBLEMS. WORK ON SELF ESTEEM COMPLETE ASSESSMENT/ACTION	GEMMA/TINA. CAROL/GEMMA. " "
3. Planned Methods	[redacted] TINA. OFFICE EXERCISES.	TINA/GEMMA CAROL/GEMMA
4. Agreed meeting Place & Times	ARRANGED TIMES HAVE TO BE ADHERED TO.	TINA/GEMMA.
5. Review of Progress	END OF AUGUST TO SEE HOW FIRST TWO WEEKS IN 4TH YEAR GOES.	
5. List of Resources Required	SUPPORT WORKER x TWICE/PER WEEK (4 HOURS) CONTACT WITH S.W. AS PLANNED.	TINA/GEMMA CAROL/GEMMA.

We, the undernoted, agree that the problems/issues mentioned above do exist and that we will endeavour to carry out the agreed plan to enable a solution to be reached.

Keyworker: [signature] Child: G HOSSACK

Social Worker: Carol Smith Parent: R Hossack

[redacted]

Sol - 4 free periods.

Friends [redacted]

Bt able to leave house

[redacted] brother [redacted]

Scared of Dad
- been hit twice in last three months.

Worrying about school.
② Not doing homework.
③ staying at [redacted] without telling.

Mum - OK.
understanding of school.

GEMMA.

Granny - good.

Stay at [redacted] a lot.

Feb 1999/2000
Over dose (anti depressant)
↳ blamed for bullying.
- intimidated by girl's mother.

depressed

Quiet.

Enjoys reading.

Not attending.
Never been missing or run away.

with her 2000 psychiatrist every Thursday 2 years ago.
difficult to understand

Indoor boxing - family.

Psychologist: A. Dangerfield

Grandad [redacted] 4.3.2001.

Gg = grave - death
- older brother (miscarriage)
Worrying about school.

19.01.03

CHANGE IN CIRCUMSTANCES - COMMUNITY CARE

CS1 04

Name Gemma Hossack

SSID Number [redacted]

Address 4 Harland Gardens, Eastbourn

Nat Ins Number [redacted]

D.O.B 8-6-87

Area Team Thurso

Financial Assessment Form: Completed / Not Applicable*

Client Group Child

Income Support Form Completed / Not Applicable*

TYPE OF SERVICE	SERVICE PROVIDER	VERY DEP. ELD.	ROOM TYPE		F.P.C HOURS REQ'D	NON F.P.C HOURS REQ'D	F.N.C	HOURLY RATE	HOURS PER DAY	DAYS PER WEEK	WEEK COST	START DATE	END DATE	EXPLANATORY NOTES
			EN S	SNG										
NURSING CARE									(W)					As per attached Inv No 367 = £19.50
NURSING RESPITE														
RESIDENTIAL														
RESIDENTIAL RESPITE														
HOME SUPPORT														
DAY CARE														Supp No = 205609
TRANSPORT	Viola's Taxi											2/6/03	31/8/03	Cost Centre. ISAA02 Subjective - FG0001
OTHER														

Signed Carol Smith Date 2/6/03 Approved [redacted]

(Budget Holder / Team Manager)

Designation (S.W. etc) SW

Distribution Copies to:

Area Admin Office ☑

HQ Finance ☐

Client File ☐

For Office Use Only

PAID THROUGH ORACLE - 24/06/03

F.WEBSTER2/BS/CSW1/240603/001

PM461

CHANGE IN CIRCUMSTANCES – COMMUNITY CARE

Name [redacted] SSID Number [redacted]

Address [redacted] Nat Ins Number

D.O.B

Area Team

Financial Assessment Form: Completed / Not Applicable*

Client Group

Income Support Form Completed / Not Applicable*

TYPE OF SERVICE	SERVICE PROVIDER	VERY DEP. ELD.	ROOM TYPE		F.P.C HOURS REQ'D	NON F.P.C HOURS REQ'D	F.N.C	HOURLY RATE	HOURS PER DAY	DAYS PER WEEK	WEEK COST	START DATE	END DATE	EXPLANATORY NOTES
			EN S	SNG										
NURSING CARE								FW						AS PER ATTACHED INVOICE NO 360 = £26.00
NURSING RESPITE														
RESIDENTIAL														
RESIDENTIAL RESPITE														
HOME SUPPORT														
DAY CARE														
TRANSPORT	United Taxis											23/4/03	30/4/03	
OTHER														

SUPPLNO - 205609
COST CENTRE - ISAA021
SUBJECTIVE - FG0001

Signed [redacted] Date 6/5/03 Approved

(Budget Holder / Team Manager)

Designation (S.W. etc)

Distribution Copies to:

Area Admin Office ✓

HQ Finance ✓

Client File ✓

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F.WEBSTER2/ISS/CSW1/090503/001

PM461

CICS/09.01.03

CHANGE IN CIRCUMSTANCES – COMMUNITY CARE

CS137

Name Gemma Hoosack

Address 4 Harland Gardens
Castletown

Area Team Thurso

Client Group Child

SSID Number 184942

Nat Ins Number

D.O.B 8-5-87

Financial Assessment Form: Completed / Not Applicable*

Income Support Form Completed / Not Applicable*

TYPE OF SERVICE	SERVICE PROVIDER	VERY DEP. ELD.	ROOM TYPE		F.P.C HOURS REQ'D	NON F.P.C HOURS REQ'D	F.N.C	HOURLY RATE	HOURS PER DAY	DAYS PER WEEK	WEEK COST	START DATE	END DATE	EXPLANATORY NOTES
			EN S	SNG										
NURSING CARE								(W)						As per attached invoice No 347 = £325
NURSING RESPITE														
RESIDENTIAL														
RESIDENTIAL RESPITE														
HOME SUPPORT														
DAY CARE														
TRANSPORT	Vickis Taxi											1/3/03	31/3/03	SUPPLIER No - 205609 COST CENTRE - 1RAA021 SUBJECTIVE - CC000
OTHER														

Signed Carol Smith Date 2/4/03 Approved

(Budget Holder / Team Manager)

Designation (S.W. etc) S.W.

Distribution Copies to:

Area Admin Office ✓

HQ Finance ✓

Client File ✓

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F.WEBSTER2|BS|CSW|110403|001

PM461

CIGS/09.01.03

CHANGE IN CIRCUMSTANCES – COMMUNITY CARE

Name [redacted] SSID Number [redacted]

Address [redacted] Nat Ins Number [redacted]

[redacted] D.O.B [redacted]

Area Team [redacted] Financial Assessment Form: Completed / Not Applicable*

Client Group Elderly Income Support Form Completed / Not Applicable*

TYPE OF SERVICE	SERVICE PROVIDER	VERY DEP. ELD.	ROOM TYPE		F.P.C HOURS REQ'D	NON F.P.C HOURS REQ'D	F.N.C	HOURLY RATE	HOURS PER DAY	DAYS PER WEEK	WEEK COST	START DATE	END DATE	EXPLANATORY NOTES
			EN S	SNG										
NURSING CARE														As per attached invoice = £223.00 Supp: 205609 Cost centre: 18AA02 Subj: FA0001
NURSING RESPITE														
RESIDENTIAL							N/A							
RESIDENTIAL RESPITE														
HOME SUPPORT														
DAY CARE														
TRANSPORT	Visiting Team											9/2/03	27/2/03	
OTHER														

Signed Carol Smith Date 4/3/03 Approved [redacted]

Designation (S.W. etc) [redacted] (Budget Holder / Team Manager)

Distribution Copies to:

- Area Admin Office ✓
- HQ Finance ✓
- Client File ✓

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M.Gray/BSICSW1/0703031002

PM461

CIC5/09.01.03

CHANGE IN CIRCUMSTANCES – COMMUNITY CARE

CS122

Name [redacted] **SSID Number** [redacted]

Address [redacted] **Nat Ins Number**

D.O.B 21/5/9[illegible]

Area Team THURROCK **Financial Assessment Form:** Completed / Not Applicable*

Client Group Child **Income Support Form** Completed / Not Applicable*

TYPE OF SERVICE	SERVICE PROVIDER	VERY DEP. ELD.	ROOM TYPE		F.P.C HOURS REQ'D	NON F.P.C HOURS REQ'D	F.N.C	HOURLY RATE	HOURS PER DAY	DAYS PER WEEK	WEEK COST	START DATE	END DATE	EXPLANATORY NOTES
			EN S	SNG										
NURSING CARE								Offer						Travel costs as per attached Invoice 319 = £12.00
NURSING RESPITE														
RESIDENTIAL														
RESIDENTIAL RESPITE														
HOME SUPPORT														
DAY CARE														Supp:- 005609 Costcentre:- 1RAA021 Subs:- FG0001
TRANSPORT	Ucabs										£12.00	6/1/03	20/1/03	
OTHER														

Signed [redacted] **Date** 3/2/03 **Approved** [redacted]

(Budget Holder / Team Manager)

Designation (S.W. etc) S.W.

Distribution Copies to:

- Area Admin Office ☑
- HQ Finance ☑
- Client File ☑

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Batch No:- A.Richards/05/CSW1/1300303001

PM461

CICS/24.04.95

CHANGE IN CIRCUMSTANCES - COMMUNITY CARE

No. CS118.1

Name Gemma Hossack

Address 4 Harland Gardens, Castletown

Case Reference Number [illegible]

Nat. Ins. Number

D.O.B. 8-5-87

Area Team Thurso Client Group Child

Financial Assessment Form - Completed / Not Applicable*

L.T.H.P.D. YES / NO* L.A.I.L.F. YES / NO*

Income Support Form - Completed / Not Applicable*

CPT

Type of Service	Service Provider	Supplement			Hours Req'd	Week Cost	Third Party Cont.	Start Date	End Date	Explanatory Notes
		V.D.E.	En S.	Sng. Rm.						
Residential										Travel Costs as per attached Invoice No 313 = £30.00
Nursing Care										
Respite Care										
Day Care										
Home Supp.										
Transport	Violets Taxi							1/12/98	22/12/98	Cost Ctr: 18AA021 Subjective: FA0001 Supplier: 2051609
Other										

Signed Carol Smith (Care Manager) Date 24/12/98 Approved (Area Team Manager)

For Office Use Only Paid through Oracle - 06/01/03
Batch No: C:Taut\BS\CS01\060103\0006 -CPT

Distribution Copies to:

- Cost Centre ✓
- Area Admin Office ✓
- Client File ✓

PM461

CIC5/24.04.95

CHANGE IN CIRCUMSTANCES - COMMUNITY CARE

No. 55111

Name Gemma Hossack

Address 4 Harland Gardens
Castletown

Area Team Thurso

Client Group Child

L.T.H.P.D. YES / NO*

L.A.I.L.F. YES / NO*

Case Reference Number 10H9H2

Nat. Ins. Number

D.O.B. 8-5-87

Financial Assessment Form - Completed / Not Applicable*

Income Support Form - Completed / Not Applicable*

Type of Service	Service Provider	Supplement V.D.E.	Supplement En S.	Supplement Sng. Rm.	Hours Req'd	Week Cost	Third Party Cont.	Start Date	End Date
Residential									
Nursing Care									
Respite Care									
Day Care									
Home Supp.									
Transport	Violet's Taxi Costs							14-10-02	1-11-02
Other									

COST CENTRE : IBAA021
SUBJECTIVE : F41000 1
Explanatory Notes
SUPPLIER : 205609

Travel costs as per attached Invoice Nº 091
- £66.00

Signed Carol Smith (Care Manager) Date 10-12-02 Approved (Area Team Manager)

For Office Use Only PAID THROUGH ORACLE - 13/12/02
BATCH NO : F.WEBSTER/BS/CSW1/131202/002

Distribution Copies to:
- Cost Centre ✓
- Area Admin Office ✓
- Client File ✓

PM461

CIC5/24.04.95

CHANGE IN CIRCUMSTANCES - COMMUNITY CARE

No. CS 963

Name Gemma Hoosack

Address 4 Harland Gardens, Castletown

Case Reference Number 104942

Nat. Ins. Number

D.O.B. 8-5-87

Area Team Thurso Client Group Child

Financial Assessment Form - Completed / Not Applicable*

L.T.H.P.D. YES / NO* L.A.I.L.F. YES / NO*

Income Support Form - Completed / Not Applicable*

Type of Service	Service Provider	Supplement V.D.E.	Supplement En S.	Supplement Sng. Rm.	Hours Req'd	Week Cost	Third Party Cont.	Start Date	End Date
Residential									
Nursing Care									
Respite Care									
Day Care									
Home Supp.									
Transport	Violet's Taxi Costs					—		10.9.02	19.9.02
Other									

Cost Centre : 18AA021
Subsidiary : FH0001
Supplier NO : 2051009

Explanatory Notes

Travel Costs as per Invoice No 283

£90.00

NOTE:
Gemma has not attended @ Thurso High School, so has been sent to Wick High School. No School transport from Castletown to Bower. Social Work Services paying for this part of journey. At Bower Gemma boarding School bus to Wick High School.
-Now resident @ Wick Childrens Centre.

Signed Carol Smith (Care Manager) Date 26/9/02 Approved (Area Team Manager)

Distribution Copies to:

- Cost Centre ✓
- Area Admin Office ✓
- Client File ✓

For Office Use Only Paid through Oracle - 02/10/02
Batch No: C.Tait/BS/CSW/0810021002 - COT.

PM461

The Highland Council

SSID Enquiries, Referral, & Case Creation for Family Cases
DATA INPUT PRO-FORMA

SOSCIS No.:_____ S.S.I.D. PARTY ID No.: 104940

Family Details

Family Name: HOSSACK.

Address: 4 HARLAND GARDENS
CASTLETOWN.

Telephone no.: Address Type:

Key Member Details

Key Member Surname: HOSSACK. Key Member Forename: GEMMA. 104939

Usual Forename: Gender: F

Date of Birth: 8.5.87. Approx. Age (yrs.):

Relationship: SUBJECT.

Same Address: Yes [X] No [ ] Address if different from Main Family Address:

Address:

Telephone no.: Address Type:

Other Family Member Details

Member .....Surname: Forename

ial Forename: Gender:

f Birth: Approx. Age (yrs.):

ship to Key Family Member:

ess: Yes [ ] No [ ] Address if different from Main Family Address

Jodi's new student

ORIGINAL NOTES FROM INTERVIEW C GEMMA.

Gemma knew of the night in question. Lizzie shared Gemma and told her that the police were asking about that." This would have been Saturday or Friday."

She said the police had been and that they were asking questions about me sleeping with Ken's and about her with someone else." I said "I don't think so Lizzie. Nothing happened" and she said "I know that Gemma."

I knew the boy - [redacted] - he lives over the back. I don't really know him, more for just seeing him.

On Thursday night I was at work in Highlanders and I finished about half seven - I got down the road about 8 and I went into [redacted] house to get changed and I met [redacted] and [redacted]. We went down to the dugouts and sat for a few minutes - I went back up to [redacted] house to get changed (I was staying at [redacted] house that night - her mom was there) I fell asleep. [redacted] but went out [redacted] came back with [redacted] and 3 of his friends. [redacted], [redacted] (not sure if he stayed [redacted] - he went home).

We sat in [redacted] house and her mom shared to say get everybody out

[redacted] (18) (17)

[redacted] left this phone in [redacted]

Then I went down to catch up with him & [redacted] to give him his phone back. I met them at the side of Trail Hall. There's a street at the side which has two doors on it.*

I gave him the phone back & he said are you coming down to my house. Went to [redacted] house for a while. ([redacted] in Inverness) Dan asked to listen for a while & [redacted] was in [redacted] bedroom with [redacted] & [redacted]

I phoned [redacted] to say I was just coming down & [redacted] and [redacted] went to [redacted] a [redacted] stayed behind with the boys. (11.15 pm.)

[redacted] went back home and me & [redacted] went back to bed and I never saw [redacted] since.

* We stood outside - [redacted] was scared of getting caught by the police. We were just standing talking — [redacted] & [redacted] were snogging. I don't think they went ~~on~~ inside. I don't think [redacted] had sex. We would have been standing away for an hour x it was really dark — we were at the corner talking and [redacted] was a couple of metres back - from us.

After this went back to [redacted].

I have never had sex with anyone before.

[redacted] told me about the rumors - I don't know who they started.

Bullying - Holy school 6.11.01

No boundaries at home.
Does not get on with father.

Frightened being in Castleford

On and off previously. - Overdose - 7th Dec. 2001. - getting blamed for bullying [redacted].

Wanted dead. Mandi.

The Highland Council

SSID Enquiries, Referral, & Case Creation for Family Cases

DATA INPUT PRO-FORMA

Enquiry Details

Enquiry Subject: GEMMA HOSSACK

Source Type: S.W. Source Name: C. SMITH

Confidential: Yes [✓] No [ ] Enquiry Type:

How Received: Date: 5.11.01 Time:

Details: During C.P. investigation on 3.11.01 it emerged that Gemma may also have had sexual intercourse with an older youth. Said to be Gemma may be pregnant.

Enquiry Outcome.:

Referral Details

Referral Urgency: Client Category:

Stated Issues.:

Case Worker Surname: SMITH Forename: Carol

C.P. Name & Address:

Address:

Referral Outcome: C. P. Investigation.

NB –

Use *Further Family Member Details* form for additional family members.

+----- LIVE CM1501 ENQUIRY DETAILS 03-MAR-2003 -----+

Party Concerned	104942 Hossack Gemma G (Aged 15)
Main Address	4 Harland Gardens,Castletown,Thurso,KW14 8UD

Telephone Number	Enquiry ID 137198
Source Type	IR Internal Referral
Source ID or Free Text	Christina Paul - SCW 50 Northcote St. Wic
Confidential?	N
How Received	T Telephone
Enquiry Type	CC Concern - Child
Details/Action	Gemma called the unit. Sought to return there having only
Receiving Worker	Gibson, Robert Mr
Receiving Unit	Highland Family Resource Centre
Date Received	28-FEB-2003 Time Received 21:55
Enquiry Outcome	PEND Pending Decision
Party Category	CH CHILD - NO DISABILITY

F1 - Options

Enquiry subject's address - Use EDIT to expand.
Count: *1 <Replace>

SITUATION EXAGGERATED BY GEMMA
ACCORDING TO MOTHER x

STANDBY DID NOT HEAR ANY COMMOTION IN BACKGROUND. IF THERE WAS, POLICE WOULD/MAY HAVE BEEN INVOLVED

Gemma called the unit. Sought to return there having only gone home for the w/e at c.1700. Said parents drinking and fighting. Spoke to local police who advised no disturbance reported to them. Discussed further with staff. Strong sense that G seeking to get into Wick to meet boyfriend. Suggested given the hour that G be advised to go to bed and return would be discussed in the a.m. No information to suggest she or younger brother in immediate danger even if parents as described.

+----- LIVE CM1501 ENQUIRY DETAILS 03-MAR-2003 -----+

Party Concerned	104942 Hossack Gemma G (Aged 15)
Main Address	4 Harland Gardens,Castletown,Thurso,KW14 8UD

Telephone Number	Enquiry ID 137198
Source Type	IR Internal Referral
Source ID or Free Text	Christina Paul - SCW 50 Northcote St. Wic
Confidential?	N
How Received	T Telephone
Enquiry Type	CC Concern - Child
Details/Action	Gemma called the unit. Sought to return there having only
Receiving Worker	Gibson, Robert Mr
Receiving Unit	Highland Family Resource Centre
Date Received	28-FEB-2003 Time Received 21:55
Enquiry Outcome	PEND Pending Decision
Party Category	CH CHILD - NO DISABILITY

F1 - Options

Enter Free Text Actions/Details - Not Necessary if Referral to be Created.
Count: *1 <Replace>

Police / no report of disturbance.

Saturday / Ged to house of Mom & Gemma /

they were drinking but not drunk =

Gemma not involved = father arguing with brother x.

Mom taken aback by allegations.

[redacted]

Relationship with [redacted] uncertain.

```
+----- LIVE CM1501              ENQUIRY DETAILS              17-FEB-2003 -----+
|                                                                            |
|  Party Concerned  104942   Hossack Gemma G  (Aged 15)                      |
|  Main Address     4 Harland Gardens,Castletown,Thurso,KW14 8UD             |
+----------------------------------------------------------------------------+
|                                                                            |
|  Telephone Number                                    Enquiry ID 136039     |
|  Source Type      IR   Internal Referral                                   |
|  Source ID                                                                 |
|  or Free Text     Christina Paul - SCW 50 Northcote St.                    |
|  Confidential?    N                                                        |
|  How Received     T    Telephone                                           |
|  Enquiry Type     CC   Concern - Child                                     |
|  Details/Action   Gemma told staff she'd used a pregnancy test at a friend's |
|  Receiving Worker Gibson, Robert Mr                                        |
|  Receiving Unit   Highland Family Resource Centre                          |
|  Date Received    16-FEB-2003       Time Received    16:55                 |
|  Enquiry Outcome  PEND Pending Decision                                    |
|  Party Category   CH   CHILD - NO DISABILITY                               |
|----------------------------------------------------------------------------|
|                                                F1              - Options   |
+----------------------------------------------------------------------------+
Enquiry subject's address - Use EDIT to expand.
Command: *1                                                      <Replace>
```

Gemma told staff she'd used a pregnancy test at a friend's which proved positive. She is distressed at this but staff not sure. Likely father current boyfriend another LAC at the unit [redacted]. Options to go to A&E for test again to confirm or leave 'til Mon.17.2 to see own GP. Staff thought child would seek former. Staff agreed to facilitate. Follow up needed on number of issues this raises.

+----- LIVE CM1501 ENQUIRY DETAILS 20-JAN-2003 -----+

Party Concerned	104942 Hossack Gemma G (Aged 15)
Main Address	4 Harland Gardens,Castletown,Thurso,KW14 8UD

Telephone Number	Enquiry ID 133800
Source Type	IR Internal Referral
Source ID or Free Text	Christina Paul
Confidential?	N
How Received	T Telephone
Enquiry Type	CC Concern - Child
Details/Action	Gemma was found to ahve self harmed by cutting her arms at
Receiving Worker	Brown, Morag Ms
Receiving Unit	Highland Family Resource Centre
Date Received	19-JAN-2003 Time Received 23:50
Enquiry Outcome	NA Needs Attention - To Be Actioned
Party Category	CH CHILD - NO DISABILITY

F1 - Options

FRM-40200: Field is protected against update.
Count: *1 <Replace>

Gemma was found to ahve self harmed by cutting her arms at 22.30hrs tonight. She told another child who reported to staff. Christina has just returned with her from hospital. Gemma is asking that her mother is not told tonight and in view of the late hour and the fact that Gemma's is physically fine, I agreed that her mother could be told in the morning.

HIGHLAND [redacted] COUNCIL — SOCIAL WORK DEPARTMENT

CONTACT RECORD

CLIENT NAME Gemma Hossack

Page .....

Date	Type	Worker	Summary and Action
26.11.01	Office	Carol	Discussed Gemma's situation looking at positives & negatives in her life. Made arrangements to see MR Traill at end of week.
With Whom: Gemma			
29-11-01	School	Carol	Gemma taken to school to meet MR Traill re taking up at school again. Nervous though seems to have plenty friends in school. Because I am away, Mon & Tuesday — Gemma agreeable to trying to get to school on her own. Wednesday she is getting teeth out — Thursday I will collect her. Discussed bullying by 2 girls — MR Traill raised attack by alleged assault on Gemma by those 2 — admitted that she has not always been blameless in relation to confrontations.
With Whom: Gemma			
5.12.01	Phone		Gemma did not go to school on Monday and Tuesday — "scared". OK to come with me tomorrow. Asking if I will go & see [redacted] with her on ~~the~~ Friday.
With Whom: Gemma			
[illegible]			
With Whom			

HIGHLAND [redacted] COUNCIL — SOCIAL WORK DEPARTMENT

CONTACT RECORD

CLIENT NAME ..... Page .....

Date	Type	Worker	Summary and Action
6.12.01.	HV		Gemma would not go to school - did not answer door. 4.30pm Phoned mother - will call again tomorrow - mum will come in to see [redacted] tomorrow.
With Whom			
4.12.01.	HV/School.		They were both ready to go to school - Gemma looking well today & sounding cheerful. Phoned later — [redacted] has suggested she return
With Whom			
Gemma. Mrs Hossack.			
			to school 2 days before holidays. She will complete work & I will get more for her.
With Whom			
10.12.01	Phone		Gemma has appointment with paediatrician - explained this was due to Reporter's request for report. Will call and get homework from Gemma tomorrow.
With Whom			
Gemma.			
11.12.01.	HV		Collected school work & delivered this to school. New work to be sent home with a friend. Gemma looking bright - still in pyjamas but make up on.
With Whom			

HIGHLAND [redacted] COUNCIL — SOCIAL WORK DEPARTMENT

CONTACT RECORD

CLIENT NAME Gemma Hoseack

Page .....

Date	Type	Worker	Summary and Action
14.11.01	Phone		Retrieved my call today. Explained delay in taking statement – agreed date. Letter sent to confirm. Gemma has still not been at School. Says she is not working.
With Whom: Gemma.			
19.12.01	School		AVI for Gemma – Still in bed – frightened to go to School. Eventually agreed that I would collect her at lunchtime & take her home. When I collected her she seemed quite relaxed & talked of returning the following day.
With Whom: Gemma. Rosie.			
			Gemma refusing to eat in morning — still not going to bed early.
With Whom:			
21.12.01			Gemma came into School this morning but just stayed till lunch time as agreed. Has started going out with friends again – seems today she's attending school to get out at weekend.
With Whom:			

HIGHLAND COUNCIL
Social Work Service

CONTACT SHEET

Client ID: 104242

Name: Gemma Hossack

Case ID: 45481

Date and Recorded by	Type of Contact/Main Outcome
25-JAN-02 C. Smith	Gemma did not turn up for appointment which we had arranged for lunchtime. Called out in afternoon unannounced. No-one at home but Gemma came along the road with her boyfriend - didn't go to school because "it was cold" though she was out in a snowstorm. school. Letter to mother and father. Have not been able to get support worker. Will follow this through on my return from leave on 4th February. yesterday.
23-JAN-02 C. Smith	Called for Gemma at 8.45 - house in darkness - did not answer door. Discussed support worker with Ian McElroy - agreed that I liaise with J Wilson which I did. Later phoned Mr Hossack and advised of support worker plan to take Gemma to school to try and break her non attendance. about her parents' drinking - agreed she would go to school on Friday and call and see me at lunchtime.
18-JAN-02 C. Smith	17.1.02 Mix-up on this case. Child protextion has been carried out - not taken any further. to look at ways how to get Gemma to school. Because of the amount of time missed (almost a year which has just come to our attention) she is finding it very hard keeping up with classwork with dealing with pupils making remarks about her absence and about travelling on bus. Agreed as a first instance she could go in Mon Wed Fri with grandmother - I will arrange another meeting with Alister Traill at High School with myself and Gemma - parents happy for me to negotiate

NOTE. Record all contacts/attempted contacts; actions taken; communications sent/received; changes of circumstances and existence of detailed record.

HIGHLAND COUNCIL
Social Work Service

CONTACT SHEET

Client ID: 104942

Name: Gemma Hossack

Case ID: 45481

Date and Recorded by	Type of Contact/Main Outcome
26-MAR-02 C. Smith	Phoned Mrs Hossack - Gemma refusing to go 0 "hates school". Was in house when I called yesterday. Mother saying Gemma is very worried about forthcoming Panel on 15th April.
25-MAR-02 * No Worker ID *	Gemma has not been at school for about two weeks now. Not in today - called at house - no reply.
25-FEB-02 C. Smith	Advised on my return from leave today that Gemma Hossack is not in school. Last week, however, she did go on four days, three of which she was late.
13-FEB-02 C. Smith	Collected Gemma - still in bed - would not get up for mother. While waiting, spoke to mother about allegations of heavy drinking - admitting to drinking socially on a Friday night in local hotel or at weekend, but nothing like binge drinking. Father apparently totally fed up of Gemma's behaviour - constantly getting on to her. Gemma said to mum she had good day at school. there. Aware of meeting with Mr Traill tomorrow morning to look at new timetable and subjects dropped.
04-FEB-02 C. Smith	Checked with school - Gemma has not been back at all. Discussion with Jim Wilson and Ian McElroy - agreed that I will try and get Gemma to school after this week's long weekend. Difficulty identifying a support worker.

NOTE. Record all contacts/attempted contacts; actions taken; communications sent/received; changes of circumstances and existence of detailed record.

HIGHLAND COUNCIL
Social Work Service

CONTACT SHEET

Client ID: 104942.....

Name: Gemma Hossack

Case ID: 45481.....

Date and Recorded by	Type of Contact/Main Outcome
26-APR-02 C. Smith	Gemma taken to school this morning. Took her afterwards to meet foster carer. Everything went fine. Will contact parents at start of week to complete necessary paperwork. Gemma already asking about what nights she can be at home though seems keen to go into shared care.
24-APR-02 C. Smith	Called at house as Gemma continues to go to school despite being taken by the support worker. She has gone on a few occasions only. saying she simply did not want to go. Gemma shared care through week - all in agreement with trying this. Will discuss with foster carer tomorrow.
19-APR-02 C. Smith	Gemma into school this morning. Said she would stay all day - had met the other girls involved last night in a friend's house - not quite so nervous about them today.
18-APR-02 C. Smith	Discussions via e.mail with Irene Bloomfield in relation to options for Gemma. One carer in Thurso may be a possibility with shared care being a consideration. her on Tuesday. Says she is being bullied. Admitted that she has been gossiping and that this has backfired on her. my visit tonight that I had discussed case with Dr McNeill - she will try and get emergency appt. with Dr Beasely. Family ok with this.
15-APR-02 C. Smith	Gemma appeared before Panel today - had not been in school in run up to the Panel. Gemma seemed to be trying to be sent away to school. Admitted this later to me. Fed up of the arguing but knows said this is all due to her non attendance. PANEL CONSIDERED residential. Advised of plan re support worker collecting Gemma - panel asked for ed. psych. report.

NOTE. Record all contacts/attempted contacts; actions taken; communications sent/received; changes of circumstances and existence of detailed record.

DETAILED RECORD SHEET

NAME.....Gemma Hossack

DATE.....21ST JUNE 2002...

Advised by Marlene Darroch yesterday that Gemma had sent message to her on Wednesday via Mum via Sarah to say that she was going to have her tea at her boyfriends. This turned out to be a lie as Marlene knew the boy's mother and this was not the case. Advised of same scenario on Thursday and requested Gemma via the school to call down to office at 4.00p.m. which Gemma did not do. Phoned Marlene and advised to contact police if she did not return by 10.00p.m. Marlene advised that she would be at the bingo until 9.45p.m. but that Sarah would be at home. Marlene called at my home about 10.30p.m. to say that Gemma had returned and wishing me to go and talk to her. Did not know where she had been. Advised I would pick her up in the morning at 9.00a.m.

Called at house – no answer and presumed Gemma had gone to school. Phoned school – Gemma not there. Advised mother of situation.

Just before I called to report Gemma missing to the police, Mrs Hossack phoned to say that Gemma was at home. Refusing to return to Thurso.

HIGHLAND COUNCIL
Social Work Service

CONTACT SHEET

Name: Gemma Hossack

Client ID: 104842.....

Case ID: 45481.....

Date and Recorded by	Type of Contact/Main Outcome
15-MAY-02 C. Smith	Have been taking Gemma to school in the mornings up until yesterday. Now going on the school bus. have started action and assessment plan - continued today - and will do pep next week with Mr Traill.
26-APR-02 C. Smith	Gemma taken to school this morning. Took her afterwards to meet foster carer. Everything went fine. Will contact parents at start of week to complete necessary paperwork. Gemma already asking about what nights she can be at home though seems keen to go into shared care.

NOTE. Record all contacts/attempted contacts; actions taken; communications sent/received; changes of circumstances and existence of detailed record.

HIGHLAND COUNCIL
Social Work Service

CONTACT SHEET

Name: Gemma Hossack

Client ID: 104242.....

Case ID: 45481.....

Date and Recorded by	Type of Contact/Main Outcome
21-JUN-02 C. Smith	Called for Gemma this morning as prearranged at 8.50a.m. Had left for school but when I checked with school Gemma has not registered. Checked at 10.45a.m. still not there. Telephoned Marlene - Gemma said she was coming to office to see me. that I did not think Gemma should be home at weekend - felt she was trying to manipulate getting out all night - Mum agreeable. Phoned mother back - advised I would be reporting Gemma missing.
21-JUN-02 C. Smith	See detailed record sheet
21-JUN-02 C. Smith	Gemma at home - refusing to go back to Marlene's - mother also saying she wants her home.
20-JUN-02 C. Smith	Marlene into office. Gemma did not come home for her tea for two days - in in time to go walk with the dog. to Gemma - asked that she come to office after school. Gemma said she would be down by 4.00p.m. gone home. Advised Marlene to phone police and report her missing if she was not home by 10.00p.m. mobile phone - neither available. pleased with Gemma at moment.
05-JUN-02 C. Smith	Gemma to office last night and went through some more of the assessment and action record. Gemma had sore throat but was cheerful. Wanting to return home but at the same time reticent. had stayed some of the time with a friend. to advise Gemma had wet the bed last night - tonight is Gemma's first night at home and I wonder if she is anxious about the return home. Discussed this with Dr McNeill prior to Gemma's appointment with Dr Beasely next week.

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HIGHLAND COUNCIL
Social Work Service

CONTACT SHEET

Name: Gemma Hossack

Client ID: 104942

Case ID: 45481

Date and Recorded by	Type of Contact/Main Outcome
15-JUL-02 C. Smith	Checked with Gemma's mother re weekend. On Friday night Gemma said to have been abusing aerosols - subsequently missed her work. On Saturday she was alright but had superficially cut her writs with a razor after being confronted by parents. now to parents re sniffing.
11-JUL-02 C. Smith	Gemma into office with Tina to complete care plan. Situation well at home according to Gemma and she has got her old job back. to Gemma's father and he confirmed that everything fine. family tonight.
05-JUL-02 C. Smith	Gemma taken to Marlene's for clothes. went over difficulties and issues for Tina to focus on. Agreed to two sessions per week. to complete care plan.
04-JUL-02 C. Smith	Gemma has not gone to school since returning home. Mother phoned to say last week had a good weekend with Gemma but this has now deteriorated and saying [redacted] has been in house and there is evidence of drugs being taken and she suspects Gemma abusing aerosols. substances but admitting to [redacted] in house. discussion about forthcoming Panel - Gemma has agreed to come with me to Marlene's tomorrow for her clothes and also to meet Tina Raeburn support worker. Tina to give Gemma opportunity of airing any worries
24-JUN-02 C. Smith	Called out for Gemma who would not come in to school. Gemma went out on Saturday night about 9.00pm - said she was going to the village - but did not return all night. her and then went looking in the morning in Thurso. Did not report her missing. Gemma had stayed in Lybster again. that Gemma is abusing aerosols - thought she was a yellow colour and there have been deodorants missing and emptying within days. school of her move back. Hearing again.

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HIGHLAND COUNCIL
Social Work Service

CONTACT SHEET

Name: Gemma Hossack

Client ID: 104942.....

Case ID: 45481.....

Date and Recorded by	Type of Contact/Main Outcome
21-AUG-02 C. Smith	Has again refused to go to school. Support worker will take mother and Gemma to Wick this afternoon.
20-AUG-02 C. Smith	Called out to see Gemma and mother on my return from leave. Although Gemma's behaviour described as 'fine' - I believe this is only the case if she is getting her own way. Fall out with parents, dad in particular, centre round her constant demanding for money and loud music to the extent neighbours are complaining. school this morning with support worker - will continue to call for her every morning this week. Advised Gemma and her mother that the Panel are looking on her non-attendance very seriously and the implications for Gemma. Gemma does not want to go to school at
22-JUL-02 C. Smith	Called for Gemma and mother for Panel. Father going to psychiatrist with Gemma and mother on Wednesday and therefore couldn't get two days off. emerged she is taking aerosols from her grandmother's house and letting a 13 year old friend abuse these in her own home. mother saying that her behaviour had been very good over the past two weeks. Had not been out much and had been babysitting for friends.
19-JUL-02 C. Smith	Called out as arranged and discussed panel on Monday. Left some work sheets for Gemma.
18-JUL-02 C. Smith	Gemma not in when I called as prearranged. Talked to mother on phone - Gemma apparently no problem seeing me . Will call again tomorrow given that her Panel is on Monday. Weekend went well. attending Panel - finding difficulty coping with this again. from Dr McNeill - Gemma did not turn up for medical - not too worried about this as she is seeing Dr Beasely.

NOTE. Record all contacts/attempted contacts; actions taken; communications sent/received; changes of circumstances and existence of detailed record.

HIGHLAND COUNCIL
Social Work Service

CONTACT SHEET

Name: Gemma Hossack

Client ID: 104242.....

Case ID: 45481.....

Date and Recorded by	Type of Contact/Main Outcome
23-AUG-02 C. Smith	Called out to go over report and some of the issues therein. Again discussed Wick High School and whether this would make any differnce at all to Gemma's attendance. Had discussed the matter with Alister Traill yesterday. and has been spending a lot of time at her friends in the village.
21-AUG-02 C. Smith	Has again refused to go to school. Support worker will take mother and Gemma to Wick this afternoon.
20-AUG-02 C. Smith	Called out to see Gemma and mother on my return from leave. Although Gemma's behaviour described as 'fine' - I believe this is only the case if she is getting her own way. Fall out with parents, dad in particular, centre round her constant demanding for money and loud music to the extent neighbours are complaining. school this morning with support worker - will continue to call for her every morning this week. Advised Gemma and her mother that the Panel are looking on her non-attendance very seriously and the implications for Gemma. Gemma does not want to go to school at

NOTE. Record all contacts/attempted contacts; actions taken; communications sent/received; changes of circumstances and existence of detailed record.

HIGHLAND COUNCIL
Social Work Service

CONTACT SHEET

Name: Gemma Hossack

Client ID: 104942

Case ID: 45481

Date and Recorded by	Type of Contact/Main Outcome
12-SEP-02 C. Smith	Phoned Mrs Hossack - Gemma did not go to school today - because of hassle yesterday. Says she will not return. Offered to take her tomorrow but Gemma saying she will not go. school tomorrow.
11-SEP-02 C. Smith	Phoned Gemma after school. Said she had a good day but was getting some hassle from some girls but her friends stood up for her. I really believe that Gemma brings an awful lot upon herself.
10-SEP-02 C. Smith	Took Gemma over to Wick High School. Seemed quite relaxed about going. Phoned her after school - said she had a good day and made some friends. Had previously advised me that she had been getting threatening text messages from a girl - I am rather suspicious about this though did in fact see them. Advised Gemma to show to police.
30-AUG-02 No Worker ID *	Myself and Gemma met with Mr Dempsey Depute Rector at Wick High School. Wick High School able to offer Gemma all the subjects she was supposed to be doing at Thurso High School. the Panel on Wednesday, we will first try Gemma going from home - transport will have to be set up. If this does not work then obviously shared care at the Centre will have to be another option to be looked at - unless the Panel themselves consider a more extreme disposal.
28-AUG-02 C. Smith	Discussed situation with Mr Traill again and thereafter contacted Mr Dempsey at Wick High School. Made arrangements to take Gemma over to meet him on Friday morning. with this arrangement.

NOTE. Record all contacts/attempted contacts; actions taken; communications sent/received; changes of circumstances and existence of detailed record.

HIGHLAND COUNCIL
Social Work Service

CONTACT SHEET

Client ID: 104242.....

Name: Gemma Hossack

Case ID: 45481.....

Date and Recorded by	Type of Contact/Main Outcome
23-SEP-02 C. Smith	Gemma not in school today. Following discussion with I McElroy - taxi cancelled.
20-SEP-02 Smith	Gemma not at school this morning. Called out - Gemma and mother at home. and antibiotics - saying she wants to go back to Wick High School on Monday - that she likes it there. Gemma has been 4 days out of two weeks. in the week - no information on this at present.
18-SEP-02 C. Smith	Gemma has not gone to school today - also refusing to go to see Roderick Beasely with myself. Mother saying she is in foul mood - thinks this may be pmt. Taking her to the GP tomorrow and will ask about this - still has a very bad cold.
17-SEP-02 Smith	Phoned mum - Gemma off to school today - mum cannot attend appointment with Gemma to psychiatrist tomorrow - advised I will take her.
16-SEP-02 C. Smith	Gemma not at school - mum said she has very bad cough - appointment made for GP later in the week.

NOTE. Record all contacts/attempted contacts; actions taken; communications sent/received; changes of circumstances and existence of detailed record.

HIGHLAND COUNCIL
Social Work Service

CONTACT SHEET

Client ID: 104942.....

Name: Gemma Hossack

Case ID: 45481.....

Date and Recorded by	Type of Contact/Main Outcome
07-NOV-02 C. Smith	Called on Gemma last night. Went over her misdemeanours at weekend (see letter to psychiatrist) Gemma at home last night - was confident she will go to school today. Again not getting on with her father but still asking when she can go home for a few days during her prelims.
01-NOV-02 C. Smith	Called to see Gemma at Centre through week but she was in Castletown at GP. never in - phoned Rossie Hossack to discuss this - saying that Gemma went to Wick last Saturday and did not come home overnight - did not report her missing! Advised that she MUST do so. tonight as she and husband going to Harvest Home with friends - Gemma quite happy with this. Advised to spend time together over weekend. out.
03-OCT-02 C. Smith	Checked with Centre today - Gemma off to school today no bother - advised depute head about bullying. Spoke later to Centre - Gemma quite relaxed. Will go home on Friday straight from school - taxi is booked from Bower to Castletown.
02-OCT-02 C. Smith	Gemma appeared before the Panel today - supervision order completed with condition of residence at Centre on shared care basis. actually seemed quite happy with this. Took her over in the evening. Was quite relaxed. All LAC docs completed.
23-SEP-02 C. Smith	Gemma not in school today. Following discussion with I McElroy - taxi cancelled.

NOTE. Record all contacts/attempted contacts; actions taken; communications sent/received; changes of circumstances and existence of detailed record.

HIGHLAND COUNCIL
Social Work Service

CONTACT SHEET

Client ID: 104242.....

Name: Gemma Hossack

Case ID: 45481.....

Date and Recorded by	Type of Contact/Main Outcome
21-NOV-02 C. Smith	Discussed case with Hilary Woodford today. Gemma to go home at weekends - parents to be advised to contact Centre before any situations get out of hand. aerosols - Centre will be extra vigilant. advised of above.
20-NOV-02 C. Smith	Home visit to go over with Mr and Mrs Hossack Gemma's allegations of their abuse of alcohol. Parents denying any problem with this - they said they do indeed have a drink at home on a Friday and usually have 'a pint' when out bowling on a Saturday. They denied there was any problem with this. Said that Gemma tends to niggle at Dad if he has been drinking rather than the other way around. Parents very worried about Gemma abusing aerosol cans - 7 last week(?) - . confusing situation, each damning the other's behaviour, but all wanting to be with each other at weekends.
18-NOV-02 C. Smith	Home on Friday but taken back to Centre - discrepancies whic came first - Gemma being abusive and abusing aerosols trashed room or argument with father. Saturday grounded therefore Gemma decided she would go to bowling match with family and thereafter went to diabetis dance with mother, father and grandmother. Home early with child she babysits - everything fine. Sunday ok. have two bottles of vodka every weekend - she stays out to avoid the arguments which follow with father - [redacted] refused to go to school. Teen and Mary went for her - initially
13-NOV-02 C. Smith	Ead Jones phoned to advise that Gemma did not wish to see Sally Nowall. Said she would not disclose any of her worries to her. this occasion, Gemma actually hinting that there were difficulties though given there were others around, Ead did not pursue this. spoke to Sally Nowall - will try and see Gemma to see if she wishes another appointment or not.
08-NOV-02 C. Smith	Spoke to Hilary last night . Hilary had taken Gemma in to school yesterday. Advised by Mrs Hossack Gemma saying last night she didn't want to stay with them at all. weekend as usual. Advised Hilary I will not be back until Monday.

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HIGHLAND COUNCIL
Social Work Service

CONTACT SHEET

Name: Gemma Hossack

Client ID: 104842.....

Case ID: 45481.....

Date and Recorded by	Type of Contact/Main Outcome
13-FEB-03 C. Smith	Gemma out for lunch when we went over the lac review document. Called later to see parents. All saying situation more settled though music and swearing still causing difficulties. Always when Gemma does not get her own way. drinking as much. out, parents saying that Gemma spent all her time at the home of a single parent (18) of whom they strongly disapproved.
20-JAN-03 C. Smith	Called today as Gemma has self harmed at the weekend following her relationship breakup with one of the male residents. Saying she wanted home. Discussed previous times at home and suggested visiting her parents to start with. will be 16 in May and leaving school. Discussed community carers. Gemma saying that she has a job at reception in Norfrost from May until her course starts in September. ideal though we have none. Discussed case with Kate Buchanan, there is a vacancy at Freddie and Patsy Anderson's at the moment.
08-JAN-03 * No Worker ID *	Mrs Hossack cancelled my visit to home but came to office as she was in town anyway. situation between Gemma and her father is showing no signs of improving and more or less saying that she doubts if Mr Hossack wants her back in the house. - Mrs Hossack saying this was not the case. Also that Gemma had told her brother she would make sure he ended up in care - Mrs Hossack [redacted]
07-JAN-03 C. Smith	Called to see Gemma at Centre. Getting on fine. Christmas/New Year did not go too well at home. Requested back early at Christmas - mum and dad out or drinking/ New Year stayed in Wick. Gemma said to abusing aerosols again.
22-NOV-02 C. Smith	Discussed with Mary., Gemma upset last night as mum not answering phone. Wishing to go to Grandparents if she couldn't go home. Phoned mum and let Mary know that phone was switched off as parents out bowling - home 11.30p.m. therefore too late to get back in touch. any difficulty at all at the weekend that the parents let the Centre know immediately before anything grows out of proportion. has choice of going to her grandparents.

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HIGHLAND COUNCIL
Social Work Service

CONTACT SHEET

Client ID: 104942.....

Name: Gemma Hossack

Case ID: 45481.....

Date and Recorded by	Type of Contact/Main Outcome
29-MAR-03 C. Smith	Met Gemma in village on my way home from Wick. Gave her a lift. Chatted in the car. Gemma saying she has been home a lot recently, has been going to school from there and now thinks I should call a hearing to allow her home permanently. Advised I would be calling at Centre and her parents next week prior to going to leave and I would discuss this with all concerned. Gemma now stating that she wishes to stay on at school and sit her highers. She did attend college one day last week and had a look at the hairdressing/beautician course but still thinks remaining at school would be better for her. She was
28-MAR-03 Smith	Ead voicing concern about Gemma's state of mind through the week - unbeknown to me, Gemma has been prescribed Prozac by GP. However, Ead felt she was very 'spaced out' and queried cannabis. Gemma seems keen to stay on at school for a 5th year. The plan was to reintegrate Gemma home at her own wish and parents by summer and I do not believe that she would attend school without the structure of the Children's Centre. I will visit Centre at start of week and Gemma and her parents on Tuesday night. Gemma saw Sally Nowall this week.
19-FEB-03 C. Smith	Hilary Woodford from Children's Centre phoned. Gemma changing her version of events to police but other residents up in arms about this and making threats towards her. Gemma wishing home - threatening to hang herself! gets herself into - discussed with Ian McElroy and Hilary - decision that she remains in the Centre - home situation has not been so changed recently that it would be an ideal move. Also probability if Gemma went home that she would not return to school. monitor situation closely, will ferry her back and forth to school and
18-FEB-03 Smith	Advised today that Gemma has been telling everyone she is pregnant and seems to be enjoying the attention from this. with having a small quantity of cannabis on her possession - seems she was carrying it for another resident though she is not saying this to the police. Gemma's euphoric reaction to the thought that she might be pregnant despite tests being negative.
17-FEB-03 C. Smith	Advised this morning that Gemma thought she may be pregnant - test at hospital at weekend appeared negative though Christina is taking her to her own GP this morning - will meet mother there.

NOTE. Record all contacts/attempted contacts; actions taken; communications sent/received; changes of circumstances and existence of detailed record.

HIGHLAND COUNCIL
Social Work Service

CONTACT SHEET

Name: Gemma Hossack

Client ID: 104242.....

Case ID: 45481.....

Date and Recorded by	Type of Contact/Main Outcome
16-OCT-03 * No Worker ID *	Gemma did not turn up for appointment and despite various contacts asking her to get in touch she has not done so. Nor has she replied to Andy Wilson. I will close the file now. I believe Gemma will get in touch with me when she requires assistance.
28-AUG-03 C. Smith	Gemma phoned at start of week requesting appointment to complete housing forms - did not turn up. Said she was working at Norfrost some of the time. Everything going relatively well. Advised me it was ok for me to contact Andy Wilson.
17-JUL-03 C. Smith	Gemma has not contacted me as requested by letter. Ead Jones phoned today and advised of ongoing concern as expressed by Sally Nowall. Agreed to date to meet with, hopefully, Gemma and her parents. Gemma not willint to meet with Andy now for some reason. I was aware of Gemma's recent overdose but Ead advised that she has been taking panic attacks and then apparently has no recollection of them. Very worrying. Gemma working at Norfrost in the afternoons with her mother. Also at the hotel when there are bus parties in. Has unconditional place at college. Ead worried that this will be thrown
25-JUN-03 C. Smith	Advised today that Gemma, following a row at work, had taken an overdose and spent overnight in hospital. Not wishing to see Andy Wilson on Friday - advised I would call along as well. Did not go and see Sally Nowall. Saying that she is not wishing to return to school but has applied to the college.
11-JUN-03 C. Smith	Spoke to Gemma in street last week. She is thinking about whether she will return to school next term. However, she has not returned since after her exams as she is too busy working! Spoke to mother who informed me that she is going to the school with Andy Wilson, Springboard, to talk about future. Advised mum of what I saw as short term advantages against the long term. Mr Dempsey phoned later that day - advised him of the situation.

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HIGHLAND COUNCIL
Social Work Service

CONTACT SHEET

Name: Gemma Hossack

Client ID: 104942.....

Case ID: 45481.....

Date and Recorded by	Type of Contact/Main Outcome
18-MAY-03 C. Smith	I have had regular contact with Gemma over the last month - the last time being on her birthday. An interview with her mother and father and Gemma indicated that all was going well when she was at home. She is only attending the children's centre one night a week and has been managing to get to school on the other days. Gemma wishes to return home and given the improvement I have requested a hearing which will be convened on the 4th June. Gemma has a LAC review on the 3rd. I have approached Jack Libby, After Care team, for funding for the taxi for Gemma should she stick with her intention of returning to
01-APR-03 C. Smith	Saw Gemma at Centre yesterday and discussed her wish to return home, school, relationships etc. Advised I would call today to discuss home situation with mother. Both mother and father saying there has been a big improvement - they put this down to Gemma being on antedepressants. They see that Gemma's brother is perhaps getting used to having them for himself and starting to resent Gemma being at home. Gemma now saying that she wishes to stay on at school for 5th year. Family asking if Gemma would still be able to get taxi to Bower if this was the case and she was at home. Check out with Ian
29-MAR-03 C. Smith	Met Gemma in village on my way home from Wick. Gave her a lift. Chatted in the car. Gemma saying she has been home a lot recently, has been going to school from there and now thinks I should call a hearing to allow her home permanently. Advised I would be calling at Centre and her parents next week prior to going to leave and I would discuss this with all concerned. Gemma now stating that she wishes to stay on at school and sit her highers. She did attend college one day last week and had a look at the hairdressing/beautician course but still thinks remaining at school would be better for her. She was
28-MAR-03 C. Smith	Ead voicing concern about Gemma's state of mind through the week - unbeknown to me, Gemma has been prescribed Prozac by GP. However, Ead felt she was very 'spaced out' and queried cannabis. Gemma seems keen to stay on at school for a 5th year. The plan was to reintegrate Gemma home at her own wish and parents by summer and I do not believe that she would attend school without the structure of the Children's Centre. I will visit Centre at start of week and Gemma and her parents on Tuesday night. Gemma saw Sally Nowall this week.
19-FEB-03 C. Smith	Hilary Woodford from Children's Centre phoned. Gemma changing her version of events to police but other residents up in arms about this and making threats towards her. Gemma wishing home - threatening to hang herself! gets herself into - discussed with Ian McElroy and Hilary - decision that she remains in the Centre - home situation has not been so changed recently that it would be an ideal move. Also probability if Gemma went home that she would not return to school. monitor situation closely, will ferry her back and forth to school and

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HIGHLAND COUNCIL
Social Work Service

CONTACT SHEET

Name: Gemma Hossack

Client ID: 104942

Case ID: 45481

Date and Recorded by	Type of Contact/Main Outcome
18-FEB-03 C. Smith	Advised today that Gemma has been telling everyone she is pregnant and seems to be enjoying the attention from this. with having a small quantity of cannabis on her possession - seems she was carrying it for another resident though she is not saying this to the police. Gemma's euphoric reaction to the thought that she might be pregnant despite tests being negative.
17-FEB-03 C. Smith	Advised this morning that Gemma thought she may be pregnant - test at hospital at weekend appeared negative though Christina is taking her to her own GP this morning - will meet mother there.
13-FEB-03 C. Smith	Gemma out for lunch when we went over the lac review document. Called later to see parents. All saying situation more settled though music and swearing still causing difficulties. Always when Gemma does not get her own way. drinking as much. out, parents saying that Gemma spent all her time at the home of a single parent (18) of whom they strongly disapproved.

NOTE. Record all contacts/attempted contacts; actions taken; communications sent/received; changes of circumstances and existence of detailed record.

Gemma Hossack
4 Harland Gardens
CASTLETOWN

Area Children & Families Manager (Caithness) Mrs Dawn Grant

Please ask for: Carol Smith
Direct Dial: (01847) 804064

Your ref:

Our ref: CS/CM

Date: 4 September 2003

Dear Gemma

I was sorry you did not turn up for you appointment on the 26th. As said previously I am on duty on a Tuesday between 2 and 4 and on lunch duty on Wednesdays 12 – 1pm.

Please get in touch if you require help.

I hope you are getting on well and would like to see you and hear how you're getting on.

Yours sincerely

CAROL SMITH
SOCIAL WORKER

Senior Social Worker: Mr Ian McElroy
Social Work Service, 16 High Street, Thurso KW14 8AG
Tel. 01847 893835 Fax. 01847 896309

APPLICATION FOR SECTION 29 FUNDING

Name of Young Person:	GEMMA HOSSACK.
D.O.B:	8.5.87
Address:	4 HARLAND ROAD CASTLETOWN CAITHNESS.
Please give a brief summary of looked after "history" *(Please include dates when looked after, other looked after at home or accommodated, where accommodated e.g. foster carers, residential unit etc and the young person's status at school leaving age.)*	GEMMA WAS FIRST LOOKED AFTER BETWEEN MAY & JUNE 2002 DUE TO HER CONTINUED NON ATTENDANCE AT SCHOOL. THIS PLACEMENT BROKE DOWN & GEMMA RETURNED TO HER PARENTS UNTIL BEING PLACED IN THE CHILDREN'S CENTRE WICK. INITIALLY THIS WAS TO BE SHARED CARE THOUGH THE HOME SITUATION DETERIORATED AND WAS ACTUALLY FULL TIME UNTIL MARCH THIS YEAR. GEMMA WILL REMAIN AT SCHOOL THOUGH IT IS HOPED SHE WILL RETURN HOME ON A FULL TIME BASIS IN JUNE – AT PRESENT SHE ONLY STAYS IN THE CENTRE ONE NIGHT A WEEK.
Please give a brief summary of young person's current situation *(Please include details of young person's living arrangements/accommodation, relationships e.g. partners, children, birth family etc, employment/income, significant health issues etc)*	GEMMA HAS JUST TURNED 16. THE SITUATION AT HOME AND AT SCHOOL ARE GREATLY IMPROVED AND IT IS ENVISAGED THAT THE SUPERVISION REQUIREMENT WITH THE CONDITION THAT GEMMA STAYS AT NORTHCOTE STREET WILL BE DISCHARGED ON 4TH JUNE. A LAC REVIEW IS TO BE HELD ON THE THIRD. GEMMA HAS STATED HER INTENTION TO RETURN TO SCHOOL AFTER THE SUMMER TO SIT HER HIGHERS. WHILE SHE WILL NO LONGER BE A LOOKED AFTER CHILD, THE PLA IS THAT HIGHLAND COUNCIL WI CONTINUE TO PAY TRANSPORT AS WICK IS NOT IN THE CA CATCHMENT AREA AND SHE WI TO THE CHILDRENS CENTRE AT W WHERE SHE WILL CO HAVE THE SUPPORT KEY WORKER

FO
Nan
Socia
Telep

Please give reasons for the request for funding *(Please include description/explanation about need for funding, details of items to be funded. If funding required to set up home, major items should be listed with aggregate costs of further items e.g. bedding, kitchen items etc. Please include statement of amount.)*	AT THE MOMENT GEMMA REQUIRES A TAXI TO TAKE HER FROM CASTLETOWN TO THE VILLAGE OF BOWER TO CATCH THE SCHOOL BUS. AFTER SCHOOL SHE GETS THE BUS FROM WICK - CASTLETOWN. WE MAY BE ABLE TO GET A BUS PASS FOR PART OF THE JOURNEY BUT AT PRESENT THE TAXI FARE IS £6.50 DAILY. THIS WORKS OUT AT £32.50 FOR A FULL SCHOOL WEEK. ∴ CAN BE MULTIPLIED BY THE NUMBER OF WEEKS IN A SCHOOL SESSION.
Please provide information about applications for other sources of funding *(e.g. it would be expected that an application be made to Department of Work & Pensions for a Community Care Grant if a young person were setting up home.)*	HOPEFULLY, THE BUS HOME CAN BE PAID FOR BY EDUCATIONAL BUS PASS OR AT LEAST PART OF THE WAY.
Please provide details of how the funding will be provided to the young person *(Include details of how funds to be administered. If payment it to be made by cheque, who the cheque should be made payable to)*	THE ACCOUNTS FOR THE TAXI FARES WILL COME DIRECT TO SOCIAL WORK DEPARTMENT IN THURSO.
Please provide information on how the young person would be supported to manage the funding *(Only complete this section in situations where there may be a risk that the young person may not use the funds appropriately.)*	N/A.

**** Please continue on separate sheet if necessary.***

rm Completed By	
ne:	CAROL SMITH
l Work Office	THURSO.
one No:	01847 893835.

SCOTTISH
CHILDREN'S REPORTER
ADMINISTRATION

12 May 2003

Authority Reporter
Highland - Thurso
Hazel Marr

If calling please ask for:
Joseph McKeown

Telephone:
01847 896113

Mr I McElroy
Senior Social Worker
Thurso Social Work Department
16 High Street
Thurso
KW14 8AG

Dear Mr McElroy

Gemma Hossack, (8.5.87), 4 Harland Gardens, Castletown

I acknowledge your request for a children's hearing to review Gemma's supervision requirement and I am writing now to ask Mrs Carol Smith, please, to prepare a report on Gemma.

The hearing will be held on **Wednesday 04 June 2003 at 10:00am in this office** and I would welcome the report, please,by 27 May 2003.

Yours sincerely

J McKeown
Reporter

STATEMENT BY REPORT WRITER
CHILD 12 YEARS OR OVER

It is SCRA policy to send reports to children of twelve years or over. However good practice on the part of Report Writers remains that the report should be shared with the child.

Report writers are asked to append any material which falls into one or more of the categories specified at paragraph 4 overleaf.

1. Is there such material in the report? Yes ☐ No ☐

2. If 'Yes', which category?
(a) (b) (c) (d)

I have appended a separate sheet to my report ☐

Details of reason

.....

.....

.....

3. In my view the report should not be physically sent to the child (see para 5(b))
AND
I confirm that the child has been made as aware of the substance of my report as possible in the child's circumstances. ☐

Details of reason .....

.....

.....

Signed .....

Designation .....

Date .....

STATEMENT BY REPORT WRITER
CHILD UNDER 12 YEARS

It is SCRA policy not to send reports to children under twelve years unless they, their representative, or the Report Writer requests it. However good practice on the part of Report Writers remains that the report should be shared with the child, where applicable by reason of age.

Please indicate whether 1, 2 or 3 is applicable.

1. In my view it is in the child's interests to receive my report.
2. In my view it is in the child's interests to receive my report, other than information that I have appended in a separate sheet to my report. I have appended the information as it comes within the following category in paragraph 4 overleaf: (a) (b) (c) (d)

Details of reason

.....

.....

.....

3. **(a) In my view the child should not receive a copy of my report. In the event of the child (or his/her adult representative) requesting a copy of the Hearing papers, in my view, there is material in this report which I believe should not be shared with the child and I would wish to have the opportunity to append it to my report in a separate sheet.**
or
(b)In the event of the child (or his/her adult representative) requesting a copy of the Hearing Papers that will include this report, in my view, there is no material in this report which should not be shared with the child.

Signed .....

Designation .....

Date .....

NATSET16

Principles of the Hearing Papers for Children Scheme

To comply with the European Convention on Human Rights, where a child is required to attend a Children's Hearing, that child should be in receipt of the same papers for that Hearing as the members of the Hearing and the Relevant Persons, subject to restrictions sufficient to protect the child from harm or distress and dependent on the child's age and maturity.

Accordingly, SCRA will send papers to all children of 12 and over at the time of the Hearing but not to children under 12. However, there are exceptions to those generalities.

A: Details

1. Where the child is aged 12+ at date of Hearing, the Reporter will send the child a full set of Hearing papers, but-

   (a) Specific information may be omitted from reports in circumstances as specified in paragraph 4 below.

   (b) Exceptionally, in circumstances described in paragraph 5(b) below, no papers will be physically sent but alternative methods of provision of information will be used.

2. Where the child is aged under 12 at date of Hearing, the Reporter will not send Hearing papers to the child, but –

   (a) Where a report-writer expresses the view that **it is in the child's interests** to receive it, the Reporter will send that report (or the parts of the report not excluded by paragraph 4 below) to the child.

   (b) Where the child or his/her adult representative requests the papers, subject to any material excluded under the terms of the paragraph 4 below, the Reporter will send the Hearing papers to the child or his/her adult representative.

3. Where, during the Children's Hearing, the Chairman of that Hearing, in light of the duty under Rule 20(4) of the Children's Hearing (Scotland) Rules 1996, comes to the conclusion that **it is in the child's interests** to receive copies of reports, in whole or in part, that Chairman may request the Reporter to provide such reports and the Reporter will do so, subject to appropriate timescales.

B: Exceptions

4. Report writers will be asked to consider whether any information contained within their report falls into any of the following categories-

   (a) It is likely to cause significant distress or harm to the child if disclosed to him/her because s/he is unaware of the information,

   (b) It is likely to cause significant distress or harm to the child if s/he is made aware that others are aware of the information;

   (c) It is likely to cause significant distress or harm to a relevant person or any other person if the child is made aware of the information;

   (d) It is likely significantly to prejudice the prevention or detection of crime or the apprehension or prosecution of an offender;

   and, if so, to append that information as an annexe to the main body of their report.

5. Where the child is, or is approaching, or is over 12, report-writers will be asked to advise the Reporter-

   (a) Whether in their view there is a reason as specified in paragraph 4 above why the child should not **receive** any part of their report and what that reason is;

   (b) Whether in their view the child should receive but not be **sent** the report (for example, for reasons of emotional or intellectual immaturity or damage) and that, in the event that a Children's Hearing is arranged, an alternative means of sharing the information will be undertaken by the report-writer which is as effective as possible in the child's circumstances.

6. Where the child is younger than12, report-writers will be asked to advise the Reporter –

   (a) whether in view of the child's age and maturity and, taking into account the criteria stated at paragraph 4 above, **it is in the child's interests** to receive the report in whole or in part. Where the report writer so indicates, the Reporter will, subject to paragraph 7 below, forward a copy of the report (excluding the appendix where appropriate) to the child; and,

   (b) in other cases, whether the report-writer has explained the substance of the report to the child.

   NOTE: The report-writer should also be alert to the possibility that papers may be supplied to an under 12 child on the child's or his representative's request, or at the request the of the Chairman of the Children's Hearing.

C: Responsibility ofThe Reporter

7. The Reporter, in assembling papers for children, shall honour the opinions expressed by the report writers and made clear in the "Statement by Report Writer" **unless it appears to the Reporter that in the whole circumstances of the child's case there is a clear and necessary imperative against doing so, and in such instances the Reporter may choose to provide or not to provide papers for the child and shall note his/her reasons for that decision.**

TEN STEPS TO FEELING GOOD ABOUT YOURSELF

1. **Do good deeds for other people, such as extra chores.**

2. **Tell people how you feel. Tell them what makes you happy and what makes you sad.**

3. **Treat everyone with respect (and they will treat you that way, too).**

4. **Go out of your way to do kind things for people every day.**

5. **Be your own "coach." Say encouraging things to yourself when times are hard, like: "Try a little harder. You can do it. Do the best you can."**

6. **Have a positive attitude, even when times are difficult.**

7. **Stick up for your rights.**

8. **Live a healthy lifestyle: eat nutritious food and get plenty of exercise.**

9. **Seek out people who accept you as you are.**

10. **Listen to other people carefully. Even when people are mad at you, listen to what they are saying and try to understand their point of view.**

WRITE OR DRAW THINGS THAT HAVE HELPED YOU FEEL GOOD ABOUT YOURSELF TODAY!

Today I took [redacted] for the day took him to the beach + swings made him lunch	Also I had a low-calorie day no chocolate, etc.

WORKSHEET SI-10 DATE _____ FIRST NAME _____

HOW ASSERTIVE ARE YOU?

Circle TRUE or FALSE as they apply to you:-

1.	I enjoy receiving compliments.	(TRUE) FALSE
2.	I have difficulty in asking for help or favours.	~~TRUE~~ (FALSE)
3.	I can start conversations with people I don't know.	(TRUE) FALSE
4.	I find it easy to say 'thank you' to someone who has been helpful.	(TRUE) FALSE
5.	I have difficulty in telling people I like them.	TRUE (FALSE)
6.	I can give compliments without embarrassment.	(TRUE) FALSE
7.	I never show it when I feel hurt.	(TRUE) FALSE
8.	When I'm annoyed, I will say so.	TRUE (FALSE)
9.	I can't say 'no' to people when I have to.	(TRUE) FALSE
10.	I'm always prepared to give my opinion.	(TRUE) FALSE
11.	I'm not good at making complaints.	TRUE (FALSE)

Report to Scottish Children's Reporter Administration
Social Background Report
Children (Scotland) Act 1995, Section 56(7)(b)

Name:	**Gemma Hossack**	**Date of Birth:**	**8.5.87**
Sex:	**F**		
Address:	**4 Harland Gardens Castletown**	**School Attended:**	**Thurso High**
Reason for Report Request:	**Early Review**	**Religion:**	
Basis of Report (level of Contact)	**Weekly**		

Family Composition

Name	Date of birth/age	Relationship to child	Employment/ School/Other	Income/ Source	Residence if different
Walter Hossack	**17.7.55**	**Father**	**Norfrost**		
Rosalind Hossack	**28.9.67**	**Mother**	**Norfrost**		
Keith Hossack	**16.10.89**	**Brother**	**Thurso High**		

Financial Situation:

Other agencies Involved: **Education/ Dept of Child & Family Psychiatry**

Matters of particular concern	**Report compiled by:**	**Carol Smith**
Gemma's continued non-attendance at school	**Date completed:**	**27 August 2002**
	Date sent to reporter:	**27th August 2002**
	Signed:	
	Designation:	**Social Worker**

The family home is a three bedroomed property in Castletown which is 6 miles from Thurso. The family have lived here for almost 13 years. Gemma's parents are both employed at Norfrost which is a short distance from the family home.

BACKGROUND HISTORY

Gemma was born in Wick. As a baby she was a very poor sleeper and this was the case until she was between two and three. Gemma continued to be a bad sleeper on occasion though of late this has not seemed to be an issue.

Gemma suffered no accident or injury and her childhood was uneventful.

Her time at primary school, which was just across the road from the family home, was problem free as was her first year in Thurso High School.

Gemma's problems seemed to start at the end of first/beginning of second year (Jan/Feb 2000) when she was allegedly being bullied. Her parents stated that initially Gemma very much kept this to herself. However, the seriousness of the situation seems to have culminated in Gemma taking an overdose and being taken to hospital overnight.

This happened the week before her grandfather died and her parents advised that Gemma seemed to take on a lot of guilt about this. Her grandfather, however, had been ill for a considerable time and had undergone major surgery. Gemma was said to be very close to him. She seems to be close to her paternal grandmother who lives nearby and whom she sees regularly. Mrs Hossack, Snr, would seem to spoil Gemma [redacted]

From the beginning of 2000, it seems that Gemma's attendance at school was problematic and created much tension in the house. Mr and Mrs Hossack tried very hard to get Gemma to school, usually without success. Despite the fact that Mr Hossack attended the school and spoke to various members of senior staff about the bullying Gemma was experiencing, the parents believe that not enough was done at the time.

During the summer holidays last year, Gemma was allegedly assaulted by the two girls who had been bullying her. Her parents now regret not involving the police though the parents of the girls were made aware of what had transpired.

Following the overdose, Gemma was seen by a Psychiatrist from the Department of Child and Family Psychiatry in Inverness. She, however, had difficulty in understanding him and only saw him on two occasions, refusing to attend for a third.

It is unfortunate that Gemma's poor attendance had not been highlighted sooner though I believe the school did not wish to put too much pressure on the child due to the mental health issues. It is perhaps true to say that Gemma got into the habit of not going to school and was having great difficulty breaking this pattern.

Gemma appeared before a Children's Panel on the 15th April this year, and while this was for another matter, the seriousness of the school issues emerged as the major concern. Of note at this Panel was that Gemma seemed to be trying to manipulate a situation where she would be sent away.

Following the Panel, I enlisted the help of a support worker to take Gemma to school in the mornings. Despite this service being offered, Gemma only attended on a few occasions. At this point, I discussed the possibility of shared care with Gemma and her parents – all were in agreement and Gemma was placed with a foster carer at Thurso on the 1st May. For the first two weeks, I took Gemma to school but thereafter she went unaccompanied. Within school she posed no difficulties whatsoever. Gemma appeared to work hard in free periods and at the foster home in catching up on work. She also seemed to be at ease in the company of other pupils.

When completing her personal education plan both myself and Mr Traill were impressed with her motivation to do well in school and her intention of sitting standard grades next year.

This situation was totally at odds with the Gemma of only a month previous. The change was quite dramatic and she seemed to be thriving on the attention she was receiving.

I discussed Gemma's situation with Dr Wendy McNeill, Paediatrician who in turn re- referred her to the Department of Child and Family Psychiatry.

It had been hoped that Gemma would be reintegrated home gradually and from there be able to attend school regularly.

Gemma appeared before a Children's Panel again on the 28th May. This had been prearranged as an early review to monitor the situation. By this time, Gemma had been placed with the foster carer in Thurso for approximately four weeks. Because the situation had improved and all parties were working well together, it was not thought to be necessary to impose compulsory measures . Gemma was working well at school and was positive about returning home to her parents' care gradually.

Contrary to all that had been said, however, Gemma advised me on that particular day, that she did not wish to return home, stating that her mother and father drank to excess at weekends. I discussed this with Gemma's parents who admitted to drinking socially but not to the extent which Gemma was insinuating. I was suspicious at this time that Gemma was trying to engineer staying in Thurso for whatever reason. This is an issue which has not been raised by Gemma again.

The result of this, however, was that it was now thought that Gemma's return home would take longer than had been anticipated until the matter had been investigated further. Gemma had her first night at home on the 5th June and she was to to attend school herself. Her anxiety, however, resulted in enuresis which Gemma suffers from when under stress. She did not go to school the next day. Gemma said she got up and went to get the bus, panicked en route and returned home. She returned to the foster carer's in Thurso that evening and again continued to have no difficulty going to school from there.

The situation continued to go well up until the 21st June. On the 19th and 20th , Gemma did not return home after school for tea and only returned about 9.30/10.00p.m. Although she stated that she had been at a boyfriend's house for tea, this was not in fact the case and the carer made it known to Gemma that she knew she had been telling lies. It has been noted previously that Gemma has a propensity to tell lies a lot.

On the 21st June, I called for Gemma in the morning for school but she had already left. She did not, however, go to school and her mother advised me that she had returned home. When I called out, Gemma was very tearful indeed, stating she really missed her mother and she wanted to return home full time. I put it to Gemma that she had only recently said that she didn't wish to return home for the above reason but she insisted this was what she wanted. Gemma's mother was also upset and wished her daughter to return home. Despite my attempts, Gemma refused to return to the carer's though gave her assurances that she would return to school. [redacted]

I called for Gemma on the following Monday and Tuesday and thereafter arranged for a support worker to call and take Gemma to school though neither of us had any success getting her there before the end of term. This was very disappointing given the improvements she had made in the past six weeks when she had attended regularly, caught up with a lot of work and generally seemed to flourish.

Gemma , it was said, got on well with her parents following her return home though there were one or two incidents of note.

Gemma stayed out overnight with friends on two occasions and her mother believed that she might have been abusing aerosol cans. While initially denying this, Gemma has only recently admitted to me that she did experiment but only on one occasion.. It was also feared that Gemma may be involved with an 18 year old male, well known to the Department, who had spent time in prison. Gemma and her parents were both aware of the seriousness of this friendship. I advised Gemma's parents to contact the police immediately if they were suspicious of anything untoward. Gemma has assured me that she has nothing at all to do with this young man now nor is she abusing any substances.

Gemma, on the weekend of the 12/13 July, after a confrontation with parents, self-harmed with a razor though her mother advised this was very superficial. Again, perhaps an attempt by Gemma to divert attention away from the issue in hand, ie aerosol abuse.

Gemma has the support of an outreach worker three days a week now and it is intended that they will work on Gemma's relationship difficulties with peers and parents and will also focus on abusive behaviour eg solvents, drugs, alcohol.

Because of the above difficulties, I requested a Children's Panel. This was held on the 22nd July and Gemma was placed on Supervision.

SITUATION SINCE LAST PANEL

Following the last Panel, in the run up to the school holidays, Gemma again did not attend school and at the time of writing she continues to refuse at attend though will give no reasons for this. Her occasional references to further bullying, [redacted]

The situation at home has been described by Mrs Hossack as 'fine'. However, it seems that the relationship between Gemma and her father is particularly fraught. Gemma constantly demands money, uses errand money for her own use, smokes in her room and plays loud music to the extent that complaints have been received from a neighbour, all of which have all led to this situation. Gemma's demands for money are to top up her phone. This would certainly seem to be an obsession for her. She has already run up a bill of hundreds of pounds when she was at home which her parents are struggling to pay off.

For a second time, recently, Gemma again scored her wrists [redacted]

I have asked Gemma what she would like to happen. While she previously was desperate to get home, she now says she would like to be away through the week. However, she has said she does not wish to go to school at all [redacted] Contrary to this, however, Gemma is now saying she would like to try and attend Wick High School. I think think that Gemma is very confused and does not really know what she wants.

Gemma has not ventured far over the past month though has spent time a lot of time with her friends in the village.

SUMMARY

Gemma and her mother saw Dr Beasely for a third time on the 21st August. While invited to attend, neither Mr Hossack nor Gemma's brother wished to be present on this occasion. While there has been suspicion on more than one occasion that Gemma may be depressed, this has certainly not been borne out by her behaviour. However, I do believe that there may be an underlying psychological problem which has resulted in her apparent confusion and behaviour. I have requested some feedback from Dr Beasely prior to the Panel.

I am finding great difficult in understanding or making any headway with Gemma. However, she is a very pleasant young girl who works well with myself. We recently completed a comprehensive assessment exercise examining issues relating to health, education, family and social relationships, and emotional and behavioural development. This assessment raised no particular difficulties in Gemma's life, though the assessment t is obviously only as good as the answers given. Gemma also has a good relationship with her support worker.

Gemma is adamant, however, despite the progress she made in May/June ,that she does not wish to go to school and does not seem able to grasp that this is simply not an option.

I have discussed at length with Gemma and her mother the implications of carrying on in this vein though nothing seems to move her to attend. Gemma has only recently, however, stated she would be willing to try and go to Wick High School.

At home, her behaviour can vary to extremes. This very much seems to depend on whether she is getting her own way or not. Perhaps this has been the case for some time and it is may be only now that her parents are finding the situation more difficult to deal with.

It is very difficult to make a recommendation in this case. I have discussed with Gemma and her mother that the Children's Centre in Wick may be an option for shared care where Gemma could attend Wick High School. Though there are no vacancies there at the time of writing, I believe this may be possible in the near future.

We have also discussed the possibility of Gemma transferring to Wick High School. While I think that this may be Gemma's way of stalling, it may well be worth a try. I have advised Gemma's parents to contact the school to discuss a transfer though have no feedback on this at the time of writing.

Carol Smith
Social Worker

26th August 2002

The Highland Council
Comhairle na Gaidhealtachd
SERVING The Highland Community

The Highland Council
Comhairle na
SERVING The Highland Community

CASE I.D.: ☐☐☐☐☐☐☐☐☐☐

Looking After Children in Scotland: Good Parenting, Good Outcomes

REVIEW OF THE CARE PLAN

PART 1
Social Worker's Report

When recording the child/young person's forename(s) and family name, please state the names recorded on his/her birth certificate. If the child/young person is known by a different name(s) also record this name(s).

1.	Forename(s)	Gemma
	Family name	Hossack
	Known as	Gemma Hossack
2.	Date of Birth	Day 0 8 Month 0 5 Year 1 9 8 7
3.	Date when the child/young person started to be looked after away from home	Day 0 1 Month 1 0 Year 2 0 0 2
4.	Date of last Review meeting (if appropriate)	Day 2 2 Month 1 0 Year 2 0 0 2
5.	Date of this Review meeting	Day 2 5 Month 0 2 Year 2 0 0 3
6.	Reason for Review	Tick
		Child/Young person looked after for 6 weeks ☐
		Child/Young person looked after for 4½ months ☑
		Six monthly Review ☐
		Other (Please specify) ☐
		Initial Review

Placement type: Please use the following categories: with friends/relatives; with foster carers; with prospective adopters; other community (specify); local authority home; voluntary home; residential school; secure accommodation; other residential (specify)

7.	Current Placement Type	Residential
	Name of carer(s)/keyworker	Edith Jones
	Relationship to child/young person (if any)	Keyworker
	Address (including postcode)	50 Northcote Street WICK

This form contains confidential information which should only be shared in accordance with the Data Protection Act 1998

8. Please state whom you have consulted before the Review, who has been invited to the Review, and who has been invited to submit a report:-

	CONSULTED (Please tick if applicable)	INVITED (Please tick if applicable)	REPORT REQUESTED (Please tick if applicable)
Child/young person	☐	☐	☑
His/her mother	☐	☐	☑
His/her carer(s)/residential key worker	☐	☐	☑
Health professionals (please specify) Dr W McNeill	☐	☑	☐
.....	☐	☐	☐
Education professionals (please specify) Mr S Dempsey	☐	☑	☐
.....	☐	☐	☐
Other interested persons (please specify) K Buchanan..... Children's Resource Worker	☐	☑	☐
.....			
.....			

How often has the Social Worker visited the child/young person since the last Review, or, if first Review, since the child started to be looked after away from home?

freqnt Times

If this is as frequent as agreed in the Day to Day Placement Arrangements? Yes ☑ No ☐

If NO, please explain

Does this frequency meet statutory requirements? Yes ☑ No ☐

If NO, please explain

10. How often has the Social Worker visited the following? (If parent(s) deceased or whereabouts unknown, please state).

Mother: several

Father: twice

Other relatives, including siblings, or friends. (Please state whom).

11. Was a full assessment of the child/young person's needs completed either before being looked after away from home, or since?

Yes [√] No [ ]

12. Has an Assessment and Action Record been completed since the last Review?

Yes [√] No [ ] Not yet applicable [ ]

If YES, attach a copy of the summary sheet from the Assessment and Action Record in Part 5 of this Review folder

13. What is the child/young person's legal status?

SEC 70 Children (Scot) Act 1995

Has this changed or have there been any other legal developments, e.g. referral to the Reporter, since starting to be looked after away from home/last Review?

Yes [ ] No [√]

If YES, please give brief details

Gemma appeared before a Children's Panel on the 2nd October when the supervision was varied with Gemma staying at 50 Northcote Street, Wick on a shared care basis.

14. Is the child's/young person's name on the Child Protection Register?

Yes [ ] No [√]

If YES, and the Reviews are not being held simultaneously, attach the decisions/recommendations of the most recent child protection review in Part 5 of this Review folder.

Has there been a change in child protection status since the child/young person started to be looked after away from home/last Review?

Yes [ ] No [ ]

If YES, please explain

REVIEW OF THE CARE PLAN – PART 1

15. Please list the recommendations/decisions of the last Review and indicate if each is fully met/partly met/not met. Where 'not met' or only 'partly met', please explain. If this is the first Review, add here a copy of Questions 16 and 17 from the Care Plan.

Recommendations/Decisions and Action to be taken	By Whom?	By When?	Fully Met/Partly Met/Not Met. Please explain

Placement in terms of Supervision Requirement to continue meantime and the plan is to return home on a full-time basis before Christmas 2002.	C Smith/Centre/ Gemma /parents		Not fully met
Home contact to continue and will include overnight stays during the week.	✓		
To attend school from home following home contact.	✓		
To keep up appointments with Sally Nowell, Dept. of Child & Family Psychiatry.	✓		
Continue to have an outreach worker.	x		Distance prohibitive – being looked at again
Carol Smith, Social Worker, to ask school if access to computer during study time is available.	✓		
Early Review before Christmas 2002 to consider progress made in the Care Plan.	x		Previous review cancelled

16. **Please describe what has happened in the child/young person's placement since the last Review.** (If this is the first Review, describe what has happened since the child/young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading.

(i) Has there been a change of placement? If YES, describe the circumstances and the effects on the child/young person.

No

(ii) Have there been any significant changes within the current placement which have affected the child/young person, e.g. someone arriving or leaving?

No

(iii) What are the child/young person's relationships like with adults and other children/young people in the placement?

Gemma generally gets on with residents and staff. She can, however, as has always been the case, get herself into difficult situations falling out with others. She finds dealing with this very difficult indeed and tends to withdraw, finding it difficult to face up to others then. She is known to tell lies and this also can lead to difficulties.

(iv) Does the child/young person understand and accept the rules and guidance provided by staff/carers? Has he/she been subject to any sanctions? If so, what, how often and with what result?

Yes. Gemma has posed no major difficulties since being resident at 50 Northcote Street.

(v) How does the child/young person spend his/her leisure time? Are there activities he/she would like to be able to do which he/she is not doing?

Gemma spends time with friends – usually either resident or associated with the Children's Centre.

She also enjoys listening to music, playing the computer, surfing the internet and spending short times at home.

In Castletown spends a lot of time with a young single mother (18). This association gives rise to concern for her parents.

(vi) Are there any concerns about the child/young person's safety either because of his/her own or other people's actions? If YES, describe what will be done to protect him or her.

No

(vii) Does the child/young person feel safe in the placement? If not, describe why and outline what is being done to help him/her feel safer.

Yes. As said previously, however, she cannot face up to others if she has disagreements and this can cause anxiety.

(viii) Is the placement appropriate for the child/young person? Is the placement stable, fragile or approaching breakdown? Is a move needed for other reasons, e.g. a time limited placement? If the placement might need to end, what alternative(s) has been considered and what needs to be been done to achieve it?

The placement has met Gemma's needs for the past five months. While it had been hoped that a return home would have been affected by December this has not been the case. Gemma would like to think that she would be home when she is 16 and finished her standard grades.

17. **Please describe the child/young person's development since the last Review.** (If this is the first Review, describe what has happened since the child or young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading. Attach copies or any relevant reports at Section 5 of the Review folder.

(i) How is the child/young person's health? Has the child/young person had or refused any assessments or treatment? If the child/young person is disabled, are there any specific needs or issues arising for him/her or his/her carer(s)?

Gemma's general health is good though she continues to suffer from psoriasis. Gemma believes that DAZ which is used in the laundry may exacerbate this condition. However, this is what her mother uses at home.

She has recently been prescribed nicotine patches in an effort to stop smoking.

Gemma has self harmed on three occasions, the last being on January11th ,Sunday. While these have been superficial, it obviously gives rise for concern. Gemma continues to see Sally Nowell from the Department of Child and Family Psychiatry on her own.

(ii) How is the child/young person progressing in pre-school provision/school/training/college/work? Are there barriers to him/her achieving his/her potential? If so, describe them. Does the child/young person have an education plan? If so, what date was it or will it be reviewed?

Gemma has managed to catch up with work missed and her prelim results were excellent. All teachers believe that Gemma is capable of attaining Standard Grade passes at Credit Level – Maths, English, Biology, Geography & Art.

Gemma has obtained a place at North Highland College Thurso/Wick, to do a Business and IT Skills year course. If this goes well she would hope to be able to obtain work at Dounreay and continue her studies to HNC and HND. The through/after care worker has been made aware of this.

Given Gemma's improved attendance and progress, I would hope that she would be able to attend college regularly. To this end, it may be prudent to involve Nicky Reid, Keyworker, Careers Service and I have contacted her to this end.

(iii) What sense does the child/young person have of his/her identity, e.g. concerning gender, disability, sexuality, religion, culture, ethnicity, language, self-worth, knowledge and understanding of own and family circumstances? What is being done to support the child/young person to achieve a positive sense of identity?

Gemma is lacking in self-confidence. Initially, the Support Worker was working on this with Gemma though this ceased on her admission to Wick. It may be considered appropriate to resume this again if possible.

Keyworkers at Northcote Street are to be working with Gemma on self care skills.

(iv) With whom is contact taking place? Is it taking place as often as planned? What effect is it having on the child/young person? What contribution do the parent(s) or people with parental responsibilities make to the child/young person's day-to-day care?

Parents, brother, Grandmother.

Relationship with parents can vary. Keith seems to be getting used to Gemma being out of the home and can be somewhat unsettled on her return for a while.

(v) How does the child/young person relate with members of his/her family? Have there been any changes in these relationships or of family membership? How have these affected the child/young person?

This can vary. Gemma thinks that her parents abuse alcohol to excess though Mr & Mrs Hossack disagree with this and are unwilling to change their social habits. Gemma in turn has on occasion abused aerosols while on home leave, thought this has not happened for some time. Gemma feels her parents are often out when she is at home but conversely, Gemma's parents advise that she is never in.

Overnights were stopped for a short time though of late these have recommenced and have on the whole been successful. Difficulties can, however, arise from Gemma's loud music and swearing.

Relationship with Keith can be fraught because of noise.

(vi) How does the child/young person present him/herself in social situations? What impression does he/she make on other people?

Gemma presents herself very well in social situations. She impresses as a friendly, cheerful and sensible individual.

(vii) Describe the child/young person's behaviour. How is he/she developing emotionally? Have there been any changes? If so, give details and possible reasons why you think they happened.

Gemma's behaviour on the whole does not generally give cause for concern apart from her ability to tell lies and sometimes the company she keeps.

Behaviour when she does not get her own way can lead to confrontations mainly with father.

(viii) What self care skills does the child/young person have? Are there any barriers to the child/young person achieving appropriate self-care skills? If so, describe them.

Gemma's life skills are good. Work on this will continue at the Centre. Gemma is 16 in May, is hopeful of being employed through the summer at Norfrost and she already has a place at College.

There seems to be some confusion over her application to Norfrost.

18. **Please describe the child/young person's, and his/her family's, relationship with you since the last Review.** (If this is the first Review, describe what has happened since the child/young person started to be looked after away from home). If there has been a change of Social Worker, what effect has this had on the child/young person and his/her family? Make sure you record positive developments as well as any problems.

Only difficulty is fitting in with Mum & Dad's working hours.

19. **Are there any other significant developments for the child/young person not outlined in Questions 16-18 above?**

Gemma has worked tremendously hard at catching up on her schoolwork and has done very well in her prelims. Her school report was exceptional!

I have checked this Care Plan for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed _____ Name CAROL SMITH (BLOCK CAPITALS)

Date 14.2.03 Designation SOCIAL WORKER

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Jan Rose welcomed everyone to the meeting and went through the recommendations from the last review which had all been met with the exception of support from an outreach worker which had been difficult to organise given distance.

Situation at 50 Northcote Street, Wick

Jan asked Gemma to comment on her present situation. Gemma was a little distressed, said that the situation in the Centre was really bad, she wanted home and said she would go to school from there.

There was a general discussion on this given the past history, Gemma's apparent lack of motivation to attend school from home and her parents' inability to force the issue.

Liz Banks explained to the meeting that Gemma had relationship difficulties with a male resident and the on/off relationship very much affected the way Gemma was feeling.

Carol explained that Gemma had submitted a pregnancy test to her GP and that the result of this should be known the following day. Again there was a general discussion about planning for the future, the need to look at various options and where Gemma would go for such assistance if required.

Steps are being made at the Centre to get Gemma and the male resident to get together with staff to discuss the situation and look at ways of living together. It was noted that the other resident spends a lot of time out of the Centre at weekends and in the evenings. Jan suggested drawing up a contract and setting down some ground rules about acceptable and appropriate behaviour.

Home Situation

It had been hoped that Gemma would have returned home on a permanent basis prior to Christmas though this has not been the case. While extended stays had been tried, it seemed that when Gemma was at home she wished to be in the Centre; when she was in the Centre, she wanted home.

While Gemma's parents advised that home leave had been going better recently, this seemed to depend on whether Gemma was getting her own way or not. When acrimonious situations arose Gemma had abused aerosols on occasion and had also self harmed, albeit superficially.

Carol will continue to visit Mr and Mrs Hossack and would work round their working hours.

Education

Since Gemma's attendance at Wick High School she has made excellent progress and had very good results in her prelims. It was considered that Gemma's best chance of gaining her standard grades would be for her to keep attending Wick High School from the Centre.

Mr Dempsey was aware of the present difficulties being experienced by Gemma. He advised that Gemma creates a good impression and gets on well with staff and pupils. She was described as an excellent pupil.

Health

Gemma agreed that she will continue to see Sally Nowall of the DCFP. Ead Jones, Gemma's key worker, would hopefully be attending with Gemma the following day and would update Sally on the recent situation.

If Gemma is not pregnant, then advice and guidance requires to be given on contraception.

Gemma has not yet had her TB injection though this will now depend on the outcome of her tests. Dr McNeill will overview the health situation.

Future Planning

Gemma wishes to return home though as above, the difficulties this has posed in the past were again gone over. It was agreed that Gemma would again go home at weekends and stay in the Centre Sunday - Thursday night with this hopefully building up and introducing mid-week overnights.

Carol asked Jan's advice on the Supervision Requirement once Gemma reached the age of 16. Jan advised that this could be continued until Gemma was 18 years old.

Jan advised Gemma that if she wished to return home, she had to take responsibility and prove that this would be in her best interests and obviously her behaviour up until the next hearing would be paramount. Carol will request a Panel if she feels the situation warrants it.

Carol will refer Gemma to Barnardo's for aftercare/throughcare work. She has also advised Jack Libby of Gemma's intention to leave school and attend college.

Next Review

It was agreed to hold an early review with the date being set for Tuesday, 3rd June at 5.00p.m. in the Wick Social Work Office.

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Looking After Children in Scotland:
Good Parenting, Good Outcomes
REVIEW OF THE CARE PLAN

PART 6

Minute of the Review Meeting

Name of child/young person Gemma Hossack

Date of Review Day 2 1 Month 0 5 Year 2 0 0 2

1. Have reports been received from the following? (See Question 8 in Social Worker's report for those requested to submit a report).

	Yes	No	Not Requested		Yes	No	Not Requested
Child/young person	☑	☐	☐	Educational professional	☐	☐	☐
Mother	☑	☐	☐	Other interested parties *(please specify)*			
Father	☑	☐	☐	Social Worker	☑	☐	☐
Carer(s)/residential care worker	☐	☐	☐	.....	☐	☐	☐
Health professional	☐	☐	☐	.....	☐	☐	☐

2. **AGENDA FOR THE REVIEW**

The Agenda should be drawn up at the start of the Review. All those invitied should have had an opportunity to read the reports, prior to the Review. The chairperson should ensure that action on previous Review decisions ad all issues of progress, change, difficulty or concern in the reports are put on the agenda for discussion.

- Care Plan
- Placement
- Rehabilitation
- Legal Status
- Health
- Education
- Child's views
- Parental Views
- Recommendations and Decisions

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Looking After Children REVIEW OF THE CARE PLAN – PART 6

3. Jan Rose welcomed everyone to the meeting. It was ascertained that at the present time, Gemma is a looked after child under Section 25 of the Children (Scotland) Act 1997 by Mrs Marlene Darroch. Kate Buchanan, Children's Resources worker, advised that the present placement had been agreed by Irene Bloomfield and that Marlene and Sarah, the other young person staying with Marlene, were happy with this. Marlene stated that Gemma did not pose any difficulties at all and the placement was going well.

Gemma was asked to describe what she thought about the present situation. Gemma said she was happy staying at Marlene's and she was also happy to be at home. She said that she would soon try to start going to school from home. Carol advised that it was intended to start overnights at home following the Children's Panel on the 28th.

Gemma had been making her way to school each day but had not yet gone on the Castletown bus, which is on her route. Though the bus had been problematic in the past with other individuals, the difficulties had now been cleared up and Gemma thought the particular girls would be leaving school following their exams, which were presently underway. Mr Traill advised Gemma to advise him if there were any difficulties at all when she started using the bus again.

Mr Traill advised that Gemma's timetable had been tailored to suit her needs, she had worked hard catching up and she would probably be put forward for five standard grades. Her behaviour in school was no problem at all. Although she had missed her work experience, she had been spending time in the Business Studies Department and it was hoped the school could arrange a work placement there before the end of term.

Jan Rose asked about the situation whereby Gemma had been referred to the Department of Child and Family Psychiatry Department. Carol explained that she felt that at the last Panel Gemma was deliberately trying to manipulate being sent to a residential school though continued to say she had no problems at home other than the difficulties, which her non-attendance caused. Gemma also seemed to be flourishing in the attention she now had.

Dr McNeill advised that there had also been difficulties in relation to Gemma's problems sleeping and dietary habits. It was noted that Gemma had attended the Department of Child and Family Psychiatry in the past and she stated that she was in agreement with the present referral.

Jan Rose advised Gemma to identify an adult to talk about any problems she may have. Kate Buchanan, having worked in a residential school, offered to talk to Gemma about such placements to try and bring home to her reality of attending such schools.

It was the consensus of opinion that the recommendation to the Children's Panel should be that it was not felt that compulsory measures of supervision were required.

Given that the intended plan was that Gemma would be home full time before the end of term, Jan Rose did not set a date for a further review. However, if things did not work out as expected Carol would advise Jan of this.

8. REVIEW CHAIRPERSON'S CHECKLIST

Have all the following been discussed at the Review? If the answer is **NO** to any item, either discuss before moving on to making recommendations/decisions or confirm that it is not necessary/applicable at this Review.

		Yes	No	N/A
1.	Recommendations/decisions of last Review and actions taken	☐	☐	☑
2.	Legal developments and any need for further legal change	☑	☐	☐
3.	Need for/actions to be taken as a result of completion of an Assessment and Action Record	☐	☐	☑
4.	Changes/progress in placement	☑	☐	☐
5.	Use of sanctions	☑	☐	☐
6.	Child/young person's safety	☑	☐	☐
7.	Stability of placement	☑	☐	☐
8.	Health/disability	☑	☐	☐
9.	Learning/education/employment	☑	☐	☐
10.	Identity	☑	☐	☐
11.	Contact/family and social relationships	☑	☐	☐
12.	Social presentation	☑	☐	☐
13.	Emotional and behavioural development	☑	☐	☐
14.	Self care skills	☑	☐	☐
15.	Relationship of child/young person and family with Social Worker	☑	☐	☐
16.	Whether the period of looking after should end and, if so, the actions needed to achieve this	☑	☐	☐
17.	If applicable, leaving care and after care arrangements	☐	☐	☑

18. If applicable, pursuit of a claim for criminal injuries compensation ☐ ☐ ☑

5. RECOMMENDATIONS/DECISIONS MADE AT THE REVIEW:

Recommendations/Decisions and Action to be taken	By Whom:	By When
1. Gemma's placement will continue to be available to Gemma meantime and will end at the end of the school term. 2. Gemma will continue to increase the amount of time she spends at home with a view to Gemma returning home on a full-time basis. 3. Carol Smith, Social Worker, is to request Dr Wendy MacNeill undertakes a comprehensive medical on Gemma. Gemma has agreed to this. 4. Gemma has given her undertaking to continue to attend school. 5. The recommendation of the Review is that compulsory measures of supervision are not required. 6. Should Gemma return home as planned, there will be no further Reviews.		

Did anyone present at the Review disagree with any decision(s) or recommendation(s)? Yes ☐ No ☑

If **YES**, please outline who and what and any action to be taken to resolve the disagreements(s):

6. ATTENDANCE AT THE REVIEW

Please list all those who attended the Review and whether they should receive/all/part of the record.

Name and Role/Relationship	Parts of the record to be provided, e.g., all reports, some reports (specify), minute, decision/recommendations only
Kate Buchanan, Social Worker, Children's Resources	Decision Letter
Walter Hossach, Parent	Decision Letter
Rosalind Hossach, Parent	Decision Letter
Gemma Hossack, Child	Decision Letter
Marlene Darroch, Carer	Decision Letter
Wendy MacNeill, Health	Decision Letter
Carol Smith, Social Worker	Decision Letter and Minute
Alister Traill, Education, Thurso High School	Decision Letter

List anyone who was unable/did not attend and whether they should receive all/part of the record.

Name and Role/Relationship	Parts of the record to be provided, e.g., all reports, some reports (specify), minute, decision/recommendations only

List anyone else who should receive all/part of the record.

Name and Role/Relationship	Parts of the record to be provided, e.g., all reports, some reports (specify), minute, decision/recommendations only

7. Date and time of next Review Day ☐☐ Month ☐☐ Year ☐☐☐☐

at N/A pm

Venue of next Review _____

Part 6 above is an accurate and complete record of the Review meeting.

Signed Jan Rose Name Jan Rose Date 8/9/05

Chairperson of the Review Meeting *Block Capitals please*

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THE HIGHLAND COUNCIL

SOCIAL WORK DEPARTMENT

REPORT TO CHILDREN'S HEARING

on

GEMMA HOSSACK

Date of Hearing: June 2003

Report by: Edith Jones
Social Care Worker
Children's Centre
Northcote Street
WICK
Caithness

PANEL REPORT FOR GEMMA HOSSACK

Date of Birth: 8.5.87

INTRODUCTION

Gemma has had "shared care" in the Children's Centre and at Castletown at her parent's home since October 2002.

HOME AND FAMILY

The past three months have been very positive for Gemma and her parents. Gemma has been staying at the Centre just one night each week with the rest spent at home. This has been totally successful. Gemma is helping around the house, is adhering to ground rules and generally has matured.

The loss Gemma felt when her Grandad died is easing with Gemma acknowledging her feelings.

Gemma is learning to confront and deal with her emotions in a positive way.

PHYSICAL, MEDICAL AND EMOTIONAL

Gemma, on the whole, has been well during the past three months, only missing school when she had a bad cold and when she had a tooth extracted.

Gemma meets with Sally Nowell from the Family Psychiatric Unit once a month. After the last meeting Sally suggested they taper off these meetings to conclude in November. Gemma is happy for this to happen.

EDUCATION AND EMPLOYMENT

Gemma has just completed her Standard Grade Exams. Gemma has continued to do well at school and is considering going back to school for a fifth year though she has kept her options open and has applied to Dounreay for a secretarial post and she has been offered an unconditional place at Thurso college to do the business course.

Gemma has a part-time job in the local hotel in Castletown and is enjoying both the company there and the money she is earning.

CONCLUSION

Gemma has matured both emotionally and mentally recently. She will come to the Centre for lunch each school day until the end of term.

As of today, 26 May 2003, it is felt Gemma will stay at home full-time.

Edith Jones
Social Care Worker

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Looking After Children in Scotland:
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REVIEW OF THE CARE PLAN

PART 1
Social Worker's Report

When recording the child/young person's forename(s) and family name, please state the names recorded on his/her birth certificate. If the child/young person is known by a different name(s) also record this name(s).

1.	Forename(s)	**Gemma**
	Family name	**Hossack**
	Known as	**Gemma Hossack**
2.	Date of Birth	Day 0 8 Month 0 5 Year 1 9 8 7
3.	Date when the child/young person started to be looked after away from home	Day 0 1 Month 1 0 Year 2 0 0 2
4.	Date of last Review meeting (if appropriate)	Day 2 5 Month 0 2 Year 2 0 0 3
5.	Date of this Review meeting	Day 0 3 Month 0 5 Year 2 0 0 3
6.	Reason for Review	Tick
		Child/Young person looked after for 6 weeks ☐
		Child/Young person looked after for 4½ months ☐
		Six monthly Review ☐
		Other (Please specify) √
		Early Review Prior to Panel

Placement type: Please use the following categories: with friends/relatives; with foster carers; with prospective adopters; other community (specify); local authority home; voluntary home; residential school; secure accommodation; other residential (specify)

7.	Current Placement Type	**Residential though home leave has increased to six days per week**
	Name of carer(s)/keyworker	**Edith Jones**
	Relationship to child/young person (if any)	**Keyworker**
	Address (including postcode)	**50 Northcote Street WICK**

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8. Please state whom you have consulted before the Review, who has been invited to the Review, and who has been invited to submit a report:-

	CONSULTED (Please tick if applicable)	INVITED (Please tick if applicable)	REPORT REQUESTED (Please tick if applicable)
Child/young person	☐	☑	☑
His/her mother	☐	☑	☑
His/her carer(s)/residential key worker	☐	☑	☑
Health professionals (please specify) Dr W McNeill	☐	☑	☐
.....	☐	☐	☐
Education professionals (please specify) Mr S Dempsey	☐	☑	☐
Sally Nowall, DCFP	☐	☑	☑
Other interested persons (please specify)	☐	☐	☐

.....

.....

9. How often has the Social Worker visited the child/young person since the last Review, or, if first Review, since the child started to be looked after away from home?

☐ Times - **Regularly**

If this is as frequent as agreed in the Day to Day Placement Arrangements? Yes ☑ No ☐

If NO, please explain

Does this frequency meet statutory requirements? Yes ☑ No ☐

If NO, please explain

10. How often has the Social Worker visited the following? (If parent(s) deceased or whereabouts unknown, please state).

Mother [ ] Father [ ]

Other relatives, including siblings, or friends. (Please state whom).

[ ]

11. Was a full assessment of the child/young person's needs completed either before being looked after away from home, or since?

Yes [√] No [ ]

12. Has an Assessment and Action Record been completed since the last Review?

Yes [√] No [ ] If **YES**, attach a copy of the summary sheet from the Assessment and Action Record in Part 5 of this Review folder

Not yet applicable [ ]

13. What is the child/young person's legal status?

SEC 70 Children (Scot) Act 1995

Has this changed or have there been any other legal developments, e.g. referral to the Reporter, since starting to be looked after away from home/last Review?

Yes [ ] No [√]

If **YES**, please give brief details

[ ]

14. Is the child's/young person's name on the Child Protection Register?

Yes [ ] No [√]

If **YES**, and the Reviews are not being held simultaneously, attach the decisions/recommendations of the most recent child protection review in Part 5 of this Review folder.

Has there been a change in child protection status since the child/young person started to be looked after away from home/last Review?

Yes [ ] No [ ]

If YES, please explain

[ ]

15. Please list the recommendations/decisions of the last Review and indicate if each is fully met/partly met/not met. Where 'not met' or only 'partly met', please explain. If this is the first Review, add here a copy of Questions 16 and 17 from the Care Plan.

Recommendations/Decisions and Action to be taken	By Whom?	By When?	Fully Met/Partly Met/Not Met. Please explain
Gemma to remain at Children's Centre and increase overnight stays at home.	Carol		Fully met
Gemma to continue at Wick High School	Gemma		Fully met
Gemma to continue seeing Sally Nowall from DCFP	Gemma		Fully met
Carol to refer Gemma to the New Barnardo's After Care Worker	Carol		Fully met
Carol to advise Jack Libby, Through Care and After Care Social Worker of Gemma's possible changes in home and school status	Carol		Fully met

16. **Please describe what has happened in the child/young person's placement since the last Review.** (If this is the first Review, describe what has happened since the child/young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading.

(i) Has there been a change of placement? If YES, describe the circumstances and the effects on the child/young person.

No

(ii) Have there been any significant changes within the current placement which have affected the child/young person, e.g. someone arriving or leaving?

No

(iii) What are the child/young person's relationships like with adults and other children/young people in the placement?

Gemma generally gets on with residents and staff. She can, however, as has always been the case, get herself into difficult situations through gossip or fabrication which can affect relationships. Although still evident, this kind of behaviour has greatly reduced. Her difficulties following her break-up with a male resident and also following a situation with the police where others thought she had "grassed" have also disappeared.

(iv) Does the child/young person understand and accept the rules and guidance provided by staff/carers? Has he/she been subject to any sanctions? If so, what, how often and with what result?

Yes. Gemma has posed no difficulties since being in the Centre.

(v) How does the child/young person spend his/her leisure time? Are there activities he/she would like to be able to do which he/she is not doing?

Gemma has being spending most of her time at home since the end of March. She enjoys baby sitting, listening to music and she has recently started a part-time job in the St Clair Hotel in Castletown.

(vi) Are there any concerns about the child/young person's safety either because of his/her own or other people's actions? If **YES**, describe what will be done to protect him or her.

Some months ago Gemma did self-harm (albeit superficially) as a response to difficult or acrimonious situations. At this time she was prescribed anti-depressants. This has been discussed in sessions with Sally Nowall of DCFP and the past few months have been problem free.

(vii) Does the child/young person feel safe in the placement? If not, describe why and outline what is being done to help him/her feel safer.

Yes

(viii) Is the placement appropriate for the child/young person? Is the placement stable, fragile or approaching breakdown? Is a move needed for other reasons, e.g. a time limited placement? If the placement might need to end, what alternative(s) has been considered and what needs to be been done to achieve it?

The placement has met Gemma's needs since October last year. At her last review Gemma stated she wished to return home. While this was not thought appropriate at that time, since the end of March/beginning of April Gemma's time at home has gradually increased successfully and she is now only spending one night a week there.

17. **Please describe the child/young person's development since the last Review.** (If this is the first Review, describe what has happened since the child or young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading. Attach copies or any relevant reports at Section 5 of the Review folder.

(i) How is the child/young person's health? Has the child/young person had or refused any assessments or treatment? If the child/young person is disabled, are there any specific needs or issues arising for him/her or his/her carer(s)?

Gemma during February was prescribed anti-depressants and these seemed to lift her mood.

Her general health is good though she suffers from psoriasis.

(ii) How is the child/young person progressing in pre-school provision/school/training/college/work? Are there barriers to him/her achieving his/her potential? If so, describe them. Does the child/young person have an education plan? If so, what date was it or will it be reviewed?

Gemma sat her prelims at the beginning of the year and did very well. She is presently awaiting her Standard Grade results. Gemma's attendance and behaviour at Wick High School has been excellent and she has stated that she now wishes to return another year o sit her Highers. Previously Gemma was interested and had gained a place at North Highland College to do a Business Studies and IT Skills Course. Gemma does have a PEP and this will be amended after her results are known.

(iii) What sense does the child/young person have of his/her identity, e.g. concerning gender, disability, sexuality, religion, culture, ethnicity, language, self-worth, knowledge and understanding of own and family circumstances? What is being done to support the child/young person to achieve a positive sense of identity?

Gemma's self esteem would seem to have improved somewhat. She has enjoyed the success she has made in school and perhaps this has had a knock-on effect into other areas of her life. She is certainly presenting as a more confident child recently.

(iv) With whom is contact taking place? Is it taking place as often as planned? What effect is it having on the child/young person? What contribution do the parent(s) or people with parental responsibilities make to the child/young person's day-to-day care?

Gemma has contact on a daily basis and overnights, for all except one night of the week with her parents and grandmother.

(v) How does the child/young person relate with members of his/her family? Have there been any changes in these relationships or of family membership? How have these affected the child/young person?

This has greatly improved of late. The tensions at home would seem to have disappeared and Gemma does not make the same demands on her parents.

Keith seems to be getting used to Gemma being at home again.

(vi) How does the child/young person present him/herself in social situations? What impression does he/she make on other people?

Gemma presents as a friendly, cheerful and sensible individual.

(vii) Describe the child/young person's behaviour. How is he/she developing emotionally? Have there been any changes? If so, give details and possible reasons why you think they happened.

Gemma's behaviour does not generally give cause for concern apart from her propensity to fabricate stories on occasion and her choice of company sometimes gives cause for concern. Of late this has improved. Confrontations with her father do not seem to be the same issue as previously.

(viii) What self care skills does the child/young person have? Are there any barriers to the child/young person achieving appropriate self-care skills? If so, describe them.

Gemma's life skills are good.

18. **Please describe the child/young person's, and his/her family's, relationship with you since the last Review.** (If this is the first Review, describe what has happened since the child/young person started to be looked after away from home). If there has been a change of Social Worker, what effect has this had on the child/young person and his/her family? Make sure you record positive developments as well as any problems.

Good.

19. **Are there any other significant developments for the child/young person not outlined in Questions 16-18 above?**

No.

I have checked this Care Plan for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed Carol Smith Name CAROL SMITH (BLOCK CAPITALS)

Date 24.5.05 Designation SOCIAL WORKER

THE SCOTTISH EXECUTIVE
Home Department
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The Highland Council

The Highland Community

SSID CASE I.D.: ☐☐☐☐☐☐☐☐☐☐

Looking After Children in Scotland:
Good Parenting, Good Outcomes
REVIEW OF THE CARE PLAN

PART 2

Carers'/Key Worker's Report

Name of child/young person GEMMA HOSSACK

Current Placement Address 50 NORTHCOTE STREET, WICK

Date of Review Day 0 3 Month 0 6 Year 2 0 0 3

1. **Please describe what has happened in the child/young person's placement since the last Review.** (If this is the first Review, describe what has happened since the child or young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading.

(i) Has there been a change of placement? If **YES**, describe the circumstances and the effects on the child/young person?

Gemma has been spending only one night each week in the Centre.

(ii) Have there been any significant changes within the current placement which have affected the child/young person, e.g. someone arriving or leaving?

There have not been any other significant changes in the Centre which would affect Gemma.

This form contains confidential information which should only be shared in accordance with the Data Protection Act 1998

(iii) What are the child/young person's relationships like with adults and other children/young people in the placement?

Gemma gets on well with staff members and is trying to accept her relationship with a male resident is finished.

Gemma gets on well with all residents.

(iv) Does the child/young person understand and accept the rules and guidance provided by staff/carers? Has he/she been subject to any sanctions? If so, what, how often and with what result?

Gemma understands and accepts the Centre rules.

She has not been subject to any sanctions.

(v) How does the child/young person spend his/her leisure time? Are there activities he/she would like to be able to do which he/she is not doing?

Because of exams Gemma has spent most of her time recently studying.

As of the past week, ie 10th May, Gemma has a part-time job working as a waitress in the St Claire Hotel in Castletown.

Gemma enjoys swimming and listening to music.

(vi) Are there any concerns about the child/young person's safety either because of his/her own or other people's actions? If **YES**, describe what will be done to protect him or her.

Gemma has matured a great deal in the past three months and is learning to confront issues of relationships and of her feeling emotionally vulnerable.

She is taking time to talk to staff about these issues.

Gemma meets with Sally Nowell (Dept of Child and Family Psychiatry) and finds these meetings beneficial. As of 21st May Sally suggested these meetings taper off to finish, ie next meeting in one month's time, next meeting two months after and final one three months later in November.

Gemma was on a mild anti-depressant, but she and mum have decided to stop it for a week with mum keeping a diary of how Gemma is.

(vii) Does the child/young person feel safe in the placement? If not, describe why and outline what is being done to help him/her feel safer.

Gemma does feel safe in the Centre.

(viii) Is the placement appropriate for the child/young person? Is the placement stable, fragile or approaching breakdown? Is a move needed for other reasons, e.g. a time limited placement? If the placement might need to end, what alternative(s) has been considered and what needs to be been done to achieve it?

The placement has been appropriate and stable.

The placement is coming to a natural end as Gemma is hoping to go back to her parent's home to live. Gemma has been spending six nights each week at home.

2. **Please describe the child/young person's development since the last Review.** (If this is the first Review, describe what has happened since the child or young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading. Attach copies or any relevant reports at Section 5 of the Review folder.

(i) How is the child/young person's health? Has the child/young person had or refused any assessments or treatment? If the child/young person is disabled, are there any specific needs or issues arising for him/her or his/her carer(s)?

Gemma suffers from psoriasis.

Gemma has had an abscess removed.

She has stopped taking Prozac and is taking a milder anti-depressant which she is wanting to stop.

Gemma has had a three month injection for her contraceptive.

(ii) How is the child/young person progressing in pre-school provision/school/training/college/work? Are there barriers to him/her achieving his/her potential? If so, describe them. Does the child/young person have an education plan? If so, what date was it or will it be reviewed?

Gemma has had a good attendance at school, only missing two days this term because of a cold.

Gemma's reports from school are excellent, both for her academic work and her attitude in class.

(iii) What sense does the child/young person have of his/her identity, e.g. concerning gender, disability, sexuality, religion, culture, ethnicity, language, self-worth, knowledge and understanding of own and family circumstances? What is being done to support the child/young person to achieve a positive sense of identity?

Gemma still does have a problem with her own self worth. Again Gemma and staff are confronting this issue by talking, by staff reassuring Gemma and by staff introducing Gemma to new experiences.

Gemma does understand her family circumstances.

(iv) With whom is contact taking place? Is it taking place as often as planned? What effect is it having on the child/young person? What contribution do the parent(s) or people with parental responsibilities make to the child/young person's day-to-day care?

Because Gemma is only in the Centre one night each week she is not needing to make phone calls home.

Gemma has recently joined her parents at their bowling matches and has gone out socially with them to friends.

Both parents are happy that Gemma is ready to live at home.

(v) How does the child/young person relate with members of his/her family? Have there been any changes in these relationships or of family membership? How have these affected the child/young person?

Gemma is getting on well with both parents, and she is helping with chores in the house.

Gemma does try to accept ground rules made by her parents.

Gemma is talking a great deal about her dad and his achievements, ie playing in a band, working in his green house, how he was a bus driver and long distance lorry driver.

Gemma is very fond of her Nan and was very close to her granddad who died some time ago.

(vi) How does the child/young person present him/herself in social situations? What impression does he/she make on other people?

Gemma initially presents herself well in social situations, but does not have the ability to stay in friendships.

Gemma has told staff she does not want a "best friend" as there is always too much hassle.

Gemma is confronting issues and situations well. She can still become depressed but not as often as she once did.

(vii) Describe the child/young person's behaviour. How is he/she developing emotionally? Have there been any changes? If so, give details and possible reasons why you think they happened.

Gemma is more secure both mentally and emotionally than she was three months ago.

Gemma is accepting that the relationship she had with a male resident at the Centre was harmful to her, both mentally and emotionally.

Gemma is appreciating the results of working hard at school and the positive results of getting on with her parents.

(viii) What self care skills does the child/young person have? Are there any barriers to the child/young person achieving appropriate self-care skills? If so, describe them.

Gemma's self-care skills have much improved. She is taking a keen interest in how she looks and has recently re-styled her hair.

Budgeting was a task Gemma had to work on, and again has done well in this. Just recently Gemma opened a bank account and deposited four fifths of her pocket money.

3. **Please describe the child/young person's, and his/her family's, relationship with the Social Worker since the last Review.** (If this is the first Review, describe what has happened since the child/young person started to be looked after away from home). If there has been a change of Social Worker, what effect has this had on the child/young person and his/her family? Make sure you record positive developments as well as any problems.

Gemma enjoys meeting with her social worker.

Her parents work full-time so contact is therefore limited.

I have checked this Care Plan for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed [signature] Name EDITH SCOTT

Date 23.5.03 Designation SOCIAL CARE WORKER (BLOCK CAPITALS)

THE SCOTTISH EXECUTIVE
Home Department
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RECEIVED
23 MAY 2003

Copyright A Macbeath
Highland Council

Date of Request:

If completing by hand, please complete in black ink

Requested for May 27th 2003

REASON FOR REPORT
(To be completed by Children's Reporter)

Referral to Reporter
Review Children's Hearing

Child's Name: Gemma Hossack	Date of Birth: 08 05 87 / Date of Admission: 06 09 02
Address: 4 Harland Gardens, Castletown, KW14 8UD	School: Wick High School
	Class: 4R
Name of Class/Guidance Teacher: Mrs A Macbeath	Previous School: Thurso High School
	Number of Previous Schools: TWO

Name of Parent/Guardian
Mr & Mrs W Hossack

Address (if different from above)

ATTENDANCE (Please attach print-out for this session if available)	Last 4 Weeks		This Session		Last Session	
	Possible	Absences	Possible	Absences	Possible	Absences

Please give any known reasons for absences (e.g. illness, latecoming, holiday, exclusion, truancy, other unauthorised abs e).

Please find enclosed print-out

Give number of absences attributable to each category, if known, and describe any pattern of absences.

HEALTH

Are there any factors affecting the child which are known to the school?	Yes/No	If yes, specify
	No	
Has there been any involvement of specialist services?	Yes/No	If yes, specify
	No	

EDUCATIONAL PROGRESS

What level of course is the young person taking?

Gemma studies Standard Grade English, Mathematics, Geography, Biology and Art & Design.

s potential being achieved? If not, can you offer any reasons?

Gemma is working very well at school and she seems to be trying to make up for lost time.

Has any school-based support been provided to assist progress?

None needed.

Have any specialist resources been provided to assist progress?

None needed.

EX)A-CURRICULAR

Please provide details of any interests, activities and employment which the young person has.

None known

RELATIONSHIPS/PERSONALITY/BEHAVIOUR

Please comment on the nature of the young person's relationships with other pupils and staff.

Gemma gets on very well with both her teachers and peers.

Please comment on the young person's behaviour and presentation in and out of class. Have there been any recent changes.

Gemma presents herself well in class.

)

f the young person's behaviour has been challenging, please describe the school's responses and comment on the extent to which these have been successful.

Gemma,s behaviour has always been good in school.

CONTACT WITH FAMILY

Please provide a summary of the relationship between school and parent/other carer. Has there been any recent change?

No Contact with parents. Someone form the Children's Centre attended Parents Evening.

FURTHER RELEVANT INFORMATION

Please use this section to record any additional historical or current information which you think the Reporter and/or hearing members should know. Views about what could be done to meet the needs of the child may be given.

Gemma had expressed an interest in leaving school to attend the local collegeat the end of S4, but just prior to study leave, Gemma decided that she would like to stay on at school. She has filled in a choice form and has chosen English, Maths, Art & Design and Administration. She aims to study these subjects at Higher level but it will, of course, depend on results at Standard Grade.

We would be happy to have Gemma back for a 5th year at High School.

Comments by Head Teacher

This report has been discussed with (Tick box)

The child	☐	The mother	☐	Other (Please indicate)	
		The father	☐		

Report compiled by: Anne F Macbeath Signed .....

Designation PT Guidance Date: 22nd May 2003

Head Teacher's Signature: ..... Date: 22.5.03.
(If different)

In certain circumstances the report may be lodged as a production in court, and the compiler may be cited to give evidence and to speak to the contents of the report.

The contents of this report are subject to the School Pupil Records (Scotland) Regulations 1990 and the Children's Hearings (Scotland) Rules 1996. You may be called upon to assist a Sheriff or a Children's Hearing in relation to the contents of this report at a subsequent proof, appeal or hearing.

ATTENDANCE SUMMARY 02/03

Gemma Hossack, 4R (08.05.87)

	Week beg.	Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	19 08 02	# #					# #	# #
2	26 08 02						# #	# #
3	02 09 02					/ \	# #	# #
4	09 09 02	/ \	/ \	/ \	F F	/ \	# #	# #
5	16 09 02	F F	/ \	F F	F F	F F	# #	# #
6	23 09 02	F F	F F	F F	F F	F F	# #	# #
7	30 09 02	F F	F F	F F	/ \	/ \	# #	# #
8	07 10 02	/ \	/ \	/ \	/ \	/ \	# #	# #
9	14 10 02	# #	# #	# #	# #	# #	# #	# #
10	21 10 02	# #	# #	# #	# #	# #	# #	# #
11	28 10 02	# #	/ \	/ \	/ \	/ \	# #	# #
12	04 11 02	/ \	/ \	/ \	/ \	/ \	# #	# #
13	11 11 02	/ \	/ \	/ \	/ \	/ \	# #	# #
14	18 11 02	? ?	/ \	/ \	/ \	/ \	# #	# #
15	25 11 02	/ \	/ \	/ \	/ \	/ \	# #	# #
16	02 12 02	/ \	/ \	/ \	/ \	/ \	# #	# #
17	09 12 02	/ \	/ \	/ \	/ \	/ \	# #	# #
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21	06 01 03	/ \	/ \	/ \	/ \	F L	# #	# #
22	13 01 03	/ \	/ \	/ \	/ \	/ \	# #	# #
23	20 01 03	F F	F F	L \	/ \	/ \	# #	# #
24	27 01 03	/ \	L \	/ \	? ?	/ \	# #	# #
25	03 02 03	C C	C C	/ \	/ \	/ \	# #	# #
26	10 02 03	/ \	P L	/ \	C C	C C	# #	# #
27	17 02 03	C C	/ \	/ \	/ \	/ \	# #	# #
28	24 02 03	M M	L \	L \	/ \	/ \	# #	# #
29	03 03 03	/ \	/ \	/ \	/ \	/ \	# #	# #
30	10 03 03	/ \	M M	/ \	/ \	F F	# #	# #
31	17 03 03	/ \	/ \	/ \	/ \	/ \	# #	# #
32	24 03 03	/ \	R \	/ \	/ \	/ \	# #	# #
33	31 03 03	/ \	/ M	P P	? ?	? ?	# #	# #
34	07 04 03	# #	# #	# #	# #	# #	# #	# #
35	14 04 03	# #	# #	# #	# #	# #	# #	# #
36	21 04 03	# #	C C	/ \	/ \	/ \	# #	# #
37	28 04 03	/ \	/ \	/ \	/ \	/ \	# #	# #
38	05 05 03	C C	/ \	S S	/ \	S S	# #	# #
39	12 05 03	S S	S S	/ \	/ \	S S	# #	# #
40	19 05 03	S S	/ \				# #	# #
41	26 05 03						# #	# #
42	02 06 03						# #	# #
43	09 06 03						# #	# #
44	16 06 03						# #	# #
45	23 06 03						# #	# #
46	30 06 03					# #	# #	# #

Key

```
# School closed
/ Present (am)
\ Present (pm)
```

Analysis by reason for absence (no. of openings)

? Unknown	8
* Temporarily off roll	0
A Appointment	0
B Bus transport problems	0
C School Closure	14
E Exclusion	0
F Family/Personal	33
G Gone elsewhere	0
L Late	6
M Medical	5
P phone call from home	3
R Late for Registration	1
S Study Leave	12
T Truancy	0
W Work Experience	0
X Excursion/Trip/Course	0

Actual attendance out of possible to date	253/302
% attendance to date	83.77%

Pupil Details

Year S4 Class 4R

CONTACT DETAILS
Mr & Mrs W Hossack (Father & Mother)
4 Harland Gardens, Castletown
Thurso
KW14 8UD
Home tel. 01847 822200
#1 Work tel. 01847 822200
#2 Work tel. 01847822200

NB Pupil started on 06.09.02

Report to Scottish Children's Reporter Administration
Social Background Report
Children (Scotland) Act 1995, Section 56(7)(b)

Name:	**Gemma Hossack**	**Date of Birth:**	**08-05-87**
Sex:	**F**		
Address:	**4 Harland Gardens Castletown**	**School Attended:**	**Wick High**
Reason for Report Request:	**Review**	**Religion:**	
Basis of Report (level of Contact)	**Ongoing regular contact with Gemma, her parents and Children's Centre Staff**		

Family Composition

Name	Date of birth/age	Relationship to child	Employment/ School/Other	Income/ Source	Residence if different
Walter Hossack	**17-07-55**	**Father**	**Norfrost**		
Rosalind Hossack	**28-09-67**	**Mother**	**Norfrost**		
Keith Hossack	**16-10-89**	**Brother**	**Thurso High**		

Financial Situation:

Other agencies Involved:

Matters of particular concern		
	Report compiled by:	**Carol Smith**
	Date completed:	**26-05-03**
	Date sent to reporter:	**26-05-03**
	Signed:	Carol Smith.
	Designation:	**Social Worker**

4.6.03
SUP. O. TERMINATED.

The family home is a three bedroomed property in Castletown. The family have lived here for almost fourteen years. Gemma's parents are both employed at Norfrost though the factory is going through a slow period at the moment and their working week has been reduced accordingly.

Background History

Gemma's problems seemed to start at the end of first/beginning of second year (Jan/Feb 2000) when she was allegedly being bullied at school. She initially kept this to herself. However, the seriousness of the situation seems to have culminated in Gemma taking an overdose and being taken to hospital overnight. This happened the week before her grandfather died after a long illness.. Gemma was said to be very close to him.

From this time Gemma's attendance at school was problematic and created much tension in the house. Mr and Mrs Hossack tried very hard to get Gemma to school, usually without success. It is, however,unfortunate that Gemma's poor attendance had not been highlighted sooner though I believe the school did not wish to put too much pressure on the child due to the mental health issues. It is perhaps true to say that Gemma got into the habit of not going to school and was having great difficulty breaking this pattern.

Gemma appeared before a Children's Panel in April last year and while this was for another matter, the seriousness of the school issues emerged as the major concern. Of note at this Panel was that Gemma seemed to be trying to manipulate a situation where she would be sent away.

Following this Panel a support worker was employed to try and get Gemma to school. This was unsuccessful and at this point I discussed the possibility of shared care with Gemma and her parents. All were in agreement and Gemma was placed with a foster carer in Thurso on the lst May 2002. This proved successful and Gemma attended school. Within the school, she posed no difficulties whatsoever and worked hard at catching up on the work she had missed.

Gemma again appeared before a Children's Panel on the 28th May 2002. Because the situation had improved and all parties were working together, it was not considered necessary at this time to impose compulsory measures of supervision. Following this panel Gemma advised me that she was not happy at home and alleged that her parents drank to excess. I was suspicious at this time that Gemma was trying to engineer staying in Thurso rather than returning home which we were working towards.

However, on the 21st June, the foster placement broke down. Gemma had been confronted by the foster carer about some aspects of her behaviour, she ran away to Castletown and refused to return adamant that she would go to school from home. This was not the case.

Because of ongoing difficulties Gemma was again given the support of an outreach worker to consider her relationship difficulties with parents and peers and to focus on abusive behaviour eg drugs, solvents, alcohol. Because of the above difficulties, I requested another Children's Panel and Gemma was placed on supervision on the 22nd July.

The difficulties continued. Gemma continued to refuse to attend school and her behaviour at home fluctuated between extremes. Gemma suggested that she would attend Wick High School though did not do so. Again I discussed shared care with Gemma and her parents and Gemma was admitted to the Children's Centre at 50 Northcote Street, Wick, on the 2nd October. Since this time, Gemma's attendance at school and her schoolwork has been excellent.

Present Situation

The intervening months were not without issue and Gemma would still fabricate the truth on occasion and get herself into situations with her peers.. At a child care review held in February this year, Gemma intimated that she was unhappy at the Centre and wished to return home. It had been hoped that Gemma would have been home on a permanent basis by Christmas . However, when Gemma was at home, she wished to be in the Centre, when in the Centre she wished to be at home. At this time, Gemma's parents said that home leave was improving but this seemed to depend on whether Gemma

was getting her own way or not. When acrimonious situations arose, Gemma had abused aerosols on occasion and had also self harmed, [redacted] There had also been a pregnancy scare and relationship difficulties with another male resident. Gemma for a time seemed to be depressed and was prescribed ante-depressants which seemed to improve her health. Gemma also continued to see Sally Nowall of the Department of Child and Famly Psychiatry.

Gemma had done well in her prelims and it was decided that rather than risk all the good work she had achieved, that she would remain in situ until after her standard grades. By this time she would also have celebrated her 16th birthday.

By the end of March, however, the situation had changed for the better and Gemma started having increased time at home. At such times she was able to get herself to school. This increased to the point where Gemma was only been staying one night a week in the Centre with the rest of the time at home. Both Gemma and her parents reported a much better atmosphere in the house, the previous tensions were not evident and Gemma's brother, Keith, seemed to be getting used to having his sister around again.

Gemma also started working part time in the St Clair Hotel in Castletown.

Education

The Assistant Head Teacher, Mr Dempsey, attended Gemma's review in February. He indicated that since attending Wick High School she had made excellent progress and had very good results in her prelims. Mr Dempsey advised that Gemma created a good impression and got on well with staff and pupils. She was described as an excellent pupil.

Gemma has stated that she would like to return to Wick High School for a further year to try some Highers. I have written to the Senior Social Worker of the Throughcare and Aftercare Team requesting finances to fund Gemma's taxi which she requires from Castletown to Bower to catch the school bus. I do not foresee a problem with this.

Summary

It is now three months since there has been a turnaround in the home situation and Gemma is only spending one night a week in Wick. By June, she will hopefully be home full time, particularly since her exams have finished and she has part time employment..

Although I would recommend that the Supervision Requirement is terminated, this is not to say that Gemma will not receive a service. I have referred her to Andy Wilson, the Barnardo's Aftercare Social Worker who will take over working with Gemma though I will remain the case holder.

Through her contact with the Centre during school times, Gemma will also continue to have the support of Ead Jones, her Keyworker, with whom she has an extremely good relationship.

Given the foregoing improvements, I would recommend that the supervision order is terminated and Gemmae returns home on a full time basis.

THE HIGHLAND COUNCIL

SOCIAL WORK DEPARTMENT

REPORT TO CHILDREN'S HEARING

on

GEMMA HOSSACK

Date of Hearing: June 2003

Report by: Edith Jones
Social Care Worker
Children's Centre
Northcote Street
WICK
Caithness

29/05 2003 14:27 FAX 01955 605019 50 Northcote St → THURSO AO 001

PANEL REPORT FOR GEMMA HOSSACK

Date of Birth: 8.5.87

INTRODUCTION

Gemma has had "shared care" in the Children's Centre and at Castletown at her parent's home since October 2002.

HOME AND FAMILY

The past three months have been very positive for Gemma and her parents. Gemma has been staying at the Centre just one night each week with the rest spent at home. This has been totally successful. Gemma is helping around the house, is adhering to ground rules and generally has matured.

The loss Gemma felt when her Grandad died is easing with Gemma acknowledging her feelings.

Gemma is learning to confront and deal with her emotions in a positive way.

PHYSICAL, MEDICAL AND EMOTIONAL

Gemma, on the whole, has been well during the past three months, only missing school when she had a bad cold and when she had a tooth extracted.

Gemma meets with Sally Nowell from the Family Psychiatric Unit once a month. After the last meeting Sally suggested they taper off these meetings to conclude in November. Gemma is happy for this to happen.

EDUCATION AND EMPLOYMENT

Gemma has just completed her Standard Grade Exams. Gemma has continued to do well at school and is considering going back to school for a fifth year though she has kept her options open and has applied to Dounreay for a secretarial post and she has been offered an unconditional place at Thurso college to do the business course.

Gemma has a part-time job in the local hotel in Castletown and is enjoying both the company there and the money she is earning.

CONCLUSION

Gemma has matured both emotionally and mentally recently. She will come to the Centre for lunch each school day until the end of term.

As of today, 26 May 2003, it is felt Gemma will stay at home full-time.

Edith Jones
Social Care Worker

28/05 2003 14:27 FAX 01853 605019 50 Northcote St - THURSO AO 002

Report to Scottish Children's Reporter Administration
Social Background Report
Children (Scotland) Act 1995, Section 56(7)(b)

Name:	**Gemma Hossack**	**Date of Birth:**	**08-05-87**
Sex:	**F**		
Address:	**4 Harland Gardens Castletown**	**School Attended:**	**Wick High**
Reason for Report Request:	**Review**	**Religion:**	
Basis of Report (level of Contact)	**Ongoing regular contact with Gemma, her parents and Children's Centre Staff**		

Family Composition

Name	Date of birth/age	Relationship to child	Employment/ School/Other	Income/ Source	Residence if different
Walter Hossack	17-07-55	Father	Norfrost		
Rosalind Hossack	28-09-67	Mother	Norfrost		
Keith Hossack	16-10-89	Brother	Thurso High		

Financial Situation:

Other agencies Involved:

Matters of particular concern		
	Report compiled by:	**Carol Smith**
	Date completed:	**26-05-03**
	Date sent to reporter:	**26-05-03**
	Signed:	Carol Smith.
	Designation:	**Social Worker**

The family home is a three bedroomed property in Castletown. The family have lived here for almost fourteen years. Gemma's parents are both employed at Norfrost though the factory is going through a slow period at the moment and their working week has been reduced accordingly.

Background History

Gemma's problems seemed to start at the end of first/beginning of second year (Jan/Feb 2000) when she was allegedly being bullied at school. She initially kept this to herself. However, the seriousness of the situation seems to have culminated in Gemma taking an overdose and being taken to hospital overnight. This happened the week before her grandfather died after a long illness.. Gemma was said to be very close to him.

From this time Gemma's attendance at school was problematic and created much tension in the house. Mr and Mrs Hossack tried very hard to get Gemma to school, usually without success. It is, however,unfortunate that Gemma's poor attendance had not been highlighted sooner though I believe the school did not wish to put too much pressure on the child due to the mental health issues. It is perhaps true to say that Gemma got into the habit of not going to school and was having great difficulty breaking this pattern.

Gemma appeared before a Children's Panel in April last year and while this was for another matter, the seriousness of the school issues emerged as the major concern. Of note at this Panel was that Gemma seemed to be trying to manipulate a situation where she would be sent away.

Following this Panel a support worker was employed to try and get Gemma to school. This was unsuccessful and at this point I discussed the possibility of shared care with Gemma and her parents. All were in agreement and Gemma was placed with a foster carer in Thurso on the lst May 2002. This proved successful and Gemma attended school. Within the school, she posed no difficulties whatsoever and worked hard at catching up on the work she had missed.

Gemma again appeared before a Children's Panel on the 28th May 2002. Because the situation had improved and all parties were working together, it was not considered necessary at this time to impose compulsory measures of supervision. Following this panel Gemma advised me that she was not happy at home and alleged that her parents drank to excess. I was suspicious at this time that Gemma was trying to engineer staying in Thurso rather than returning home which we were working towards.

However, on the 21st June, the foster placement broke down. Gemma had been confronted by the foster carer about some aspects of her behaviour, she ran away to Castletown and refused to return adamant that she would go to school from home. This was not the case.

Because of ongoing difficulties Gemma was again given the support of an outreach worker to consider her relationship difficulties with parents and peers and to focus on abusive behaviour eg drugs, solvents, alcohol. Because of the above difficulties, I requested another Children's Panel and Gemma was placed on supervision on the 22nd July.

The difficulties continued. Gemma continued to refuse to attend school and her behaviour at home fluctuated between extremes. Gemma suggested that she would attend Wick High School though did not do so. Again I discussed shared care with Gemma and her parents and Gemma was admitted to the Children's Centre at 50 Northcote Street, Wick, on the 2nd October. Since this time, Gemma's attendance at school and her schoolwork has been excellent.

Present Situation

The intervening months were not without issue and Gemma would still fabricate the truth on occasion and get herself into situations with her peers.. At a child care review held in February this year, Gemma intimated that she was unhappy at the Centre and wished to return home. It had been hoped that Gemma would have been home on a permanent basis by Christmas . However, when Gemma was at home, she wished to be in the Centre, when in the Centre she wished to be at home. At this time, Gemma's parents said that home leave was improving but this seemed to depend on whether Gemma

was getting her own way or not. When acrimonious situations arose, Gemma had abused aerosols on occasion and had also self harmed, albeit superficially. There had also been a pregnancy scare and relationship difficulties with another male resident. Gemma for a time seemed to be depressed and was prescribed ante-depressants which seemed to improve her health. Gemma also continued to see Sally Nowall of the Department of Child and Famly Psychiatry.

Gemma had done well in her prelims and it was decided that rather than risk all the good work she had achieved, that she would remain in situ until after her standard grades. By this time she would also have celebrated her 16th birthday.

By the end of March, however, the situation had changed for the better and Gemma started having increased time at home. At such times she was able to get herself to school. This increased to the point where Gemma was only been staying one night a week in the Centre with the rest of the time at home. Both Gemma and her parents reported a much better atmosphere in the house, the previous tensions were not evident and Gemma's brother, Keith, seemed to be getting used to having his sister around again.

Gemma also started working part time in the St Clair Hotel in Castletown.

Education

The Assistant Head Teacher, Mr Dempsey, attended Gemma's review in February. He indicated that since attending Wick High School she had made excellent progress and had very good results in her prelims. Mr Dempsey advised that Gemma created a good impression and got on well with staff and pupils. She was described as an excellent pupil.

Gemma has stated that she would like to return to Wick High School for a further year to try some Highers. I have written to the Senior Social Worker of the Throughcare and Aftercare Team requesting finances to fund Gemma's taxi which she requires from Castletown to Bower to catch the school bus. I do not foresee a problem with this.

Summary

It is now three months since there has been a turnaround in the home situation and Gemma is only spending one night a week in Wick. By June, she will hopefully be home full time, particularly since her exams have finished and she has part time employment..

Although I would recommend that the Supervision Requirement is terminated, this is not to say that Gemma will not receive a service. I have referred her to Andy Wilson, the Barnardo's Aftercare Social Worker who will take over working with Gemma though I will remain the case holder.

Through her contact with the Centre during school times, Gemma will also continue to have the support of Ead Jones, her Keyworker, with whom she has an extremely good relationship.

Given the foregoing improvements, I would recommend that the supervision order is terminated and Gemmae returns home on a full time basis.

Jan Rose welcomed everyone to the meeting and went through the recommendations from the last review which had all been met with the exception of support from an outreach worker which had been difficult to organise given distance.

Situation at 50 Northcote Street, Wick

Jan asked Gemma to comment on her present situation. Gemma was a little distressed, said that the situation in the Centre was really bad, she wanted home and said she would go to school from there.

There was a general discussion on this given the past history , Gemma's apparent lack of motivation to attend school from home and her parents' inability to force the issue.

Liz Banks explained to the meeting that Gemma had relationship difficulties with a male resident and the on/off relationship very much affected the way Gemma was feeling.

Carol explained that Gemma had submitted a pregnancy test to her GP and that the result of this should be known the following day. Again there was a general discussion about planning for the future, the need to look at various options and where Gemma would go for such assistance if required.

Steps are being made at the Centre to get Gemma and the male resident to get together with staff to discuss the situation and look at ways of living together . It was noted that the other resident spends a lot of time out of the Centre at weekends and in the evenings. Jan suggested drawing up a contract and setting down some ground rules about acceptable and appropriate behaviour.

Home Situation

It had been hoped that Gemma would have returned home on a permanent basis prior to Christmas though this has not been the case. While extended stays had been tried, it seemed that when Gemma was at home she wished to be in the Centre; when she was in the Centre, she wanted home.

While Gemma's parents advised that home leave had been going better recently, this seemed to depend on whether Gemma was getting her own way or not. When acrimonious situations arose Gemma had abused aerosols on occasion and had also self harmed, albeit superficially.

Carol will continue to visit Mr and Mrs Hossack and would work round their working hours.

Education

Since Gemma's attendance at Wick High School she has made excellent progress and had very good results in her prelims. It was considered that Gemma's best chance of gaining her standard grades would be for her to keep attending Wick High School from the Centre.

Mr Dempsey was aware of the present difficulties being experienced by Gemma. He advised that Gemma creates a good impression and gets on well with staff and pupils. She was described as an excellent pupil.

Health

Gemma agreed that she will continue to see Sally Nowall of the DCFP. Ead Jones, Gemma's key worker, would hopefully be attending with Gemma the following day and would update Sally on the recent situation.

If Gemma is not pregnant, then advice and guidance requires to be given on contraception.

Gemma has not yet had her TB injection though this will now depend on the outcome of her tests. Dr McNeill will overview the health situation.

Future Planning

Gemma wishes to return home though as above, the difficulties this has posed in the past were again gone over. It was agreed that Gemma would again go home at weekends and stay in the Centre Sunday - Thursday night with this hopefully building up and introducing mid-week overnights.

Carol asked Jan's advice on the Supervision Requirement once Gemma reached the age of 16. Jan advised that this could be continued until Gemma was 18 years old.

Jan advised Gemma that if she wished to return home, she had to take responsibility and prove that this would be in her best interests and obviously her behaviour up until the next hearing would be paramount. Carol will request a Panel if she feels the situation warrants it.

Carol will refer Gemma to Barnardo's for aftercare/throughcare work. She has also advised Jack Libby of Gemma's intention to leave school and attend college.

Next Review

It was agreed to hold an early review with the date being set for Tuesday, 3rd June at 5.00p.m. in the Wick Social Work Office.

29.2.03 : Gemma home : 9.00pm called Centre - saying mother, father drink - disturbance - wished to be taken back. C would not go out for her. Carer Ead called next day - situation as described by Gemma stated to be untrue but mother had drink but not drunk. Mother also surprised that Standley had almost phoned Police on the Friday night.

[redacted]

RECEIVED
30 AUG 2002

Date of Request:
31:7:02

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ASON FOR REPORT Referral to Reporter

ıild's Name Gemma Hossack	DOB 8: 5 :87	Date of Admission Aug 1999
	Thurso High School	
	Class 4M1	
ɔme of Class/Guidance Teacher (rint) AILY WADE	Previous School Castletown	
	Number of Previous Schools one	

ɔme of Parent/Guardian
ır and Mrs W Hossack, 4 Harland Gardens, Castletown, Caithness, KW14 8UD

ɔdress (if different from above)

s Above

ITENDANCE ease attach print-out for s session if ailable*attached	Last 4 Weeks		This Session		Last Session	
	Possible	Absences	Possible	Absences	Possible	Absences

ease give any known reasons for absences (e.g. illness, latecoming, holiday, exclusion, truancy, other horised absence).
ee attached sheets.
ɔ known reason as before

ive number of absences attributable to each category, if known, and describe any pattern of ɔsences.
emma appeared to be happy with the care arrangements and attended school but thi suddenly eased and the non attendance pattern resumed. The absences are a mystery.

EALTH
e there any factors affecting the child which are known to the No If yes, specify hool?

ɔ

is there been any involvement of specialist services? No If yes, specify
Yes

s Sangster, Educational Psychologist and Social Workers have given high degree of support. Mrs Fletcher, Pupil Support gave individual pport as I did myself.

UCATIONAL PROGRESS

iat level of course is the young person taking?
indard Grade English, Maths, Art, Geography, Biology and Short Course RE

otential being achieved? If not, can you offer any reasons?
mma is way below her potential because of her extremely poor attendance.

s any school-based support been provided to assist progress?
rious strategies have been tried . Teachers have provided extra tuition and graded exercises, some of ich were done in my room under my personal support. Gemma was welcomed back to school and sorts of special arrangements made to accommodate her needs.

ve any specialist resources been provided to assist progress?
rk with Pupil Support Teacher to develop strategies for confidence building.

TRA-CURRICULAR

ease provide details of any interests, activities and employment which the young person has.
mma enjoyed when I took her up on two occasions to visit the Hairdressing and Beauty Department Thurso College where pupils were on Work Experience. Gemma enjoys socialising.

LATIONSHIPS/PERSONALITY/BEHAVIOUR

ease comment on the nature of the young person's relationships with other pupils and staff.
mma relies on one or two only for company when here and has lost touch with a lot of her peer oup by her non attendance.

ease comment on the young person's behaviour and presentation in and out of class. Have there en any recent changes?
mma always had something else she would prefer to do rather than what her teachers had anged, her concentration became very poor and I found her quite a strain often. Having said that, mma did not intentionally give me stress and I usually felt guilty and sorry for her .

he young person's behaviour has been challenging, please describe the school's responses and mment on the extent to which these have been successful.

relied on kindness and special arrangements, Mrs Sinclair found Gemma pleasant on Reception ands on which she was occasionally sent to get her back into the swing of things.

)NTACT WITH FAMILY

ase provide a summary of the relationship between school and parent/other carer. Has there been y recent change?

recent change except that Gemma was with a carer mainly while she was attending school.

RTHER RELEVANT INFORMATION

ease use this section to record any additional historical or current information which you think the porter and/or hearing members should know. Views about what could be done to meet the needs the child may be given.

fore, I am at a loss to know what to suggest as Gemma seems perfectly happy in school as long ngs are suiting her.

omments by Head Teacher

Emma has received a great deal of support in the school and from other agencies, but seems determined to please herself in what she does. She makes a number of excuses for her behaviour, but these appear to be unfounded.

is report has been discussed with (Tick box)

The child ☐ The mother ☐ Other (Please indicate) ☐

The father ☐

eport compiled by: (Print) EMILY WADE Signed Emily Wade

Designation APT GUID Date: 29/8/02

EPUTE
ead Teacher's Signature: Alister Traill Date: 30/08/02
f different)

certain circumstances the report may be lodged as a production in court, and the compiler may be

ed to give evidence and to speak to the contents of the report.
e contents of this report are subject to the School Pupil Records (Scotland) Regulations 199[illegible] and the
ildren's Hearings (Scotland) Rules 1996. You may be called upon to assist a Sheriff or a Children's
aring in relation to the contents of this report at a subsequent proof, appeal or hearing.

Thurso High School

ATTENDANCE SUMMARY 02/03

Gemma Hossack, 4M1 (08.05.87)

	Week beg.	Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	19 08 02	# #	? ?	? ?	? ?	? ?	# #	# #
2	26 08 02	? ?	? ?	? ?	? ?		# #	# #
3	02 09 02						# #	# #
4	09 09 02						# #	# #
5	16 09 02						# #	# #
6	23 09 02						# #	# #
7	30 09 02						# #	# #
8	07 10 02						# #	# #
9	14 10 02	# #	# #	# #	# #	# #	# #	# #
10	21 10 02	# #	# #	# #	# #	# #	# #	# #
11	28 10 02						# #	# #
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14	18 11 02						# #	# #
15	25 11 02						# #	# #
16	02 12 02						# #	# #
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18	16 12 02						# #	# #
19	23 12 02	# #	# #	# #	# #	# #	# #	# #
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24	27 01 03						# #	# #
25	03 02 03						# #	# #
26	10 02 03						# #	# #
27	17 02 03						# #	# #
28	24 02 03						# #	# #
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31	17 03 03						# #	# #
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33	31 03 03						# #	# #
34	07 04 03	# #	# #	# #	# #	# #	# #	# #
35	14 04 03	# #	# #	# #	# #	# #	# #	# #
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37	28 04 03						# #	# #
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39	12 05 03						# #	# #
40	19 05 03						# #	# #
41	26 05 03						# #	# #
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43	09 06 03						# #	# #
44	16 06 03						# #	# #
45	23 06 03						# #	# #
46	30 06 03				# #	# #	# #	# #

Key

School closed
/ Present (am)
\ Present (pm)

Analysis by reason for absence (no. of openings)

? Unknown 6
* Temporarily off roll
B Bad Weather
C College
E Exclusion
F Family/Personal
I Inservice
L Late
M Medical
S Suspended
T Truancy
W Work Experience
X Excursion/Field Trip

Actual attendance out of possible to date 0/6
% attendance to date 0.00%

Pupil Details

Year S4 Class 4M1

CONTACT DETAILS
Mr & Mrs W Hossack (Father & Mother)
4 Harland Gardens, Castletown
Caithness
KW14 8UD
Home tel. 01847 821799
#2 Work tel. 01847 821409

ATTENDANCE HISTORY
01/02 attended 139/385 (Lates: 12, Unexplained: 239)
00/01 attended 276/388 (Lates: 1, Unexplained: 58)
99/00 attended 303/384 (Lates: 1, Unexplained: 10)

Mrs Anne McBeath – guidance teacher Wick High School

Wednesday 02/10/2002 – telephone call.

Attendance very sporadic – attendance summary attached

When she's attending – she appears chatty, and interacts well, with the girls in her class – she is in a very nice class.

SCRA
23 Swanson Street
THURSO
Caithness
KW14 8AP

Wick High School

ATTENDANCE SUMMARY 02/03

Gemma Hossack, 4R (08.05.87)

	Week beg.	Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	19 08 02	# #					# #	# #
2	26 08 02						# #	# #
3	02 09 02					/ \	# #	# #
4	09 09 02	/ \	/ \	/ \	? ?	/ \	# #	# #
5	16 09 02	? ?	/ \	? ?	? ?	? ?	# #	# #
6	23 09 02	? ?	? ?	? ?	? ?	? ?	# #	# #
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44	16 06 03						# #	# #
45	23 06 03						# #	# #
46	30 06 03					# #	# #	# #

Key

School closed
/ Present (am)
\ Present (pm)

Analysis by reason for absence (no. of openings)

? Unknown	24
* Temporarily off roll	0
A Appointment	0
B Bus transport problems	0
C School Closure	0
E Exclusion	0
F Family/Personal	0
G Gone elsewhere	0
L Late	0
M Medical	0
P phone call from home	0
R Late for Registration	0
S Study Leave	0
T Truancy	0
W Work Experience	0
X Excursion/Trip/Course	0
Actual attendance out of possible to date	14/38
% attendance to date	36.84%

Pupil Details

Year S4 Class 4R

CONTACT DETAILS
Mr & Mrs W Hossack (Father & Mother)
4 Harland Road, Castletown
Thurso
KW14 8UD
Home tel. 01847 822200
#1 Work tel. 01847 822200
#2 Work tel. 01847 822200

NB Pupil started on 06.09.02

ADDENDUM TO REPORT DATED 27TH AUGUST 2002

ON

GEMMA HOSSACK (DOB 8.5.87)

EDUCATION

On the 30th August Gemma and I met with Mr Dempsey, Depute Head of Wick High School. Wick High School was able to offer Gemma the subjects she had been taking at Thurso High School, was prepared to accept Gemma as a pupil and she was subsequently enrolled. The School was not in a position for Gemma to start on that particular day and it was in fact the 5th before she actually started. Transport arrangements were made whereby Gemma was to be transported from Castletown to Bower by taxi, and from there she would get the school bus to Wick.

She has attended school for seven days with a few being lost to illness and the remainder to school refusal. Had Gemma made any kind of attempt at regular attendance, I would have engaged the support of an outreach worker to assist her within her day.

Prior to actually starting, Gemma said she had been getting threatening text messages on her mobile phone which had frightened her into not going for the first two days. She actually showed me these messages and I advised her to notify the school staff and the police.

While enjoying the days she did attend, Gemma said that she was harrassed by some girls though others whom she had befriended stuck up for her. [redacted] Gemma has again, however, been refusing to attend and as such I have cancelled the transport arrangements which were obviously quite costly, particularly when not utilised.

Gemma does not know what she wants to do when she leaves school. While attending Thurso High School, consideration had been given to an extended work placement. However, because she did not attend this did not come to fruition. Given that she has only attended Wick High School on seven days, she is an unknown quantity as far as the Wick staff are concerned and alternatives to her present timetable have not been considered.

HOME SITUATION

I have seen Gemma and her mother at home and the Support Worker has again resumed contact with Gemma following a misunderstanding. Gemma has a very good relationship with her.

Mrs Hossack states that Gemma has not been out and about with the exception of

going to her Grandmother's and babysitting for their friends' child. The situation within the home was said to be fine with the exception of her playing loud music occasionally. This is a contrast to the previous report.

HEALTH

Gemma would not attend her appointment with Dr Beasely on the 18th September and I went along in her place. It was agreed that there is quite a lot of work which can hopefully be done with Gemma though this would, of necessity, be over a period of time. Given that Mr Hossack and Keith did not wish to return for further appointments, and the difficulty created for Mrs Hossack getting off her work, Dr Beasely and his team have now offered Gemma the option to attend by herself, and be seen by only one member of the team rather than the usual three which I believe will be easier for her. I have agreed to take Gemma to these appointments should she take up this offer.

Gemma attended her own GP on the 20th September and was prescribed antibiotics for a bad cough and also anti depressants. This seemed to be at odds with the psychiatrist's assessment that Gemma was not clinically depressed.

Gemma is to see Dr McNeill on the morning of the Children's Panel on the 2nd October.

SUMMARY/RECOMMENDATIONS

Although a relatively short time has passed since the last Panel, Gemma's attendance would seem to indicate that she is not going to make any drastic changes to her school attendance. She will not, or cannot, give any reasons for this. Her parents are unable to coax her into going to school and Mrs Hossack has in fact altered her hours of work to try to accomplish this. [redacted] The fact that Gemma has recently been prescribed anti depressants by her GP, though is not considered depressed by the psychiatrist, does not make it any easier to come to a conclusion in relation to her mental health.

As before I have been considering the possibility of home tutoring for Gemma and have contacted Annette Sharland, the Area Education Manager. I have also consulted again with Joyce Gartshore, School Link Worker, who has indicated that there is funding available for the short term which could hopefully help work towards reintegration. She has suggested that I get all interested parties together on this case to come up with a comprehensive plan of action. At the time of writing, I am endeavouring to do this.

I believe a new Integration Manager for the New Community Schools has now been appointed and may be able to produce some new thoughts or strategies.

The second option I have again considered is the possibility of Gemma residing at the Children's Centre at Northcote Street, Wick, during the week, attending Wick High School from there, and returning home at the weekends. As before, there is no vacancy at the time of writing though I continue to be hopeful in the near future and

[illegible] [illegible] [illegible] [

OK FOR CENTRE - SHARED CARE - INCREASING TIME AT HOME

- STRUCTURED
- WORK C GEMMA ON SELF ESTEEM.
- REVIEW AFTER 6 WEEKS.

TEMP INTEGRATION MANAGER

↓

CHILD CARE FORUM (NOT YET UP & RUNNING.)

DES. MANAGER.
POPIC SUPP. SERVICE MANAGER
JOYCE GARTSHORE.
PAULETTE SHARLAND.

HEIGHT & WEIGHT LINE.

UPS V DOWNS - KEEPING LOW.

SLEEPING PATTERNS.

WRITTEN TO SALLY NOW ALL.

ADDENDUM TO REPORT DATED 5TH MARCH 2002

On

Gemma Hossack (dob 8.5.87)

Gemma last appeared before a Children's Panel on the 28th May by which time she had been placed with a foster carer in Thurso for approximately four weeks. Because Gemma's situation had improved and all parties were working well together, it was not thought to be necessary to impose compulsory measures . Gemma was working well at school and was positive about returning home to her parents' care gradually.

Situation Since the Last Panel

Gemma advised me on that day that she did not wish to return home, her reason being because of her mother and father's drinking, stating that they abused alcohol all weekend. I discussed this with Gemma's parents who admitted to drinking socially but not to the extent which Gemma was insinuating. I was suspicious at this time that Gemma was trying to engineer staying in Thurso for whatever reason.

It was, therefore, thought that Gemma's return home would take longer than had been anticipated until this had been investigated further. Gemma had her first night at home on the 5th June though was quite anxious beforehand. She did not, however, go to school the next day. Although she said she got up and went to get the bus, she panicked en route and returned home. She returned to the foster carer's in Thurso that evening and again continued to have no difficulty going to school from there.

The situation was going very well up until the 21st June. On the 20th and 21st Gemma did not return home after school for tea and only returned about 9.30/10.00p.m. Although she stated that she had been at a boyfriend's house for tea, this was not in fact the case and the carer made it known to Gemma that she knew she had been telling lies.

On the 21st June, I called for Gemma in the morning for school though she had already left. She did not, however, go to school and I was advised by her mother that she had returned home. When I called out, Gemma was very tearful indeed, stating she really missed her mother and she wanted to return home full time. I put it to Gemma that she had only recently said that she didn't wish to return home for the above reason but she insisted this was what she wanted.Gemma's mother was also upset and wishing her daughter to return home. Despite my attempts, Gemma refused to return to the carer's though gave her assurances that she would return to school. [redacted]

I called for Gemma on the following Monday and Tuesday and thereafter arranged for a support worker to call and take Gemma to school though neither of us had any success before the end of school term. This was very disappointing given the improvements she had made in the past six weeks when she had attended regularly, caught up with a lot of work and generally seemed to flourish.

Gemma has been getting on well with her parents since her return home though there have been one or two incidents of note.

Gemma stayed out overnight with friends on more than one occasion and her mother believed that she might have been abusing aerosol cans. [redacted] It was also feared that Gemma may be involved with a young 18 year old, well known to the Department, who had spent time in prison. Gemma and her parents were both aware of the seriousness of this friendship and I advised Gemma's parents to contact the police immediately if they were suspicious of anything untoward. Although I feared at one point that Gemma may become enveigled in drug taking through this acquaintance she has always denied this. Gemma has assured me that she has nothing at all to do with this young man now.

Gemma on the weekend of the 12/13, after a confrontation with parents, self-harmed with a razor though her mother advised this was very superficial. Again, perhaps an attempt by Gemma to divert attention away from the issue in hand, ie aerosol abuse.

Gemma now has the support of an outreach worker three days a week and it is intended that they will work on Gemma's relationship difficulties with peers and parents and will also focus on abusive behaviour eg solvents, drugs, alcohol.

I will work directly with Gemma in relation to her very poor self esteem and confidence. (Gemma's reason for not attending school in the last week was that she had had a fall out with her 'friends'. Such situations before have resulted in Gemma remaining at home and being unwilling to go out alone.)

Gemma has not attended her appointments with Dr MacNeill. However, these have been put in abeyance meantime as Gemma and her family are seeing Dr Roderick Beasely from the Department of Child and Family Psychiatry and are due to see him next on the 24th July.

Summary

It is very unfortunate that Gemma now appears before the Panel given that everything was going so well for her. Despite giving assurances that she would return to school from her parents's home this was not the case from the 24th June until the end of term.

Gemma's behaviour, while it can be excellent, at times is giving serious cause for concern eg staying out all night with friends, abusing aerosols, keeping inappropriate company and what would seem to be manipulative behaviour. At other times, she is helpful around the house and enjoys being with her family.

While myself and the outreach worker will continue to spend time with Gemma during the school holidays on the above issues, it is obvious we will have to monitor the situation closely when the school resumes in August.

It is also hoped that the appointments with Dr Beasely may help identify any difficulties Gemma's thus far has been unable to discuss. Gemma presents as a young girl with very little self confidence or self esteem and who really doesn't seem to know what she wants.

In the meantime, I believe Gemma's should be made the subject of a supervision requirement.

Carol Smith
15.7.02

SCOTTISH
CHILDREN'S REPORTER
ADMINISTRATION

RECEIVED
24 JUL 2002

DECISION OF A CHILDREN'S HEARING

Mr I McElroy
Senior Social Worker
Thurso Social Work Department
16 High Street
Thurso
KW14 8AG

Dear Mr McElroy

Gemma Hossack, (8.5.87), 4 Harland Gardens, Castletown,

To confirm with Mrs Carol Smith, please, the children's hearing which took place on 22/07/2002 for Gemma Hossack made the following decision:

- that compulsory measures of supervision are needed and made a supervision requirement with conditions

I enclose:

- a copy of the decision
- the written reasons for decision

Yours sincerely

J McKeown
Reporter
Date: 22 July 2002

Highland - Thurso team, 23 Swanson Street, Thurso, KW14 8AP Tel: 01847 896113 Fax: 01847 892448

NATSET51

SCOTTISH CHILDREN'S REPORTER ADMINISTRATION

SUPERVISION REQUIREMENT

At Thurso

On 22nd July 2002

A children's hearing for Highland, having considered the case of

Jenna Hesseck

and in exercise of the powers conferred by section 70 of the Children (Scotland) Act 1995, being satisfied that ~~he~~/she is in need of compulsory measures of supervision require ~~him~~/her to be under the supervision of the chief social work officer of The Highland Council

~~[to reside in~~

]

[to comply with the conditions stated below.]

~~[The children's hearing order that the place or places where the child is to reside in accordance with the requirement shall not be disclosed to~~

]

CONDITIONS REFERRED TO IN THE FOREGOING SUPERVISION REQUIREMENT

1 that Jenna shall not be out overnight without her parents' consent.
that Jenna shall attend school.
that Jenna shall comply with her supervising social worker's instructions
that Jenna shall associate with persons acceptable to her parents.

Linda McIntosh

Chairman of the Children's Hearing

Form 1 Rule 25(1)

Child's name: Gemma Hossack Date: 22 July 02

Decision(s) of Children's Hearing

to precede in the absence of / work Gemma's father.

not to appoint a safeguarder to make a supervision requirement.

conditions:-

~~Reasons for Decision~~(s)

That Gemma shall not be out overnight without her parents consent.

That Gemma shall attend school.

That Gemma shall comply with her supervising social-worker's instructions

That Gemma shall associate with persons acceptable to her parents.

to review this matter on Tuesday 27th August.

Reasons for Decisions:-

Signed Linda M Stark (Chairperson) Date: 22/07/2002

Child's name: Gemma Hossack Date: 22.7.02 4

Reasons for Decision (continuation page)

The panel decided compulsory measures of supervision are neccesary to ensure that Gemma accepts the care package set up by social work. Gemma has stayed out overnight unknown to her parents and has been associating with older boys some of whom are known to the dept. Gemma has stated that she supplied a younger girl with aerosols. The hearing has concern Gemma herself maybe abusing solvents. The panel feel concern that Gemma did not attend school after she returned home despite social work providing transport.

Signed Linda McIntosh (Chairperson) Date: 22/07/2002

The Highland Council
Comhairle na Gaidhealtachd
SERVING Caithness

Area Community Care Manger (Caithness) Mr R L Silverwood

Please ask for: Carol Smith

Your ref:

Our ref:

Date: 29 May 2002

Dr Roderick Beasely
Dept of Child and Family Psychiatry
Shenavall Centre
Raigmore Hospital
INVERNESS

Dear Dr Beasely

Re: Gemma Hossack, 4 Harland Road, Castletown

Gemma's parents have advised me of her appointment with you on the 12th June and have given me their permission to forward to you the background reports which I prepared for the Children's Panel. As can be seen, I was rather confused as Gemma presented a good relationship with her parents other than the difficulties caused by her non attendance at school.

Gemma's attendance at school since the 1st May and being in care has improved 100% and we were at the stage of effecting a gradual return home.

Just before we went into the Panel yesterday, Gemma advised that she really did not wish to go home full time as both her parents drank to excess every weekend. However, she wanted to be home for weekends! We did not bring this up at the Panel given that I had not had the opportunity to discuss this with the parents. However, I met with all three in the evening and a very different side to the family emerged. While I do not disbelieve Gemma, I am very wary of her trying to manipulate the situation to her own advantage ie staying in Thurso and that she is known.

While both parents admitted to having a drink on a Friday night they denied anything other than this being a social event. In perhaps retaliation, the parents highlighted Gemma's demanding attitude and one where she simply wants to do as she pleases. [redacted]

Please let me know if you require anything further before your meeting with the family.

Yours sincerely

Carol Smith
Social Worker

Senior Social Worker: Mr Ian McElroy
Social Work Services, 16 High Street, Thurso, KW14 8AG
Tel. 01847 893835 Fax. 01847 896309

Addendum to Report Dated 5th March 2002

On

Gemma Hossack, 4 Harland Gardens, Castletown
Presently: 15 Claredon Place, Thurso

Events Since Panel on 15th April 2002

Following the last Panel I enlisted the help of a support worker to take Gemma to school in the mornings. Up until the 24th, despite this service being offered, Gemma only attended on a few occasions. At this point, I discussed the possibility of shared care with Gemma and her parents – all were in agreement as being an alternative to possible more extreme sanctions.

Despite this, in the intervening week until the shared care commenced, Gemma continued to refuse to go to school despite being called for every morning.

On the lst May, Gemma was placed with Mrs Darroch, a foster care in Thurso. Although early days, this has gone extremely well.

Initially, I took Gemma to school daily but as of the l4th May she has gone unaccompanied. Within school she has posed no difficulties whatsoever and Gemma advised me that she has worked hard in free periods and at home in catching up on work. She has also seemed at ease and happy in the company of other young girls when I have met her. In completing her personal education plan with Mr Traill, both of us were impressed at Gemma's motivation to do well in school and particularly her standard grades next year. She seems to have worked well in and out of school to catch up on work missed.

This is totally at odds with the Gemma who refused to get up in the morning for school for either myself, support worker or her parents.

Although very settled in Thurso, Gemma has always been eager to go home at weekends and during the week for other various reasons and this has also gone very well.

The change in Gemma has been quite dramatic and she seems to be thriving on the attention she has been receiving by way of reviews, completing necessary documents for social work and school.

I discussed Gemma's situation with Dr Wendy McNeill, Paediatrician, in that at the last Panel Gemma seemed to be trying to manipulate a situation where she would be sent away. Dr McNeill referred Gemma onto the Department of Child and Family Psychiatry Department with whom Gemma was involved some two years ago. There had also been some concern some time ago in relation to Gemma's eating and sleeping habits. While it seems that the latter two difficulties have been resolved it is hoped that she will be given an appointment in June.

It is hoped that by the end of this school term that Gemma will be able to attend school regularly on her own from her home and we will be testing this out towards the end of the term. It is our intention to start overnights at home after the Panel and build these up gradually . At the moment, Gemma seems quite confident.

Summary

Gemma has made considerable progress since the lst May when she moved into Thurso. She has been attending school regularly and once there seems to be working hard and enjoying the company of her peers. Her relationship with her parents has continued to be close and I continue to be at a loss as to why a move to foster care has brought about the dramatic change other than it has effected a break in what may have simply been a habit of not attending.

It is hoped that the psychiatric assessment will perhaps shed more light on this situation.

At the time of writing I feel it is early days to test Gemma's ability to attend school from home, though we will be starting this after the Panel. However, she has been making her own way to school every day from the foster carers.

At a Looked After Child review held on the 20th May myself and the other professionals present did not believe that there was any need for a statutory supervision requirement. Gemma and her parents have co-operated fully with myself and the school. Gemma returns home at weekends and will return home at the end of school term on a permanent basis. Obviously, the situation will be closely monitored at the start of the new term and if necessary, and if resources permit, the present situation is one which we know has been effective for Gemma and we can fall back on if the need arises.

Carol Smith
Social Worker
20.5.02

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RECEIVED
- 6 MAR 2002

RECEIVED

Date of Request: 21/02/2002

If completing by hand, please complete in black ink

REASON FOR REPORT
Referral to children's reporter

Child's Name Gemma Hossack	Date of Birth 08/05/1987	Date of Admission
Address 4 Harland Gardens Castletown	School Thurso High	
	Class 3M1	
Name of Class/Guidance Teacher (print) EMILY WADE	Previous School Castletown Primary School	
	Number of Previous Schools –	

Name of Parent/Guardian
MR & MRS T. HOSSACK

Address (if different from above)
AS ABOVE

ATTENDANCE Please attach print-out for this session if available	Last 4 Weeks		This Session		Last Session	
	Possible	Absences	Possible	Absences	Possible	Absences
	34	18	226	162	388	112

Please give any known reasons for absences (e.g. illness, latecoming, holiday, exclusion, truancy, other unauthorised absence). Gemma has managed four full days in the last four weeks, presumably under threat of this impending Report. Otherwise she has been absent largely, and has no sustained pattern of attendance, but a definite pattern of absence, mainly unexplained or latecoming.

Give number of absences attributable to each category, if known, and describe any pattern of absences.
160 of these absences are for U=unknown reasons, Gemma's mother told me she refused now to comply by providing medical reasons etc. to back up Gemma's absences from school.

HEALTH

Are there any factors affecting the child which are known to the school? Yes/~~No~~ If yes, specify
Gemma has slight asthma according to the Pupil Information Sheet pupils complete each session.

Has there been any involvement of specialist services? Yes/~~No~~ If yes, specify
At the start of this session, Gemma had several meetings with Mrs. Ally Sangster, Educational Psychologist. Gemma has had input recently from the Social Work Department who tried to enforce a better attendance pattern. Gemma's mum came into school on one occasion with Mrs. Carol Smith, Social Worker and her dad has brought Gemma in, under considerable strain to himself, more when Gemma was younger. Gemma's paternal grandmother was taking Gemma in on a later bus. Past week (14 – 18 February 2002), and while this is not ideal it is a lot better than total absence.

EDUCATIONAL PROGRESS

What level of course is the young person taking? Gemma is in S3, the first part of the S3/S4 Standard Grade Courses, she has already had to drop out of the Administration Standard Grade, having fallen behind so far. Prognosis for the other subjects cannot be good, great gaps have been missed.

Is potential being achieved? If not, can you offer any reasons? Certainly not, the reason is that Gemma, by her own admission in Mr. Traill's (Assistant Head) presence, prefers staying at home to coming to school

Has any school-based support been provided to assist progress? nothing more complicated than that I provide a small room (very large walk in cupboard) with plenty space for a table, chair, etc. where Gemma works when she is out of a class like Administration. Mr. Traill, Mrs Sangster, myself, her teachers all try to welcome her back and her peers seem OK to her considering.

Have any specialist resources been provided to assist progress? As outlined above, the strange thing is, Gemma seems perfectly happy in school, even as large as life, and not phased about sitting in my room or coming in when different year groups are in.

EXTRA-CURRICULAR

Please provide details of any interests, activities and employment which the young person has. Gemma has helped out at a Castletown restaurant, I understand. Walking is listed as a hobby.

RELATIONSHIPS/PERSONALITY/BEHAVIOUR

Please comment on the nature of the young person's relationships with other pupils and staff. Other pupils are bemused by Gemma's lack of attendance, it blights their record of whole class attendance, they can't get certificates for excellence! They are frankly amazed, and especially by the nonchalant manner of Gemma's 'returns' and as quick, 'disappearances' again. They report, as do the teachers, of frequent sightings of Gemma about her village, her social life, her normal activities but for school attendance.

Please comment on the young person's behaviour and presentation in and out of class. Have there been any recent changes? The presentation of Gemma is very acceptable, while she can be chatty, she is by no means a cheeky girl, she has a lovely smile, her hair and clothes are immaculate. She does not however like to be ignored, she likes to cause interest by her tales and/or exploits, more so when she was in S1/S2. She was seen sitting outside her Maths class last week, perhaps she can tell you why. To sum up, school can easily cope with Gemma, we like her to be here, she has little confidence in her school work or her ability, but socially, school is the place to be Gem

If the young person's behaviour has been challenging, please describe the school's responses and comment on the extent to which these have been successful. I used to phone up a lot more than I do now. I used to fuss over Gemma on her returns a lot more than I do now. If she's there, she's there, if she's not, she's not. A big fuss may be counter productive. Mr. Traill, Year Head, elicited from Gemma that there is no good reason, or any reason, why she does not attend school, she just likes to be at home. She comes and goes when she likes, she has trashed the system + I am often left feeling angry, foolish, let down, a failure, when teachers and pupils, even parents, regularly ask me "Why Is Gemma Hossack Not In School?" Why indeed?

CONTACT WITH FAMILY

Please provide a summary of the relationship between school and family/other carer. Has there been any recent change? I have always found Gemma's parents very nice to me. At different times, they have each expressed the same feelings of frustration as I experience myself. I hassle home a lot less than I used to as I say, for Gemma's parents seem powerless to enforce her attendance at school any more than I can

FURTHER RELEVANT INFORMATION

Please use this section to record any historical or current information which you think the Reporter and/or hearing members should know. Views about what could be done to meet the needs of the child may be given.

I have tried convincing Gemma on her own, and in mum's and also Dad's company, that there is nothing to fear in school. No one expects high academic results but only attendance is sought, so that Gemma does not increase her social isolation from among her peers, and so that her parents, her brother in S1 who attends well, and myself may not appear so foolish as we do. The frustration was extreme to hear that Gemma, who had been absent once again from school, slipped into a Rock Concert here one evening, against the wishes of her mother, Mr. Bruce and myself. So Gemma is not afraid of coming to school when the occasion suits her. It beats me on this occasion to provide views on what could be done, as requested above.

COMMENTS BY HEAD TEACHER

I fully endorse all the comments made in this report and now require Gemma to attend school on a regular basis.

Some changes will be made to her timetable to allow her to sit a reduced number of Standard Grades. There is absolutely no reason for her not attending school from now on.

This report has been discussed with (tick box)

The child ☐ The mother ☐ The father ☐

Does the school wish to be notified if a hearing is arranged so that a representative may attend? Yes/[redacted]

Report compiled by: (Print) EMILY WADE Signed Emily Wade

Designation APT GUIDANCE Date 26/2/02

Head Teacher's Signature (if different) A. Traill Assistant Head. Date 01/03/02

Convener WBMcCue DHT 1/3/02

In certain circumstances the report may be lodged as a production in court, and the compiler may be cited to give evidence and to speak to the contents of the report.

The contents of this report are subject to the School Pupil Records (Scotland) Regulations 1990 and the Children's Hearings (Scotland) Rules 1996. You may be called upon to assist a Sheriff or a Children's Hearing in relation to the contents of this report at a subsequent proof, appeal or hearing.

This Session's Attendance Figures 2001 – 2002

Thurso High School

ATTENDANCE SUMMARY 01/02

Gemma Hossack, 3M1 (08.05.87)

	Week beg.	Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	20 08 01	# #	/ \	/ \	/ \	/ \	# #	# #
2	27 08 01	? ?	? ?	/ \	? ?	? ?	# #	# #
3	03 09 01	? ?	? ?	? ?	/ \	/ \	# #	# #
4	10 09 01	? ?	? ?	/ \	/ \	? ?	# #	# #
5	17 09 01	? ?	? ?	? ?	? ?	? ?	# #	# #
6	24 09 01	? ?	? ?	/ \	/ \	? ?	# #	# #
7	01 10 01	? ?	? ?	? ?	? ?	? ?	# #	# #
8	08 10 01	L \	? ?	L \	? ?	? ?	# #	# #
9	15 10 01	# #	# #	# #	# #	# #	# #	# #
10	22 10 01	# #	# #	# #	# #	# #	# #	# #
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13	12 11 01	? ?	? ?	? ?	? ?	? ?	# #	# #
14	19 11 01	I I	? ?	/ \	? ?	? ?	# #	# #
15	26 11 01	? ?	? ?	? ?	? ?	? ?	# #	# #
16	03 12 01	? ?	? ?	? ?	? ?	? ?	# #	# #
17	10 12 01	? ?	? ?	? ?	? ?	? ?	# #	# #
18	17 12 01	? ?	? ?	L \	? ?	/ \	# #	# #
19	24 12 01	# #	# #	# #	# #	# #	# #	# #
20	31 12 01	# #	# #	# #	# #	# #	# #	# #
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22	14 01 02	L \	? ?	? ?	? ?	? ?	# #	# #
23	21 01 02	? ?	? ?	? ?	? ?	? ?	# #	# #
24	28 01 02	? ?	? ?	? ?	? ?	? ?	# #	# #
25	04 02 02	? ?	? ?	? ?	I I	# #	# #	# #
26	11 02 02	# #	L \	/ \	/ \	/ \	# #	# #
27	18 02 02	L	L \	/ \	? ?	L \	# #	# #
28	25 02 02	? ?					# #	# #
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30	11 03 02						# #	# #
31	18 03 02						# #	# #
32	25 03 02					# #	# #	# #
33	01 04 02	# #	# #	# #	# #	# #	# #	# #
34	08 04 02	# #	# #	# #	# #	# #	# #	# #
35	15 04 02						# #	# #
36	22 04 02						# #	# #
37	29 04 02						# #	# #
38	06 05 02						# #	# #
39	13 05 02						# #	# #
40	20 05 02						# #	# #
41	27 05 02						# #	# #
42	03 06 02						# #	# #
43	10 06 02						# #	# #
44	17 06 02						# #	# #
45	24 06 02						# #	# #
46	01 07 02					# #	# #	# #

Key

```
# School closed
/ Present (am)
\ Present (pm)
```

Analysis by reason for absence (no. of openings)

? Unknown	160
* Temporarily off roll	0
B Bad Weather	0
C College	0
E Exclusion	0
F Family/Personal	0
I Inservice	6
L Late	8
M Medical	2
S Suspended	0
T Truancy	0
W Work Experience	0
X Excursion/Field Trip	0

Actual attendance out of possible to date	64/226
% attendance to date	28.32%

Pupil Details

Year S3 Class 3M1

CONTACT DETAILS
Mr & Mrs W Hossack (Father & Mother)
4 Harland Gardens, Castletown
Caithness
KW14 8UD
Home tel. 01847 821799
#2 Work tel. 01847 821409

ATTENDANCE HISTORY
00/01 attended 276/388 (Lates: 1, Unexplained: 58)
99/00 attended 303/384 (Lates: 1, Unexplained: 10)

Last Session's Attendance Figure 2000-2001

Thurso High School

ATTENDANCE SUMMARY 00/01

Gemma Hossack, 3M1 (08.05.87)

	Week beg.	Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	14 08 00	# #	/ \	M M	/ \	/ \		
2	21 08 00	? ?	? ?	? ?	? ?	/ \		
3	28 08 00	? ?	? ?	? ?	/ \	/ \		
4	04 09 00	M M	/ \	/ \	/ \	/ \		
5	11 09 00	/ \	/ \	/ \	/ \	/ \		
6	18 09 00	/ \	/ \	/ \	/ \	/ \		
7	25 09 00	/ \	/ \	/ \	/ \	/ \		
8	02 10 00	/ \	/ \	/ \	/ \	/ \		
9	09 10 00	/ \	/ \	F F	F F	F F		
10	16 10 00	# #	# #	# #	# #	# #		
11	23 10 00	# #	# #	# #	# #	# #		
12	30 10 00	I I	/ \	/ \	/ \	/ \		
13	06 11 00	/ \	/ \	/ \	/ \	/ \		
14	13 11 00	/ \	/ \	/ \	/ \	/ \		
15	20 11 00	I I	/ \	/ \	/ \	/ \		
16	27 11 00	M M	M M	M M	M M	M M		
17	04 12 00	/ .	/ \	/ \	/ \	/ \		
18	11 12 00	/	/ \	M M	M M	M M		
19	18 12 00	/	/ \	/ \	M M	/ \		
20	25 12 00	# #	# #	# #	# #	# #		
21	01 01 01	# #	# #	# #	# #	# #		
22	08 01 01	/ .	M M	/ \	/ \	/ \		
23	15 01 01	/ .	/ \	/ \	M M	/ \		
24	22 01 01	/ \	M M	/ \	/ \	/ \		
25	29 01 01	/ \	/ \	/ \	/ \	/ \		
26	05 02 01	B B	B B	B B	I I	# #		
27	12 02 01	# #	M M	/ \	/ \	M M		
28	19 02 01	M M	M M	M M	/ \	M M		
29	26 02 01	B B	B B	M M	/ \	/ \		
30	05 03 01	? ?	/ \	? ?	/ \	/ \		
31	12 03 01	? ?	/ \	? ?	/ \	/ \		
32	19 03 01	/ \	/ \	/ \	/ \	? ?		
33	26 03 01	? ?	/ \	/ \	/ \	? ?		
34	02 04 01	# #	# #	# #	# #	# #		
35	09 04 01	# #	# #	# #	# #	# #		
36	16 04 01	# #	/ \	/ \	/ \	/ \		
37	23 04 01	/ \	/ \	/ \	/ \	/ \		
38	30 04 01	/ .	/ \	/ \	/ \	/ \		
39	07 05 01	# #	I I	/ \	/ \	/ \		
40	14 05 01	M M	M M	/ \	? ?	/ \		
41	21 05 01	/ \	? ?	? ?	/ \	/ \		
42	28 05 01	? ?	/ \	/ \	? ?	? ?		
43	04 06 01	? ?	? ?	? ?	/ \	? ?		
44	11 06 01	/ \	/ \	/ \	/ \	M M		
45	18 06 01	/ \	? ?	L \	/ \	? ?		
46	25 06 01	/ \	? ?	? ?	? ?			

Key

```
# School closed
/ Present (am)
\ Present (pm)
```

Analysis by reason for absence (no. of openings)

? Unknown	58
* Temporarily off roll	0
B Bad Weather	10
C College	0
E Exclusion	0
F Family/Personal	6
I Inservice	8
L Late	1
M Medical	48
S Suspended	0
T Truancy	0
W Work Experience	0
X Excursion/Field Trip	0

Actual attendance out of possible to date	**276/388**
% attendance to date	**71.13%**

Pupil Details

Year S3 Class 3M1

CONTACT DETAILS
Mr & Mrs W Hossack (Father & Mother)
4 Harland Gardens, Castletown
Caithness
KW14 8UD
Home tel. 01847 821799
#2 Work tel. 01847 821409

ATTENDANCE HISTORY
00/01 attended 276/388 (Lates: 1, Unexplained: 58)
99/00 attended 303/384 (Lates: 1, Unexplained: 10)

Joint Support Group Meeting

Thurso High School, 12 March 2002

Gemma Hossack; 3M1

Present: Mr Bruce; Mrs Mackenzie; Mr McElroy; Mrs McLean; Dr McNeill; Mrs Sangster; Mr Traill.

Apologies: Mrs Wade; Mrs Smith

Mr Traill gave an explanation of Gemma's apparent inability to attend school, while at the same time being able to be out and about in Castletown, attend her part-time job and see her boyfriend.

Bullying situation had been alleged in s2, particularly on bus to school, but this had been resolved by having Gemma travel in safety on a different bus. Gemma continued to invoke mother's sympathy over the possibility of further bullying. Her attendance had got very bad, and Mrs Wade, her guidance teacher had been active in supporting Gemma being in school to little avail.

Social work got involved about this time and have brought Gemma to school on some occasions. On one occasion when she maintained she was too unwell to accompany the social worker, Mrs Smith, to school, she was later seen in the village by the social worker with her boyfriend.

When confronted by Mr Traill and Mrs Smith in the school, Gemma stated quite openly that she could not be really bothered attending school regularly.

Dr McNeill had met with Gemma at the reporter's request in January, but found there was no medical problems related to the absences. Gemma's diet and eating pattern could do with modification, but this was not at the root of the problem.

Mrs Sangster had met with Gemma and her mother, and found that mother had changed her view of backing Gemma and now was concerned about the absences and Gemma's lifestyle.

The school representatives at the meeting made it clear that Gemma was jeopardising her whole future by not attending, and it was rapidly reaching the stage where Standard Grade certification at age 16 was highly unlikely. Action had to be taken now, or Gemma would end up with second-class, or no, qualifications in a year's time.

Mr Bruce agreed to pass this report to Mr McKeown, Children's Reporter for urgent consideration.

For the attention of: Carol

Thurso High School

ATTENDANCE SUMMARY 01/02

Gemma Hossack, 3M1 (08.05.87)

	Week beg.	Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	20 08 01	# #	/ \	/ \	/ \	/ \	# #	# #
2	27 08 01	? ?	? ?	/ \	? ?	? ?	# #	# #
3	03 09 01	? ?	? ?	? ?	/ \	/ \	# #	# #
4	10 09 01	? ?	? ?	/ \	/ \	? ?	# #	# #
5	17 09 01	? ?	? ?	? ?	? ?	? ?	# #	# #
6	24 09 01	? ?	? ?	/ \	/ \	? ?	# #	# #
7	01 10 01	? ?	? ?	? ?	? ?	? ?	# #	# #
8	08 10 01	L \	? ?	L \	? ?	? ?	# #	# #
9	15 10 01	# #	# #	# #	# #	# #	# #	# #
10	22 10 01	# #	# #	# #	# #	# #	# #	# #
11	29 10 01	I I	M M	/ \	? ?	? ?	# #	# #
12	05 11 01	/ \	/ \	? ?	? ?	? ?	# #	# #
13	12 11 01	? ?	? ?	? ?	? ?	? ?	# #	# #
14	19 11 01	I I	? ?	/ \	? ?	? ?	# #	# #
15	26 11 01	? ?	? ?	? ?	? ?	? ?	# #	# #
16	03 12 01	? ?	? ?	? ?	? ?	? ?	# #	# #
17	10 12 01	? ?	? ?	? ?	? ?	? ?	# #	# #
18	17 12 01	? ?	? ?	L \	? ?	/ \	# #	# #
19	24 12 01	# #	# #	# #	# #	# #	# #	# #
20	31 12 01	# #	# #	# #	# #	# #	# #	# #
21	07 01 02	/ \	? ?	? ?	? ?	? ?	# #	# #
22	14 01 02	L \	? ?	? ?	? ?	? ?	# #	# #
23	21 01 02	? ?	? ?	? ?	? ?	? ?	# #	# #
24	28 01 02	? ?	? ?	? ?	? ?	? ?	# #	# #
25	04 02 02	? ?	? ?	? ?	I I	# #	# #	# #
26	11 02 02	# #	L \	/ \	/ \	/ \	# #	# #
27	18 02 02	L \	L \	/ \	? ?	L \	# #	# #
28	25 02 02	? ?	? ?	? ?	L \	? ?	# #	# #
29	04 03 02	? ?	? ?	? ?	? ?	? ?	# #	# #
30	11 03 02	L \	? ?	? ?	? ?	? ?	# #	# #
31	18 03 02	? ?	? ?	? ?	? ?	? ?	# #	# #
32	25 03 02	? ?	? ?	? ?	? ?	# #	# #	# #
33	01 04 02	# #	# #	# #	# #	# #	# #	# #
34	08 04 02	# #	# #	# #	# #	# #	# #	# #
35	15 04 02	? ?					# #	# #
36	22 04 02						# #	# #
37	29 04 02						# #	# #
38	06 05 02						# #	# #
39	13 05 02						# #	# #
40	20 05 02						# #	# #
41	27 05 02						# #	# #
42	03 06 02						# #	# #
43	10 06 02						# #	# #
44	17 06 02						# #	# #
45	24 06 02						# #	# #
46	01 07 02					# #	# #	# #

Key

```
# School closed
/ Present (am)
\ Present (pm)
```

Analysis by reason for absence (no. of openings)

? Unknown	204
* Temporarily off roll	0
B Bad Weather	0
C College	0
E Exclusion	0
F Family/Personal	0
I Inservice	6
L Late	10
M Medical	2
S Suspended	0
T Truancy	0
W Work Experience	0
X Excursion/Field Trip	0

Actual attendance out of possible to date 68/27
% attendance to date 24.82%

Pupil Details

Year S3 Class 3M1

CONTACT DETAILS
Mr & Mrs W Hossack (Father & Mother)
4 Harland Gardens, Castletown
Caithness
KW14 8UD
Home tel. 01847 821799
#2 Work tel. 01847 821409

ATTENDANCE HISTORY
00/01 attended 276/388 (Lates: 1, Unexplained: 58
99/00 attended 303/384 (Lates: 1, Unexplained: 10

Printed on 15 April 2002 at 10:00

Thurso High School

ATTENDANCE SUMMARY 01/02

Gemma Hossack, 3M1 (08.05.87)

	Week beg.	Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	20 08 01	# #	/ \	/ \	/ \	/ \	# #	# #
2	27 08 01	? ?	? ?	/ \	? ?	? ?	# #	# #
3	03 09 01	? ?	? ?	? ?	/ \	/ \	# #	# #
4	10 09 01	? ?	? ?	/ \	/ \	? ?	# #	# #
5	17 09 01	? ?	? ?	? ?	? ?	? ?	# #	# #
6	24 09 01	? ?	? ?	/ \	/ \	? ?	# #	# #
7	01 10 01	? ?	? ?	? ?	? ?	? ?	# #	# #
8	08 10 01	L \	? ?	L \	? ?	? ?	# #	# #
9	15 10 01	# #	# #	# #	# #	# #	# #	# #
10	22 10 01	# #	# #	# #	# #	# #	# #	# #
11	29 10 01	I I	MM	/ \	? ?	? ?	# #	# #
12	05 11 01	/ \	/ \	? ?	? ?	? ?	# #	# #
13	12 11 01	? ?	? ?	? ?	? ?	? ?	# #	# #
14	19 11 01	I I	? ?	/ \	? ?	? ?	# #	# #
15	26 11 01	? ?	? ?	? ?	? ?	? ?	# #	# #
16	03 12 01	? ?	? ?	? ?	? ?	? ?	# #	# #
17	10 12 01	? ?	? ?	? ?	? ?	? ?	# #	# #
18	17 12 01	? ?	? ?	L \	? ?	/ \	# #	# #
19	24 12 01	# #	# #	# #	# #	# #	# #	# #
20	31 12 01	# #	# #	# #	# #	# #	# #	# #
21	07 01 02	/ \	? ?	? ?	? ?	? ?	# #	# #
22	14 01 02	L \	? ?	? ?	? ?	? ?	# #	# #
23	21 01 02	? ?	? ?	? ?	? ?	? ?	# #	# #
24	28 01 02	? ?	? ?	? ?	? ?	? ?	# #	# #
25	04 02 02	? ?	? ?	? ?	I I	# #	# #	# #
26	11 02 02	# #	L \	/ \	/ \	/ \	# #	# #
27	18 02 02	L \	L \	/ \	? ?	L \	# #	# #
28	25 02 02	? ?	? ?	? ?	L \	? ?	# #	# #
29	04 03 02	? ?	? ?	? ?	? ?	? ?	# #	# #
30	11 03 02	L \	? ?				# #	# #
31	18 03 02						# #	# #
32	25 03 02					# #	# #	# #
33	01 04 02	# #	# #	# #	# #	# #	# #	# #
34	08 04 02	# #	# #	# #	# #	# #	# #	# #
35	15 04 02						# #	# #
36	22 04 02						# #	# #
37	29 04 02						# #	# #
38	06 05 02						# #	# #
39	13 05 02						# #	# #
40	20 05 02						# #	# #
41	27 05 02						# #	# #
42	03 06 02						# #	# #
43	10 06 02						# #	# #
44	17 06 02						# #	# #
45	24 06 02						# #	# #
46	01 07 02					# #	# #	# #

Key

```
# School closed
/ Present (am)
\ Present (pm)
```

Analysis by reason for absence (no. of openings)

? Unknown	178
* Temporarily off roll	0
B Bad Weather	0
C College	0
E Exclusion	0
F Family/Personal	0
I Inservice	6
L Late	10
M Medical	2
S Suspended	0
T Truancy	0
W Work Experience	0
X Excursion/Field Trip	0

Actual attendance out of possible to date	68/248
% attendance to date	27.42%

Pupil Details

Year S3 Class 3M1

CONTACT DETAILS
Mr & Mrs W Hossack (Father & Mother)
4 Harland Gardens, Castletown
Caithness
KW14 8UD
Home tel. 01847 821799
#2 Work tel. 01847 821409

ATTENDANCE HISTORY
00/01 attended 276/388 (Lates: 1, Unexplained: 58)
99/00 attended 303/384 (Lates: 1, Unexplained: 10)

Close of file.

Ms Gemma Hossack
4 Harland Gardens
CASTLETOWN

Area Children & Families Manager (Caithness) Mrs Dawn Grant

Please ask for: Carol Smith
Direct Dial: (01847) 804064

Your ref:

Our ref: CS/AM

Date: 24 September 2003

Dear Gemma

Would you please give me a ring or leave a message for me on (01847) 804064.

If you do not think you need assistance from either myself or Andy Wilson (Aftercare worker) at this time, I will close your file.

This does not mean that you can't get in touch in the future but it keeps my work in order.

I hope you're doing OK. You were certainly looking well when I saw you the other day.

Yours sincerely

CAROL SMITH
SOCIAL WORKER

Senior Social Worker: Mr Ian McElroy
Social Work Service, 16 High Street, Thurso KW14 8AG
Tel. 01847 893835 Fax. 01847 896309

Area Service Manger (Children)	Mrs Dawn Grant
Please ask for:	Mrs Carol Smith
Your ref:	
Our ref:	
Date:	1st July 2003

Miss Gemma Hossack
4 Harland Gardens
Castletown
By Thurso

Dear Gemma

I called out last week with Andy as arranged with your mum and was sorry you weren't in to see us.

I am in the office every Tuesday between 2 and 4, and every Wednesday between 12.00 and 1.00 so if you would phone me at either of these times and make an arrangement for me to come and see you when you will definitely be in.

Your mum said missed your last appointment with Sally. If you let me know in plenty of time, I can make arrangements to either take you myself or get a lift for you as I think it is so important that you continue to see Sally, particularly after events of last week.

Yours sincerely

Carol Smith
Social Worker

Senior Social Worker: Mr Ian McElroy
Social Work Services, 16 High Street, Thurso, KW14 8AG
Tel. 01847 893835 Fax. 01847 896309

COPY

The Highland Council

The Highland Community

Please reply to:
Social Work Headquarters
Kinmylies Building, Leachkin Road
INVERNESS
IV3 8NN
Reception 01463 703456
Fax 01463 713237

Gemma Hossack
50 Northcote Street
Wick
Caithness

Please ask for:	Jan Rose
Direct Dial:	(01463) 703463
Your Ref:	
Our Ref:	JR/KS
Date:	13 June 2003

Dear Gemma,

I am pleased that you were able to attend your recent Looked After Child Review.

Your Care Plan has been met and there are no outstanding issues or concerns to be addressed. You have received and excellent Education Report and good prelim results. The plan is for you to return home on a permanent basis. Everyone involved would like to wish you every success in your future.

The decisions were as follows:-

1. The recommendation of the Review to Gemma's forthcoming Children's Hearing is that there is no longer a need for compulsory measures of Supervision or a Condition of Residence and that they should be terminated.

If you want to discuss these decisions, please contact Carol Smith, Social Worker, or Ian McElroy, Senior Social Worker, 16 High Street, Thurso on 01847 893835.

You have the right to appeal these decisions and should you wish to do so you should in the first instance write to Dawn Grant, Area Children's Services Manager, Area Office, Market Sqaure, Wick.

Yours sincerely

Jan Rose

Jan Rose
Reviewing Officer

Cc. Rosalind Hossack, 4 Harland Gardens, Castletown, Caithness
Andy Wilson, Barnardo's Support Worker,
Carol Smith, Social Worker, 16 High Stret, Thurso
Dr W McNeill, Paediatrician, Old Medical Centre, Bankhead Road, Wick
Mrs A MacBeath, Guidance Teacher, Wick High School, Wick
P Coghill, Residential Social Worker, 50 Northcote Road, Wick
Joyce Gartshore, Education Centre, Castle Street, Dingwall

SSID CASE I.D.: ☐☐☐☐☐☐☐☐☐☐

The Highland Council
Comhairle na Gaidhealtachd
Serving The Highland Community

Looking After Children in Scotland:
Good Parenting, Good Outcomes
REVIEW OF THE CARE PLAN

PART 6
Minute of the Review Meeting

Name of child/young person GEMMA HOSSACK

Date of Review Day 0 3 Month 0 6 Year 2 0 0 3

1. Have reports been received from the following? (See Question 8 in Social Worker's report for those requested to submit a report).

	Yes	No	Not Requested		Yes	No	Not Requested
Child/young person	☐	☐	☐	Educational professional	☐	☐	☐
Mother	☐	☐	☐	Other interested parties *(please specify)*			
Father	☐	☐	☐	Social Worker	☑	☐	☐
Carer(s)/residential care worker	☑	☐	☐	.....	☐	☐	☐
Health professional	☐	☐	☐	.....	☐	☐	☐

2. **AGENDA FOR THE REVIEW**
The Agenda should be drawn up at the start of the Review. All those invitied should have had an opportunity to read the reports, prior to the Review. The chairperson should ensure that action on previous Review decisions ad all issues of progress, change, difficulty or concern in the reports are put on the agenda for discussion.

1. Care Plan
2. Placement
3. Rehabilitation
4. Health
5. Education
6. Through and Aftercare
7. Gemma's Views
8. Parental Views
9. Recommendations/ Decisions

This form contains confidential information which should only be shared in accordance with the Data Protection Act 1998.

3. RECORD OF DISCUSSION OF THE REVIEW

The content and Review of the Care Plan was summarised and discussed.

Tasks not Completed and Why

None

Changes in the Care Plan

Gemma is to return home on a permanent basis

Views of the Child

Gemma wants to return home on a permanent basis.

Views of the Parent

Mrs Hossack wants Gemma to return home on a permanent basis

Contact

Not Applicable

Options for Permanency

Not Applicable

Areas of Disagreement

None

8. REVIEW CHAIRPERSON'S CHECKLIST

Have all the following been discussed at the Review? If the answer is NO to any item, either discuss before moving on to making recommendations/decisions or confirm that it is not necessary/applicable at this Review.

		Yes	No	N/A
1.	Recommendations/decisions of last Review and actions taken	☑	☐	☐
2.	Legal developments and any need for further legal change	☑	☐	☐
3.	Need for/actions to be taken as a result of completion of an Assessment and Action Record	☐	☑	☐
4.	Changes/progress in placement	☑	☐	☐
5.	Use of sanctions	☑	☐	☐
6.	Child/young person's safety	☑	☐	☐
7.	Stability of placement	☑	☐	☐
8.	Health/disability	☑	☐	☐
9.	Learning/education/employment	☑	☐	☐
10.	Identity	☑	☐	☐
11.	Contact/family and social relationships	☑	☐	☐
12.	Social presentation	☑	☐	☐
13.	Emotional and behavioural development	☑	☐	☐
14.	Self care skills	☑	☐	☐
15.	Relationship of child/young person and family with Social Worker	☑	☐	☐
16.	Whether the period of looking after should end and, if so, the actions needed to achieve this	☑	☐	☐
17.	If applicable, leaving care and after care arrangements	☑	☐	☐
18.	If applicable, pursuit of a claim for criminal injuries compensation	☐	☐	☑

5. RECOMMENDATIONS/DECISIONS MADE AT THE REVIEW:

Recommendations/Decisions and Action to be taken	By Whom:	By When
1. The recommendation of the Review to Gemma's forthcoming Children's Hearing is that there is no longer a need for compulsory measures of Supervision or a Condition of Residence and that they should be terminated.		

Did anyone present at the Review disagree with any decision(s) or recommendation(s)? Yes ☐ No ☑

If YES, please outline who and what and any action to be taken to resolve the disagreements(s):

6. ATTENDANCE AT THE REVIEW

Please list all those who attended the Review and whether they should receive/all/part of the record.

Name and Role/Relationship	Parts of the record to be provided, e.g., all reports, some reports (specify), minute, decision/recommendations only
Jan Rose, Reviewing Officer	All
Rosalind Hossack, Mother	Decision Letter
Gemma Hosack, Young Person	Decision Letter
Andy Wilson, Barnardo's	Decision Letter
Carol Smith, Social Worker	All

List anyone who was unable/did not attend and whether they should receive all/part of the record.

Name and Role/Relationship	Parts of the record to be provided, e.g., all reports, some reports (specify), minute, decision/recommendations only
Dr W McNeill, Paediatrician	Decision Letter
Mrs A McBeath, Guidance Teacher	Decision Letter
P Coghill, Residential Social Worker	Decision Letter

List anyone else who should receive all/part of the record.

Name and Role/Relationship	Parts of the record to be provided, e.g., all reports, some reports (specify), minute, decision/recommendations only

7. Date and time of next Review Day ☐☐ Month ☐☐ Year ☐☐☐☐

at N/A pm

Venue of next Review _____

Part 6 above is an accurate and complete record of the Review meeting.

Signed Jan Rose ..... Name .....JAN ROSE..... Date 16.06.03.

Chairperson of the Review Meeting *Block Capitals please*

THE SCOTTISH EXECUTIVE
Home Department
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SCOTTISH
CHILDREN'S REPORTER
ADMINISTRATION

DECISION OF A CHILDREN'S HEARING

Mr I McElroy
Senior Social Worker
Thurso Social Work Department
16 High Street
Thurso
KW14 8AG

Dear Mr McElroy

Gemma Hossack, (8.5.87), 4 Harland Gardens, Castletown,

To confirm with Mrs Carol Smith, please, a children's hearing took place on 04/06/2003 for Gemma Hossack when the following decision was made:

- the supervision requirement was no longer necessary

I enclose:

- the written reasons for decision

Yours sincerely

J McKeown
Reporter
Date: 4 June 2003

Highland - Thurso team, 23 Swanson Street, Thurso, KW14 8AP Tel: 01847 896113 Fax: 01847 892448

NATSET51

Child's name: Gemma Hossack Date: 4 June 03

Decision(s) of Children's Hearing

to proceed in the absence of Gemma's father not to grant a safeguarder to terminate compulsory measures of supervision

Reasons for Decision(s)

) The reports suggest that social work elements and schools that all is going well, Gemma is now staying at home full time, family relationships have improved and Mollie at daughter that effect Kelly and confident in the future. However there remained several possible options for the future. Panel feel that supervision is no longer necessary.

)

Signed _____ (Chairperson) Date: 04/06/2003

Social Work Department
16 High Street
THURSO
Caithness

Tel: 01847 893835

THE HIGHLAND COUNCIL - SOCIAL WORK DEPARTMENT

CHILD BEING LOOKED AFTER REVIEW

To: Jan Rose, Reviewing Office, Kinmylies Building, Inverness
Mr & Mrs Hossack, 4 Harland Gardens, Castletown
Dr W McNeill, Old Medical Centre, Bankhead Road, Wick
Sally Nowell, DCFP, Shenavall Centre, Raigmore Hospital, Inverness
Mr Dempsey, Wick High School, West Banks Terrace, Wick
Ead Jones, 50 Northcote Street, Wick
Hilary Woodford, 50 Northcote Street, Wick

Name of Child: Gemma Hossack **Date of Birth:** 08.05-87

Current Address: 4 Harland Gardens, Castletown

It is intended to hold a Care Review on (date) Monday 3rd June 2003

at (time) 5.00pm **at (location)** Social Work Office, 125 High Street, Wick

Your attendance at this Review is requested.

The purpose of this Review is to consider the progress and future planning for:

(name(s) of child/children) Gemma Hossack

I would be grateful if you would let me know as soon as possible whether you are able to attend this Review. Please telephone the following number, 01847 893835, or return the tear-off slip attached. If you cannot attend you are invited to forward written comments for consideration by the Review.

Yours sincerely

CAROL SMITH
SOCIAL WORKER

CHILD BEING LOOKED AFTER REVIEW

Name of Child: Gemma Hossack **Date of Birth:** 08.05-87

Current Address: 4 Harland Gardens, Castletown

Date of Review: Monday 3rd June 2003 at Social Work Office, 125 High Street, Wick

In confirm that I can/cannot attend the above Review on the date specified.

Name: **Date:**

Joe McKeown
Reporter to the Childrens Panel
Swanson Street
THURSO

Area Children & Families Manager (Caithness) Mrs Dawn G

Please ask for: Ian McElroy

Your ref:

Our ref: IM/CM

Date: 8 May 2003

Dear Mr McKeown

GEMMA HOSSACK

I would be grateful if you would call a review hearing on Gemma Hossack with a view to either varying or discharging the supervision order as her home and school situation has improved all round.

Yours sincerely

IAN MCELROY
SENIOR SOCIAL WORKER

Senior Social Worker: Mr Ian McElroy
Social Work Service, 16 High Street, Thurso KW14 8AG
Tel. 01847 893835 Fax. 01847 896309

SCOTTISH
CHILDREN'S REPORTER
ADMINISTRATION

3 April 2003

Authority Reporter
Highland - Thurso
Hazel Marr

If calling please ask for:
Joseph McKeown

Telephone:
01847 896113

Mr I McElroy
Senior Social Worker
Thurso Social Work Department
16 High Street
Thurso
KW14 8AG

RECEIVED
- 4 APR 2003

Dear Mr McElroy

Gemma Hossack, (8.5.87), 4 Harland Gardens, Castletown, KW14 8UD

For your information, Gemma was referred to this office on the undernoted grounds.

Grounds	**Reporter's decision**	**Summary of Reasons**
i. Offence (possession of drugs)	not to arrange a children's hearing - existing supervision requirement	

Yours sincerely

J McKeown
Reporter

cc 50 NORTHCOTE ST. WICK

Highland Primary Care NHS Trust

Department of Child & Family Psychiatry
Shenavall Centre, Raigmore Hospital
Inverness IV2 3UJ
Telephone 01463 701336
Email..Sally.Nowell@hpct.scot.nhs.uk

Miss Gemma Hossack
C/o Wick Children's Centre
WICK
Caithness

Date 28 January 2003
Dictated 21 January 2003
Your Ref
Our Ref SN/AR

Enquiries to 01463 701336
Direct Line 01463 701336
Extension (7)136

RECEIVED
- 3 FEB 2003

Dear Gemma

I am just writing to let you know when I can next meet with you in Wick. I hope it will be suitable for you to come and see me on Wednesday, 26 February 2003 at 10.15 a.m., at Rhind House as usual.

With best wishes.

Yours sincerely

Sally Nowell
Clinical Nurse Specialist

c.c. Ms Carol Smith
Social Worker
Social Work Services
16 High Street
THURSO
Caithness
KW14 8AG

POSITIVE ABOUT DISABLED PEOPLE

Form CH166(Scotland)

Child Benefit

Department of Social Security
Child Benefit Centre (Washington)
PO Box 1
Newcastle upon Tyne
NE88 1AA

Opening Times: Monday to Friday 8:30 to 4:30

Phone 0191 22 ....S.I.S.2.0.....

Fax number 0191 22 .....

Ask for .....

Date ....7../....3../...03..

Local Authority Section

URGENT - PAYMENT OF BENEFIT INVOLVED

Highland Social Services
(Caithness & Sutherland)
125-127 High St
Wick

FOR THE ATTENTION OF
SOCIAL WORKER ....Carol Smith.....

Please reply by ....1 mar....

Please tell us the Child Benefit (CHB)reference number if you get in touch with us

CHB | 9 | 7 | 0 | 7 | 0 | 9 | 6 | 4 | DJ

We need some information

We have been told that the child named below is no longer being looked after by your local authority.

To help us decide if Child Benefit can be paid to the person now looking after them, please answer the questions on this form and send it back to us in the envelope we have sent you. It does not need a stamp.

Child's name: Gemma Hossack

Date of birth: 8 / 5 / 87

Child's last known home address:
4 Haviland Gdns
Castletown

Has the child returned home?

Yes ☐ on a permanent basis

☐ on a trial basis

from / /

No ☒ please tell us the name and address of the person the child is living with

CHILDREN'S CENTRE
50 NORTHCOTE ST
WICK.

from 21 / 10 / 02

Please turn over ▶

Part 1 Child looked after under voluntary arrangement

Was the child provided with accommodation -

- **solely on account of a mental or physical disability or illness?** ☐ **or**
- **as part of a voluntary arrangement for another reason?** ☐

Has the child spent any periods at home since ...../...../.....?

No ☐

Yes ☐ from

SEE PREVIOUS COPY DATES of THIS FORM.

/ /	to	/ /
/ /	to	/ /
/ /	to	/ /
/ /	to	/ /

(Please go to Part 3)

Part 2 Child subject to an order made by a court, or children's hearing

Is the child still subject to a supervision requirement, place of safety order etc.?

No ☐ Please tell us the date this ceased

/ /

Yes ☑ Please tell us the date this is expected to end

1 06 103

Has the child -

- **spent any period(s) of at least 7 nights in a row at home?**

No ☑

Yes ☐ from

/ /	to	/ /
/ /	to	/ /
/ /	to	/ /
/ /	to	/ /

- **regularly been spending at least 2 nights in a row at home each week?**

No ☐

Yes ☑ since what date? 1 12 103 + SEE PREV. CORRESPOND.

- **now been placed with their parent or guardian under section 26 of the Children (Scotland) Act 1995?**

Yes ☐ on what date?

/ /

No ☑ If they have been placed with someone else under section 26, please tell us that person's name and address.

Part 3 Cost of the child's accommodation and maintenance

Has the child's parent or guardian received payment from the local authority, at any time, to help meet the cost of the child's accommodation or maintenance?

for example, a fostering allowance, or other payment under section 26 of the Children (Scotland) Act 1995?

No ☑

Yes ☐ please tell us the type of payment(s) and the period(s) covered.

Other information

Please use this space if there is anything you want to tell us to help us decide about payment of Child Benefit for this child.

DATES SPENT AT HOME.

FEB: 1st, 6th, 8th, 12th, 15th, 22nd, 23rd, 24th, 25th, 26th, 28th.

MARCH: 1st, 2nd, 5th, 7th, 8th, 9th, 10th, 13th.

Your Signature

Signature: Carol Smith.

Date: 18 / 3 / 03

Name in capitals: CAROL SMITH

Telephone number: 01847 893835

Child Benefit

Child Benefit Centre (Washington)
PO Box 1
Newcastle upon Tyne
NE88 1AA

LA/VH SECTION

Highland Social Services
(Caithness & Sutherland)
135-137 High Street
WICK

If you get in touch with us, tell us these reference numbers

CHB 9707096 4 J

NI

Local Authority Section

Opening times: Monday to Friday 8.30am – 4.30pm

Our phone number is

Code 0191 Number 2251530

If you have textphone, you can call on

Code 0191 Number 225 18 33

Date 21/1/03

1 Children looked after by a local authority

For the attention of the Social Worker ..... Please reply by ASAP.

URGENT - PAYMENT OF BENEFIT INVOLVED

We have been told that the child named below is being looked after by your authority. This may affect payments of Child Benefit. Please answer the questions on this form to help us decide if Child Benefit can be paid. Send it back to us in the envelope we have sent you. The envelope does not need a stamp.

Child's name: Gemma HOGGACK.

Date of birth: 8/5/87.

Child's last known address: 4 Harland Gardens, Castletown, Caithness. Postcode KW14 8UA.

Part 1 - Children accommodated only because of disability or illness

Are they in residential accommodation because of their mental or physical disability or illness?

- the disability or illness must be the only reason they live away from home. If a disabled child is accommodated for some other reason or more than one reason, please tick **no**
- a specially adapted foster home can count as residential accommodation.

No ☒ Go to **Part 2**

Yes ☐

Is their health likely to suffer further if the accommodation is not provided?

No ☐

Yes ☐

Part 4 continued

Do they normally live at home for at least 2 nights in a row each week?

No ☐ Go to **Anything you want to tell us**

Yes ☐ Please give the periods

NOTHING REGULAR
/
SEE BELOW

Date child went to live at home	Date child returned to Local Authority
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /

Is this arrangement expected to continue?

No ☐

Yes ☐

Anything you want to tell us

Please use this space if there is anything you want to tell us to help us decide about payment of Child Benefit for this child.
Do not use it to tell us information about any other child.

DATES SPENT AT HOME:

OCTOBER 2002: 4, 5, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27.

NOVEMBER 2002: 1, 2, 6, 8, 9, 10, 11, 13, 16, 17, 22, 23, 24

DECEMBER 2002: 4, 11, 13, 15, 23, 24, 25.

JAN 2003: 20, 21, 25, 27.

TIME AT HOME (ABOVE) VERY MUCH DEPENDS ON BEHAVIOUR/RELATIONSHIPS.

Your signature

Signature: Carol Smith

Name in block capitals: CAROL SMITH.

Phone number: 01847 893835.

Date: 29 / 1 / 03

Part 2 - continued

On what date did this placement begin? 2 / 10 / 02.

Is the cost of their accommodation or maintenance being met wholly or partly from local authority or any other public funds?
For example, through payment of a fostering allowance or other payment under Section 26 of the Children (Scotland) Act 1995.

No ☐

Yes ☑ From what date 2 / 10 / 02. Go to **Part 3**

Who is meeting the cost?

What is their relationship to the child?

Have they been provided with, or placed in accommodation as part of a voluntary arrangement?

No ☐

Yes ☐ Go to **Part 3**

Are they subject to any order made by a court?
For example, a care order, protection order, child on remand etc.

No ☐

Yes ☐ Please tell us the type of order.

Date of first order / /

End date (if known) / / Go to **Part 4**

Part 3 - Child accommodated under a voluntary arrangement

SEE BACK PAGE.

Please tell us on which dates they spent 2 nights in a row, or longer, at home, starting from the time they were first looked after by your Authority.

Date child went to live at home.	Date child returned to Local Authority.
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /

Is this expected to continue for the forseeable future?

No ☐

Yes ☐

Part 4 - Child accommodated under a care order, protection order

SEE BACK PAGE.

Have they spent time at home for at least 7 nights in a row?

No ☐

Yes ☑ Please give the periods

Date child went to live at home.	Date child returned to Local Authority.
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /

Part 1 - continued

Under which legislation is the accommodation provided?

- ☐ National Health Service (Scotland) Act 1978
- ☐ Eduacation (Scotland) Act 1980
- ☐ Mental Health (Scotland) Act 1984
- ☐ Children (Scotland) Act 1995
- ☐ Other, please specify

For 18 year olds in full-time education

- ☐ Social work (Scotland) Act 1968

On what date was the accommodation first provided?

☐ ____

When are they expected to return home permanently?

/ /

Go to **Part 3**

Part 2 - Children accommodated for other reasons

Are they provided with, or placed in accommodation under Part II of the Children Act (Scotland) 1995?

No ☐

Yes ☑ Please tell us under which provision the accommodation is provided

SEC 70

On what date was the accommodation first provided?

21/10/02

Please tell us the type of placement

- ☑ Residential accommodation
- ☐ Foster parents
- ☐ Informal placement with a relative or other suitable person
- ☐ At home with Child Benefit customer
- ☐ Other, please specify

If they have been placed with foster parents, or a relative or other person please tell us their name and address

SHARED CARE BASIS.

Postcode

Hilary Woodford

From: Carol Smith
Sent: 27 January 2003 12:56
To: Hilary Woodford
Cc: Christine Gray
Subject: Gemma

To CAROL SMITH
Company
From M.C.C.
Company 50 NORTHCOTE STR.
Tel No.
No of Pages
Ref No. 7888
Post-it® Fax Note

I have a form to fill in for DSS - do you have a note of the nights that Gemma has spent at home since being looked after?

Carol.

October 2002:-

FRI - 4
SAT - 5
FRI - 11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
SAT - 26

NOV 2002:-

FRI - 1
SAT - 2
WED - 6
FRI - 8
SAT - 9
SUN - 10
MON - 11
WED - 13
SAT - 16
SUN - 17
FRI - 22
SAT - 23
SUN - 24

DEC 2002:-

WED - 4
WED - 11
FRI - 13
SUN - 15
MON - 23
TUES - 24
WED - 25

JAN 2003:-

MON - 20
TUES - 21
SAT - 25
MON - 27

Social Work Dept.
16 High Street
THURSO
Caithness

Tel: 01847 893835

THE HIGHLAND COUNCIL - SOCIAL WORK DEPARTMENT

CHILD BEING LOOKED AFTER REVIEW

To: Jan Rose, Reviewing Officer, Inverness
Gemma Hossack, C/o 50 Northcote Street, Wick
Mr & Mrs Hossack, 4 Harland Gardens, Castletown
Hilary Woodford, Manager, 50 Northcote Street, Wick.
Dr McNeill, Old Medical Centre, Bankhead Road, Wick
Mr Dempsey, Depute Head, Wick High School, Wick
Kate Buchanan, Childrens Resource Social Worker, 16 High Street, Thurso.

Name of Child: Gemma Hossack **Date of Birth:** 08/05/87

Current Address: C/o 50 Northcote Street, Wick

It is intended to hold a Care Review on (date) 25th February 2003

at (time) 5.00 pm **at (location)** Social Work Office, 16 High Street, Thurso.

Your attendance at this Review is requested.

The purpose of this Review is to consider the progress and future planning for:

(name(s) of child/children) Gemma Hossack

I would be grateful if you would let me know as soon as possible whether you are able to attend this Review. Please telephone the following number, 01847 893835, or return the tear-off slip attached. If you cannot attend you are invited to forward written comments for consideration by the Review.

Yours sincerely

CHILD BEING LOOKED AFTER REVIEW

Name of Child: Gemma Hossack **Date of Birth:** 08/05/87

Current Address: C/o 50 Northcote Street, Wick

Date of Review: 25th February 2003 at 5.00 pm

In confirm that I can/cannot attend the above Review on the date specified.

Name: **Date:**

Area Service Manger (Children)	Mrs Dawn Grant
Please ask for:	Mrs Carol Smith
Your ref:	
Our ref:	
Date:	10.2.03

Mr and Mrs T Hossack
4 Harland Gardens
Castletown
By Thurso

Dear Terry and Rossie

I'd be very grateful if you'd complete the enclosed form and return to me as soon as possible so I can get it off to Inverness in time.

I'd like to speak to you before I complete my one and would like to come out on Thursday about 5.00p.m. If this is inconvenient, or if you're coming into the town anyway, will you get in touch.

Many thanks.

Yours sincerely

Carol Smith
Social Worker

Senior Social Worker: Mr Ian McElroy
Social Work Services, 16 High Street, Thurso, KW14 8AG
Tel. 01847 893835 Fax. 01847 896309

Carol Smith

From: Hilary Woodford
Sent: 17 January 2003 13:38
To: Carol Smith
Subject: RE:

Absolutely, I think that we need a review ASAP, not only to look at future plans regarding Gemma's accommodation but at the amount of parental support that can be expected by means of contact or accommodation .

Hilary Woodford
Manager
50 Northcote Street
Wick
Caithness
tel: 01955 604279

-----Original Message-----
From: Carol Smith
Sent: 17 January 2003 12:37
To: Hilary Woodford
Subject: FW:

The female alluded to below is Gemma. Had advised Senior Throughcare Officer of the situation taking a u turn in that the planned return home was proving difficult and also that she was l6 in May.

Can we have an early review on this to see what we come up with.

Carol
----Original Message----
From: Jack Libby
Sent: 16 January 2003 16:39
To: Carol Smith
Subject:

Hi Carol, in responce to your two Sec30 applications for financial support for x2 young people making the transition to further education, I am pleased to see that they are being encouraged in making this big, and unfortunatly rather rare progression. I will be working on them in the near future. I was interested to notice that the young female you are applying for could feasibly continue to live where she is currently living whilst also attending college in Thurso. If you believe she would be better 'moving on' from there then I will go along with this, but if the young person herself would prefer remaining where she is and you think this is in her best interests, and that there is pressure for her to 'move on' because of placement shortages then could you let me know.

Jack

MEMORANDUM

To:	Jack Libby
From:	Carol Smith
Date:	10th January 2003
our ref:	
your ref:	
Please ask for	

Second of my two for further education.

Gemma Hossack (dob 8.5.87)

Gemma was initially looked after between April and June 2002 . Her attendance at school and the stress this caused within the family led to her being looked after on a voluntary basis with a foster carer in Thurso for a short period.

She returned home though the situation did not improve. She changed school from Thurso to Wick though even with the support provided, the situation remained very much unchanged.

Gemma subsequently appeared before a Children's Panel on the 2nd October and the decision made that she reside at the Children's Centre in Wick on a shared care basis – ie Wick during school days and home at weekend.

While this went well initially, we are now at a stage where Gemma is only visiting her parents rather than having overnights. Over a period of time the difficulties at home have become more obvious and are due in the main to mother and father's alcohol abuse, particularly at weekends, and Gemma abusing solvents when at home, all of which cause major relationship difficulties for all.
It is very uncertain now if Gemma will in fact return home in the near future.

Gemma's time at Wick has been productive in that she has caught up on all her schoolwork, done well in her prelims and is due to sit her standard grades soon. She has applied and had an interview for a Business and IT Skills Course – National Certificate - at the North Highland College in Thurso and hopefully will commence this in August 2003. This course will last a year and the follow up would be an HNC if she wished to pursue this which would be a further year.

Please let me know if you require any further information.

Senior Social Worker: Mr Ian McElroy
Social Work Service, 16 High Street, Thurso KW14 8AG
Tel. 01847 893835 Fax. 01847 896309

COH

THE NORTH HIGHLAND COLLEGE

Ormlie Road, Thurso, Caithness
Scotland, UK - KW14 7EE
Tel (+44) 01847 889000
Fax (+44) 01847 889001
E-mail: NorthHighlandCollege@groupwise.uhi.ac.uk
Web: www.nhcscotland.com

Hugh Logan, B.Com., Principal

Carol Smith
16 High Street
THURSO
Caithness

RECEIVED
- 8 JAN 2003

7 January 2003

Dear Ms Smith

CONFIDENTIAL ENQUIRY

The undernoted person has given your name as a referee in connection with an application for a course at The North Highland College. I would appreciate your reply to the questions below. Your comments will be kept confidential. I enclose a FREEPOST envelope for your use.

Gemma Hossack
50 Northcote Street
WICK
Caithness
KW1 5QP

COURSE APPLIED FOR: BUSINESS & IT SKILLS – NC

1 Are you related to the applicant? [redacted] / No

If so, what is the relationship?

2 How long have you known the applicant? 14 MONTHS.

In what capacity? SOCIAL WORKER.

3 What is your opinion of the applicant's character with regard to:-

a) honesty KNOWN TO FANTASISE AT TIMES.

b) reliability USUALLY GOOD.

c) general conduct AT CHILDREN'S HOME & SCHOOL VERY WELL BEHAVED.

d) application to work/studies CAN REALLY SET HER MIND TO TASKS – WORKS VERY WELL. I BELIEVE HAS DONE WELL IN HER PRELIMS.

4 What is your opinion of the applicant with regard to:-

a) ability to accept responsibility RATHER LACKING IN CONFIDANCE IN NEW SITUATIONS.

b) ability to mix with other people FRIENDLY INDIVIDUAL BUT CAN GET HERSELF INTO SITUATIONS GOSSIPING..

5 The course the applicant has applied for requires self-motivation and self-discipline in order to complete a programme of regular assignments. In which of the following categories would you place her/him in this respect?

a) Above average

b) Average ✓.

c) Below average

6 Please give any other comments you wish to make about the applicant.

Jemma has, in the past, had difficulties attending school though since being "looked after" in Wick this has not been an issue and her attendance has been 100%.

Signed Carol Smith. Date 8.1.03

In order to reduce costs, your reply will not be acknowledged. I therefore take this opportunity to thank you, in advance, for your assistance.

Yours sincerely

A L Buttress

Amanda Buttress
Admissions Office

Planning Meeting 29Th November 2002

At 50 NorthcoteStreet

Re: Gemma Hossack.

Present: Hilary Woodford, Mr and Mrs Hossack and Gemma.

The purpose of this meeting was to discuss Gemma's weekend contact with her parents. Staff at the Unit have received conflicting messages from both Gemma and her parents as to where Gemma has been staying at weekends and also reports of her disruptive her behaviour whilst under the influence of substances.

Gemma asserted at the meeting that she spent last weekend mainly with her Granny, but parents dispute this. Gemma stated that her parents were too drunk to know where she stayed.

Mr and Mrs Hossack agreed that they did drink at the weekends and did on occasions consume enough alcohol to make them drunk. They both felt that this was their choice as adults, and, despite Gemma's objections would continue to do so.

Gemma stated that being at home gave her the urge to "buzz" and that she did this as she knew she could "get away" with it as her parents never told her off and could not keep to sanctions. Mr and Mrs Hossack agreed that it was difficult to keep to sanctions as Gemma "kicked off" and "goes mad". During this discussion Gemma showed very little respect towards her parents and became angry.

It was agreed that week-ends were a stressful time for the whole family and that Gemma's contact should be reduced to day time only with no overnight contacts on a Friday or Saturday which is when her parents wish to drink.

Gemma will either catch a bus or staff will transport her home on a Saturday morning and she will be collected at around 7pm in the evening. If Gemma wishes to stay at home on either Friday or Saturday night this must be arranged directly with her parents. Gemma may still have overnights during the week.

The lack of communication was communication was also raised and it was agreed that should there be any future incidents of Gemma abusing aerosols the Unit were to informed immediately by Mr and Mrs Hossack.

Christmas arrangements were discussed. Gemma is wishing to stay at her Granny's on Christmas Eve and Christmas day and the New Year in Aberdeen with an Auntie. Neither parent agreed to Gemma staying in Aberdeen. Gemma then asked to stay in Ardgay. Again her parents were not keen on this but did agree to discuss this.

Gemma and her parents will discuss possible arrangements for Christmas and inform the Social Worker and the Unit ASAP.

Hilary Woodford
Manager

SCOTTISH
CHILDREN'S REPORTER
ADMINISTRATION

DECISION OF A CHILDREN'S HEARING

Mr I McElroy
Senior Social Worker
Thurso Social Work Department
16 High Street
Thurso
KW14 8AG

Dear Mr McElroy,

Gemma Hossack, (8.5.87), 4 Harland Gardens, Castletown,

A children's hearing took place on 02/10/2002 for Gemma Hossack when the following decision was made:

- to continue the supervision requirement

I enclose:

- a copy of the decision
- the written reasons for decision

Yours sincerely

J McKeown
Reporter
Date: 3 October 2002

Child's name: Gemma Hossack

Date: 2 Oct 2002

Decision(s) of Children's Hearing

To proceed in the absence of 1 witness not to appoint a safeguarder to continue compulsory measures of supervision with variation: that Gemma shall reside a Vich Children's Centre during weekdays

Reasons for Decision(s)

It is obvious that Gemma will not attend School from home, & it is essential that she receives education. Residence during the week at Northcote Street will ensure that Gemma attends Wick High School regularly. Mrs Hossack & Gemma agree that this is the best way forward at this time. Compulsory Measures of Supervision continue to be necessary. Shared care will ensure that Gemma retains good contact with her family & friends in Castletown.

Signed _____ (Chairperson)

Date: 02/10/2002

SCOTTISH CHILDREN'S REPORTER ADMINISTRATION

CONTINUATION UNDER SECTION 73(9)(e) OF THE ACT OF SUPERVISION REQUIREMENT

At Thurso

On 2 .10. 2002

A children's hearing for Highland considering the case of Genna Hasek

and the supervision requirement (a copy of which is attached), and in exercise of its powers under section 73(9)(e) of the Act, continues the said requirement ~~[in force]~~ [subject to the variations of that requirement noted below] ~~[with the insertions in the requirement noted below]~~

~~[The children's hearing in [varying] [imposing] a requirement order that the place where the child is to reside shall not be disclosed to~~

[VARIATION[S] REFERRED TO] that Genna shall reside at Wick Children Centre during weekdays

[INSERTION[S] REFERRED TO]

Cath. Mapp

Chairman of the Children's Hearing

The Highland Council
Comhairle na Gaidhealtachd
SERVING Caithness

Social Work Dept.
16 High Street
THURSO
Caithness

Tel: 01847 893835

THE HIGHLAND COUNCIL - SOCIAL WORK DEPARTMENT

CHILD BEING LOOKED AFTER REVIEW

COMMUNITY CHILD HEALTH DEPARTMENT

Date In	11 OCT 2002
Notes Please	
Put In File	
Pass To	
Copy To	
Other	
Initials & Date	

To: Jan Rose, Reviewing Officer, Inverness.
Gemma Hossack, C/o 50 Northcote Street, Wick.
Mr & Mrs Hossack, 4 Harland Gardens, Castletown.
Dr McNeill, Old Medical Centre, Bankhead Road, Wick.
I. McElroy, Senior Social Worker, 16 High Street, Thurso.
Mary Mackay, Keyworker, 50 Northcote Street, Wick.
Hilary Woodford, Manager, 50 Northcote Street, Wick.

Name of Child: Gemma Hossack **Date of Birth:** 08/05/87

Current Address: C/O 50 Northcote Street, Wick.

It is intended to hold a Care Review on (date) ~~Thursday~~ Tues 22nd October 2002

at (time) 4.30 am **at (location)** Social Work Department, 16 High Street, Thurso

Your attendance at this Review is requested.

The purpose of this Review is to consider the progress and future planning for:

(name(s) of child/children) Gemma Hossack

I would be grateful if you would let me know as soon as possible whether you are able to attend this Review. Please telephone the following number, 01847 893835, or return the tear-off slip attached. If you cannot attend you are invited to forward written comments for consideration by the Review.

Yours sincerely

Carol Smith.

Return bottom slip

CHILD BEING LOOKED AFTER REVIEW

Name of Child: Gemma Hossack **Date of Birth:** 08/05/87

Current Address: C/o 50 Northcote Street, Wick

Date of Review: 22nd October 2002

In confirm that I can/~~cannot~~ attend the above Review on the date specified.

Name: Wendy McNeill **Date:** 15.10.02.

Social Work Dept.
16 High Street
THURSO
Caithness

Tel: 01847 893835

THE HIGHLAND COUNCIL - SOCIAL WORK DEPARTMENT

CHILD BEING LOOKED AFTER REVIEW

To: Jan Rose, Reviewing Officer, Inverness.
Gemma Hossack, C/o 50 Northcote Street, Wick.
Mr & Mrs Hossack, 4 Harland Gardens, Castletown.
Dr McNeill, Old Medical Centre, Bankhead Road, Wick.
I. McElroy, Senior Social Worker, 16 High Street, Thurso.
Mary Mackay, Keyworker, 50 Northcote Street, Wick.
Hilary Woodford, Manager, 50 Northcote Street, Wick.

Name of Child: Gemma Hossack **Date of Birth:** 08/05/87

Current Address: C/O 50 Northcote Street, Wick.

It is intended to hold a Care Review on (date) Thursday 22nd October 2002

at (time) 4.30 am **at (location)** Social Work Department, 16 High Street, Thurso

Your attendance at this Review is requested.

The purpose of this Review is to consider the progress and future planning for:

(name(s) of child/children) Gemma Hossack

I would be grateful if you would let me know as soon as possible whether you are able to attend this Review. Please telephone the following number, 01847 893835, or return the tear-off slip attached. If you cannot attend you are invited to forward written comments for consideration by the Review.

Yours sincerely

CHILD BEING LOOKED AFTER REVIEW

Name of Child: Gemma Hossack **Date of Birth:** 08/05/87

Current Address: C/o 50 Northcote Street, Wick

Date of Review: 22nd October 2002

In confirm that I can/cannot attend the above Review on the date specified.

Name: **Date:**

Carol Smith

From: Joyce Gartshore
Sent: 24 September 2002 10:16
To: Carol Smith
Subject: RE: Gemma (May 1987)

Hi Carol,

I think that the new community school initiative could be of assistance here. I believe that they have appointed a temporary manager now who would be able to help to coordinate a holistic approach to this. The time scales may be tricky given that there is to be another panel - I don't know all of the details but it seems a drastic measure to send this girl to residential school for non attendance. Can you speak to either Steve Dempsey in Wick High School of Alister Traill in Thurso who are the designated managers for LAC children to see what they can offer? I have a budget which could support home tuition in the short term however, the longer term funding, if this was felt to be appropriate, would have to come from the area education/new community school budget. I think that it would be a good idea to get all interested parties together on this and try to come up with a comprehensive plan of action. Include -

Designated Manager(s)
Pupil Support Service Co-ordinator (I will find out who that is)
Myself (If you think that is appropriate)
Area Education Manager or assistant (Annette Sharland or other)
Integration Manager - New Community School (if in post yet)

If the children's hearing know that you are actively exploring all options foe education this might delay any decision that they will make.

Let me know.

-----Original Message-----
From: Carol Smith
Sent: 24 September 2002 09:35
To: Joyce Gartshore
Subject: RE: Gemma (May 1987)

Am still looking down the road of either home tutoring here or shared care(if bed available). Transfer to Wick has not been successful - would have hoped for support worker in the school but as before, Gemma refusing to go. (has attended 7 days refused 6) Has now been put on ante depressants by GP. Not considered depressed by Psychialrist. Any thoughts on this. [redacted]

Carol

-----Original Message-----
From: Joyce Gartshore
Sent: 03 September 2002 14:23
To: Carol Smith
Subject: RE: Gemma (May 1987)

This term lasts until the 11th of October. They are holiday until the 28th. If you think that you need extra support bear in mind that Wick High School have extra money for the new community schools initiative to support pupils such as this. It may be worth reminding the panel of this tomorrow.
If you think that you need assistance with the education package then I would be happy to help.

Joyce

-----Original Message-----
From: Carol Smith
Sent: 03 September 2002 13:16
To: Joyce Gartshore
Subject: RE: Gemma (May 1987)

How short is short term?

As far as the school in Thurso is concerned - the main problem is actually getting her there and neither myself or the support worker has been successful in this.

Myself and Gemma have been to Wick High School who are willing to take her on - Gemma seems to think this will be easier. My suggestion to the Panel is that we will try this from home, failing which we may look at Children's Centre through the week and attending school from there - this may sound severe but the Panel had previously flagged up residential which I think would be totally over the top for this girl. (Panel is tomorrow am)

Carol

—Original Message—
From: Joyce Gartshore
Sent: 03 September 2002 11:59
To: Carol Smith
Subject: RE: Gemma (May 1987)

Hi Carol,

Sorry for the delay in getting back to you on this. Sounds like this girl is either a school phobic or has been out so long that her confidence has been dented so that she cannot make the leap to get back into school. I have a small budget which can be used for short term tuition - the problem with your area is identifying tutors who are willing to take extra work on. She also has another problem in that she has fallen so far behind in the curriculum that it will be difficult for her to catch up. The tuition may help to address this problem somewhat but it would only be short term and with a view to integration within a set timescale. Does the new community school initiative have anything to offer as they have extra funds to support pupils such as this?

Joyce

-----Original Message-----
From: Carol Smith
Sent: 26 August 2002 12:53
To: Joyce Gartshore
Subject: Gemma (May 1987)

Gemma has not attended school on any kind of regular basis for the past two years with the exception of 6 weeks in May/June this year when she was in shared care (fell through). At school then she was a perfect pupil.

She was placed on supervision on the 22nd July and we return on the 4th September to let the Panel see what's happening , or not. I wonder if you can come up with anything else I can try with this case as the Panel will probably start going down the residential school route!

I have tried taking her to school, have enlisted support worker to work with her and take her to school though neither us nor her parents can get her there. Other than not attending, she is not a child who offends or is grossly outwith parental control, though they obviously have their moments!

I am hoping that we can either a) try transferring her to Wick High School for a time to see if this

makes any difference or b) shared care at Wick Children's Centre (when a bed is available) and also attend Wick High School.

Any ideas at all will be gratefully received!!!!

SCOTTISH
CHILDREN'S REPORTER
ADMINISTRATION

DECISION OF A CHILDREN'S HEARING

Mr I McElroy
Senior Social Worker
Thurso Social Work Department
16 High Street
Thurso
KW14 8AG

Dear Mr McElroy

Gemma Hossack, (8.5.87), 4 Harland Gardens, Castletown,

To confirm with Mrs Carol Smith, please, a children's hearing took place on 04/09/2002 for Gemma Hossack when the following decision was made:

- to continue the supervision requirement with variation in that Gemma shall attend Wick High School

I enclose:

- a copy of the decision
- the written reasons for decision

Further, the hearing directed a review of the supervision and I have set **02 October 2002 at 11:00am in this office** as the occasion for the review hearing. I would welcome an addendum to Mrs Smith's report by 25 September 2002, please.

Yours sincerely

J McKeown
Reporter
Date: 17 September 2002

SCOTTISH CHILDREN'S REPORTER ADMINISTRATION

CONTINUATION UNDER SECTION 73(9)(e) OF THE ACT OF SUPERVISION REQUIREMENT

At Thurso

On 4. September 02

A children's hearing for Highland considering the case of Jenna Hassack.

and the supervision requirement (a copy of which is attached), and in exercise of its powers under section 73(9)(e) of the Act, continues the said requirement [in force] [~~subject to the variations of that requirement noted below~~] [with the insertions in the requirement noted below]

[The children's hearing in [varying] [imposing] a requirement order that the place where the child is to reside shall not be disclosed to

Insertia

[~~VARIATION~~[S] REFERRED TO] that Jenna shall attend Dick High School.

[~~INSERTION[S] REFERRED TO~~]

Chairman of the Children's Hearing

Child's name: Gemma Hossack Date: 4.09.02.

Decision(s) of Children's Hearing

to proceed in the absence of Ms Hossack
not to appoint a safeguarder
to continue compulsory measures of supervision with condition that Gemma shall attend Dick High School
to review this matter in 4 weeks time
in the first week in October

Reasons for Decision(s)

Over the past months Gemma's attendance at Thurso High has been extremely poor. She has refused to attend more this Session in spite of input from the Social Work Dept Gemma has stated that she will not return to Thurso High.
Consideration was given to home tuition, but the Panel members agreed that this was not the right option at the present time.
Shared care between Northcote St & home was considered, but no place was available at Northcote St at this time.
* with a view to Gemma attending Wick High.
Compulsory measure of Supervision are necessary to ensure that Gemma is given the guidance & support she requires.

Signed _____ (Chairperson) Date: 04/09/2002

Carol Smith

From: Carol Tait
Sent: 24 July 2002 11:42
To: Carol Smith
Subject: RE: Marlene Darroch, 15, Claredon Place, Thurso, Caithness

Okay, I will file a copy of this e-mail with the Foster Parent Claim Form, and will wait until I further hear from you. Thanks, Carol.

Carol A Tait
Area Administrative Assistant
Social Work Services, Wick
Tel: (01955) 605040 ext 15

-----Original Message-----
From: Carol Smith
Sent: 24 July 2002 10:55
To: Carol Tait
Subject: RE: Marlene Darroch, [redacted] Thurso, Caithness

Just talking about it just now - I was off at the time - Ian saying that Marlene would have to report it to the police - I will speak to Gemma about it when I see her next week. However, Marlene packed all Gemma's belongings and we just picked them up - this was about a week after Gemma left - no mention of it during that time.

Carol

-----Original Message-----
From: Carol Tait
Sent: 24 July 2002 10:53
To: Carol Smith
Subject: RE: Marlene Darroch, [redacted] Thurso, Caithness

It was noted on the Foster Parent Claim Form from Marlene Darroch advising that Gemma Hossack had
left her care.

Carol A Tait
Area Administrative Assistant
Social Work Services, Wick
Tel: (01955) 605040 ext 15

-----Original Message-----
From: Carol Smith
Sent: 24 July 2002 10:51
To: Ian McElroy
Cc: Carol Tait
Subject: RE: Marlene Darroch, [redacted] Thurso, Caithness

This is the first time I have heard any mention of this.

CArol

-----Original Message-----
From: Ian McElroy
Sent: 23 July 2002 10:16
To: Carol Smith
Subject: FW: Marlene Darroch, [redacted] Thurso, Caithness

-----Original Message-----
From: Carol Tait
Sent: 23 July 2002 09:27
To: Kate Buchanan; Ian McElroy
Cc: Dawn Grant
Subject: Marlene Darroch, [redacted] Thurso, Caithness

This Office has received a Foster Parent Claim Form from the above named Foster Parent,

SCOTTISH
CHILDREN'S REPORTER
ADMINISTRATION

31 July 2002

Authority Reporter
Highland - Thurso
Hazel Marr

If calling please ask for:
Joseph McKeown

Telephone:
01847 896113

Mr I McElroy
Senior Social Worker
Thurso Social Work Department
16 High Street
Thurso
KW14 8AG

Dear Mr McElroy

Gemma Hossack, (8.5.87), 4 Harland Gardens, Castletown

To confirm with Mrs Carol Smith, please, the last children's hearing directed a review of Gemma's supervision requirement for Tuesday 27 August 2002 and I am writing now to let Mrs Smith know that the review hearing will be held at 10:00am on that date in this office.

I understand Mrs Smith will let me have an addendum to her last report by 21 August 2002.

Yours sincerely

J McKeown
Reporter

STRICTLY CONFIDENTIAL

THE HIGHLAND COUNCIL
SOCIAL WORK SERVICES

END OF PLACEMENT REPORT - CHILD'S SOCIAL WORKER

1	NAME AND ADDRESS OF CARERS	Mrs Marlene Darroch [redacted] Thurso
2	NAME AND ADDRESS OF CARERS' SOCIAL WORKER	Carol Smith Social Work Dept, 16 High Street, Thurso
3	NAME AND DOB OF CHILD(REN) PLACED	Name: Gemma Hossack — DOB: 8.5.87
4	DATE OF PLACEMENT COMMENCED	01.05.2002
5	DATE PLACEMENT ENDED	21.6.2002
6	TYPE OF PLACEMENT	Short Term ☑ 1 Long Term ☐ 2 Home Based ☐ 3 Community Caring ☐ 4 Long Term with a view to Adoption ☐ 5
7	REASON FOR ENDING THE PLACEMENT	On the 19th and 20th June, Gemma had twice not returned for tea after school, only returning to the home around 9.30/10.00p.m. When confronted, the foster carer challenged Gemma that her version of where she had been was lies. Gemma left to school on the 21st though did not go there and returned to the family home in Castletown. She refused to go back to the foster carer's saying she missed her mother. Mrs Hossack was also saying she wished Gemma to return home. Other than this incident, there does not seem to have been any major disagreements and it seems that Gemma has simply manipulated a move home when she was found out telling lies..
8	DATE OF DISRUPTION MEETING	
9	PLACEMENT COMMENTS	
9.1	Carers' ability to meet the child's needs	In the time that Gemma stayed with Marlene Darroch Gemma seemed to flourish and also made excellent progress at school, attending every day. Myself and teachers noted how well Gemma looked physically and she also seemed so much more confident away from home. Marlene Darroch did not make a major issue out of the situation though did make it known to Gemma that she knew she was lying .
9.2	Carers' relationship with the child's parents	Mr and Mrs Hossack seemed to get on well with Mrs Darroch initially, so much so, that Mr Hossack wallpapered Mrs Darroch's sitting room for her. Mrs Darroch also transported Mrs Hossack and Gemma to their appointment with [redacted] in Wick. There seems to have been some confusion over Gemma going out to a dance, however, which seems to have both parties annoyed with the other.
9.3	Carers' relationship with members of Social Work Services	No difficulties at all. Mrs Darroch asks for assistance and guidance when required and also advises of any issues of concern appropriately.

Carol Smith ..... 8.7.02.

Signed - Child's Social Worker — Date

Copy:

Child's Social Worker ☐ 6 Carer ☐ 7 Carers' Social Worker ☐ 8

The Highland Council
Comhairle na Gaidhealtachd
SEIRBHEIS The Highland Community

Please reply to:
Social Work Headquarters
Kinmylies Building, Leachkin Road
INVERNESS
IV3 8NN
Reception: 01463 703456
Fax: 01463 713237

Ms Gemma Hossack
[redacted]
THURSO

Please ask for: Jan Rose
Direct Dial: (01463) 703463
Your Ref:
Our Ref: JR/JRB
Date: 18 June 2002

Dear Gemma

I am pleased you were able to attend the recent Review held in respect of you. The plan is for you to return home as soon as possible. The decisions of the Review were as follows;

1. Your placement will continue to be available to you meantime and will end at the end of the school term.
2. You will continue to increase the amount of time you spend at home with a view to you returning home on a full-time basis.
3. Carol Smith, Social Worker, is to request Dr Wendy MacNeill undertakes a comprehensive medical on you. You have agreed to this.
4. You have given your undertaking to continue to attend school.
5. The recommendation of the Review is that compulsory measures of supervision are not required.
6. Should you return home as planned, there will be no further Reviews.

If you wish to discuss these decisions further please feel free to contact Carol Smith, Social Worker, or Ian McElroy , Team Manager on 01847 893835.

You have the right to appeal these decisions and should you wish to do so you should in the first instance write to Dawn Grant, Area Children's Service Manager on 01955 605040.

Yours sincerely

Jan Rose

Jan Rose
Reviewing Officer

cc Ms Kate Buchanan, Children's Resources Social Worker, 16 High Street, Thurso
Ms Marlene Darroch, [redacted] Thurso
Dr Wendy MacNeill, Community Paediatrician, Caithness General Hospital, Wick
Ms Carol Smith, Social Worker, 16 High Street, Thurso
Mr Alister Traill, Thurso High School, Ormlie Road, Thurso

SCOTTISH
CHILDREN'S REPORTER
ADMINISTRATION

Authority Reporter
Highland - Thurso
Hazel Marr

If calling please ask for:
Joseph McKeown

Telephone:
01847 896113

3 July 2002

Mr I McElroy
Senior Social Worker
Thurso Social Work Department
16 High Street
Thurso
KW14 8AG

RECEIVED
- 4 JUL 2002

Dear Mr McElroy

Notification of Hearing

Please note that a children's hearing will take place for Gemma Hossack, (8.5.87), 4 Harland Gardens, Castletown

on 22/07/2002
at 10:00
at Scottish Children's Reporter Administration, 23 Swanson Street, Thurso, KW14 8AP

The hearing will consider grounds for referral as attached.

Yours sincerely

J McKeown
Reporter

SCOTTISH

CHILDREN'S REPORTER

ADMINISTRATION

The children's reporter has referred the case of Gemma Hossack, (8.5.87), 4 Harland Gardens, Castletown to a children's hearing for Highland on the following grounds:

that in terms of Section 52(2)(a) of the Children (Scotland) Act 1995, she is beyond the control of any relevant person

Statement of Facts
In support of the above it is stated:

1 That Gemma lives with her parents Walter and Rosalind Hossack and her brother Keith Hossack at 4 Harland Gardens, Castletown.

2 That Gemma's parents have difficulty in exercising controls over her.

3 That Gemma defies her parents by refusing to attend school on a consistent basis despite their efforts and those of her social worker to ensure her attendance.

4 That on a number of occasions Gemma has absented herself from the family home by failing to return at the agreed times.

5 That at such times Gemma's whereabouts are unknown to her parents.

6 That Gemma's continuing refusal to obey her parents, or attend school, places her at physical risk of harm and affects her social, emotional and educational development.

Date: 3 July 2002

J McKeown Reporter

Notes
The children's hearing will ask the child and relevant persons if they accept the grounds for referral. If the reasons are accepted the children's hearing will discuss with the child and relevant persons what is best for the child. If any of the grounds are not accepted, the hearing may either discharge them or tell the reporter to apply to the sheriff who will decide if any of the grounds are proved.

If the sheriff decides that any of the grounds are proved, the children's hearing will then discuss what is best for the child, as if these grounds had been accepted. If the sheriff decides that no grounds are proved the case will be discharged.

Rehabilitation of Offenders Act 1974
If the grounds accepted or established are offences committed by the child, then they will form a record that may have to be disclosed at a later date to potential employers. The reporter can give you a leaflet explaining the Act in more detail.

Highland - Thurso team, 23 Swanson Street, Thurso, KW14 8AP

Tel: 01847 896113 **Fax: 01847 892448**

NATSET42

SCOTTISH
CHILDREN'S REPORTER
ADMINISTRATION

RECEIVED
- 3 JUL 2002

Authority Reporter
Highland - Thurso
Hazel Marr

If calling please ask for:
Joseph McKeown

Telephone:
01847 896113

3 July 2002

Mr I McElroy
Senior Social Worker
Thurso Social Work Department
16 High Street
Thurso
KW14 8AG

Dear Mr McElroy

Gemma Hossack, (8.5.87), 4 Harland Gardens, Castletown

I acknowledge receipt of Mrs Carol Smith's referral of the above named on grounds that she is failing to attend school regularly and beyond the control of any relevant person.

I can confirm with Mrs Smith now that I have decided to refer Gemma back to a children's hearing and I will let you have a copy of the grounds for referral, to be considered by the hearing, in due course. The children's hearing will be held on **Monday 22 July 2002 at 10:00am in this office** and I would be grateful if Mrs Smith would let me have a supplementary report, to be read in conjunction with her report dated 05 March 2002, by 15 July 2002.

Yours sincerely

J McKeown
Reporter

The Highland Council
Comhairle na Gaidhealtachd
SERVING Caithness

Area Community Care Manger (Caithness) Mr R L Silverwood

Please ask for: Carol Smith

Your ref:

Our ref:

Date: 24th June 2002

Mr J McKeown
Reporter to the Children's Panel
Swanson Street
THURSO

Dear Mr McKeown

Re: Gemma Hossack, 4 Harland Road, Castletown

Gemma appeared before the Children's Panel on the 28th. Because Gemma was staying with a foster carer and was attending school it was decided that she would not be placed on supervision.

On the same day as the Panel, however, Gemma advised me that her parents drank to excess at the weekends and that she did not wish to return to their care. An overnight at home also resulted in another school refusal and it was decided that rather than effect a gradual return Gemma would remain with the carer in the meantime.

On the 21st June, however, Gemma returned home to Castletown and refused to return to the foster carer. This apparently as she had, for the previous two days, not returned home from school until 10.00pm. and had been found out lying about this.

I called at Castletown for Gemma and she refused to return to school with me promising to come with me on Monday morning. The same happened this morning.

Mrs Hossack advised me that Gemma had gone out on Saturday night and had not returned until Sunday when she advised that she had stayed with a boy in Lybster. Though mum and dad had waited up for her coming in and had gone out early Sunday morning to look for her, they had not reported her missing. Mrs Hossack also believes that Gemma may be abusing solvents.

I believe that Gemma has again manipulated the situation when things have not been going her own way and I would be grateful if we could bring this matter back to a Hearing.

Yours sincerely

Carol Smith
SOCIAL WORKER.

Senior Social Worker: Mr Ian McElroy
Social Work Services, 16 High Street, Thurso, KW14 8AG
Tel. 01847 893835 Fax. 01847 896309

Area Community Care Manger (Caithness)	Mr R L Silverwood
Please ask for:	Carol Smith
Your ref:	
Our ref:	
Date:	17th June 2002

Mrs R Hossack
4 Harland Gardens
Castletown
Caithness

Dear Rosie

Re: Child Benefit

I have checked with DSS and after Gemma has been looked after for eight weeks you have to return the Child Benefit Book. I'm not sure if this is the case if the child spends so many nights at home but will check this out.

However, until I am able to find this out, you will have to return the book by the 25th in order that you don't have an overpayment.

I'll be in touch with you soon to see how the situation is going when Gemma is at home.

Yours sincerely

Carol Smith
Social Worker

Senior Social Worker: Mr Ian McElroy
Social Work Services, 16 High Street, Thurso, KW14 8AG
Tel. 01847 893835 Fax. 01847 896309

Social Work Dept.
16 High Street
THURSO
Caithness

Tel: 01847 893835

THE HIGHLAND COUNCIL - SOCIAL WORK DEPARTMENT

CHILD BEING LOOKED AFTER REVIEW

To: Jan Rose, Reviewing Officer, Inverness
Gemma Hossack, C/o [redacted] Thurso
Mr & Mrs Hossack, 4 Harland Gardens, Castletown
Mr Traill, Thurso High School, Ormlie Road, Thurso
Mrs M Darroch, [redacted] Thurso
Dr McNeill, Old Medical Centre, Bankhead Road, Wick

Name of Child: Gemma Hossack **Date of Birth:** 08/05/87

Current Address: C/o [redacted] Thurso

It is intended to hold a Care Review on (date) 21st May 2002

at (time) 6.30 pm **at (location)** Social Work Office, 16 High Street, Thurso.

Your attendance at this Review is requested.

The purpose of this Review is to consider the progress and future planning for:

(name(s) of child/children) Gemma Hossack

I would be grateful if you would let me know as soon as possible whether you are able to attend this Review. Please telephone the following number, 01847 893835, or return the tear-off slip attached. If you cannot attend you are invited to forward written comments for consideration by the Review.

Yours sincerely

CHILD BEING LOOKED AFTER REVIEW

Name of Child: Gemma Hossack **Date of Birth:** 08/05/87

Current Address: C/o [redacted] Thurso

Date of Review: 21st May 2002 at 6.30 pm

In confirm that I can/cannot attend the above Review on the date specified.

Name: **Date:**

Area Community Care Manger (Caithness) Mr R L Silverwood

Please ask for: Carol Smith

Your ref:

Our ref:

Date: 29 May 2002

Mr and Mrs Hossack
4 Harland Road
CASTLETOWN

Dear Mr and Mrs Hossack

Can you please remind Gemma to call at the office on Tuesday, 4th June, at 5.00p.m.

I'm having a rethink on the programme of Gemma's time to have overnights and will get this to you next week when I come back.

Yours sincerely

Carol Smith
Social Worker

Cc Gemma Hossack, [redacted] Thurso

Senior Social Worker: Mr Ian McElroy
Social Work Services, 16 High Street, Thurso, KW14 8AG
Tel. 01847 893835 Fax. 01847 896309

SCOTTISH
CHILDREN'S REPORTER
ADMINISTRATION

13 May 2002

Authority Reporter
Highland - Thurso
Hazel Marr

If calling please ask for:
Joseph McKeown

Telephone:
01847 896113

Mr I McElroy
Senior Social Worker
Thurso Social Work Department
16 High Street
Thurso
KW14 8AG

RECEIVED
15 MAY 2002

Dear Mr McElroy

Notification of Hearing

Further to my letter, dated 15 April 2002, please confirm with Mrs Carol Smith that a children's hearing will take place for Gemma Hossack, (8.5.87), 4 Harland Gardens, Castletown

on 28/05/2002
at 10:00
at Scottish Children's Reporter Administration, 23 Swanson Street, Thurso, KW14 8AP

The hearing will continue consideration of Gemma's case.

If Mrs Smith thinks it necessary to provide an addendum to her report, dated 05 March 2002, then I would welcome it by 21 May 2002, please.

Yours sincerely

J McKeown
Reporter

9Emails

Carol Smith

From: Irene Bloomfield
Sent: 09 May 2002 19:44
To: Carol Smith
Cc: Kate Buchanan
Subject: RE: Same sex household

I needed to know if you had spoken to her family and they are aware of who is in the placment- can you confirm this and I will write formally back to you

-----Original Message-----
From: Carol Smith
Sent: 09 May 2002 09:12
To: Irene Bloomfield
Subject: RE: Same sex household

Yes - she has been there Wednesday, Thursday last week, Tuesday and last night this week - going very well so far. This is seen as going on up to the end of the term - perhaps it will get her into the habit again before next.

Sorry about this - thought it had been approved.

Carol

-----Original Message-----
From: Irene Bloomfield
Sent: 08 May 2002 17:37
To: Kate Buchanan; Carol Smith
Cc: Ian McElroy
Subject: Same sex household

Did you decide to use this carer? If so, i need to do the temp approval, let me know if you need it
You will have heard the debate in england- it is adirection towards liberalisation, though may be defeated in the Lords

SCOTTISH
CHILDREN'S REPORTER
ADMINISTRATION

DECISION OF A CHILDREN'S HEARING

Mr I McElroy
Senior Social Worker
Thurso Social Work Department
16 High Street
Thurso
KW14 8AG

Dear Mr McElroy

Gemma Hossack, (8.5.87), 4 Harland Gardens, Castletown,

A children's hearing took place on 28/05/2002 for Gemma Hossack when the following decision was made:

- that compulsory measures of supervision were not needed and did not make a supervision requirement

I enclose:

- the written reasons for decision

Yours sincerely

J McKeown
Reporter
Date: 28 May 2002

Child's name: Gemma Hossack **Date:** 29 May 02

Decision(s) of Children's Hearing

not to appoint a ~~Safeguarder~~

to discharge the referral & not to make a supervision requirement.

by majority - Mr P. Barjonas dissenting view to continue s.44 by report

Reasons for Decision(s)

The majority decision of the Panel was to discharge this ~~case~~ referral; and that compulsory measures are not required at this time. All parties are working well together and Gemma appears positive about returning home gradually.

Signed _____ **Date:** 28/05/2002
(Chairperson)



The Highland Council
Comhairle na Gaidhealtachd
SERVING Caithness

Area Community Care Manger (Caithness)	Mr R L Silverwood
Please ask for:	Carol Smith
Your ref:	
Our ref:	
Date:	3 May 2002

Mr and Mrs W Hossack
4 Harland Gardens
Castletown
Caithness

Dear Mr and Mrs Hossack

Enclosed are all the forms which we went through the other day. I noticed I have not completed page 6 of the Essential Background Record relating to Health and would be grateful if you would complete the extra page enclosed and send it back to me. Many thanks.

Gemma has had a good two days (at the time of writing!) and although it is early days, I hope this will work.

Gemma is to return to Marlene's on Tuesday night for school on Wednesday. If she has to take a taxi in, I'll reimburse the fare. She has said that she'll come home on the school bus on Wednesday for her birthday and go back into Thurso on Wednesday night.

I hope this is alright with yourselves.

Yours sincerely

Carol Smith
Social Worker

Senior Social Worker: Mr Ian McElroy
Social Work Services, 16 High Street, Thurso, KW14 8AG
Tel. 01847 893835 Fax. 01847 896309

SCOTTISH

CHILDREN'S REPORTER

ADMINISTRATION

RECEIVED
21 FEB 2002

REQUEST FOR SOCIAL BACKGROUND REPORT

To: Thurso Social Work Department
16 High Street
Thurso
KW14 8AG

From: Joseph McKeown
Reporter

This is to request that a social background report is provided in relation to:

Name, date of birth & address of child
Gemma Hossack (8.5.87)
4 Harland Gardens
Castletown

School Attended
Thurso High School

Current address (if different):

Carer's name(s): Walter and Rosalind Hossack

The reason for the request is that the child has been referred on an allegation that:

See attached copy of police OP/48/1

Please provide the report by: 22 March 2002

Signed JK

Date 21 February 2002

Highland - Thurso team, 23 Swanson Street, Thurso, KW14 8AP Telephone 01847 896113 Facsimile 01847 892448

SCOTTISH
CHILDREN'S REPORTER
ADMINISTRATION

RECEIVED
21 MAR 2002

19 March 2002

Authority Reporter
Highland - Thurso
Hazel Marr

If calling please ask for:
Joseph McKeown

Telephone:
01847 896113

Mr I Mc Elroy
Senior Social Worker
Thurso Social Work Department
16 High Street
Thurso
KW14 8AG

Dear Mr McElroy

Notification of Hearing

To confirm with Mrs Carol Smith, please, I have decided that a children's hearing will take place for Gemma Hossack, (8.5.87), 4 Harland Gardens, Castletown

on 15/04/2002
at 10:00
at Scottish Children's Reporter Administration, 23 Swanson Street, Thurso, KW14 8AP

The hearing will consider grounds for referral as attached.

Yours sincerely

J McKeown
Reporter

SCOTTISH

CHILDREN'S REPORTER

ADMINISTRATION

The children's reporter has referred the case of Gemma Hossack, (8.5.87), 4 Harland Gardens, Castletown to a children's hearing for Highland on the following grounds:

that in terms of Section 52(2)(h) of the Children (Scotland) Act 1995, she has failed to attend school regularly without reasonable excuse

Statement of Facts
In support of the above it is stated:

1 that Gemma was born on 08 May 1987 and is and was at all material times a child of school age.

2 that Gemma is and was at all material times a pupil enrolled in Thurso High School under the management of Highland Council Education Authority.

3 that Gemma has failed to attend the school on various occasions between week beginning 20 August 2001 or thereby and week ending 22 March 2002.

4 that during that period Gemma's absences from school amounted to 189 of half days out of a total of 258 of half days, during which Gemma was required to attend school.

5 that Gemma had no reasonable excuse for some of those absences.

Date: 19 March 2002

Reporter

Notes
The children's hearing will ask the child and relevant persons if they accept the grounds for referral. If the reasons are accepted the children's hearing will discuss with the child and relevant persons what is best for the child. If any of the grounds are not accepted, the hearing may either discharge them or tell the reporter to apply to the sheriff who will decide if any of the grounds are proved.

If the sheriff decides that any of the grounds are proved, the children's hearing will then discuss what is best for the child, as if these grounds had been accepted. If the sheriff decides that no grounds are proved the case will be discharged.

Rehabilitation of Offenders Act 1974
If the grounds accepted or established are offences committed by the child, then they will form a record that may have to be disclosed at a later date to potential employers. The reporter can give you a leaflet explaining the Act in more detail.

Highland - Thurso team, 23 Swanson Street, Thurso, KW14 8AP

Tel: 01847 896113 **Fax: 01847 892448**

SCOTTISH
CHILDREN'S REPORTER
ADMINISTRATION

DECISION OF A CHILDREN'S HEARING

Mr I McElroy
Senior Social Worker
Thurso Social Work Department
16 High Street
Thurso
KW14 8AG

RECEIVED
16 APR 2002

Dear Mr McElroy

Gemma Hossack, (8.5.87), 4 Harland Gardens, Castletown,

Please confirm with Mrs Carol Smith, the children's hearing which took place on 15/04/2002 for Gemma Hossack decided:

- to continue the hearing to secure a report from the Educational Psychology Department

I enclose:

- the written reasons for decision

The next hearing will take place at the end of May but I shall confirm the date and time with Mrs Smith in due couse.

Yours sincerely

J McKeown
Reporter
Date: 15 April 2002

Highland - Thurso team, 23 Swanson Street, Thurso, KW14 8AP Tel: 01847 896113 Fax: 01847 892448

NATSET51

Child's name: Gemma Hossack **Date:** 15.04.02

Decision(s) of Children's Hearing

Not to appoint a safeguarder

to continue the hearing for a report
from the Educational Psychologist
to the last week in July.

Reasons for Decision(s)

Gemma raised new issues regarding specific fears since regard to school + going out from home. The hearing made that a report from Educational psychology would help to inform Panel making a substantive decision. Continuation would also provide the opportunity for Gemma, S.W + Education to work towards a programme which would support Gemma in school.

Signed _____ **Date:** 15/04/2002
(Chairperson)

27 March 2002

Mr and Mrs T Hossack
4 Harland Gardens
Castletown
By Thurso

Dear Mr and Mrs Hossack

I will be on leave till the 8th ~~March~~ April. However, have heard today that Jim Wilson can supply me with a support worker who can call for Gemma daily for a limited time – perhaps a couple of months – and this way we can try and get her back (again!).

I might be able to come out and introduce her to you the week before the Panel but will give you a ring beforehand.

Yours sincerely

Carol Smith
Social Worker

Ian McElroy, Social Worker,
16 High Street, Thurso, Caithness KW14 8JE

Tel: 01847 893835

Mr & Mrs Hossack
4 Harland Gardens
CASTLETOWN
Caithness

Area Social Work Manager Mr R L Silverwood

Please ask for: Carol Smith

Your ref:

Our ref: CS/KS

Date: 18 January 2002

Dear Mr & Mrs Hossack

Was disappointed that Gemma did not manage into school today (Friday). I'm sure she if full of good intentions but finds great difficulty carrying them out. I spoke to Alister Traill today and have made arrangements for myself and Gemma to have a meeting with him and discuss various ways of overcoming Gemma's difficulties even if this means repeating a year.

Hopefully she will 'try' and go on Monday but nonetheless, I will call out for Gemma on Wednesday morning. I hope these arrangements are alright with yourselves and Gemma.

Yours sincerely

CAROL SMITH
SOCIAL WORKER

Senior Social Worker: Mr Ian McElroy
Social Work Services, 16 High Street, Thurso, KW14 8AG
Tel. 01847 893835 Fax. 01847 896309

Mr & Mrs Hossack
4 Harland Gardens
CASTLETOWN
Caithness

Area Social Work Manager Mr R L Silverwood

Please ask for: Carol Smith

Your ref:

Our ref: CS/KS

Date: 6 February 2002

Dear Mr & Mrs Hossack

I'm sorry I haven't managed out to see you this week.

I have been unable to get a support worker for Gemma but have agreed with the school that next Tuesday, Wednesday, Thursday and Friday I will call out for Gemma and again attempt to get her to school.

I'll call about 8.45 am on Tuesday morning and Mr Traill will see myself and Gemma to try and work out a strategy.

Please let me know if there are any difficulties with the above arrangements.

Yours sincerely

CAROL SMITH
SOCIAL WORKER

Senior Social Worker: Mr Ian McElroy
Social Work Services, 16 High Street, Thurso, KW14 8AG
Tel. 01847 893835 Fax. 01847 896309

25 January 2002

Mr and Mrs T Hossack
4 Harland Gardens
Castletown
By Thurso

Dear Mr and Mrs Hossack

I called out this afternoon to see Gemma since she had not turned up for the appointment we arranged for lunchtime. When I arrived no-one was at home though I met Gemma and her boyfriend making home just as I was leaving.

I advised Gemma that this puts a different slant on the situation and I have passed my concern on to the school.

I have been unable to get a support worker at the time of writing but will follow this up on my return from leave on the 4th February. If this does not work, then our only course of action is to refer to the Reporter to the Children's Panel.

I have asked Gemma (again) to try to go to school next week and I will check up with Mr Traill on my return.

Yours sincerely

Carol Smith
Social Worker

Ian McElroy, Senior Social Worker
16 High Street, THURSO, KW14 8 AG

Tel: 01847 893835
Fax: 01847 896309

SCOTTISH
CHILDREN'S REPORTER
ADMINISTRATION

1 7 DEC 2001

11 December 2001

Authority Reporter
Highland - Thurso
David Millar

If calling please ask for:
Joseph McKeown

Telephone:
01847 896113

Mr I McElroy
Senior Social Worker
Thurso Social Work Department
16 High Street
Thurso
KW14 8AG

Dear Mr McElroy

Gemma Hossack, (8.5.87), 4 Harland Gardens, Castletown

In accordance with the Children's Hearings (Scotland) Rules 1996, Rule 3, this is to notify you that in relation to the information provided by you regarding Gemma Hossack, the reporter has made the following decision(s):

Grounds	Reporter's decision	Summary of Reasons
d. Child victim - incest, sexual offences or homosexual offences	not to arrange a children's hearing - compulsory measures of supervision not req. I think it would be helpful, though, for Gemma to have advice, guidance and assistance provided by your department on a voluntary basis.	

Yours sincerely

J McKeown
Reporter

Jan — CP Doc has been submitted — look at this

SCOTTISH
CHILDREN'S REPORTER
ADMINISTRATION

REQUEST FOR SOCIAL BACKGROUND REPORT

To: Thurso Social Work Department
16 High Street
Thurso
KW14 8AG

From: Joseph McKeown
Reporter

This is to request that a social background report is provided in relation to:

Name, date of birth & address of child
Gemma Hossack (8.5.87)
4 Harland Gardens
Castletown

School Attended
Thurso High School

Current address (if different):

Carer's name(s):Terry & Rosalind Hossack

The reason for the request is that the child has been referred on an allegation that:

She may have had unlawful sexual intercourse and there are serious concerns for her welfare.

Please provide the report by: 3 January 2002

Signed

Date 30 November 2001

Mr J McKeown
Reporter to the Children's Panel
23 Swanson Street
THURSO

Area Social Work Manager Mr R L Silverwood

Please ask for: Ian McElroy

Your ref:

Our ref: IM/KS

Date: 3 December 2001

Dear Mr McKeown

RE: GEMMA HOSSACK

I refer to your request for a Social Background Report following the recent investigation under the grounds that "she may have had unlawful sexual intercourse and there are serious concerns for her welfare".

As you know the initial allegation had come from another child some of whose statement was thought to be questionable. Even although this particular child had forewarned Gemma of the impending investigations, Carol Smith and PC [redacted] accepted Gemma's statement that she had never had sexual intercourse nor was she pregnant.

Gemma had psychiatric counselling from March – December 2000 following a difficult time in her life in the village and at a time when her grandfather was seriously ill and subsequently died. Gemma had taken an overdose at this time.

Because of this the school have tread very warily with Gemma in relation to her attendance, not wishing to put any pressure on her. However, Carol has already had a meeting with Mr Alister Traill and Gemma and it is hoped that Gemma will get back into school this week. The issue of bullying was also discussed with Mr Traill who was aware of this to a lesser extent.

The family has accepted the support of social work for Gemma and although there are concerns in relation to school neither Carol nor I believe there are "serious concerns for her wellbeing".

We were under the impression that the CP Doc covered as an Initial Enquiry Report and as such we have picked up the care for ongoing work with the co-operation of the family. As such, I would suggest that an SBR may not be appropriate at this time.

Yours sincerely

IAN MCELROY
SENIOR SOCIAL WORKER

Senior Social Worker: Mr Ian McElroy
Social Work Services, 16 High Street, Thurso, KW14 8AG
Tel. 01847 893835 Fax. 01847 896309

Mrs R Hossack
4 Harland Gardens
Castletown
Caithness

Area Social Work Manager Mr R L Silverwood

Please ask for: Carol Smith

Your ref:

Our ref: CS/KS

Date: 14 November 2001

Dear Mrs Hossack

I've tried phoning several times without success.

As I explained the other day, Gemma has agreed to give a statement of our discussion to the police. I had hoped we could have been in touch before now but this has been delayed because of our different shifts. Hopefully we'll be able to see Gemma on the 22nd. I'll ring you to confirm this on the morning. Unfortunately that's the only day I'll be around next week

Thereafter, I hope to be able to see Gemma in relation to school and other difficulties.

Please give me a ring this week if you wish.

Yours sincerely

CAROL SMITH
SOCIAL WORKER

Barnardo's
GIVING CHILDREN BACK THEIR FUTURE

CONFIDENTIAL

Highland Throughcare & Aftercare

REFERRAL FORM

FAMILY NAME: HOSSACK

ALIAS/KNOWN AS:

FIRST NAME: GEMMA

DATE OF BIRTH:

AGE: 1987

ADDRESS: 50 NORTHCOTE ST.
WICK

MALE: ☐

FEMALE: ☑

POSTCODE: KW14

TELEPHONE NO.: 01955 604279

REASON FOR REFERRAL: GEMMA WILL BE 16 IN JUNE AND IS HOPEFUL OF RETURNING TO HER PARENTS' HOME. IT IS THOUGHT THAT SHE WILL REQUIRE SUPPORT GIVEN THE PRESENT (AND PAST) RELATIONSHIP DIFFICULTIES AT HOME ~ EACH BLAMING THE OTHER FOR THIS.

LOOKED AFTER STATUS:

Looked After at Home	☐
Looked After and Accommodated	☑
Previously Looked After	☐

TYPE OF ACCOMMODATION:

Family Home	☐	Relative/Friends	☐
Own home	☐	Foster Carers	☐
Residential Care	☑	Supported Accommodation	☐
Lodgings	☐	Homeless	☐
Other (please specify)	☐		

YOUNG PERSON'S SUPPORT NEEDS

Gemma is presently looked after in the Children's Centre at 50 Northcote St Wick on an order from the Panel. She hopes she will be home by June and to attend Thurso College from September. At the time of writing Gemma's major difficulty is her relationship with her parents and in the Centre with another male resident. These have resulted in a Yo-Yo effect with Gemma leaving all situations other than facing up to the moment. Gemma seems unable/unwilling to attend school from home.

ADDITIONAL INFORMATION INCLUDING SPECIFIC AREAS OF CONCERN/RISK

Gemma's evasion of the truth can often lead her into relationship difficulties which she then finds difficult to face up to. On more than one occasion she has self harmed, usually superficially though nonetheless concerning. She has also abused aerosols.
Gemma has regular appointments with Sally Nowal of the JCHP.

OTHER PEOPLE, AGENCIES, SERVICES OFFERING SUPPORT

Children's Centre at 50 Northcote St, Wick.

YOUNG PERSON AWARE OF REFERRAL? Yes ✓

(Referral should be discussed and agreed with the young person)

REFERRER DETAILS:

Name: CAROL SMITH **Telephone No.** 01847 893835

Role: Social Worker

Address: 16 High St Thurso **E-mail address:** carol.smith@highland.gov.uk

Post Code: KW14 8AG

Referral should be sent to Service Manager,
Barnardo's, Ballantyne House, 84 Academy Street, Inverness,
IV1 1LU. Tel. No. 01463 718436/Fax No. 718439.

CHILD PROTECTION REGISTER ENQUIRY

SW CP/RE1/June99

SECTION A – SUBJECT OF ENQUIRY | **SECTION B – OUTCOME OF ENQUIRY** (use section B1 for previous and current registration details)

First Name	Surname	Alternative Name	D.O.B.	Curr reg.	Prev reg.	Dates of previous enquiries	Missing Persons Register
Gemma	Hossack (104939)	N/a	8: 5:87	N	N	N	N
Address	4 Harland Gardens, Castletown.						

SECTION B1 – further details (if required)

Date of Current registration and categories		Date of Previous registrations and categories?	

SECTION C – DETAILS OF ENQUIRY

Underage sex

SECTION D – PERSON MAKING ENQUIRY

Date 5th November 2001	Name of Enquirer	Carol Smith	SOCIAL WORKER SSID ID No 10205
Agency SWS	Address	16 High Street, Thurso.	
Tel No 01847 893835	Social Work Area Team	Thurso	

SECTION E – ADMINISTRATION

Enquiry received by	I Miller	Designation	Snr. Clerkess/Typist	Entered on SSID	Yes
Copy to	Area Team Manager	Ian McElroy		Designated Officer	
	Area Child Protection Co-ordinator				
Enquiry concluded	Date	5th November 2001	Time	2.20 p.m.	
Reply given to:	Enquirer ☑ Nominated Worker ☐	Duty Social Worker ☐	Designated Officer ☐	Area Team ☐	
Signature (Keeper of the Register)	Mary Cosgrove		Date	8/11/01	

PERSONAL DETAILS

NAME: GEMMA HOSSACK **D.O.B:** 8. 5. 84

D.O.A: 2. 10. 02. **LEGAL STATUS:** SECTION 10

HOME ADDRESS AND TEL. NO. 4, HARLAND GARDENS
CASTLETOWN.
07765184320

SCHOOL ATTENDED: WICK HIGH SCHOOL

GUIDANCE TEACHER:

NAME/ADDRESS OF GP: DR. D. McNEIL
CASTLETOWN MEDICAL CENTRE
01847821205

NAME/ADDRESS OF SOCIAL WORKER: CAROL SMITH
SOCIAL WORK OFFICE
THURSO. 01847893835

NAME OF KEY WORKER: MARY MACKAY

NAME OF CO-WORKER: EAD JONES

DETAILS OF SIGNIFICANT OTHERS

Name: LOSSIE HOSSACK **Address:** 4, HARLAND GARDENS CASTLETOWN KEITH HOSSACK BROTHER [redacted] **Tel:** [redacted] **Relationship** MOTHER	**Name:** TERRY HOSSACK **Address:** 4, HARLAND GDS, CASTLETOWN **Tel:** [redacted] **Relationship:** FATHER	**Name:** MRS. J. HOSSACK **Address:** 27, CALDER SQUARE CASTLETOWN **Tel:** [redacted] **Relationship:** GRAN

WORK - NORFROST [redacted]

The Highland Council
Comhairle na Gaidhealtachd
Serving The Highland Community

SSID CASE I.D.: ☐☐☐☐☐☐☐☐☐☐

Looking After Children in Scotland:
Good Parenting, Good Outcomes
DAY TO DAY PLACEMENT ARRANGEMENTS

The purpose of this form is to record practical arrangements for meeting a looked after child/young person's needs, outlined in the Care Plan, in his/her current placement. Wherever possible, the Day to Day Placement Arrangements should be completed before a child/young person is first looked after away from home by a local authority, or changes placement. In an emergency placement, the Day to Day Placement Arrangements should be completed as soon as practicable and at least within 14 days of the Essential Core Record and Placement Agreement.

When recording the child/young person's forename(s) and family name, please state the names recorded on his/her birth certificate. If the child/young person is known by a different name(s) also record this name(s).

Personal Details

1. Forename(s): Hossack

   Family name: Gemma

   Known as: Gemma Hossack

2. Date of Birth: Day 0 8 Month 0 5 Year 1 9 8 7

3. Placed with (name of principal carer): Childrens Centre, Northcote Street, Wick

Placement type: Please use the following categories: with friends/ relatives, with foster carers, with prospective adopters, other community (specify), local authority home, voluntary home, residential school, secure accommodation, other residential (specify).

Type of placement: Short-term shared care.

Address *(including post code)*: 4 Harland Gardens
CASTLETOWN

Telephone *(including STD code)*: [redacted] 07765184320

4. Date placement to start/started: Day 0 2 Month 1 0 Year 2 0 0 2

If the Essential Core Record and Placement Agreement is already completed, ensure it is referred to when completing this form.

5. Have the carers got a copy of the child/young person's Essential Core Record and Placement Agreement? Yes [√] No [ ] Not yet completed [ ]

   If this has not yet been completed, when will it be done? Day [ ] [ ] Month [ ] [ ] Year [ ] [ ] [ ] [ ]

This form contains confidential information which should only be shared in accordance with the Data Protection Act 1998

Health

The Arrangements to Look After Children (Scotland) Regulations 1996, Regulation 13, state that a health assessment should be arranged prior to placement if reasonably practicable.

6. Have the carers got a copy of the most recent health assessment on the child/young person?

Yes ☐ No ☐ Not assessed yet ☐

If not assessed yet, when will an assessment take place?

Day ☐☐ Month ☐☐ Year ☐☐☐☐

Include:
Arrangements that need to be made for routine visits to a G.P., health visitor, dentist or optician; any health examinations, assessments, or continuing treatments for medical, surgical, dental or psychological problems; outpatient or other outstanding appointments. Describe arrangements for health promotion, e.g., diet, exercise, smoking, drugs and alcohol, sex education and contraception and for meeting any needs arising from disability.
Outline any specialist therapeutic help required if a child/young person has been abused or suffered other traumatic events.

What arrangements will be made to meet the child/young person's physical and emotional health care needs, including any needs arising from disability? Who will be responsible for carrying them out? What will be the role of the parent(s) or those with parental responsibilities? What are the child/young person's views? Are there any needs that cannot be met at present? If so, what plans will be made to meet them in the future?

Gemma is to have shared care at Northcote Street. This is to assist her to attend Wick High School regularly. Gemma was seen by Dr McNeill on 02/10/02 – Physically she is well apart from a cold. Mentally – Gemma has been "up and down" and has recently been prescribed anti-depressants. Has been seeing psychiatric team monthly, but has now elected to see Sally Nowell on her own.
Gemma's eagerness to be away from home has been a concern before but away from home she has missed her family.

DAY TO DAY PLACEMENT ARRANGEMENTS

7. What arrangements will be made to meet the child/young person's education/training/employment needs? What will be the role of the parent(s) or those with parental responsibilities? What are the views of the child/young person? Who else needs to be involved in securing continuity and supporting the child/young person's education/training/employment during the placement? What is their role, e.g., liaison with school staff, transport arrangements?

Children with special educational needs will have individualised educational programmes (IEPs). Some children may need to undergo a statutory process of observation and assessment that may lead to the opening of a Record of Needs. This will help in the process of drawing up an IEP for the individual. A Future Needs Assessment is carried out on a pupil with a Record of Needs commencing two years before the young person ceases to be of school age and ending nine months before then. The period of assessment is important in helping to prepare young people to move onto adult life. It is important that parents and carers know about and are actively involved in all these processes.

I have advised the Depute Rector that Gemma will attend from Northcote Street but will be at home at weekends.
Arrangements in relation to transport to be arranged.
It is not thought that Gemma requires additional support in school.

Contact/Family and Social Relationships

Where there are very complex contact arrangements, they may need to be recorded elsewhere in greater detail. Please note where this is the case.

8. What arrangements will be made for contact with parent(s), siblings, other family members, friends and any other person/people important to the child/young person? Give details of all planned contacts and any practical arrangements, e.g., transport, financial assistance. Include details of overnight stays where permission has been given by the parent(s)/local authority for this. Ensure the carer has the address and telephone number of everyone listed here.

Person and Relationship	When/Where/How?
Mr & Mrs Hossack	Weekends from Friday afternoon – Sunday evening/Monday morning. This will extend to time at home for any family celebrations or requests, on the understanding Gemma will go to school the following day from home. It is intended to increase home leave as/when attendance improves. Parents, brother and grandmother all live in Castletown which is only 15 miles from Wick .

How will changes to contact arrangements be made on a day to day basis, e.g., if the child/young person or parent is ill? Are there changes which need to be referred to the social worker?

All changes to be advised to Social Worker or Senior Social Worker.

E.g., tracing an absent parent, or in circumstances where there has been a bereavement, helping the child/young person visit the grave.

If the child/young person needs to maintain and develop relationships with parent(s), siblings, or other relatives and this cannot be met through the contact arrangements detailed above, please describe and explain what action will be taken and by whom?

Contact should not prove difficult. Parents/child appear quite close and live in easily accessible proximity by bus.

Identity

9. What arrangements will be made to meet needs arising from the child/young person's gender, sexuality, disability, religion, culture, ethnicity, language, self-image and understanding of his/her own and family circumstances? Who will be responsible for carrying them out? What will be the role of the parent(s) or those with parental responsibilities? What are the child/young person's views?

At the moment, there is no known reason for Gemma's non-attendance at school. While she is reticent to attend, once in school Gemma is not a management problem and is described as a pleasant pupil.
Dr McNeil has referred Gemma top the Dept. of Child & Family Psychiatry and this may shed some light on her difficulties. Both Gemma and her parents are in agreement with this and all will co-operate in an effort to resolve the present situation.
Gemma has only been able to advise that she just does not want to go to school.
Social Worker has already completed assessment and action record with Gemma – nothing untoward in content.

Social Presentation

10. What arrangements will be made to help the child/young person develop his/her social presentation or skills? Who will be responsible for carrying these out? What will be the role of parent(s) or those with parental responsibilities? What are the child/young person's views?

Gemma's low self-esteem and confidence could be worked on with keyworker during her time at Northcote Street. Gemma enjoys working on a one to one basis.

Emotional and Behavioural Development

11. What arrangements will be made to help the child/young person with his/her emotional and behavioural development? If specific needs have been identified, who will be responsible for ensuring these are met? What will be the role of parent(s) or those with parental responsibilities? What are the child/young person's views?

As before is presently being assessed/counselled by Dept. of Child & Family Psychiatry.
Social Worker has assessed needs via work on the assessment and action record though nothing untoward emerged and the record is only as good as the information provided.

Self Care Skills

12. What arrangements will be made to help the child/young person develop his/her self care skills? Please give details where a child/young person is taking responsibility for specific self-care tasks including who will support them with these. What will be the role of parent(s) or those with parental responsibilities? What are the child/young person's views? Describe arrangements for the child/young person to receive any pocket money or an allowance from the carer?

Gemma is a 15 year old who is fully independent.

Social and Leisure Activities

13. Please list the child/young person's current or proposed interests and leisure activities and give details of the arrangements made to pursue these in the placement.

Current or Proposed Interest/Activity	Arrangements for Pursuing These	Role of Parent/Carer	Resource Implications (if any)
No interests at moment – non-identified. BABY SITTING.			

Social Work Arrangements

Social workers are required to visit children/young people placed away from home within the first week of the placement. Subsequent visits to children and young people should be sufficiently frequent to safeguard and promote their welfare. This should not be less than every three months. Visits should also be made where reasonably requested by the child/ young person or any foster carer.

14. How frequently will the social worker visit the child/young person and the placement?

Weekly

Whom should the carer, child/young person and parent(s) contact during office hours if the social worker is not available?

Name and Position Mr Ian McElroy, Senior Social Worker.

Telephone (incl. STD code) 01847 893835

Outside office hours, the carer, child/young person and parent(s) should contact:

Name and Position Emergency Social Work

Telephone (incl. STD code) 08457 697284

15. **Please answer this question if the child/young person is placed under the Fostering of Children (Scotland) Regulations 1996.**

Family placement/link social worker: Carol Smith

Address *(incl. post code)*:

Social Work Department
16 High Street
THURSO

Telephone *(incl. STD code)*: 01847 893835

How frequently will s/he visit the placement?

Do the carers know what financial support they will receive, and the arrangements for payment?

Yes ☐ Not yet, but they will be informed within 1 working day ☐

Have arrangements been made for them to receive a clothing grant and/or extra equipment, bedding or furnishings if needed?

Yes ☐ Not Applicable ☐ Not yet, but will be provided within 1 working day ☐

Please give details of any clothing grant, equipment, bedding or furnishings needed

DAY TO DAY PLACEMENT ARRANGEMENTS

The carer(s) must sign this agreement and others, as appropriate, should be encouraged to sign.

16. The arrangements described in this form have been discussed with the following people who agree with them, except in any areas noted in Question 17 below.

	Signature(s)	Date	To receive a copy? (if YES please tick)
Child/Young person	[illegible]	2/10/2002	☑
Mother	R. Hossack	2/10/02	☑
Father	[illegible]	2/10/02	☐
Foster/residential carer(s)			☐
			☐
Family placement worker			☐

WHERE APPLICABLE:- Other(s) with parental responsibilities, other interested relatives (specify relationship to child/young person), other professionals (specify)

	Signature(s)	Date	
			☐
			☐
			☐

Anyone above who disagrees with the arrangement should be informed of their right to make representations to the local authority.

17. Please note and explain any disagreements with any arrangements and any further action that is required.

A new form should be completed and signed whenever there are substantial changes to the Day to Day Arrangements, e.g., as a result of changes to the Care Plan.

18. I have checked this Care Plan for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed Carol Smith Name CAROL SMITH (BLOCK CAPITALS)

Date 9.10.02. Designation SOCIAL WORKER

THE SCOTTISH EXECUTIVE
Home Department
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CHRONOLOGY OF MISS X's HISTORICAL LIFE EVENTS.

Jan / Feb. 2000. Problems began with non-attendance at school due to alleged bullying.

Overdose - Allegedly due to above circumstances. Referred to Dept. of Children and Family Psychiatrist. Seen twice by psychiatrist , refused to attend third appointment. Reason given that she did not fully understand what was being discussed.

Grandfather's Death - Appears to blame herself for this and has taken on some of the guilt that she may be experiencing.

Persistent non-attendance at school, causing much friction at home especially between Miss X and her father. No explanation as to why she will not attend.

15th April 2002. Children's Panel held to try and address school problem. Outcome – Social Worker to arrange support to enable client to attend school. Also of note was client's apparent manipulation of situation by trying to be sent away.
Support failed.

May 1st. Shared care with foster family. Attended school regularly and appeared motivated in her intentions. Change noted by her Social Worker was quite dramatic within a month. Client seeming to thrive on attention she received.
Discussion with paediatrician and decided to re-refer to Dept. of Child and Family Psychiatry.

May 28th. Review held by Panel. - Revealed that past month in foster care had improved the situation and therefore it was not deemed necessary to impose compulsory measures at this time. However, Miss x discloses to Social Worker that she does not wish to return home due to her parents' excessive drinking at the weekends. Parents subsequently deny that they abuse alcohol at weekends although they admit to having a social drink after a long weeks work.

June 5th. Spent a night at home with parents and younger brother. Did not attend school next day saying that she had panicked en route to bus. Returned to foster carer and had no further difficulty going to school from there.

June 21st. Returning to foster carers late in evenings these past couple of nights.Told lies about where she was. Carer confronted her regarding lies.
Returned by herself to mothers and announced that she would not be going back to stay with foster carer. Both very tearful and mother wishing for her to stay. [redacted]

Recurrence of non-attendance at school. Staying out overnight with friends , aerosol abuse and general disregard for parental guidance.

July 12th. After further confrontation with parents, [redacted] self harmed her wrists with razor. [redacted]

July 22nd. Following recent events social worker requests that client is brought before panel. Placed on Supervision.
However, Miss X remains adamant in her non-attendance of school. Relationship difficulties also remain between parents and her peers. She continues to fantasise and tell lies,and her behaviour is constantly demanding so as to get her own way.
Scored her wrists again as a result of not getting her own way.

Aug.21st. Appointment with psychiatrist. Father and younger brother refused to attend. Psychiatrist does not believe that Miss X is suffering from depression although her G.P.has prescribed Prozac for this condition.

October 10th Children's Panel - Supervision requirement that Miss X will reside at Children's Centre throughout the week so that her educational needs can be met. She will return home at weekends.

November 11th. Perfect attendance at school and has settled well within centre with no apparent problems. Parents are still continuing to go out at weekends and have a drink and Miss X and her younger brother are left to do their own thing during these periods.
Recently Miss X's paternal grandmother had taken it upon herself to disclose that Miss X's father has another older daughter. Her parents had never before mentioned this fact and Miss X had felt very angry about the whole affair. She says that she had suspected this though as her father was some 12 years older than her mother.

December 4th. Has struck up friendship with male resident. Had intended to spend night at his home but boy's mother informed staff. Suspicions of substance abuse whilst spending time at home.

January 20th. Scored wrists again with razor due to male resident breaking off relationship.

SW216G(7...

PERSONAL PROPERTY INVENTORY

_____ **Children's Centre** 50 NORTHCOTE STREET, WICK.

Name of Resident SEMMA HOSSACK

Date of Admission 2.10.2002

1 CLOTHING ON ADMISSION

ARTICLE	NUMBER	DESCRIPTION (where relevant)
T-SHIRT	1	WHITE (ANGELIC LOGO).
JEANS	1	BLUE SANDBLAST
TRACK BOTTOMS	1	NIKE
JUMPERS	2	1 CREAM 1 CHARCOAL.
TRAINERS	1 PR	WHITE ADIDAS.
T-SHIRT	1	WHITE (PEPSI)
T-SHIRT	1	WHITE (I WANT IT NOW)
SWEATER (SHORT)	1	WHITE (V-NECK)
SWEATER (SHORT)	1	WHITE (FIRETRAP) (V-NECK)
SWEATSHIRT	1	NAVY BLUE (HARVARD)

10/02

CONT over

2 BATTERY ONLY OPERATED EQUIPMENT

ARTICLE	DESCRIPTION
MOBILE PHONE	NOKIA BLACK/WHITE + CHARGER
CASSETTE PLAYER	
C.D. PLAYER	chrome (Woolworths)

3 ELECTRICAL EQUIPMENT POWERED BY BATTERY OR STEP DOWN TRANSFORMER

ARTICLE	DESCRIPTION	TRANSFORMER		
HAIR STRAIGHTNERS			YES	NO
		Free from any visible damage		
		Input 240v 50hz		
		If NO ticked, retain for inspection		

MAINS POWERED EQUIPMENT

ARTICLE	DESCRIPTION	CONDITION			
			1	2	3
		Plug			
		Flex			
		Fuse Correct			
		Plug Wiring correct			
		Casing undamage			
		If unsure retain for inspection			

This equipment should be recorded at time of admission and retained for inspection of condition by an authorised person.

4 OTHER PROPERTY

ARTICLE	DESCRIPTION	CONDITION

THIS IS A COMPLETE RECORD OF PROPERTY AT TIME OF ADMISSION.

Signed Worker

Signed Resident

PERSONAL PROPERTY INVENTORY CONTINUATION SHEET

Resident's Name: GEMMA HOSACK

CLOTHING

DATE	ARTICLE	DESCRIPTION	PROVIDED BY
27/10/02	S/SHIRT	BLACK (TORN)	
	CARDIGAN	PINK ZIP.	
	S/SHIRT	Grey/Beige (TIMBERLAND)	
	Cardigan	BLACK Fleece.	
	SCARF	NAVY BLUE	
	Rugby Top	RED/BLACK SHORT SLEEVES.	
	SHORTS.	Navy/WHITE (adidas)	
	PJ's	TARTAN	
	2 PJ's	WHITE	
	Jeans 1PR	LIGHT BLUE (Ripped)	

Cont/ **~~OTHER EQUIPMENT: (Please detail and record safety checks made where relevant)~~**

ARTICLE CLOTHING	DESCRIPTION	SAFETY CHECKS
JEANS	DIRTY DENIM	
10 PRS PANTS, 4 PRS SOCKS 1 WHITE BRA,		
1 DENIM PURSE WITH KEYRINGS.		

Cont·12.3.03

6 pairs various colours pants
2 bras - 1 blue, 1 purple
4 pr socks.

The Highland Council
Comhairle na Gaidhealtachd
SERVING The Highland Community

SSID CASE I.D.:☐☐☐☐☐☐☐☐☐☐

Looking After Children in Scotland:
Good Parenting, Good Outcomes
CARE PLAN

Local authorities are required under Regulation 3 of the Arrangements to Look After Children (Scotland) Regulations 1996 to make a Care Plan for each child looked after by them. The Care Plan helps you make arrangements for a child/young person's future. It links closely with the Essential Core Record and Placement Agreement and it is therefore important that this is kept up to date. Wherever possible, the Care Plan should be completed before a child/young person is first looked after away from home by a local authority or in the case of an emergency admission as soon as practicable after a placement has been made. Normally the child/young person and his/her parent(s) should be involved in drawing up the Care Plan.

This form is particularly designed to be used with a child or young person looked after away from home by a local authority, but can be used more widely.

Personal Details

When recording the child/young person's forename(s) and family name, please state the name recorded on his/her birth certificate. If the child/young person is known by a different name(s) also record this name(s).

1. Forename(s): Gemma
   Family name: Hossack
   Known as:

2. Gender: Male ☐ Female ☑

3. Date of Birth: Day 0 8 Month 0 5 Year 1 9 8 7

This date should be the same as at Question 21.

4. Date of this Care Plan: Day 0 2 Month 1 0 Year 2 0 0 2

5. Please indicate the legal basis for the current work with this child/young person.

Sec. 70 Children (Scotland) Act 1995.

6. If there have been previous Care Plans during the current looked after episode, what were the reasons the child/young person first started to be looked after?

Your answer should include any period of home supervision prior to being looked after away from home.

May this year: Gemma was looked after for 6 weeks in Foster Care – again due to non-attendance at school.

This form contains confidential information which should only be shared in accordance with the Data Protection Act 1998

If siblings are also being looked after away from home, note whether they are placed together. If not, explain why, e.g., lack of suitable placements.

7. Why does the child/young person need to be looked after now? Are there additional resources which might have prevented the child/young person needing to be looked after away from home? If so, what are they and why are these resources not available? Has living with relatives/close family friends been explored as an alternative to being accommodated by the local authority?

The present care package is to be one of shared care with Gemma spending school nights at Northcote Street and home at weekends (from Friday). This, as a result of Gemma's chronic non-attendance at school and her parents inability to enforce this. It had been thought that her appearance before a panel may have effected a change though this has not happened despite being advised of possibility of residential school.
A support worker calling for Gemma in the mornings has not made any difference. Close/extended family are not able to look after Gemma.

8. The following people should be consulted in the formulation of this Care Plan; the child/young person, his/her parent(s)/person(s) with parental responsibilities, his/her carer(s) and other agencies/relevant persons. Please detail the consultations below. Include reference to any relevant written reports which are available on the child/young person's file.

Section 17(4)(b), C(S)A 1995 states that the local authority shall, as far as is practicable, ascertain and have regard to the views of the people outlined in Question 8.

Name/Role	Date Consulted	Method	Outcome (or explain why not Consulted)
Gemma Hossack Mrs Rosie Hossack Mr Terry Hossack	02/10/02 02/10/02 02/10/02	In person In person In person	Discussion about situation and agreement prior to Panel to try shared care with Northcote Street in an effort to get Gemma to attend school.

9. Has a full assessment of the child/young person's needs been undertaken and recorded on his/her file.

Yes [√] No [ ]

If no, when will this be completed? Day [ ][ ] Month [ ][ ] Year [ ][ ][ ][ ]

Consider long term needs here. The arrangements for meeting them should be worked out in the Day to Day Placement Arrangements.

10. Based on this assessment, what needs does the child/young person have that the period of being looked after away from home should meet? (Where a full assessment has not yet been completed, this part of the Care Plan should be filled out on the basis of information available to date, but reviewed once the assessment is completed). Consider all the following issues:-

Wherever reasonably practicable, the local authority should obtain a written health assessment by a registered medical practitioner on the state of the health of the child/ Young person and his/her need for health care prior to being looked after (Reg. 13(1)). There is no legal requirement for subsequent health assessments during placement but the possible benefits of this should be considered for each child/young person.

Health. What needs does the child/young person have in respect of physical, mental or dental health conditions, illnesses or disabilities? Does s/he have any special dietary requirements? Does s/he require regular health assessments? Please specify.

Gemma has recently been prescribed antibiotics for a chest infection. This plus anti-depressants to try and regulate her erratic sleep pattern.
Enuresis is a problem when Gemma is anxious. She also suffers from psoriasis.

Education. What learning/education/training/employment needs does the child/young person have? Has an education plan been established with his/her school? If not, when will this be completed?

Gemma has missed a great deal schooling over the past 1 ½/ 2 years. On 6th September Gemma was enrolled in Wick High School. However, her attendance was again erratic hence the shared care.
Gemma can gossip at times and as a result get emmeshed in schoolgirl bickering.

Identity. What needs does the child/young person have in developing a positive identity? Consider issues regarding gender, disability, sexuality, religion, culture, language, self-worth, knowledge and understanding of own and family circumstances.

Gemma would seem to have very low self-confidence and self esteem. Gemma has been referred to the Dept. of Child and Family Psychiatry and has recently chosen to see Sally Nowell on a monthly basis.
Gemma lives at home with parents and brother and will continue to return home at weekends. She is close to her grandmother who lives nearby.

If sibling(s) are also looked after away from home but in separate placement(s) include details of any plans to re-unite them, or explain if there are no plans.

Family and Social Relationships. What needs does the child/young person have with regard to developing/ maintaining/changing relationships with parent(s), siblings, other relatives and friends?

Gemma has said she is closer to her mother. However, she admits that any relationship difficulties with her father are due to her poor school attendance, music and money – all normal teenage issues.
There is sibling rivalry with her brother. The two children have apparently very different characteristics and are said to bicker constantly. Gemma, however, missed her brother when she was looked after previously.
Gemma is close to her paternal grandmother who lives nearby.
Gemma has several friends. Gossiping, however, has resulted in difficulties for her in the past.

Social Presentation. What needs does the child/young person have with regard to his/her presentation or skills in social situations?

Gemma is a pleasant young girl. She presents no behavioural or management problems at home or school. She can be moody at times.

Emotional and Behavioural Development. What emotional and behavioural development needs does the child/young person have?

Gemma took an overdose approx. 2 years ago. This was at a time when she was said to be being bullied. At the same time, her grandfather died. While she was referred to the Dept. of Child and Family Psychiatry, at that time she only attended two appointments. Since that time her school attendance has deteriorated drastically, resulting in disharmony at home. Dr McNeill referred Gemma once again to the Dept. of Child and Family Psychiatry.
Gemma again saw Dr McNeill on 02/10/02. Her weight and height are normal though she has "highs" and "lows" and sleeping remains a problem.

Self-Care Skills. What needs does the child/young person have in developing self-care skills?

Gemma is 15 years old and is able to take care of herself.

E.g., return to family, live permanently with relatives or friends, adoption, semi-independent living in the community, remain at home supported by a series of short-term respite placements?

11. What overall outcome is planned for this child/young person? What is the intended timescale for achieving this outcome? How will this outcome meet the child's identified needs? What is the contingency plan if this outcome cannot be achieved?

It is hoped that Gemma will attend school regularly staying at Northcote Street Monday – Thursday nights. The plan is that she will in a short time return home and attend school of her own volition.

E.g., residential care, residential school, secure unit, short-term foster care, long-term foster care, respite foster or residential care, lodgings, hostel, tenancy, adoption.

12. What type of placement is likely to achieve this outcome? If the child/young person is not yet placed in such a placement, what needs to be done to achieve it? How will other agencies be involved? What is the next best alternative if this placement cannot be achieved?

Staff at Northcote Street to work on Gemma's low self-esteem and confidence. Attend school from Centre – gradually returning home through the week and attending school from there.

Looking After Children

The details of contact arrangements e.g. times, venues, transport should be recorded in the Day to Day Placement Arrangements. Record here the broad plan and what it aims to achieve.

13. What are the current/intended contact arrangements with family/friends? How will these arrangements progress the Care Plan? Are the parent(s)/person(s) with parental responsibilities in agreement with these arrangements? Do they need to be changed and if so, how will this be achieved?

Weekends at home and through the week if appropriate
Gemma's parents are in agreement with the shared care plan. They too hope that this will solve the problem.

14. How do the current legal arrangements support the Care Plan? Do they need to be changed and if so, how will this be achieved?

Gemma appeared at a Panel on the 2nd October. The supervision order was continued with the condition that she reside in Northcote Street through the week.

15. Are they any other actions, not outlined above, which need to be taken to progress this Care Plan?

16. Please provide a summary of the actions required to achieve this Care Plan.

Actions Required	Person(s) Responsible	Target Date for Completion
Gemma to be looked after in Northcote Street	Centre	
Gemma to attend school daily.	Gemma	28/05/02
Gemma to attend Dept. of Child and Family Psychiatry.	Sally Nowell	28/05/02 (Hopefully)
Gemma to return home at weekends.	Gemma/Parents	

17. Are there any identified needs on which it is not possible to take action at this time? If yes, state what they are, give reasons, and state when action may become possible.

The Care Plan should only be changed at a formal review, which may mean bringing forward the planned statutory review date, or a children's hearing.

18. A review of this Care Plan will take place on/before:-

Day ☐☐ Month ☐☐ Year ☐☐☐☐

Time

Venue

Looking After Children

The signatories should include those detailed in Question 8.

19. This Care Plan has been discussed with the following people who agree with the plan, except in any areas noted in Question 20 below.

	Signature(s)	Date	To receive a copy? (if YES please tick)
Child/Young person	G HOSSACK	2/10/2002	☑
Mother	R. Hossack	2/10/2002	☑
Father	U Hossack	2/10/2002	☐
Foster/residential carer(s)			☐
			☐

WHERE APPLICABLE:- Other(s) with parental responsibilities, other interested relatives (specify relationship to child/young person), other professionals (specify)

	Signature(s)	Date	
			☐
	Signature(s)	Date	
			☐
	Signature(s)	Date	
			☐

20. Please note and explain any disagreements with any areas of the plan and any further action that is required.

Anyone above who disagrees with the plan should be informed of their right to make representations to the local authority.

If the Care Plan is amended as a result of a review or a children's hearing, a new Care Plan should be completed and signed.

21. I have checked this Care Plan for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed Carol Smith Name CAROL SMITH (BLOCK CAPITALS)

Date 2-10-02 Designation SOCIAL WORKER

THE SCOTTISH EXECUTIVE
Home Department
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CARE PLAN

NAME: GEMMA HASSACK Date of Birth: 8.5.87

CARE PLAN No: 5 DATE: 14.5.03 Date to be Reviewed: 20.6.03

	CURRENT SITUATION	GOALS	RESPONSIBILITY
Self Care Skills	Gemma to do her own laundry. Keep body clean + tidy To maintain good personal hygiene - look after clothes	DAILY	GEMMA
Health Care	Gemma to shower daily Clean her teeth / keep her hair clean + tidy.	DAILY	GEMMA
Contact	Build on relations with parents + friends. Try to become more involved in out of school activities.	CONSTANT	GEMMA PARENTS STAFF
Education	Sitting Standard Grade Exams with a view to going on to fifth year with a link to College	MAY - JUNE	GEMMA PARENTS SCHOOLSTAFF CENTRE STAFF
Career Opportunities	Has been accepted for Thurso College to do business studies if not going on to 5th yr. Has written off for info. on R.A.C.	ASSESS AFTER RESULTS ARE THROUGH	GEMMA PARENTS SCHOOLSTAFF CENTRE STAFF
General Conduct	Gemma to abide by centre guidelines. Gemma to be aware of her "body language" and her exaggerating the truth.	CONSTANT	GEMMA
Daily Routine	Shower on rising / do laundry breakfast + ready for school. In for lunch + tea unless arrangements have been made for going home.	DAILY	GEMMA
Pocket Money £12-50	Gemma has £26. + is hoping to save £20.00		GEMMA
Budgeting	Gemma learning to control her spending + to stop making demands on parents for money.	DAILY	GEMMA/PARENTS STAFF
Bed Times	10.30pm Weekdays Staff discretion at Weekends	DAILY	GEMMA STAFF
Free Time	5.30pm 10.15pm Weekdays Staff discretion @ Weekends	CONSTANT	
Sanctions	As appropriate		

Goals and Tasks agreed by: (signature)

Key Worker : _____ Resident: _____

Co Worker: _____ Manager: _____

SW2/6C(03)

CARE PLAN

NAME: GEMMA HOSSACK **Date of Birth:** 8.5.87

CARE PLAN No: 4. **DATE:** 1.3.03 **Date to be Reviewed:** 31.3.03

	CURRENT SITUATION	GOALS	RESPONSIBILITY
Self Care Skills	Gemma will do her own laundry. Room to be kept clean + tidy. To maintain good personal hygiene.	on going	GEMMA
Health Care more specific	Gemma to clean her teeth daily + shower daily	on going	GEMMA
Contact	Build on relationships with parents and friendships - more contact	on going	GEMMA PARENTS STAFF
Education	Maintain good standard of work. Attend all off class studies at Work High	on going	GEMMA PARENTS SCHOOL STAFF CENTRE STAFF.
Career Opportunities	Pursue Higher Educ. Opportunities ie College of doing Highers with link to College one day a week	MAY - JUNE	GEMMA PARENTS SCHOOL STAFF CENTRE STAFF
General Conduct	Gemma to abide by Centre guidelines. Gemma to be aware of her 'body language'	on going	GEMMA
Daily Routine	Shower on rising / sort laundry out / breakfast / ready + off to school. In for lunch + tea unless arranged to go out/home	on going	GEMMA
Pocket Money to be reviewed 30th of Month	£8 £8.	on going	GEMMA
Budgeting	Gemma learning to budget for meals + clothes etc	constantly reviewed	GEMMA STAFF
Bed Times	10.30pm Weekdays Staffs discretion @ weekend	on going	GEMMA
Free Time	6.30pm - 9.30p Weekdays 10.30pm - Weekends	on going	GEMMA
Sanctions Risk Assessment	As appropriate AEROSOLS Self Harming	more hopefully	GEMMA

Goals and Tasks agreed by: (signature)

Key Worker: E. Jones **Resident:** GHossack

Co Worker: _____ **Manager:** _____

SW2/6C(93)

CARE PLAN

NAME: GEMMA HOSSACK

CARE PLAN NO: 3 Date: 31.12.02

(to be reviewed four-weekly)

GOAL	TASKS INVOLVED	RESPONSIBLE FOR TASK
1. Physical Care	Gemma to maintain good personal hygiene. Gemma does her own laundry	GEMMA
2. Home Contact	No restrictions on phone calls to parents & friends. Gemma to spend weekends at home + evenings during the week	GEMMA + PARENTS
3. Education/Employment	Gemma to continue to attend Wick High School – going & returning home by herself.	GEMMA CENTRE/ STAFF/ SCHOOL
4. General Conduct	Gemma to abide by Centre guidelines. Gemma has free time 6.30pm – 9.30pm weekdays. 10.30pm at weekends Bedtime 10.30pm.	GEMMA + STAFF
5. Activities	Gemma likes board games / pool / swimming. She likes the outdoors! Gemma works well on the computer. She uses the internet to assist with homework	GEMMA + STAFF
6. Other areas (specific) RISK ASSESSMENTS –	To attend school regularly. Make more effort to spend time with family. Self-harming – when Substance abuse. Taking responsibility for her actions both at home & at the Centre.	GEMMA/ STAFF/ PARENTS

Goals and Tasks agreed by: (signature)

Residential Worker: E. McJones Child: G. HOSSACK

Social Worker: Parent:

SW2/6C(93)

CARE PLAN

NAME: GEMMA HOSSACK

CARE PLAN No: 2 **DATE:** 22.10.02
(to be reviewed 19.11.2002)

GOAL	TASKS INVOLVED	RESPONSIBLE FOR TASK
1. Physical Care	Gemma to maintain good personal hygiene. Gemma to do her own washing and ironing.	Gemma
2. Home Contact	No restrictions on phone calls to parents or friends. Gemma to spend weekends at home, also one evening during the week, gradually increasing over weeks until home full time by Christmas.	Gemma / Parents
3. Education/Employment	Gemma to continue attending Wick High School, going to, and returning home by herself.	Gemma / Centre Staff / School
4. General Conduct	Gemma to abide by Centre guidelines. Gemma has 2½ hours free time 6.30pm – 9.00pm weekdays. As from 18.12.02. Gemma can stay out until 9.15pm during the week. * Bed times 10.30pm. Re-assessed after Christmas. S.J.	Gemma / Centre Staff
5. Activities	Gemma likes board games, pool, swimming. She also likes the outdoors. Gemma works well on the computer. She does her homework on the internet.	Gemma / Centre Staff
6. Other Areas (specific) Risk Assessments	To attend school regularly and not get back into her old ways of not attending. To go to bed at normal bedtime so will be able to rise refreshed. Awareness of Gemma taking responsibility for her actions + behaviour out of the Centre.	Gemma / Staff / Parents

Goals and Tasks agreed by: (signature)

Residential Worker: _____ **Child:** G Hossack

Social Worker: _____ **Parent:** _____

SW2/6C(93)

CARE PLAN

NAME: Gemma Hossack

CARE PLAN NO: Date: 2/10/02

(to be reviewed four-weekly)

GOAL	TASKS INVOLVED	RESPONSIBLE FOR TASK
1. Physical Care	Gemma to maintain good personal hygeene. Gemma likes to do her own washing	Gemma Gemma
2. Home Contact	No restrictions on phone calls to home or friends	Gemma and Family.
3. Education/Employment	Gemma to attend Wick High regulary. Try to avoid intimidation done thro' inappropiate texting.	Gemma Centre Staff. School.
4. General Conduct	Gemma to ~~stay~~ abide by Centre guidelines	Gemma.
5. Activities	Gemma likes boardgames Pool. Swimming Likes the outdoors.	Gemma Centre Staff.
6. Other areas (specific)	attend school.	Gemma.

Goals and Tasks agreed by: (signature)

Residential Worker: Pat Mackay. Child: G Hossack

Social Worker: Parent:

FOUR WEEKLY SUMMARY

NAME: GEMMA HOSSACK

PERIOD: 2.10.02 **TO: 3.11.02**

HOME AND FAMILY

Gemma either phones her mum or mum phones her every day. Gemma spends the weekends at home with her parents and younger brother. These overnight stays are to be increased starting this week with an extra night on Wednesday. Gemma also spent the two weeks of the October break at home.



PHYSICAL & MEDICAL FACTORS

During these past four weeks Gemma's health has been fine other than she had a doctor's appointment to get more creams, etc, for her eczema and psoriasis as these have become worse.



EDUCATION/EMPLOYMENT

Since coming into care Gemma has had perfect attendance at school. She completes her homework either on the computer or in her exercise books.

TRENDS IN CONDUCT

Gemma was admitted to the Centre due to her continual poor/non attendance at school. This is hopefully a short placement. Gemma was escorted to and from school the first week she was in care. She now goes and returns herself.

Gemma has settled into the Centre. She gets on well with both the staff and other residents. She has become too friendly with one of the male residents. Whilst at home this past weekend Gemma took a taxi to Wick with the boy intending to stay with him at his mother's house. His mother informed Centre staff and Gemma was returned to her home. The previous weekend Gemma also came through to Wick and stayed overnight with another friend. Her mother failed to contact the Centre and inform us. It wasn't until speaking to Carol that she admitted this had happened. Gemma has stated that her parents are never at home at weekends. They are mostly out playing bowls or out drinking, leaving her brother and herself to do their own thing.



COMMENTS BY RESIDENT

NO COMMENT !



ACTION RECOMMENDED

To ensure Gemma continues attending school.

Signed: [signature] **Worker**

Date: 8/11/02

Signed: [signature] **Resident**

Date: 8/11/02

CARE RECORD

NAME OF RESIDENT: Gemma Hossack

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
2·10·02	Gemma arrived after tea with her s/w Carol. They were both taken into the office by a member of staff who then introduced Gemma to myself. The office gave us privacy and comfort to complete Gemma's admittance to the Childrens Centre. Gemma's LAC material was completed by Carol s/w and I explained to Gemma that the Centre also operates a day to day care plan with her cooperation. Gemma was taken to her room to settle in, being introduced to other staff on duty. She was shown five exits and I explained how our fire drill worked. Gemma acknowledged this. It was explained to Gemma that staff would change daily due to Rota system. Carol s/w explained to Gemma that attending school regularly would benefit her situation enabling an early return home full time. Gemma does not cause any problems within her family home it is her poor/non attendance at school that is causing problems. Gemma can contact her family without restrictions, she is happy to do this. Gemma was shown around the building. We then completed the day to day care plan and her clothing forms I explained that a keyworker would be appointed for her and what role they undertook towards her well being. Gemma settled quite quickly and joined others for supper. Rang her mother then went off to her room to watch TV.	PM	GH
3·10·02	Gemma up sharp, appeared willing to go to school, however asked if I would take her to see Mr Dempsey. I agreed. Gemma informed me she was being hassled by a [redacted] and wanted to inform Mr Dempsey		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
03/10	this.		
	We chatted before going to school. I asked Gemma if she understood what the LAC forms were about and she replied she did. I also informed her that she had rights and choice. Gemma appeared to understand. I went into Mr Dempsey office with her. He said for her to inform him of any untoward hassle texts etc if they continued. Gemma off to class.		
	Carol S/W rang for update. Gemma will wait for a lift back at lunch-time with me to avoid further hassles. Gemma collected - school fine.	pm.	GH
	Gemma can walk home afternoon after school with her friends. Happy at this	pm.	GH
3/10/02 Late	Home from school. After tea put on washing. Spent time with Amanda on computer etc. She rang her Mum, Watched video with others. Left me off to bed	mm	GH
4/10/02	Up when called. got herself organised for school. Staff took her.	mm	GH
	In for lunch. Given her medication The remainder is to be taken home. Finished tomorrow. Reminded to catch the bus for Bower after school.	KB	GH
	Carol phone would see her Wed after 3.45pm To check her assessment of needs health		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
6/10/02	Gemma collected from home. Took her new e.o. plays in (checked by Jan) She also took more clothes Stuff checked with Les Mum and Gemma has not had her B.E.Q. on return to Centre watched some videos with Staff + other residents before off to her room	MM	GH
7/10/02	IN from school in room for while had tea dinner, then did some school work watching TV with A.S. Away to bed.	TM.	
8.10.02	up and away to school given a lift from staff, asking about phoning her SW to see what day her review is?	TM.	GH
8/10/02.	Returned from school. Perused around, doing homework while chatting to staff. After tea spending time in her room then in company with 'Art'. for a while. Complaining about her skin condition asked staff if they could take her to the shop, however decided not to go spending later part of the evening assisting staff with baking. In company with D. for a while watching video chatting with other before bed. No problems, good company this evening.	DN.	GH
9.10.02.	up shop. to shower, for breakfast taken to school In for lunch returned to school.	DN	GH

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
9.10.02	Gemma was given £25 of Gift vouchers		
	for books these have been put in the	TM.	
	purse money for safe keeping.		
	Gemma given money for Vaseline for her Eczema	EJ	G+I
	Off out with others. Very happy. Back in on		
	time, chatted with staff. Phoned Tim + Glen, but		
	neither of them answering. In good form, was		
	good company	J.D	GH
10.10.02	Up + ready for school. Again in good form		
10/10/02	Home from school. She may be		
Date	given to arrange for going home		
	Friday. I said I would like to		
	as she has a Col + clothes to		
	take off out for 2 hrs home		
	on time + spent time on computer		
	with Staff before supper - off to her		
	room	MM	GH
11/10/02	Up and off to school given a lift		
	home for lunch. Then taken back		
	to school. Gemma will be staying		
	at Castletown until after the Oct		
	break we will collect her on		
	Monday 28th We will need to		
	arrange time etc to collect her		
	nearer the time	MM	GH

CARE RECORD

NAME OF RESIDENT: GEMMA

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
22/10/02	Has Review was held today. The decision being Gemma to remain here however to be home for good before xmas. She will return here Sunday evening 27th (Her Dad will bring her here sometime during evening) Gemma will attend School Tues to Friday going home usual w/e Friday after school until Sunday. The following week Gemma will have one overnight at home during the week as well as usual w/e. Carol will then decide and inform us of future home leave during week as this will gradually be increased. Gemma understood and agreed to all of this. Her Mum was not so sure Gemma will continue getting up in the mornings & getting organised for school when again at home. It appears Gemma has got herself into a shocking bed routine with being up till all hours. Then sleeping next day in bed. I explained she was into a normal pattern here. So proved she can do it. Gemmas next review will be either 17/18th Dec. Gemma does	MM	GM

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
22/10/12	not now need to be taken		
cont	to school she can go + come		
	herself.	RM	GH
27/10	Gemma returned by dad arand 2pm		
	Glad to be back, said she had		
	missed staff while on holiday.		
	Spent time chatting after tea		
	out for video with D and staff.		
	watched this then computer, before		
	off to bed. Gemma would like to		
	get her hair cut this week.	AJ	GH
26/10	Up and organised went with D to		
	return video. Gemma has asked		
	for pens for school also for a		
	GP appointment. Staff unable to	AJ.	GH
	contact GP. Phone Nos are upstairs		
	office beside phone.	AJ.	GH
28/10.	Gemma returned to center after S. get		
	her haircut and get new pens for		
	School. went out with D. for a video		
	after dinner. Gemma has doctors	TM.	GH
	app at 4.30pm in castletown tomorrow		
29/10/12.	Called up shop showed asking for lift to school		
	told no. In for lunch returned to school. De.cpt		
	tonight. In from school then		
	away for Doctors App.		
	After tea went out of		

CARE RECORD

NAME OF RESIDENT: _____

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	6-30pm with a friend, back in around 7.00 pm. needs on return, did some home work interacted with rest of kids. Off to bed on time	DM	G.H
30th	Up shops, very cheerie this morning, off to school with T.	DM	GH
31.10.16	In from school good fun. Interacting well with staff and residents. After chores retired to her room. Off out for a while with (SyB) on return helping with halloween decorations. Made phone call to her mum. Ate pickens this evening good fun. Off to bed taking sometime to settle.		
31.10.16	Called, up showered good fun. off to school. In from school then away out to shop with AB. On return chatted with others then got ready for party. Changed back into day clothes very quickly. Spent a short time involved with games then off out to visit cousin. Went to A's flat instead then returned here. Not in a great mood but still very chatty. Giving lots of reasons why she should be here instead of at home this weekend.	AW.	GH

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
1/11/02	up showered & organised for school. Young Carol spk + let her know that Gemma has been saying she would rather stay here than go home also how Gemma wishes to return here early Sunday afternoon	mn	GH
	Gemma back for lunch then returned to school She goes straight home after school on bus to Powys.	mn	GH
Late	Teen spoke to Carol re Gemma, Carol has been speaking to her Mum who says in answer to Gemma's complaints to Carol that Mum is never in at home, I'm always on my own" yes I do go for a drink or bowling on a Sat Night. Mum says that Gemma does not try + be part of the family at w/ends. She does her own thing. Last Sat night for eg Gemma was in Wick failing to come home all night + Mum didn't know where she was but did not report her missing. Was advised to ring us in any event like that.	Pm	GH
*	Gemma apparently organised [redacted] visit after weekend May that a lift was organised to take [redacted] home at 11pm. As to why Gemma came back to Wick with [redacted] is unclear but I think she expected		

FOUR WEEKLY SUMMARY

NAME: GEMMA HOSSACK

PERIOD: 4.11.02 **TO: 4.12.02**

HOME AND FAMILY

Gemma had a major fall out with parents during the first week of the month, resulting in her refusing to attend school the following day. Mum was told to ring the Centre in future if this happens.

Gemma and mum get over their quarrels quickly. They speak to each other usually once a day on the phone.

Gemma arranged to go home the weekend of the 15th November but staff at the Centre received a phone call on the same evening informing them that Gemma was agitated and determined that she was not staying at home but wanting back through to Wick to meet a friend. There was also a suspicion of substance abuse. Staff and parents decided the best action was to bring Gemma back to the Centre. Again Gemma and parents got over this quarrel quickly and Gemma went home to spend the Sunday evening with her parents, but again on the Monday morning Gemma refused to go to school though eventually did attend.

Gemma has contacted her gran and appears to feel close to her.

PHYSICAL & MEDICAL FACTORS

Gemma's psoriasis continues to bother her but the creams prescribed for this give relief.

Gemma admits to "buzzing" – abusing substances – and cannot explain why she does it. Sometimes thinks it's because she is depressed. Gemma did have an appointment with Sally Nowell which she asked to have cancelled then changed her mind again and asked for a new appointment to be made.

EDUCATION/EMPLOYMENT

Gemma continues to do well at school and has sat and passed prelims for her Standard Grades.

Gemma has applied to Thurso College to do a Business Study Course once she leaves school next June.

TRENDS IN CONDUCT

Gemma continues to get on well with residents and staff. She also continues her friendship with one of the male residents in particular. This friendship is not causing any problems in the Centre. Gemma has met the resident's mum who is enjoying having Gemma's company. Gemma is usually in good form and ready to join in with any of the activities at the Centre.

COMMENTS BY RESIDENT

ACTION RECOMMENDED

To ensure Gemma continues attending school.

To encourage Gemma to have regular contact with her parents.

To encourage Gemma to maintain a high standard of personal hygiene.

Signed: _____ **Worker**

Date: _____

Signed: CHOSSack **Resident**

Date: 16/1/03

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	to stay a [redacted]. [redacted] phoned back to say she was out in a taxi for home ?? [redacted] did say that Gemma's mother phoned her, but I am not sure of the conversation yet.	Qin	QH
3.11.02	Gemma returned from Castletown her parents took her at 9pm They did not wish to come in although staff asked them to. Gemma doing her homework after tea off out with Ashley returned shortly after spoke with staff before off to bed.		
4/11/02	Up short, showered + organised for school returned for lunch back to school. After tea ready and out with [redacted] in on time.	MM	
5/11/02	Up organised was given a not to excuse her from P.E because of the psoriasis on her legs told to get a Dr's note & this has to continue. away to school in for lunch and away again.	CF	

CARE RECORD

NAME OF RESIDENT: _____

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
5.11 late	Returned from school. Off out to the shop returned. After chores. Tidying room. Off out with [redacted] D. Returned before time. Had been in company with previous resident at her flat. Gemma in good form. On return to settee doing homework. Off out with staff. Off to bed at usual no problems tonight.	DH	
6.11.01	up and showered had breakfast and away to school.	TM	GH
7.11.01	TIC from Carol Smith, Gemma refusing to go to School, Hilary went to collect her, mum came out of work to open up the house as Gemma in bed. Gemma very shocked to see me. left to take her school. Mum reported that Gemma very rude last night, swearing and saying she wished they were dead. Gemma told mum she wasn't going to school last night. Told mum she must ring centre in the future if that happens. Gemma is grounded tonight, and with mum's agreement / wish, her mobile is to be removed until monday lunchtime.	HUD	GH
7/11/02 late	Gemma home from school. Joined other residents at their house meeting. Gemma not at all pleased at not having her mobile. Did all chores tea time with [redacted]. Spent most part of evening doing school work	MM	

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
8/11/02	Gemma away to school this morning in at lunchtime, in good time telling us she's been speaking to her Mum who is allowing her to go to dance in Watton this w/end Taxi ordered for tonight' Monday morning.	CS.	GH
9.11.02.	A girl cussed [redacted] cussed.		
~~14/11/02~~ 13/11/02	Arrived back in time to go to school. In for lunch. She is not having extra tuition so will be going home, taxi has been booked. Gemma has a love bite on her neck.	CP	GH
13.11.02.	Dropped off at centre this morning. Off to school with D. Gemma has another overnight at home on Wednesday night. The taxi has been booked for this. Gemma has been out after tea + back in on time. Got a pair of jeans from A. Gemma was in good form chatting constantly, she changed her room around. Gemma has stated that she does not want to see Sally Howell tomorrow. Gemma sees no point in it + has stated she will never tell Sally what happened that still bothers her. Staff have told Gemma they will speak to Hilary + to Carol S.W.	D.	GH

CARE RECORD

NAME OF RESIDENT: Gemma.

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
13.11.02.	Staff cancelled appt. with Sally Nowell.		
	Gemma up sharp, showered, ready for school.		
	Needed to take a boiled egg for Aint. She was fine	SJ	GH
Late	after tea was to visit with Aunt (Warwick) however, Gemma informed staff on her early return that her Mum had rang her on her mobile to say she had the		
	wrong evening. Her Aint was to take Gemma		
	to Castletown after visit. Gemma caught the		
	7.45pm bus to Castletown.	PM	GH
14.11.02	Gemma did not appear at 50 Northcote as she had		
	planned for 8.40am.	PM	GH
	Gemma is at school.		
14/11/02	Gemma home from school spoke to		
	Andy C.R.O. before tea. She goes home	MM	GH
	Friday after school returns Monday. Goes home		
	again Monday after school returns Thurs. to		
	school. Taxi has been booked for		
	this. After tea went off out	MM	GH
	returned shortly after with Ashley off		
	out again for short time returned		
	saying she had been sick. ate		
	a good enough supper & seemed		
	fine. Off to bed.	MM	GH
15/11/02	Up organised + off to school. Returned for		
	lunch. Gemma organised for weekend		
	and off back to school with staff.	AV.	GH
Late	Caught bus home.		

CARE RECORD

NAME OF RESIDENT: Gemma .

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
15-11-02 Late	Gemma's father rang later (about 9:30ish) to inform us that she was agitated and determined she was going to wish for rest of evening to meet a [redacted]?. Dad suspected Gemma had been substance abusing (aerosols). Staff could hear her shouting and swearing in the background demanding money for a taxi. Gemma's mother spoke to staff confirming above. Staff decided to return Gemma to ~~[redacted]~~ 50 Northcote Street and both parents agreed with this. On Staff's arrival at her home, the situation appeared to have calmed down. Gemma was sitting talking to her parents. She was visibly distressed, not looking at all well. Mum was extremely distressed. Gemma agreed to return to 50 Northcote Street without fuss. Gemma admitted to staff on the journey back that she was solvent abusing and was angry at herself for doing so. Gemma trashed her bedroom at home whilst she was in a frenzy. After a cup of coffee and chat Gemma went off to her room settling quickly.		
16-11-02	Gemma up sharp. It appears she had informed her mother she would visit the Dovecay Club today, there was a family bowls day there. Staff informed her she was to wait until Mum/Dad contacted us as arranged today. After contact Gemma was dropped off at the club. Gemma was also supposed to be attending a function in Castletown tonight along with her parents, brother and Grandmother. This has still to be confirmed after consulting her parents.	PM	G+1
	Gemma phoned the Centre - asked to be		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
16.11.02.	picked up from the boasting club. Once back at the Centre Gemma assumed she could go out. Staff informed her she was grounded. Gemma then asked ~~staff~~ staff if they could 'do' something tonight. Again she was informed that staff would not be taking her out, that she could watch T.V. etc in the Centre. Gemma decided she would go home after all - phoned parents. Her Dad came for her and staff told him to phone if Gemma needed back to Centre, but they would need to arrange transport (because of staffing situation). Staff will phone tomorrow.	SJ	GH
17.11.02.	Staff phoned + spoke to Gemma's Mum, they all had a good evening with no problems. The little boy Gemma looks after had stayed the night with the family + when staff phoned Gemma was still in bed. Mum + Gemma happy that she stays tonight + goes to school tomorrow Mum will phone if any change.	SJ.	GH
18/11/02	Gemma's Mum rang to say Gemma was refusing to rise for school. Staff went out to talk to her. At first Gemma refusing although changed her mind later. Got herself organised Mum again refused to come saying she had Maths prelim and as it was a standard grade helps she		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
18/11/02	felt she could not cope explained		
cont	to her the teachers obviously felt		
	she was capable or they would		
	not have her sitting this. Gemma		
	then went on to say it was		
	Mum + Dads fault as they are		
	always drinking (She later claimed		
	they drink two bottles vodka at		
	the W/E) Gemma says this upsets her		
	when her parents are drunk. She maintains		
	she deliberatly leaves the coming home		
	until she thinks Mum, Dad are in		
	bed. Gemma came with us, took		
	her to the Centre. Then to school		
	She will hopefully be allowed to		
	see it her parents later this week.		
	Staff contacted Carol who as I wrote		
	has not been in touch,	MM	GH
	Carol s/w in touch. She is coming to see Gemma tomorrow,		
	perhaps go for lunch. Gemma pleased about building		
	after tea. Watched a video with J. before bedtime.	PM.	GH
19.11.02	up sharp and in shower. off to school.	AM.	GH
	Carol also came to see Gemma they		
	had their lunch together. Carol spoke		
	to staff after. She said she is going		
	to go and see Gemmas Mum + Dad		
	after work tonight / tomorrow. She will		
	then get back to us. Gemma is not		
	to have her overnight at home on Wed.		

MM GH

CARE RECORD

NAME OF RESIDENT: Gemma.

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
19/11/02	Returned from school. Out to the shops before tea. Spoke to Jan M'Kay (Care Commission) after tea. Complaining of a sore stomach. Out later in the evening had been to [redacted].	PB.	GH
	returned on time watched T.V.		
	played pool with [redacted] before		
	going to bed	CB.	GH
20.11.02	Up when called showered		
	breakfast ready for school.		
	away quite happily. In for		
	lunch maintaing all was fine		
	she had a good day	CS	GH
	Out after tea not up with A and other		
	two former residents. Back in on time Did		
	homework, watched T.V. chatted with staff		
	before going to bed. Had cough mixture	S.J.	GH.
21.11.02	Up okay, had showed		
21/11	Returned from school delighted		
late	with herself said the maths problems		
	were alright, admitted she did not		
	know what she was making all		
	the fuss about the other day. After		
	tea got herself organised and off out		
	She stated she has been ringing		
	her Mum + Mum not answering		
	the phone. Gemma saying she		
	will stay with her Granny this		
	wk if parents don't want her.	MH	GH

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
21/11/02	Gemma rang her granny to check		
cont.	if it would be alright for her to		
	stay. Has granny agreed I said		
	I would check to avoid she		
	tomorrow	MH	GH
22/11	Gemma up + off to school		
	checked with Carol re w/e visit		
	Carol checked with Mum who		
	maintained she was not refusing		
	Gemma calls. Gemma to get		
	events as pre arranged returning		
	Mon Monday Mom. Town has been		
	booked	MH	GH
25/11	Gemma got dropped at here		
	this morning ~~at~~ by school bus		
	in got form said she stayed		
	with Granny at the w/end. Carol's		
	myself spoke to Mum who said		
	Gemma had been at home it		
	was okay for her to go tonight		
	(taxis booked)		
	I spoke to Gemma at lunch time		
	and am really confused about		
	w/ends events. She is saying		
	she was at Granny's so she fell		
	out with parents big time due		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	to her buzzing again over the w/end maintains shes been grounded 'just walking out. Doesn't know why shes buzzing theirdes shes depressed I said she would need to speak to Mary tonight 'get something done. We need to know whats going on. Spoke again to Carol decided we would need to get a review (internal) to go ahead 'arrange this. Gemma still going ~~away~~ on home leave tonight	CB	9H.
25/11 late	Gemma left/and the Centre from granny's She told me she had stayed at granny's all night. Later story changed she then said she had stayed with a friend on Friday night in Wrath. She stayed at granny's on Sat night going there about midnight after falling out with Mum - Sat for buzzing. She stayed at home Sunday night. Gemmas Mum rang Centre tonight at 7.30pm to say Gemma wanted taken back to the Centre as not really going Mum any reason for this. Gemma later told me it was because she felt like buzzing said she doesn't know	MM	9H

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
25/11	why. and assured me she had not		
Late	fallen out with parents. As we		
cont	were leaving Mum Gemma told		
	parents She is being accused of		
	breaking into the battery in		
	Castletown this w/e and she thought		
	the police might come to this		
	house. I asked if that was the		
	reason for returning to Wick. She		
	maintained no. Then I spoke to		
	Granny earlier she said she did		
	not want to attend review as she		
	does not wish to get involved		
	She did say she doesn't want		
	Gemma with her every w/e.		
	Gemma said she would like		
	an appt with her Dr. to discuss		
	why she needs to constantly		
	"buzz". Gemma is not going		
	home Wed night as parents are		
	out at bowls all evening.		
	Mum suggested staying from Thursday		
	till Tuesday. Mum - Dad work		
	late every night 7pm but both		
	finish 4:30 on a Friday, and would		
	come through for a review. I said	MM	CH
	I would get back to them.		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
26/11/02	Up organised a off to school. Rang Carol SW this morning. Meeting arranged for Friday at w.e.l 5pm. Mum + Dad informed of this (coming) Carol hardly want to be there. Carol said Gemma can have overnight on Thursday. rest of weekend will decide after Friday meeting. She has DR off this. Will take her there then just has home.	MM	GH
	In for lunch usual self got from no problems away to school.	D.D.	GH
	Out after tea back in on time. Been at A's. Had a girl on the way here who tackled her verbally + upset Gemma. Had supper then spoke to staff about situation at home (see confidential) Pictures in work on hunter-hed + played pool before going to bed.	L.J	GH
27.11.02	Up and off to school. Returned for lunch. After school in afternoon went out before tea. Out again after tea. Returned on time. Bathed about before bed.	Sw	GH
28.11.02	Up without call. Showered off to school. In for lunch usual self. Returned to school.	Dw.	GH
28/11/02 late	Home from school taken to DRs DR feels Gemma does not need anti-depressants of course she will be feeling sad + down with the upset		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
28/11/01 Late cont	~~with~~ Just living at home just now and with not getting on with her parents. DR. felt she should see Sally Rowell again Gemma said she had already agreed to this DR to phone Sally & will then let us know of appt time. Gemma also had a urine test as she has been going to the loo excessively these last few days DR checked for diabetes this also was send off to check for infection and will also phone result. Gemma said she did not want to stay at Mums. Returned to Centre. Phoned Mum later to inform her of this after having her ear off out for an hour. Spent time on computer on return before bedtime.	MM	GH
29.11.01	up showered and away to school.	TH.	GH
	In for lunch off back to school.	KB	GH
Late	Gemma returned then off out before tea. Returned on time. Anxious about meeting at 5.		
	It was decided at meeting that Gemma will be taken home on Sat afternoon (at staff discretion) then collected and returned again at staff permitting about 7pm ish.		
	However if Gemma decides to remain at home for o/n this will be permitted as long as staff have spoken to parents and received confirmation.	Pm	GH
	Gemma off out afterwards. Was given permission to be		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
con 29/11/02	out until 10pm. Informed of what may happen if she abuses this.		
	Gemma's Mum rang about 9.15pm. She says during a phone call from Gemma she was getting verbal abuse from her. Mum suspected Gemma may have been using something. During Mum's call to centre Gemma returned to unit. She appeared fine, returned early. Staff informed Mum of this	AR.	GH
30/11/02	Up sharp, given toiletries money then away down town. home at lunchtime, handed back all the money.?? Away after lunch to see G, took some CD.s up to him, back to the Centre around 2.30pm	DR	GH
	Back in time for tea. Out after, in good form. Back in again before time. Chatted to staff for a while before going to bed	PJ	GH
1/12/02	Up sharp, tidied room, then had a shovel afford. Back in for lunch, rang Mum after lunch who suggested she did not come through to Castletown for such a short time ie: 3hrs. as they (Mum + Dad) were going shopping. They suggested she come through @ 11.00 am tomorrow to look after [redacted]. Gemma went out after lunch.	SD	
1.12.02	Gemma in for dinner dinner, then out with Ashley, back here for a loan of the stepladder.	TM.	GH.

CARE RECORD

NAME OF RESIDENT: Gemma.

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
2/12/02	Up sharp and away out. In for lunch (has been swapping trousers with [redacted]) She was given her toiletry money, so she needs receipts regrets good company.	SM	GH
3/12/02	Up organized and out to school. in for lunch.. very touchy with [redacted] Gemma doesn't know what her plans are for tonight but she has been told that if she goes home at tea time (4pm bus) we will pick her up when it is convienent for us, not her. She will return after school. Or Macleod phoned to say she had been in touch with Sally Nowell who since Gemma failed to keep her last appointment will not be able to see her until Jan She has asked if they have a cancellation could she attend at short notice? I said yes.	CG.	GH
3-12-02	Returned from school. usual 'chatty' self. Told staff about incident at school. (Gemma threatened another pupil with a chair!). School didn't contact us regarding this matter. After chats showered, changed out of art		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
Slotcar	Told to return Adweight trainers. Returned on time good form. Chatting with staff and other residents before going to bed.	DW.	GH
4.12.02.	Up showered off to school. In for lunch. Taxi booked tonight / tomorrow. Away home for Xm.	DW	GH.
5.12.02	Gemma returned. She informed staff that Mum and Dad are going out tonight and Sun night bowling so she won't manage home on these nights. Staff were informed she had a fight with parents before she went to school, will explain later.	PM.	GH.
	Gemma asking if she could remain Lea last & not visit parents. Informed Lee to speak to Lee Keyworker.	RG	GH.
6.12.02	Up off to school. In from school, then down the street with (G). In for tea then got ready and out in the company of [redacted]. Called in later to get her C.D. player, to take to Ashleys. Came back again to ask if she could stay to 10.30pm permission given. Back no probs.	CP	GH
7/12/02	Up showered ready for going out said she is going to [redacted]'s. however told her I was not giving permission to go there because of the company that A		

FOUR WEEKLY SUMMARY

NAME: GEMMA HOSSACK

PERIOD: 4.12.02 **TO: 4.1.03**

HOME AND FAMILY

Gemma has not spent much time with her parents this month – the attraction of a male resident is more appealing than going home!

Had a bad time on Boxing Day with mum resulting in Gemma tearing up Gift Vouchers and sniffing her hairspray. Staff collected Gemma from home and brought her back to the Centre. Gemma phoned her mum who told Gemma she did not want her home ever. Staff reassured Gemma and again Gemma and parents made up their differences.

Gemma's father told her he loved her and wanted her to visit again. Gemma went home on 2nd January for an overnight, but in fact fell out again and came home same night.

PHYSICAL & MEDICAL FACTORS

Gemma continues to apply cream for her psoriasis and her eczema. She has also needed to get Mycoll Foot Powder to relieve "athlete's foot"

EDUCATION/EMPLOYMENT

Gemma told staff about incident at school, ie Gemma threatened other pupil with chair! School did not contact Centre and there was no further action taken.

TRENDS IN CONDUCT

Gemma continues to be happy for the most part at the Centre. Continues also to fall in and out with male resident.

There is also constant breakdown in communications between Gemma and her parents.

COMMENTS BY RESIDENT

No comment

ACTION RECOMMENDED

To work towards Gemma and her parents talking to each other without rowing and working through their differences.

Signed: _____ **Worker**

Date: _____

Signed: [signature] **Resident**

Date: 16/1/03.

CARE RECORD

NAME OF RESIDENT: Gemma.

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
[redacted]	was keeping e.g. [redacted]. So she said she was going to [redacted]. Is for tea. Had a shower & went out in the evening. Returned said that she had been out with [redacted].	[redacted]	GH.
8.12.02	Gemma up showered out to [redacted] had for lunch then out again. Back for tea. She spoke to staff to say that [redacted] was buzzing her hairspray and that he won't give it back. Gemma got herself ready and [redacted] called for her back on time. Late going to bed because of other residents behaviour.	[redacted]	GH.
9/12/02	Gemma at school all day spoke to [redacted] then in company of staff & others. Out with [redacted] on return ~~sew~~ repaired her trousers from [redacted] then blethered to staff & [redacted] having supper. Maintains she's going home overnight on Wed.	CG.	GH.
10.12.02.	Called up slept showered breakfast, chatting to others before going to school. In for lunch asking for a note to excuse herself from a class! Told no. Off to school.	[redacted]	GH

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
10.12.02	Gemma in from school. Out to station under. Asking if she can stay out until 9.30pm told no 9pm is her time for returning accepted this. Out with [redacted] after tea returned on time. [redacted] returned her jeans from [redacted]	M	GH
11.12.02	Gemma off to school. Went to see Sally knowle. She will send her another appointment next month. In for lunch. Going home for overnight. Taxi booked.	M	GH
12.12.02	Gemma have to collect things before school. After tea and chores chatted to staff about home. Mum feels that anything is going well with only one overnight per week. Gemma feels her relationship with her mum has improved. Had a shower then off out with [redacted] when he called for her. Back early chatting with others. Away to bed at 10:30.	AV	GH
13.12.02	Gemma off to school. In at lunch time. Not going home Out after tea, home on time no problems	DM	GH

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
14th	Up shap then away out		
	to meet [redacted]	DM	GH
12.40	In for lunch, upsets		
	Returned for tea spoke to		
	staff others before going away		
	out to meet [redacted] In at		
	10 o'clock spoke to Mum on the		
	phone going home for overnight		
	tomorrow. Read case notes		
	speaking to others before going		
	to bed	CG.	
15/12	Up early showered cleared up		
	her room before going to		
	[redacted] back for lunch then		
	away again with [redacted].		
	She is going home tonight parents		
	collecting her taxi ordered for		
	morning She is also going		
	home tomorrow night to keep		
	Dis appointment don't know if		
	She's or an overnight so taxi		
	will need to be booked	CG	
15.12.0	Jemma in at 4.30, parents here to		
	pick her up at 5.00pm staying over-		
	nite at home, taxi booked for school	TM.	
	in the morning.		
16th	In at 8.40Am then away		
	to school, is going home		
	after school for Dads qpl		
	Staff to pick up at 9.30pm	DM	

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
cont 16/12/02	Gemma picked up and taken home. She has told staff that she her mum + dad are going away on the 27th + 28th Dec and she needs to come back to the Centre. Gone away to bed.	CL	
17/12/02	Up organised and away to school.		
17/12/02	In from school. Off out with GS. before tea. Returned for tea. Off out after shakes when GS. arrived. Returned before time. Getting a bit excitable over supper okay with other. Sent to bed early okay with this she is carrying on in T.V. room. Scratched GS. face again. Though maintains this was an accident.	DW.	
18.12.02.	Failed to respond to fire drill social at this morning. Showered breakfast off to school.	DW	
	Gemma got Hycotil Foot Powder to relieve her athletes foot problem. Gemma went out after tea. Came back early. Wanted staff to get her phone out off [redacted] is room; but was told this couldn't be done until [redacted]. back in Centre.	S.J	
19.12.02	Gemma returned from school. At centre mostly. Off home when picked up by staff. Off to bed on return	N	
20.12.02	At school returned for lunch this off back. In from drop of her school stuff then down street with ([redacted]).		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
20/12/02 cont	back for tea. Out after tea with [redacted] back on time. Away to bed no probs	[redacted]	
21/12/02	Up organised and away out with [redacted]! She has ~~given~~ permission to stay out for lunch but to be back for tea	[redacted]	
	Out Full out with [redacted] was quite upset. He phoned before she went out with staff & other residents for tea & bowling. Thoroughly enjoyed her evening asked if she could do it again. Met [redacted] on return. Happy again.	[redacted]	
22/12/02	Up + showered, cleaned room, off up to [redacted]. Back for Tea looked [redacted] Out after tea [redacted] walked her back to the Centre.	[redacted]	
23.12.02	Up and ready for going home waiting for a lift to home. Was taken thro' after 11 am. Carol S/W rang later to see if arrangements had gone ahead. Gemma to return to Centre on 27th Dec.	[redacted]	
25/12	Rang before tea saying she was fine looking for [redacted] on her way to Grannies. Said she got lots of presents & voucher to spend	[redacted]	

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
26/12	Gemma phoned from her Grannies this morning to say she wasn't getting on with her Mum was wanting to come back to the centre. I said all was well last night she then said she would be on her own as they were going out tonight. Said we couldn't come right now she said she would make her own way back in the afternoon. Spoke to Mum then who claims Gemma is in a right mood ripped clothes vouchers snitted hairspray ~~deodorant~~ deodorant Cgiven to Gemma by us! Mum not at all happy with the situation agreed to go & collect her		
Late	Gemma here. Out for a while in for tea. Rang Mum after tea. Became upset saying her mum did not want her back home ever. Calmed down on staff comforting her and saying to give it time. Out later returning on time, off to bed tired.	pm	
27/12/07	up and off to [redacted] house. To return for lunch.	pm	
	Out after tea, in at 10.10pm very tired, asked if [redacted] was here for her?? Off to bed before 10.35pm	SJm	
28/12	Up sharp. Went off to [redacted]		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
cont'd 28/12	house but he wasn't there. Came back at 10.30am. Went home with staff to collect some of her things. Went out for lunch. Came back at 12.50pm having seen [redacted]. went out again with [redacted].	ES.	
28.12.12	Returned for tea. Complaining about her situation. (Social). 'Picked' up after tea. Interacting with other boys going at. Returned to base, made phone call to her mum. Staff explained Gemma can return home as made S.R.E. Gemma can stay at home if she wishes. this includes Hogmanay. Supper and off to bed.	DW.	
29.12.12.	Up asap. Showered tidied room off out. Back for lunch.	DW.	
	Returned, very chatty. off out again after lunch to return for tea.	Pa	
	The romance was on in the afternoon and off again by 8pm. Gemma phoned another boy [redacted] who came up to take her out? In early happy with herself	Pm	
30/12/12	Gemma in for tea. Out after tea at [redacted] house later. Lis another lad invited her. With boyfriend before + after. Returned on time. Delighted at being at [redacted] house.	AS	

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
31.12.02	Gemma up Slowly. Off out Lauras		
	House at [redacted] Back for Tea.		
	Can go to the street party tonight		
	staff to decide time for returning	KL	GH
	Gemma back for tea then organised		
	and off out. Initially told she would		
	be picked up at 10.30 but phoned and		
	was allowed out until 11pm. Returned		
	by herself at 10.40. Gemma had taken		
	a couple of drinks while out but was		
	not intoxicated. Spent time before and		
	after bells with group. Phoned mum		
	after 12 and arranged to go home		
	new years day. No definite plan on		
	this being overnight at present. Away		
	to bed by 1am.	AW	GH
1/1/03	Gemma up and organised. Unable to		
	contact her mom so not going home.		
	Out with [redacted] Back for lunch then		
	out again with [redacted]. Due back for		
	tea.	AW.	GH.
	Gemma phoned asking if she could		
	stay at [redacted] for tea. Permission		
	given. Once [redacted] Mum had	K	GH.
	confirmed that this was O.K.		
	Gemma + [redacted] came back to the centre just		
	before 10.00pm. Both admitted to having		
	had a drink but not to the quantity! Gemma		
	off to bed by 10.10pm	EJ	GH

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
2.1.03	Up, showered, phoned Mum & arranged for staff to take her home. Gemma read & signed her Care Plan before going home. Gemma will phone centre later today to arrange time back at the Centre tomorrow. Gemma called with times to return. Later called again and asked to be picked up as Mom & Dad had gone out and left her. Staff at Thurso went to the house at approx 8.45. Mum answered the door. Gemma came downstairs and left with staff. She said her parents had come back but were getting on at her. Back at the Centre watched tv and used computer before bed. Lots of phone calls.	E.J. AW	GH GH
3.1.03	Gemma up and organised, pottered about centre. Out to shop and straight back. Decided it would be a good idea to make lunch with J for the centre group. This proved more stressfull than she expected but a lunch was finally prepared. CUP A SOUPS and Sandwiches plus Boiled eggs for one. Away out with J when his sister invited them for lunch.	AW	GH
	Staff phoned Gemma's Mum to confirm she did say Gemma could stay over. Mrs. Hossack confused this & in fact had said Gemma could stay		

FOUR WEEKLY SUMMARY

NAME: GEMMA HOSSACK

PERIOD: 5.1.03 **TO: 5.2.03**

HOME AND FAMILY Gemma went home from school on 6th January, again on 12th January, when Dad picked her up and took her back to the Centre. Went home after school on 15th January for tea (going to pictures with other residents).

Because of Gemma's "Self Harming" staff arranged for Gemma to go home for two nights, 20th & 21st January. Mum took time off work to be with Gemma. Gemma also spent some time with her Gran.

Again, because of the continuing quarrels and arguing with male resident, the other residents became quite hostile towards Gemma at one stage and because of this Gemma went home on the 27th for an overnight. Again home on the 29th and had to stay an extra night because of bad road conditions. Another overnight on 1st February.

For the most part the visits home have been good. There are occasions when, if Gemma does not get her own way, she will lose her temper. Mum and Dad both feel Gemma still struggles to keep the house rules.

There has been a great deal of confusion over Gemma's visits so it has been decided that staff will always confirm with Gemma's parents that (a) she has in fact made arrangements with parents and (b) that staff check she is in fact at home. This will be an ongoing arrangement.

Gemma went home again on 5th February.

PHYSICAL, MEDICAL & EMOTIONAL FACTORS

On 19th January Gemma came back to Centre very upset as she and [redacted] had ended their relationship. This led to Gemma cutting her wrists. Gemma was taken to hospital. A dressing was put on her arm which she had to keep on for two days. Standby was informed. Gemma was given painkillers. This situation led to Gemma having anything she could use to harm herself removed from her room, also door left open to enable staff to check on her during the night.

Gemma spent two nights at home after these events.

Gemma complained of a sore knee on 3rd February but this was caused by Gemma constantly scratching the psoriasis sore on her knee. Staff recommended she use her cream more.

EDUCATION/EMPLOYMENT

Gemma had an interview for the Business course which begins August/September in Thurso college. The interview went well and Gemma was given an unconditional offer of a place.

School link member of staff spoke with Gemma's school teachers and guidance teacher at a parent's night on 22.1.03. (Gemma's parents were informed of meeting but did not attend.)

Gemma is doing well at school although her true potential will not be reached this year due to her having missed so much of year 3. All were pleased with her progress and attitude, and with effort it is hoped she may achieve credit level in her exam subjects. She may have extra tuition from now until exams and also possibility of after school groups. School were informed we at the Centre would be pleased to support any measures they believe would be of benefit.

On 27th January Gemma filled in and posted application for Norfrost.

TRENDS IN CONDUCT

Gemma's conduct for the most part is good. When she falls out with male resident, or still if she does not get her own way at home, is when she becomes depressed and/or angry.

COMMENTS BY RESIDENT

ACTION RECOMMENDED

For Gemma to work towards keeping the ground rules at home and for Gemma to learn to deal with her feelings of low self-esteem.

Signed: _____ **Worker**

Date: _____

Signed: _____ **Resident**

Date: _____

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	over tonight too as they were visiting friends. The reason Gemma phoned + asked back to the Centre was because Gemma had wanted to use her Dads phone constantly + Dad had refused so Gemma lost her temper. Gemma says this is not the case, that Mum + Dad said they were going out later + there was no room in the car for her. Staff have told Gemma + Mum that in future every arrangement will be confirmed with Mum + that Mum will be there for the duration of Gemmas visit.	E.J.	GH.
4.1.03	Gemma up + off to swimming with [redacted] + [redacted]. Back + said she was off to [redacted]. Had to be called back as she had not cleaned her room as asked + done her washing. Gemma has done these chores + is off again with [redacted]. In on time. [redacted] mum phoned asking if it would be alright for Gemma to have lunch with them tomorrow. Permission given. away to bed no probs.	L	GH.
5/1/03	Up early organised ready out for ([redacted]) younger sister then swimming. She will be back for tea.	L	
	Back for tea very happy. Off out after tea + back in on time. Showed [redacted] how to use the C.D. walter. Chatted with staff. Went to bed O.K.	E.J.	GH
6/1/03	Up organised off to school. Going home from there at 3.30. Here for lunch.	AU	

CARE RECORD

NAME OF RESIDENT: Gemma -

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
6/1/03	Gemma collected from mums. On return to unit changed clothes off out to [redacted]. Returned in company with [redacted]. Gemma informed she is to return Wednesday clothing this evening. [redacted]. Returned items of clothing. Chatting to others over supper, Gemma wishing to be centre of attraction.. off to bed	DW	GM
7.1.03.	Up showered. Chatting to others at breakfast. attempting to have [redacted] walk her to school. Away to school with [redacted].	DW.	GM
	In from school she has lost her coat.	[illegible]	GM
	Gemma sorted bank details, is very pleased about interview at College, Peggy also encouraged Gemma not to be persuaded to do the		
8/1/03	introductory course for Business Studies, but to		
course	stays do her Standard Grades then go onto doing		
	the N.C. in Business Studies. Out after tea to		
	A.Bs. Ian went over Care Notes + signed them		
	Chatted with others.		
	Gemma to stay at home last night as her		
	friend is having a party all of this to be		
	confirmed with Mum	S.J	
8.1.03.	Gemma up. Given letter to excuse her from		
	classes on Friday first thing for her interview at		
	Nurse College on Friday at 9.15 am	S.J	
	Back for lunch + lunch	[illegible]	
8/1/03	In from school, went out for a while		
contd.	before tea. After tea phoned her		
	mum. Said she fell out with mum, and		

CARE RECORD

NAME OF RESIDENT: Gemma.

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
8/1/03	that mum was coming here to collect		
	the things that Gemma had which		
	belonged to her. Also said mum had told		
	her not to phone home again.. [redacted] arrived		
	at centre and Gemma left with him.		
	Back in on time. Had supper and spent		
	time in computer room before bed.	[redacted]	
	Phoned her mum just before bedtime -		
	everything seems fine!	[redacted]	GH.
9/1/03	Up sharp + off to school. Back for		
	lunch, back to school. Out before	[redacted]	
	tea. Returned on time then went		
	for a video. Watched this had		
	supper chatted to others and		
	away to bed.	AW.	GH.
10/1/03	Up early without being called		
	showered ready away with		
	staff to Thurso College for		
	interview. Interview went well. She	cg.	
	has been given an unconditional		
	offer of a place on the full year		
	course which begins Aug/Sept this		
	year. Gemma delighted with this.		
	Phoned mum to tell her good news.		
	Off back to school after lunch.	AW.	GH
Late	Returned from school. Returned video to shop.	PM	
	Out after tea with [redacted] Returned on time a		
	bit deflated about life in general. Went off to		
	bedroom sharp.	PM	GH

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
11.1.03	Up sharp. Asked if it was okay to go swimming as she is taking Ej's young sister there. Informed okay as long as the young girl's Mum okayed this. off to pool.	Pm	GH
11.1 late	Back for tea. Complaining of toothache. Getting ready to go out. On return didn't appear in good mood. Phoned parents a return. Moved to stat that she had spent the evening in company with [redacted] mum though [redacted] wasn't anywhere to be seen. Chatted to staff and others before going to bed.	DN.	GH.
12.1.03.	Up shop showered. Phoned parents. Dad coming through to pick Gemma up 10.30. Spending day with parents. Gemma to organise transport for return to centre.	DN.	GH
12.1.03	Gemma keen to say dad would be taking her back to work at 3:30, she would be going straight to [redacted] and be back to centre for dinner. In for tea, away out after 6. back in at 9.10pm with [redacted] no probs	TM. Sam	GH. GH.
13/1/03	Gemma fine. out with [redacted]. ([redacted]) walked her home.		GH
14/1/03	Up organised and away to school		

CARE RECORD

NAME OF RESIDENT: Gemma.

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
13.01.03			
	In from school. Went back out for toiletries with [redacted] returning for tea. Out again after tea with [redacted] Returned early with [redacted] very chatty with staff & res. off to room, settling quickly.	PM	GM
14/1/03	Up organised and away to school ([redacted]) walked her to school. In at lunch time saying she has a parent meeting. Mum is to be given the chance to attend.		
14.1.03a.	In from school, petting dog. tidied bedroom before tea. made couple phone calls. Off out. Returned to unit with [redacted]. Chatting to others over supper before going to bed. Going home tomorrow after school.	D.N.	GM
15.1.03.	Up showered, breakfast. Asking for lift to school. (Refused). Off to school in company with others. Going home after school this afternoon.	D.N.	GM.
	Gemma arranged to be picked up by staff in Castletown en route to residents going to cinema.	S.J	GM.
	Collected from home. In good form. Enjoyed the film. Supper then off to room on return.	PM	GM.
16.1.03	Up and ready and away to school.	PM	
	In from school - organised for residents meeting. Outcome she & D. could change rooms. This they did with very little bother		

CARE RECORD

NAME OF RESIDENT: Jemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	Gemma phoned Mum several times, but she was out. Gemma read notes, then filled in forms for S.W.D. re her progress at school. Chatted with staff + other residents. Good company. Off to bed O.K.	S.J.	GH
17.1.03	Up - fine ready + off to school. Mum returned to Carol for Gemma - school. In for lunch saying her teacher felt she was depressed. Staff assured Gemma that if the teacher could her at the centre they would not think this. Gemma has asked for jeans + trainers. K.W. not had time today will try + pick them up en route to work tomorrow.	S.J	GH
	Gemma out before tea very upset that [redacted] has finished with her. Out bought her things after tea got her self ready and away out back on time. Spoke with staff re her relationship with [redacted]. I Spoke with Gemma's mum who said it was o.k for Gemma to go home on Sun morning and return Sun night.	CP	GH.
18/1/03	Up organised away over to [redacted]. In for lunch with [redacted] in how wanting her to sit in the big room told no. She was told [redacted] could not outside the offices. Away out after lunch. Back in time to go down town + pick her jeans + trainers. Tea, chores, phoned Mum who is now playing bowls tomorrow + so has asked that Gemma comes home + tries on	CP	GH

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	overnight on Monday. Staff will phone + confirm tomorrow. Gemma went out up to G's is on time + phoned [redacted] + chatted to other before bed	S.J	GH.
19.1.03	Up sharp, showered + off to [redacted]. Gemma was phoned + told to come back for lunch. Staff spoke to Gemma after lunch about just telling the truth about arrangements made with parents etc. Went off and to swimming. Gemma going home after school tomorrow. Will stay over + go to school from home on Tues. Travis booked for both trips. Gemma came in and was very upset over her ~~her~~ ended relationship with [redacted]. This led to gemma cutting her arm ~~(left)~~ left). Gemma was taken to hospital. A dressing was put on her arm which she has to keep on for 2 days. Standby informed. On return Gemma still tearful. Agreed that [redacted] be kept away from her tomorrow morning. Discussed briefly school, agreed that she would not go in. Gemma worried what mum will say. Got a hot drink then off to bed. Staff removed hairspray and asked Gemma to leave her door ajar to enable them to check on her. Staff checked on Gemma every 30mins until	S.J CL	GH.
20/1/03	7.20 am. Phoned mum at 7.40 and gave her update. Mum said Gemma had called her just after 10pm very upset and	AW	GH

CARE RECORD

NAME OF RESIDENT: Jemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
20/1/03	wanting to come home. Informed Mrs Hassack		
	that we would be in touch later today		
	to discuss the overnight planned and		
	any other issues. Jemma stayed in	AES.	GH.
	her room most of the day. She has		
	asked staff for pain killers for her		
	arm. Staff have arranged for her to		
	attend the hospital. Ead has taken her	CP	GH.
	down		
	Nurse te. dressed Jemmas arm & the Dr. has		
	given her Co-codamol. Staff phoned Mum &		
	suggested Jemma spend a couple of nights		
	at home. Mum agreed & has said she will take		
	the morning off work & take Jemma up to her		
	[redacted] the afternoon until Mum comes home.		
	Jemma has an appointment with Dr Beasley on		
	Wed. morn. Teen will bring Jemma through to		
	the centre on her way to work.	E.J	GH.
22.1.03	collected Jemma from moms house		
	at 8.20am, mom asked was Jemma		
	going back to school as she wasn't		
	sure about going back, I said she		
	was going back as it would be		
	better than leaving it too long Jemma		
	[redacted] was okay about this took her	TM.	GH.
	back to centre first, she put things		
	in her room and walked to school		
	with [redacted] she has an appointment		
	today at 10.30am with dr. Beasley		
	school rang to say they had given her		

CARE RECORD

NAME OF RESIDENT: Jemma.

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
22.1.03	permmision to get off school at 10.15.	TM.	GH.
	Returned to centre after school.		
	Gemma aware of plan by other		
	clients to set off fire alarm at		
	school. After tea went out to		
	speak to [redacted] at the door. Had		
	decided not to meet [redacted] as prior		
	arrangement but went out on free		
	time. Staff attended parents night		
	at school. Spoke with a number of		
	Gemma's teachers. Also able to meet		
	with Ms Macbeth guidance. Overall		
	Gemma doing well although her		
	true potential will not be reached		
	due to having missed so much of		
	year 3. All are pleased with her		
	progress and attitude and with		
	effort it is hoped she may achieve		
	credit level in her exam subjects.		
	She may have extra tuition from		
	now until exams and also possible		
	after school groups. Informed school		
	we would be pleased to support any		
	measures they believe would be		
	of benefit.	AV.	JH.
	Gemma returned saying		
	she had been with a new		
	boyfriend' not with [redacted]		
	Very chatty on return spending		
	time with staff before going		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	to bed. Did washing ironing early evening made up bed	CJ	GH
23.1.03	Gemma up at 7.45 showered ready for school off to school in at lunch time in good humour.	DW.	GH
	Im for school pleased with new clothes from [redacted]. Spoke to staff about meeting with Sally Nowell. Feeling a little confused by questions asked. Went out for a while + back very pleased that she + [redacted] have made friends. Spoke to staff about her feelings about [redacted] being back at Centre. Staff reassured Gemma that they would make sure as much as possible that she was not in his presence on her own, but really it was up to her to stay out of his way. Chatted with other before going to bed	EJ	GH.
24.1.03	Up sharp, got ready. Back to making coffees for [redacted] after all Gemma said last night. Asked + was given note excusing her from school on Tue + Thurs of this week. Gemma instructed in the safe use of downstairs shower.	AW.	GH.
	out after tea, returned to use phone, back out. Returned at 9.30 Spoke with staff re fire alarm issue. Eventually admitted it was [redacted] who set it off. Chatted about new boy friend, rang her mother. Off to room.	PA	GH
25.1.03	Up and off to Swimming pool with E. Returned and got		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
Con 25/1/03	ready to go home. Went for bus which did not turn up. Staff took her home at 2.45pm. She informed Mum.	Pm.	GH.
26/01/03	Gemma arrived back 3pm. Straight out again, came back for tea said she and [redacted] back together. Out again after tea, cleaned her room, chatted to [redacted] Off to bed.	DD.	GH
27th	Up sharp, there is a bit of tension between Gemma and [redacted], there has been some little-tattle between mutual friends which is really annoying [redacted], both girls are probably to blame, no other problems her and [redacted] are an item again??	[redacted]	GH
	Gemma came in from school + filled in her application for Norfolk. After this the other residents became hostile towards Gemma + made it obvious they were isolating her. Gemma sensibly went + sat in her room. Gemma decided to go home + phoned her dad who agreed she could. Teen took Gemma home + arranged she would pick her up in the morning in time for school. Gemma then rang staff + said she wanted to come back through + try + sort everything out with [redacted]. Staff advised strongly against this action + Gemma agreed to stay in Castletown. Staff phoned Gemma @ 9.00pm + she was just		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	going to have a bath - go to bed	SJ.	JH
28/1/03	Gemma returned to the Centre with Teen, however she is saying she is not feeling well and cannot going to school. Up at 1100 after staff spoke away to school Gemma educational school.	CP	GH.
28.1.03	In from school, pottering around in staffs company before tea. Off out on practice returned on time in company with [redacted]. Police here earlier request to interview Gemma. Gemma unavailable. At bedtime Gemma requested to go home tomorrow after school. 4.05 p.m. bus. Had supper in her room. appears to be out of favour with [redacted]. Gemma has Brownies boy said it is in [redacted] will get it.	DW.	GH
29.1.03	up shop showered. Not much interaction with other residents off to school shop. In for lunch. Care s/w here meeting Gemma over lunch. Gemma does not know if she is going home tonight. Back to school. In from school + excited that she could be in Community Care in 3 weeks time. Staff explained that Carol (S/W) would be looking into this as an alternative to Gemma staying at the Centre No-one had said anything about 3 wks. Gemma went out to the shops + on her return asked if she could go home. Staff arranged this with Mum + organised taxi for the morning. Gemma will go to classes 5 min	DW	GH

CARE RECORD

NAME OF RESIDENT: Gemma.

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	after others at start of classes - core and 5 mins before others after classes. This is just until Hoard of the week. Staff phoned later + Gemma was at her Grans.	S.G	GH
30.1.02	Gemma phoned at 4.30 am to say the roads were bad. Staff phoned back + Mum stated she did not want to send Gemma in the taxi to Bower only to find no buses going through to Wick. Staff then phoned taxi service who confirmed roads were bad + had not been cleared - staff - cancelled taxi for Gemma. When asked about Gemma spending the day in the house Mum assured staff that Gemma would spend the day with [redacted]	S.G.	GH
	Out before tea, in on time		
	Out again at 6.30 pm, in on time, STILL some friction between [redacted] and [redacted]. (needs watching)	SG	GH
	~~Leave~~		
31.1.02	Gemma was refunded 95p bus fare. off to school. Her mum will phone tonight regarding week end arrangements	K	GH
	Gemma out after tea. Returned early and appeared upset asked to go home Told her we were not able to do this Gemma decided to contact mum and ask her to collect her. This did not take place and Gemma went to the shop then returned and off to bed.		
	Staff spoke with mum + Gran about	AW	GH

CARE RECORD

NAME OF RESIDENT: _____

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
31/1/03	arrangements for Saturday's overnight		
	stay. This was done earlier in the		
	evening and later calls have not		
	changed these plans.	AW	GH.
1/2/03	Gemma up and getting organised for		
	swimming. Before she went staff		
	informed Gemma they had been told		
	she was taking [redacted] ex resident		
	home for overnight stay. Pointed out		
	to her that this was not to happen,		
	if she wished to do this in the future		
	she should discuss it with Social		
	Worker and everyone involved, that it		
	was not the way to go about things		
	and that staff would have been		
	concerned had the visit taken place		
	and Gemma had not been open about		
	it. Back from swimming in time	AW.	GH
	for lunch. Gemma then cleaned her		
	room. Will not be here for tea.	AW	GH
1.2.03.	Returned 4.30. Staff travelled to bus. Gemma off home.	DW	GH
2.2.03	Gemma returned to centre at 4.30, said		
	weekend was fine. Appeared in good form.		
	Out with friend when she called.		
	Returned on time, phoned mum, had		
	supper chatted to staff. Off to		
	bed.	DD	GH
3.2.03	Gemma up and organised pleased to		
	hear school is closed although she		
	would have preffered not to have got up	AW.	GH

CARE RECORD

NAME OF RESIDENT: Gemma.

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
03/02/03	Listening to music, then watching video with [redacted] Complaining of sore Knee. Out shortly after [redacted] left returned for lunch then away again to be back for tea.	D.D.	GH.
		CS	GH
	In for tea. Chatted with staff, asked about going home on a Thurs. evening straight from school, and on to bowling with her Mum, Dad. On to school in the morning, then back to Centre after school on third night. Gemma also asked if she could go home every other weekend. Staff phoned Mum to confirm above which she did. Mum also spoke about Gemma learning to curb her temper when she doesn't get her own way. Mum feels Gemma must abide by the house rules.	E.J.	GH
	Gemma went out after tea up to watch a film with [redacted]. Back's had supper, chatted then off to bed. O.K.		GH
4.2.03	Up shop showed. Sitting round in company of [redacted]. [redacted] mid-day. Picking 'T' shirts before lunch complaining of bad head. After lunch retired to her room before going out with friends. Returned for tea. Out in the evening doing T shirt as return shutting to [redacted] before going to bed.	DW	GH
5.2.03	Off to school. Returned for lunch. In after school. went round to see A. but she		GH

CARE RECORD

NAME OF RESIDENT: Jemima

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
Con	wasn't in. Staff spoke to Gemma regarding her friendship with the resident. Gemma understood fully and agreed with staff members suggestions of 'backing off'. Had tea and as had been asked Gemma made list of the problems that caused issues between her parents & her. Gemma then got a phone call from [redacted] inviting her to the Circus Performance at North School. An appt. has been made for Gemma to have her haircut on Wed. @ 4.00 pm at Wendy's hairdressers.		
	Gemma is going home after school tomorrow, she will need an extra 50p for bus fare. She no longer gets a taxi. Gemma informing staff she is fearful of [redacted] who she thinks is going to harm her.	CP	GH
6/2/03.	Gemma upstairs at 8.00am thumping about making a bee line for [redacted]. She was told to go downstairs and have breakfast in the kitchen dinning area.	CP	GH
	off to school. Returned, quiet at lunch table. Got 50p Busfare as she is going home tonight after school. off back.	PM	GH.
	Played Gemma + she won off St Turtle playing boards with them. Staff spoke to her + everything had been fine. Staff phoned + booked taxi for tomorrows morning pre school.	J.J	GH.
12.03	In for lunch, telling staff all the many various things she has been given over the weekend. To tidy her room when she comes in from school. Home tomorrow off on the 5.10pm bus Back on Sunday	SJ	GH.
2			

FOUR WEEKLY SUMMARY

NAME: GEMMA HOSSACK

PERIOD: 6.2.03 **TO: 6.3.03**

HOME AND FAMILY Gemma has had overnights at home seven times this month, some at weekends and some during the week. The visit on Friday 28th February was the only visit that failed, the reasons being dad and Keith (Gemma's brother) had a row. Gemma came in on it and phoned Centre staff to say her mum and dad were fighting and that her dad was leaving home. Staff visited Gemma's parents, confirmed that the brother and dad had an argument. The rest is not true according to parents and brother.

The visits have been good both for parents and Gemma. Her brother, too, is enjoying them.

There is still a great deal for Gemma and her parents to work on concerning the ground rules of home but all see the need of firmer boundaries and are willing to work with staff to achieve them.

Parents and Gemma have been out to friends together and have been to bowling matches together, all of which have been successful.

Gemma spends a great deal of time with her Gran and Gemma spends time looking after her parents' friends' little boy. Gemma appears very fond of this child.

Gemma will continue to go home on a regular basis and build up her home contact and her overnight stays.

PHYSICAL & MEDICAL FACTORS Gemma was given medication for catarrh and sore throat on the 11th February. She also asked for a supply of nicotine patches.
On the 16th February Gemma produced a home pregnancy test which she said was positive. Gemma was taken down to A & E and had a pregnancy test which tested negative. Standby SW was informed as were Gemma's parents. Mum requested staff take Gemma's contraceptive pill from her as Gemma used them before as an overdose.

Gemma had an appointment with Dr McNeil in Castletown on the 17th February when she was given an examination and asked to put two urine samples in, one the following Monday 24th. The pregnancy test was negative.

On the 17th February two pieces of brown resin were found on Gemma. Gemma told staff she brought the resin in every night for another resident. Police were called and Gemma told them she had the resin for her own use. Gemma was then charged with possession. Gemma came to staff the following day and asked to change her statement. Police were again called and Gemma's parents. Gemma then told Police that a resident gave her the cannabis to give to another resident, but as this resident had no money to pay for it she had kept the cannabis.

Due to residents shouting abuse at Gemma and because of all the other events Gemma became very depressed and threatened to hang herself. Staff sat outside Gemma's room all that night and the following night to ensure her safety. Gemma's parents were informed of these precautions.

Gemma's mood swings are considerable. She is either depressed or very high.

Gemma is meeting with Sally Nowell, clinical nurse specialist, from the Department of Child and Family Psychiatry, once a month. Gemma finds these meetings useful. Gemma again self-harmed on 24th February whilst at home and refused to attend school the following day. Staff picked her up and took her to school. Gemma again attended doctor on 27th February when she was prescribed Prozac for depression and cream for wrists which are infected.

On Friday 28th February Gemma was on a home leave, but at 9.45pm she phoned the Centre crying and asking to come back to the Centre because her parents were fighting, were drunk and her dad was packing his bag and leaving the house. Standby and the local police were contacted. Police in Castletown said there had been no disturbances reported. A little later Gemma phoned the Centre again to say mum had fallen asleep and everything had settled down. When staff visited the family the following morning Mrs Hossack said there had been a row between Mr Hossack and Keith (Gemma's brother). Mrs Hossack said [redacted]. This situation again was resolved quickly.

EDUCATION/EMPLOYMENT



On 7th February Gemma posted her application to College. Gemma continues to do well in classes at school and is hoping to do well enough in her standard grades that she could stay until 5th year and do a Link with the college. This cannot be organised until Gemma starts 5th year and has her fifth year time table. Gemma has applied to Norscot for a part-time job – as yet she has not had a reply.

TRENDS IN CONDUCT

Gemma's conduct for the most part is good, but she continues to be very demanding, but does accept easily when her demands are not met. Gemma changes her mind constantly about staying on at school after 4th year and whether or not she will stay with her parents after her birthday. Gemma continues to make up stories which, when checked out, prove to be untrue.

COMMENTS BY RESIDENT



ACTION RECOMMENDED

To keep reassuring Gemma. To help her build on her confidence and self esteem and stop looking to others for approval.

For Gemma to learn it is not necessary to tell lies.

Signed: _____ **Worker**

Date: _____

Signed: _____ **Resident**

Date: _____

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
1.2.03	Gemma has posted application to College	SJ	GH
	out for haircut before tea, returned then off out		
	later. Returned on time. Coughing quite a bit	[illegible]	GH
	got cough mixture during night.		
8.2.03	Up complaining of a 'sore throat' asking if it is		
	tonsilitis. Staff informed her to make app with doctor		
3	on Mon if it is still sore. Off out shopping then off		
	~~out~~ to meet Dad whose at bowling in Wide.		
12.25pm	Rang hotel to ask if she can stay out for lunch and was		
	given permission.	[illegible]	GH
	Back to the centre for bus fare, have a sit.	SJ	GH
9.2.03	Phoned Gemma, who got the 11.10 am bus back		
	pulick	SJ	GH
11	Gemma phoned before tea to say		
	that she would be late for		
	tea, She was waiting to see her		
	friend onto the bus.		
	Out around ½ 6, home on		
	time, usual excited self upstairs		
	had a shower before bed	[illegible]	GH
10th	Up Thursday, in good humour		
	off to school with [redacted]	[illegible]	GH
	She said she would like		
	an app for Doctor in the morning		
	then changed her mind???		
	Germain for school. Very poor throat so Dr		
	app. made for 11.20 am tomorrow Friday.		
	Gemma will go through with staff, to picked up		
	after their meeting in Thurso. Gemma given £8. i toiletries		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	To bring receipts back. to sign for her money.		
9.30pm	Gemma returned to the Centre handed back £6 from her toiletries said that she lost £1. Staff told her she got £8 so would have to pay back £2 from her pocket money. Had her supper. Away to bed no probs. (Gemma phoned her mum regarding the arrangements for Dr's appt).	CP	GH
11.2.03	Gemma up. Had shower, was given cough mixture. Staff rang school at 9am to say she won't be in due to Drs app. due at 11.00. today is Castletown.	PM.	GH.
	Gemma's room is a mess She is not to go out until it is tidied.	CP	GH
	Gemma taken to Castletown for her Dr appointment was given medication for catarrh + cough.		
	Back to school after lunch. At present she has her medication in her room and it needs to be entered into her medication sheet.	PM	GH
		CP	GH
3.40pm	Gemma alleged she had been assaulted in arm + cheek by a male pupil ([redacted]) Reported incident to Rector. Police Informed and will visit her at school tomorrow ~~am~~. 9.10AM. Says she wants to deal with it herself. Off at before tea is empty with [redacted]. Back for tea Rather quiet at table. After tea tidied her room before making phone call to her mother regarding incident at school. Off at.	EB	GH
	Returned staff worked her medication (pill) in her syringe.	M	GH

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
12.2.03	Up shop. Chatting to others before going to school in company with [redacted].		GH
	In from school, phoned Mum & got permission		
&	to go home for the night; tomorrow night		
	she has a bowling match in Hereford. Mum		
	took her home.	S.J.	GH
13.2.03	Gemma phoned to say Carol would take		
	her from home out for her lunch. Gemma		
	asked if she could come back to Centre		
	today. Staff said they would arrange		
	with Ian to pick Gemma up on his way		
	back from the canoeing. Gemma was fine		
	about this yet told Carol there was no		
	transport for her was could Carol take her		
	back. Carol was informed of prior arrangement		GH
	Gemma sounded very glad, said it was		
	because she couldn't get her head round		
	[redacted]) Gemma picked up her Nicoderm		
	Patches & believes they are working already!		
	5.55p Gemma phoned asking time she		
	will be picked up	KS	GH
	Gemma picked up by staff. Out on		
	return back to the centre & left to bed.	KS	GH
14.2.03	Gemma up bathing clean. Said she		
	borrowed a 15yr old yesterday, said		
	the girl stayed her across the face first		
	& accused her of going off with someone		
	Carol spoke informed.	KS	GH
	Gemma cleaning centre before going out		

CARE RECORD

NAME OF RESIDENT: Gemma

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DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
14.2.03	Gemma returned said she had spoken to [redacted] who she had been up she said [redacted] is fine + isn't doing anything about it. Off out again in for lunch then out again. Returned for tea, did chore then organised and off out. Back on time, good form, chatted then off to bed.	AJ	GM.
15/2/03	Gemma up showered getting ready to go out to [redacted]. staff asked her if she was ok. for lunch she said yes, she had money as she was staying out for lunch. She later phoned to say she was going to the hospital to have lunch with [redacted] and his mum. Called in after lunch to let staff know she was all right. ~~She~~ staff passed on the message from [redacted].	cl	GM.
	In for tea for the Evening. Off home returning tomorrow.	LG	GM.
16/2/03	staff phoned to check if Gemma was at home last night. If Gemma's gran informed staff that Gemma stayed with her last night. Gemma arrived back to the Centre at 4.40pm asking to speak to me as it was important. Gemma produced a home pregnancy test which		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
cont 16/2/03	She said was positive. She was crying and upset. Told her we would help her. I phoned the hospital who advised me to take her to A+E and they would do a test. Or she could leave it to the morning and consult her own doctor. I gave Gemma the option and she wanted to have it done tonight. Before leaving for the hospital I contacted standby. who said Gemma's s/w would pick it up in the morning. Gemma did her test at the hospital which tested 'Negative'. On the way into the hospital she said she has missed about three months "periods". She said she had sex only once with [redacted]. On return ~~from~~ to the Centre she phoned her mum. A short time later mum phoned the Centre and said Gemma had told her she may be pregnant. Informed mum of the steps we took and told her I would be trying to get Gemma a DR's appt tomorrow mum asked if she could be informed as she would like to be with her, told her yes. I sat with Gemma and advised her not to go to [redacted] or to be in [redacted] company until we spoke to Carol s/w in the morning. Gemma went away out before she went out I asked her if she would give me her contraceptive pill as a request from mum because she used them before as an overdose. Gemma [illegible]		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
CONT 16/2/02	gemma's mum told me that last weekend (Sat 8th) Gemma took [redacted] and a boy call [redacted] with her. They had a cup of tea then left.	CL	GM
17/2/02	I have informed carol S/W of the above events. She said she was going to speak to Ian McIlroy. I phoned the Medical Centre in Castletown for an appt for Gemma. They gave us one at 9.50am with Dr McNeill. Gemmas mum met us there. As she wished to do so. Gemma gave me two urine Sample bottles [redacted] 1 sample is to be put in to the Dr's (castletown) on Monday 26th Feb (morning). She then needs an appt for Tues 25th afternoon. The second sample to be done a week later. Then two weeks after that she is to go for a ultra sound. Gemma told staff that mum said (mum & Dad) would support her in any decision she made. Gemma out to [redacted] she is helping A clean her house. In for lunch back out with [redacted] down the street. Gemma has been given £8 toiletry money She needs receipts. Staff spoke to Gemma about the above. Gemma is confused about Drs. statements. Gemma is needing to talk and has been able to talk to	CL	GM

CARE RECORD

NAME OF RESIDENT: _____

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	had Mum + Dad. Gemma told staff she has had sex twice. Once with [redacted] + once on her birthday with someone else. Both times she was on the pill + they had "protected" sex. Staff also spoke to Gemma about not caring + looking after herself. Gemma then tidied her room + had a shower, cheered up + had tea. After tea more talk with staff before Gemma went out, only to come back in tears as a resident had phoned [redacted] + told him what was going on + [redacted] was in [redacted] then Gemma went over. [redacted] is denying everything + told Gemma that his mother is furious + that she is demanding a D.N.A. test. Staff again calmed Gemma down + then asked + agreed that (a) she could go home tonight + (b) she can have lunch out tomorrow on the understanding she goes to school. Mr. Hossack phoned + voiced his concerns of Gemma not going to school + his concerns of Mrs. [redacted] demanding the D.N.A. test. Staff contacted Jean who agreed to pick Gemma up tomorrow + explained to Mr. Hossack that ~~the~~ it is only [redacted] word that his Mum is demanding tests and that staff cannot challenge Mrs [redacted] as it is only hearsay + we would be breaking confidentiality by saying anything at this time. Staff phoned Mrs Hossack +	EJ.	

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	told him of arrangements for tomorrow Gemma back in all happy again as [redacted] has now told her he will give her all the support she needs + so will his Mum. Staff strongly advised Gemma to stop listening to anything [redacted] said. Resident told staff that Gemma had Hash on her. Staff then challenged Gemma, she denied that she had anything + had brought anything in. Staff searched her soon then asked if she had anything on her person Gemma volunteered she had + handed staff two pieces of brown resin. Gemma ~~was~~ told staff she takes the stuff every night for [redacted]. Gemma has been told she cannot go home tonight + that the Police have to be informed which they were + came right up when they took statements from staff. Police then interviewed Gemma. Gemmas parents were informed Gemma became really quite stroppy with Police. Made a phone call to Mum again was angry + stroppy with Mum, demanding to know if Mum was going to stop Mum wanting her home. Staff told Gemma her attitude was way out of line + to calm down. Gemma was charged with possession - off to bed.	SJ.	GM
15:20	Up + ready showered off to school in company with [redacted]. Staff tried to contact Carol s/w however Carol unavailable. Staff left a message Gemma came to staff to ask to get her statement	DJ.	GM

Charged Gemma so ~~is~~ now saying that [redacted] agree it to have been due to information received. Staff searched the statement.

CARE RECORD

NAME OF RESIDENT: Jemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
18/2/05	8.45p.m. Jemmas parents arrived. Jemma		
9p	changed her statement to police & said he had		
	given her the cannabis to give to Jody		
	but as I'd didn't give her money she		
	didn't give it to him - [redacted] gave it to		
	her from the Cadet Hall. She told the		
	police [redacted] started shouting at her		
	because she ~~told the~~ got caught.		
	Jemma had supper away from the other.		
	[redacted] & [redacted] shouting about Jemma		
	because upset. Wanted to go home		
	threats & keeping herself. Staff sat &		
	talked to her. Contacted Hilary to inform		
	her of threats. Staff to sit outside room all night.		
	Later Jemma said she would be cutting		
	her wrists if she was home.		
	Jemma worried about school. Informed		
	she would be protected. Staff would		
	transport her to school & said she could		
	eat away from the other. Jemma informed		
	her she would be contacted regarding		
	her going home. Jemma said [redacted] smoked pipe at school had		
	before Jemma went to bed staff		
	searched her room in her presence to		
	remove anything she could self harm with.	KL	KH
	Staff sat outside Jemmas room		
	all night to ensure she was safe &		KH
19.2.05	Jemma up 7.30am showered before		
	other residents up. Jemma had breakfast		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
19.2.03	downstairs. She did start to mouth off when he walked into the room. Staff stopped it. Gemma went to school. Happy access to Dan M'Elroy. Gemma is to remain at the centre parents can visit her.		
	Gemma returned from school at lunch time eat with other residents. Walked back to school with them all friendly bouncing staff will be on shift to ensure her safety.	KE	GH
	Gemma came in from school & told staff she was depressed & she needed to go home. Staff told her she was not going home until Sat. She was also told she would have no privileges but she could use the computer to do her homework. Gemma also told staff she did not care about baby. Staff have phoned Gemmas parents & informed them that staff were coming on duty to stay awake all night to make sure Gemma did not harm herself.	J.G	GH
	Gemma querying why she cannot use the Children's phone. Told her that due to recent circumstances her call would be supervised. The Police arrived tonight and took a statement about the fire alarm that went off in W.H. School. Gemma made a phone call to [redacted] thought [redacted] was in the house. She asked them if they were still going out together he put the phone down.	CL SP	GH GH PCH

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
19.2 cont'd	In staffs company all evening, on computer - off to		
	shower. A bit upset initially after	D.	GH
	T/C. Sat with her discussing situation		
	and providing support. 'Cheered up' later		
	and decidedly calmer.	L.B.	GH
20.2.08.	Up ~~shower~~ pottering around before going to school.	D.	GH.
	Gemma B. phoned for Gemma. The phone call		
	was taken just as Gemmas parents were		
	leaving. Gemma then worked on school work.		
	The visit with Gemma + her parents went well.		
	Mum + Dad went over the reports with Staff.		
	The only part they queried was about there		
	being another daughter of Dad. Staff explained		
	to make sense of Gemmas feelings we needed		
	to present the whole picture and that when		
	Gemma was given this information she was		
	angry and upset. Mum + Dad both agreed		
	+ said that they did not know anything		
	about her not where she was.		
	Gemma watched T.V. + chatted with others		
	for a while then back on the computer before		
	going to bed.	SJ	GH.
21.2.08	Up okay, ready for school. Off with [redacted].		
	Ate at lunch time + very chatty, back again to		
	school. No problem	SJ	GH
	Returned and chatting to staff before tea.	pm.	GH.
	Worked on a job application after tea, chatted		
	and pottered about. Watched a video with others		
	later then off to room	p-	GH

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
22.2.03	Up and ready for going out with [redacted] to town. Spoke to Gemma re [redacted]. Told her that it would be prudent to keep distance between her and [redacted] for now, Gemma agrees with this	P.M.	GH
	Off out with [redacted] in town. Returned later, phone calls from [redacted] all morning.		
	a lot of whispering between Gemma, [redacted] + [redacted], [redacted] then came to staffs attention mention of a party in Gemma house in Castletown later, Inviting [redacted] and [redacted] a boy with a car. I spoke to her mentioning these things which were hotly denied.		
	Gemma off out herself later.	P.M.	GH
22.2.03	Gemma up to get herself ready for going through to Mum's friend in Lochead. Staff took her through + met Mum's friend. Staff phoned at		
2	1.30pm to check Gemma was O.K. She was.	S.J.	GH
	Gemma phoned to say she was now at Grans + was going home to baby-sit Evan	SJ	GH
23.2.03	Gemma came back before lunch with Mum and Dad. gave her urine sample bottles to Mum who is going to put them into surgery tomorrow. Gemma had a good evening and made bread.		
	Had lunch, then off out.	SJ	GH
Late.	Returned for tea, collected remaining pocket money. Chatted constantly. Made		
	phone call and went out at 6.30pm	DD.	GH.
8pm	In upset, said that [redacted] was giving her a hard time etc, she contacted her father, to ask if she could go home tonight, I then		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
23/02/03 cont'd	Phoned Mr Hassock to confirm same. Its ok. but he is not pleased with all the hassle she seems to be in, and not happy that the Key worker is not going to review	Dm	GH
	Taken by staff for the 8.55pm bus.	DD.	GH
24/02/03	Mrs Hassock rang at 8am to say (G) would not go to school. Says she was very low last night and mum sat up talking to her until 1.30 am. Gemma's dad is at home all day today, so Gemma will be left with him. I said Keyworker would call today to discuss situation	DD	GH
—	Contacted SW. about above situation, it was agreed to let Gemma stay for her planned overnight tonight and hopefully sort it all out at the review tomorrow.	DM	GH
*	As she has skipped school today, she will have to do a day of chores, the next time she's here + grounding.??	DM	GH
24.2.03.	Phoned Gemma re her staying at home. Pointed out that she was on a Supervision Order, that it was not her choice whether she stayed at home. I have arranged to pick Gemma up at 10.00 am on Wed. for her appt. with Sally Howell. Note left for Gemma re appt.	SJ.	GH

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
24.2.03	Hospital rang saying Gemma has scratched her wrist however it is superficial needs no medical attention. She rang just to inform us of this. Informed Mum we would ring in the morning check if Gemma will go to school as Hilary will pick her up.	Pm.	GM
25.2.03.	ordered taxi for Gemma. Violet's taxis rang back at 8.30am to say Gemma won't comply. Mum rang very distressed with same news. Informed Mum to tell Gemma she has to return to Centre if not sched. Gemma roaring, shouting in the background. Told Mum we would ring Carol S/W ASAP. This done Carol is phoning Mum and will contact us on next move.	Pm.	GM
	Staff from Centre went to Castletown to persuade Gemma to return here. Gemma agreed. When asked about self harming she said she was feeling very low as an anniversary after a relatives death. Gemma was advised to be open at her Review about why she self harmed. She agreed to this.	Pm	GM
	Gemma off to school before lunch.		
	Gemma returned from school. Placed 6 on results.		
	Gemma at her review stated that she wanted to go home full time as she was getting on better at home. Said at one stage she could jump off cliff if she didn't go home. After discussion it was decided as Gemma was a model pupil at school & her attendance had been excellent since being in Foxford it was Gemma should remain at the centre through the week		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
25/2/03	o return home fri night for the week end - progressing to unsupervised overnights if behaviour reasonable - attending school from home following overnights. Centre are to arrange a meeting to establish ground rules between Gemma [redacted] & centre including expected behaviours at school between them. It was suggested during this contact for them to stay away from each other during school time. Gemma felt she was quite safe at School. It was also suggested putting in that Gemma does not go to [redacted] A Review will be called on 3rd June at 5pm & if everything goes well a Hearing will be requested - Gemma is off home overnight tonight Dr McNeil will send her up at 8:15am & bring her to the centre to obtain the doctor for results of pregnancy test - She will then attend Sally Knowles & return to school after. Behaviour rewarding tomorrow Gemma can have an overnight - She will need a lift Thursday morning for school Gemma will take her grounding & do all chores Thursday.	kb	GM
26.2.03	Gemma returned & phoned the doctor		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
26/2/03	Her pregnancy test is negative. She has an appointment for 4.20p tomorrow 27th. Gemma has been given a phone for her mother.		
	Gemma has an overnight tonight and she cannot have one Thursday as is grounded on all shifts. She can go home for night return to school 9am Monday	MC	GH
	Attended appointment with Sally Nowell keyworker in attendance. Returned to centre, [redacted] returning to school. In for lunch rota exhibit date - [redacted] for bus money for the home trip, however received phone call and promptly left for school. No money. Taxi booked for tomorrow morning.	DD.	GH
	Phoned Gemma's Mum. Gemma had been fine and was off down to [redacted]. Gemma has a Dr's appt tomorrow and Dad will take her from school.		
	Gemma had an excellent meeting with Sally Nowell	SJ.	GH
27/2/03	Appointment with G.P. Met mother at surgery. Gemma prescribed Prozac 20mg for depression and cream for her wrists which are infected to be applied 2x daily. (Prozac 1x daily)	R.B.	GH
	[redacted] brought [redacted] CD player + gave it to Gemma. She said she had dropped her's in [redacted]. Gemma spent evening in the centre cleaning room (as grounded)	MC	

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
27.2.02	Gemma off to school.		
	in for lunch a bit attention seeking.	DW	GH
	Gemma going home tonight - staying until Mon. H. for school.		
		E.J.	GH
28.2.02	Phoned to cancel taxi on Monday. Hilary to pick her up.	L.B.	GH
	Hilary came Gemma a lift home. At 9.45pm		
1	Gemma phoned the Centre crying said she wants back to the Centre because mum & dad are arguing and fighting and dads is packing his bag and leaving. I asked Gemma where she was phoning from, she said the back door of her house. I could not hear any noise coming from the house. I told her I would get back in touch with her. She said she was on mums mobile. I phoned Hilary then standby; who in turn phoned the local policeman who said there has been no reports of any disturbances. Standby told me to tell her that to go to bed and we will pick it up in the morning. Just then the phone rang and it was Gemma who said that things have settled mum has fallen asleep so she is going to bed and will come back tomorrow. I told her I will phone her in the morning. Fg		
1/3/02	Dad called in to visit Gemma this morning it turns out that Gemma walked in on an argument between dad and brother. Mum agreed they had a drink		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	but not to the extent of what Gemma was saying. Gemma has agreed to take herself to xxxx for a while. Mum has also said that Gemma has taken mums C.D. player and given it to xxxx and she wants it back. Also Gemma has taken her friends trousers worth £35 and not returned them.	CP	GH
3/3/03	Hilary picked Gemma up from Mums and back to the Centre ready for school. Gemma away with others for school. In for lunch away back to school. Gemma for at least the next two weeks will go home on Sat. and stay until Mon. Morning when she will go directly to school. She will also go home on Thursday straight from school and again go directly to school on Friday morning. Gemma took toiletry and pocket money + bought shampoo etc. Fine during tea + chores and after tea + back in sharp. Read + signed her case notes then worked on the computer for a while. Spoke about College + school, made sure phone calls before going to bed. Gemma gave xxxx his C.D. player back + took her Mum one back. Will confirm if Mum is happy she keeps it at the Centre	EJ	GH
04/03/03	Up sharp + showered, chatting with xxxx and other residents before school. Stripped bed. In for lunch quite chatty. Retired to school with the	DD	

FOUR WEEKLY SUMMARY

NAME: GEMMA HOSSACK

PERIOD: 7.3.03 **TO: 7.4.03**

HOME AND FAMILY

This month has been very positive for Gemma and her parents. Home leave has been a success and Gemma has on occasion gone out with her parents to bowling competitions, she went with her parents to a bowling competition held in Inverness.

Gemma has stopped asking for money constantly and shows understanding that because of debts incurred by mum there is not enough money for everything she wants. Music being played too loud was another source of rows, but after Gemma's keyworker visiting the house whilst Gemma's music was being played the keyworker told Gemma to keep the music down to a level that disturbs neither of her parents, nor the neighbours!

A little cousin of Gemma's died during this month and Gemma attended the funeral with her mum and dad. This in fact helped Gemma to deal with her feelings of missing her granddad and of the period leading up to his death.

PHYSICAL & MEDICAL FACTORS On the 10th of March Gemma had a rash on her arms caused by using a cheap shampoo whilst at a friend's house. Gemma then took a bad cold, was sick and had a temperature. Gemma was off school because of this for two days.

Gemma is still taking Prozac, but has said she wants to stop taking it as she feels it makes her tired. A doctor's appointment was made for Gemma and her mum took her, they came away with more Prozac.

On the 12th of March Gemma was bleeding from her back passage. The bleeding stopped the following day and although Gemma had no discomfort she was very tired. A doctor's appointment was made and mum was informed of this situation and said she would go to the doctors with Gemma. In fact Gemma cancelled the appointment because the bleeding had stopped.

Gemma took her periods on the 18th of this month, this is the first period she has had in 4 months.

Gemma had a meeting with Sally Nowell on 26th March. This meeting went well and both Sally and Gemma feel it worth while to continue these meetings for some time.

Gemma has had another doctor's appointment on 2nd April with a different doctor and has been given a milder anti-depressant.

On 4th April Gemma's parents phoned to say Gemma had suffered toothache all night and they were not registered with any dentist. Appointment was made with school dentist.

EDUCATION/EMPLOYMENT

Gemma continues to do well at school and has started revising for her Standard Grade Exams which start in May. She has / does have good reports from her classes.

TRENDS IN CONDUCT

Gemma has been very happy most of the time. Still demanding attention but she is trying to address this.

Gemma is confused about her feelings towards the male resident but again is trying to address this.

Gemma's conduct is good both at the Centre and at school.

COMMENTS BY RESIDENT

ACTION RECOMMENDED

To keep reassuring Gemma and encourage her to work for her exams.

Signed: _____ **Worker**

Date: _____

Signed: _____ **Resident**

Date: _____

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
4.3.05	Returned from school, then off out. Back for tea. Cleaned her room & went out. Returned for packed away at 8.25p then went back out. Returned on Time	M.	GH
5.5.05	Gemma up chap. Said she was going home tonight. Informed her that it was written in her care notes Thursday. Still insisting she was going tonight. Off to school	M	GH
	Gemma is going home direct from school today & will return to school tomorrow. ~~Taxi booked~~.	E.J	GH
	Taxi cancelled but there is a Pappas' bus that Gemma will take at 8.15am from Castletown. A message in fact 2 messages have been left with Gemma or Mum on the		
8	answering machine to confirm this	E.J.	GH
	I phoned mum to ~~say~~ remind her of arrangements for the morning. She said Gemma is getting a lift to Bowes by the Norfrost bus which will meet the	CL	GH
	School bus. Mum said everything to		
	June.		
6.3.05	Attended school. Here for lunch. off back to school.	P.M	GH
	Stayed late at school to watch Band practice. Quite happy at tea time. Chatted with staff for a		
	while before going out with A. Found it difficult to apply		
	herself to anything. Did go over her new Care Plan. Chatted		
	again with staff & residents before bed. Watched an carpet		GH

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	Gemma has been told not to go to [redacted] Home. Gemma accepted this.	SD	GH
7.3.03	Gemma up sharp, told there was no need for her to come directly up stairs as staff would tell her when shower is free. Told if she cannot stay out of [redacted] company then she must deal with the consequences Gemma accepted this. Has up with contraceptive pill - Staff think Gemma has added some from previous prescription. Off to school O.K	SJ	GH
	Returned for lunch. Requested Keyworker contact mother about several issues and move overnight forward. Returned to school.		
	Gemma gave staff her exam candidate number it is in school file.	AW.	GH
	Dad has confined Gemma can come home + stay until Mon morn. Dad has told staff that the last visit since she had been good. Gemma will stay for one Time in her own in the house + perhaps visit [redacted] Again		
	Dad quite happy about this arrangement.	S.J.	GH
	Staff will put tablets into Gemma on their way home		
8.5.03	Gemma was not in when staff visited as phoned Gemmas Mum + left a message for her to collect Tablets.		
	Hen Hossack came to the Centre + picked up Gemmas tablets	SD	GH
10.03.03	Gemma rang, no Norfrost bus this morning, could I ring a taxi. Staff rang Hilary and arranged to pick up Gemma at 8.15am.	DD	GG
	Taken straight to school. Back for lunch complaining of itchy rash on arms. Dr's appt. made 5.20pm today. Parents taking her	DD.	GG

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
10.3.03	Gemma Mum did not know about appt. or any		
	the rash has been caused by eating cheap		
	chances at the weekend. Gemma wants to go		
	home tonight / staff have arranged & confirmed		
	this with Mum and will take Gemma home in		
	time for Res. appt.	DJ.	GH
	Gemma will go straight home from school on		
	Tues. night & back for school on Wed. morn. This		
	has been confirmed with Mum.	DJ	GH
11.3.03	Mum rang saying Gemma was sick and running		
	a temperature thro' night. Her brother has same.		
	Mum asking what to do. She says if Gemma is off		
	school she will put her to Gran's today. Mum will ring		
	us later tonight to update.	PM.	GH
11.3.03	Staff contacted Gemma. Told she will be picked up by		
	Polaroid to attend. Informed staff of the cousin who sadly		
	passed away. Gemma quite upset. Off to bed.	DJ.	GH
	Gemma's mum said she had slept most		
	of the day. Have given staff a repeat		
	prescription of Strepsils.	DJ	GH
12.3.03	Carried up shop chatting to others, given perscn(1)		
	medication from chemist off to school	DJ	GH
	Ran from school then taken out for new underwear		
	Very pleased. After tea & chores tidied her room		
	then phoned Mum & boyfriend. Off to shops.		
	Watched T.V. Came through & asked to speak to staff		
	privately. Gemma was bleeding from her back		
	passage. Staff gave Gemma a pad & asked her to		
	come back to them in ½ hr. Gemma dealt well		

CARE RECORD

5.5

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
12.3.03	with all of this. There is need to make a Des. appt. tomorrow. Gemma went on the Internet for a while before going to bed. Staff phoned Gemma's Mum + could about Des. appt. Answer was that there was not any pain, but Gemma is tired. Gemma phoned Mum again before going to bed		GH
13.3.03	Gemma up + shattered. Has stopped bleeding, but still needs to have a Des. appt. Had medication, note for school excusing her on Tues. + asking that she is excused on Wed. for causing funeral. Phoned Carol re arrangements for tonight. Carol coming to see Gemma around 4.00pm. Appt. for Gemma 9.45am. Because of this appt. + timing for funeral school have been phoned + permission asked for Gemma to have all day off tomorrow. Mrs. MacBeath has agreed to this and Gemma's Mum is happy with the arrangement + will take Gemma to the Des. tomorrow. Gemma will get the 4.55pm bus home + stay at home until Mon. morning. Carol SW. has been informed. Mum is very happy about this arrangement as is Hilary. Gemma met Ian Dewster re: Springboard before joining Carol in Computer room for meeting. Medication handed to Gemma for weekend along with bus fare for Monday a.m. Taken for the bus by staff.	SJ. DD	GH GH
14/3/03	GEMMA AT HOME		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
15/3/03	I phoned Gemma's mum to ask how she got on at the Dr's yesterday. Mum told me that she cancelled the appt because they were running late with a funeral they attended. I asked if she had made another appt she said no as Gemma said the bleeding has stopped. Told her we would see how she is on Mon. She said Gemma has been fine and is in Brora today with a friend of mums.	CL	GH
17.3.03	Gemma in from school for lunch, informed staff that Dad wanted mileage for taxing her to bus as the taxi was not booked. Asked to go to school at 1.10 as she was working in library on exam stuff. Wants to go home tonight	AU	GH
17.3.03	Gemma's Taxi phoned - confirmed she was happy that Gemma came home + stayed the night. Staff phoned bus co. - there is no bus running through to Bonar/Wick from Castletown in time for Gemma to attend school. There is only a bus when Northcoast are on - (they are now working just now) Gemma's mum is concerned that she is not receiving benefit when Gemma is at home + she had been informed she would if Gemma was home for only two nights - Gemma is home more than this recently so staff have said they will contact S.W.D. but Carol is in Inverness today. Violet's taxi has been booked for Gemma for tomorrow. Dad asking for mileage has been dealt with. Gemma has 95p for hot pie tonight + 50p for the morning	E.J.	GH

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
11.3.03	Gemma to stay at Centre Tues. 18th March, she knows this. Gemma has at last taken her period.	Sg.	GH
18/03/03	Gemma back to centre for lunch, medication given - Prosac only as week off the pill. Soup only for lunch, did not each sandwiches as on a diet.		
	On good form, chatting as usual.	DD.	GH
	Gemma asked to speak to staff. She said she has started her period, which she has not had for 4 months.	Ke	GH
	Gemma out with staff before tea time. She went out in the evening. Came back early with a male friend, playing pool. Out to shops. Returned early.	Ke	GH
19-3-03	Gemma showered asking to go to school at 8.20am told no.	Ke	
20/3/03	Picked from school. Speaking to keyworker before going out. Returned for tea. Afterwards out a walk with Staff and I to shop to buy toiletries. On return rang her friends and went off to meet them. Returned early. Very chatty and excitable before going off to room at bed-time	Pm.	GH
21.3.03	up sharp and in shower. Caught in laundry with [redacted] off to school early.	Ke.	GH

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
20.3.03	Staff phoned Gemma's Mum + cleared up the business about buses etc. Gemma's Dad is taking her right through to Wick tomorrow morning as he is going to Inverness. Taxi for tomorrow has been cancelled. Taxi is booked for Monday and as Gemma was given bus fare for Mon she will not be needing any for Mon. Gemma's Dad has not asked for mileage and has no intention of doing so - Again Mrs Hossack has confirmed this.	SJ.	GH
21.3.03	Gemma in @ 8.15am. Very excited as she had got stuck in her bathroom last night and had to climb out the bathroom window. Had a good evening and is looking forward to the Bowling Club dance tonight. Asked to go to school at 8.30am but told to wait until 8.45am.	SJ	GH
	Dad has explained to Gemma that she made a mistake in the time for Gemma coming in the evening and so until Gemma is 16yrs old she will come in at 9.30 weekdays and 10.30 on at weekends. Gemma was fine about this	SJ	GH
24/3/03	Gemma in for lunch, chatting about bowling night and dance at the wkend. Asked for bus-fare to go home tonight but adv residents meeting and [redacted] coming to centre. Gemma first of all said she needed school work from home, then changed to make-up and lastly new mobile phone. However, went back to school after lunch and is now staying at		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
24/03/03	centre. Staff phoned parents and they had had a good weekend. Gemma was a bit overawed by all the people watching her at the bowling and so did not compete Parents very happy that she came home this week. Gemma has a note for ~~her~~ excusing her from classes on Wed 26th. Gemma can go home for overnight to Tuesday. Husband has confirmed this is O.K - Gemma did come baking with A Allen she went on the Internet for a little. Gemma very high all evening. none stop talking. Had a shower before bed.	EJ.	GH
25/3/03	Up organised ready for school She has been given her letter for Mrs McGeath. Gemma in for lunch. Saying she has failed her Exam. Back to school no probs.	CP.	GH
	Gemma off home for night	CP	GH
26.3.03.	Took out Gemma at 10.20 am from school for her appt with Sally Nowell. This went well and Sally will send a note for this next appt. Both Sally and Gemma feel it would be worthwhile to continue these meetings for one more time. Gemma off to College & takes part in Open day for Hairdressing. When Gemma came back from College she had enjoyed her time there and had made an appt for a hairdressing appt on April 3rd @ 5.00pm. For some reason Gemma was in a really bad mood. Off home. When staff phoned Gemma at home Gemma was fine. Taxi booked for Tuesday morning. Mum confirmed this	EJ.	GH

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	Visit and has said she is happy for Gemma to		
	come home any time	SQ	GH
27.3.02	Gemma came in for lunch again very tired. Phoned		
	Mum who confirmed overnight tonight was fine as		
	was the weekend. Mum to monitor Gemma over the		
	weekend + depending on how Gemma is I will make		
	an appt at the Drs. for her.	S.J.	GH
	I have phoned violets taxi to arrange		
	the pick up for Gemma in the morning.	SP	GH
28.3.02	Gemma in at lunch time. Given to prepare		
	to take home for weekend. Mum informed		
	Gemma to get a taxi Mon morning		
	for school. Taxi is booked.	Ma	GH
31/3/02	Gemma went straight to school this morning		
	from home. In for lunch agency she has		
	bronchitis. ~~Gemma~~ Carol s/w have to speak to	SP	GH
	her. Gemma back to school.		
	Gemma asked to tidy her room and remove		
	all the posters that D.S. has defaced. Asked too		
	to have a shower tonight. Met [redacted] at swimming		
	pool and admitted to still "fancying" him though		
	admitted it still caused problems but [redacted] had		
	phoned her and passed his best and to her.		
	Had phoned Gemmas Mum and confirmed that Gemma		
	is going home tomorrow after school. Taxi is booked		
	for Wednesday morning. Gemma did not take her		
	Pregace this morning but staff acted on instruction		
	for the Dr. to make the decision to stop her taking		

CARE RECORD

NAME OF RESIDENT: _____

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	Prozac - as we will give her one tomorrow. Gemma has a Dec. appt. tomorrow at 5.00pm. Hun is going with her. Gemma ~~has~~ has no problems cooking or baking and Hun has asked that more work is done with Gemma on managing her money. Gemma had £15. from Dad over the weekend plus she has £8. from Centre as Dad suggested Dad gave Gemma no more than £1. Gemma has agreed to this. She will ~~to~~ be at home Wed. overnight - come back, stay at the Centre on Thurs. night. Taxi booked for Thurs. morn.	L.J	GH
8.30pm	Gemma has just informed ~~her~~ Dad that Hun + she went to Dec on Friday and got more Prozac as staff forgot to give her any for home visits. Gemma was told this is not true if she has an overnight during the week she gets her tablets the lunch time + if it is over the weekend staff have always made sure she has enough.	SJ.	GH
	Out with staff to shops. Md. Watching T.V. with staff and other residents before going to bed.	DW.	GH
01/04/03	Up sharp and in the shower. Chatting with other residents at breakfast. Off to school.	DD.	GH
	School phoned. Gemma staying in as she sick, staff contacted school on Gemma's dir: Straight to her bed. Children's depts called enquired about incident re: Gemma caught in possession". Depts is not going to take any action on this one. Gemma given Lemsip at 10.45am. Had lunch in bed. Staff taking her to Granny's approx 3.30pm as she	DW.	GH

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
01/04/03	has Dr. appt at 5pm. Overnight at home tonight. Taxi's will need to be cancelled if Gemma not going to school Wed or Thurs.	DD.	GH
	Gemma off with staff.	DD	
	Child Benefit office may later asking for a record of Gemma's overnight stays at home. This was given.	pm	GH
2.4.03	Gemma's mum phoned Gemma not going to school, she is not well. I spoke to Gemma who refused to come to 'phone. said she would be home 12.30pm. Mum has left her phone with Gemma for contacting her.	M	GH
	Carol informed Gemma not in school. Carol visited Gemma + everything is fine. Her medication has been changed to another anti-depressant. Gemma has to come to the centre at least one day per week in the holidays	M	GH
3.4.03	T/c to Gemma HS from mums mobile T/c to school Gemma not in	M	GH
	Rod phoned Gemma who was at Grans but Mum said Gemma was going bowling tonight Rod cancelled appt. at College hairdressers after speaking with Gemma's Mum re the use of different products on Gemma's hair + their causing aggravation. Gemma is not going to school tomorrow. Confirmed Taxi not booked	E.J.	GH

CARE RECORD

NAME OF RESIDENT: GEMMA.

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
4.4.03	Gemmas parents phoned to tell staff Gemma had been up all night with toothache. They had not registered Gemma with a dentist & were not sure what to do. Staff eventually got an appointment with School Dentist in Wick High for Gemma at 12 noon. informed He Hossack of same.	E.J	GH
05.04.03	Gemma popped into centre just after lunch, along with younger brother and his friend. She had called to collect P.M. Adv ½ p.m. due to sky card. She was unhappy about this, said she wasn't here when it went missing, told staff were unsure exactly when the card was stolen. Gemma looked well, very bouncy although mouth still a bit sore.	DD.	GH
	Gemma phoned and quizzed staff re having her pocket money deducted to pay towards the Sky card. Gemma gave staff information about ~~theft allegedly~~ stealing going on allegedly by another resident	E.J	GH
6.4.03	Gemma phoned asking if she could stay at the Centre longer as she had been invited to a friends in Wick. Staff said she could not.	E.J	GH
7.4.03	Staff picked Gemma up & brought her to the Centre for tea. Tod & Gemma then went to the pictures. Gemma was in good mood and thoroughly enjoyed the film. Gemma is going to Inverness with her parents and friends for a bowling match, she is then going on to Aviemore		

FOUR WEEKLY SUMMARY

NAME: GEMMA HOSSACK

PERIOD: 8.4.03 **TO:** 8.5.03

HOME AND FAMILY Gemma has had more regular contact with her family this month and has spent a week-end with them in Inverness at a bowling competition.
From 14th April until present Gemma is staying only one night at the centre.

PHYSICAL & MEDICAL FACTORS
1.5.03. Gemma had antibiotics prescribed for a tooth abscess
Other than the toothache Gemma has kept well this month.
Gemma had never been registered with a dentist so has not had dental checks. This now has been organised.

EDUCATION/EMPLOYMENT

25.4.03. Gemma given her 'choices' for 5th year classes
6.5.03. Gemma started her Standard Grade exams.
Gemma has studied well and feels confident in gaining good passes.

TRENDS IN CONDUCT

Gemma has done well in every aspect this month.
Appears to have rationalised her feelings toward a male resident
Gemma is helping at home and appears more settled.

COMMENTS BY RESIDENT

ACTION RECOMMENDED

To continue re assuring Gemma and encourage her in her studies and life skills.

Signed: R. M. Jones **Worker** **Signed:** _____ **Resident**

Date: 13.8.03 **Date:** _____

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
9.4.3	to her Gran's for a couple (?) of days. Ead will phone Gemma's parents on Thurs day to confirm dates	EJ	GH
14.8.03	Gemma has had a good weekend in Inverness Did bowling + was impressed by the size of Inverness bowling Club. Goes to Dr's tomorrow Tues. to get her stitches out. Has not done anything today. Ead will phone Gemma tomorrow. Gemma has 3 items of mail which Ead will deliver to her tomorrow	EJ	GH
15.6.03	Gemma off with staff + other residents for a trip to Lochgoil	Me	GH
	good company, interested in activities and interacted with others well. Taken home on return by Ead.	p.m.	GH
16.6.03	Gemma phoned staff to thank them for the outing and to say she was visiting friends at Lochend.		
17.6.03	Staff phoned Gemma re her appt. with Sally Naudi on Tues. which is an "In Service Day" for schools. Gemma has asked to have her appt. either transferred to Thurs or to cancel it. Ead tried to get in touch with Sally but she is off on holiday. Ead will phone again first thing on Tues.	EJ	GH
21.6.03	Ead took Gemma's Easter Egg in to her house. No answer but spoke to Mum tonight. Gemma is not going to see Sally Naudi tomorrow. Ead will make another appt. Gemma is going to school on Wed. (taxi is booked) and will		

CARE RECORD

NAME OF RESIDENT: GEMMA

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	stay Wed - night at the Centre.	SJ	GH
21.4.03	Gemma rang to say she can't make Tues app. She was informed we are going to cancel this app (staff)		
	Also informed of her taxi being booked for Wed.	Pm	GH
22.4.03	Staff rang Sally Rowell to cancel Gemma's app for today, asked if the app could be re-scheduled for a different day.	Pm	GH
23.4.03.	Ret to centre for lunch. Handed over tablet to staff a/p. to be administered Tomorrow a.m. Gemma told staff her mum has prescribed medication for Gemma as have. Gemma in good humour ret to school in company of (redacted).	DD	GH
	In from school - admitted feeling strange to be back at Centre but interacted well with everyone. Joined in a water fight with other before tea. Out to shop with staff then out for a meal at Vue with food. They went over new care plan which Gemma accepted although she + Dad did discuss some issues. Made a couple of phone calls then watched TV. before going to bed		
25/04/03	Gemma phoned early to say taxi not arrived, staff collected Gemma and took her to school. Very happy and chatted constantly to staff. Back to centre for lunch, collected P.M and bus fare, off back to school no bother.	DD	GH
	Mr Dempsey phoned re choices form passed info to Keyworker	AW	GH

CARE RECORD

NAME OF RESIDENT: GEMMA

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	Gemma's school form does not need to be back until Monday - Parents to sign. Lad has taken the form to parents & will bring it to school or leave it with Gemma to take to school herself on Mon. Taxi is booked for every morning except Wed. as she will be leaving after her mid-morning	LH	GH
28/4/03	Gemma here early at lunch. Was given £1.50 to eat out and has money.	AW	GH
	Lad phoned Carol Smith to say Gemma is just staying one night a week at the centre Also that she is going back for a fifth year and that she is studying well. Phoned Gemma to tell her Carol will be visiting on Wed @ 4:30	S.J.	GH
		SJ	GH
29.4.03	In for lunch. Given 50p for bus. off back to school. Out tonight + tomorrow night.	PM	GH
		Ca	GH
1.5.03	School rang saying Gemma has toothache so she returned to Centre. Staff made dental app 11:10 am for today.		
	Gemma at the dentist she has been prescribed anti biotics as she says has an abscess	PM	GH
	In for tea. After tea went in with K. Worked for a while. Once back to the centre went onto Internet, chatted to staff, made phone calls. Got two jackets from DD. Couldn't find SVQ card but will look at home. Off to bed	MG	GH
2.5.03	Up sharp + showered. Chatted to staff and	SJ	GH

CARE RECORD

NAME OF RESIDENT: Gemma .

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	residents before going off to school. Took one of her tablets. In at lunch time - took one of her tablets the rest will be taken home Gemma on leave until Wed. (perhaps) Taxi not needed as Dan. Dad will book it for Tues. if necessary	EJ	GH
5.5.03	Has first exam is at 10.30am and then 1pm tomorrow.	PM	GH
6.5.03	Gemma rang asking if a taxi is booked for her. Taxi says can only take her to Bewer as no booking had been made.	PM.	GH
	Gemma in from her exam. Thinks she did okay. looked nervous but relieved. Gemma had an early lunch and back to school for 1 o'clock and next exam.	PM.	GH
	Gemma returning to the centre with Dad in the afternoon mum said.	JB	GH
7.5.03.	Dad picked Gemma up & brought her to the centre. Gemma was in good form and chatted constantly. Went out with others for a treat from Lizard Wealthbeckens. After this watched her brother play football in the park. Gemma spent the evening talking to others and watching TV. before going to bed	SO	
8.5.03.	Up early as wakened by other resident. Opened birthday gifts and was obviously pleased with them. Phoned Mum and then got ready to go down to school for Geog. notes Managed her first exam and ready for next one this afternoon Staff collected Gemma from school and took home	EJ DS	

SW2/6E(93)

FOUR WEEKLY SUMMARY

NAME: GEMMA HOSSACK

PERIOD: 9.5.03 **TO:** 4.6.03.

HOME AND FAMILY

Home visits have continued to have a positive outcome, so much so that at both at her panel and review the decision was that Gemma would go home permanately.
Gemma and her parents are thrilled about this.

PHYSICAL & MEDICAL FACTORS

12.5.03 Gemma had the contraceptive injection. It lasts 3 mths.
21.5.03 Gemma had a meeting with Sally Nowell - Clinical Nurse for the Dept. of Child and Family Psychiatry. Sally suggested their meetings taper off, ie: next meeting in one months time, next meeting two months later and final meeting would be three months later in November.
Gemma is happy with this arrangement.
21.5.03. Mum and Gemma took the decision to stop Gemma's Anti-Depressants, for one week and keep a diary of any effects.
Mum and Gemma to see DR. next week.

EDUCATION/EMPLOYMENT

Gemma has worked hard this past month for her Standard Grade Exams.
Gemma has an unconditional place at Thurso College to study the Business and Information Technology Course which starts on 5th Sept.
Gemma has officially left Wick High School.
Gemma has worked in the St. Clair Hotel, Castletown since leaving school and she also works with her Mum in Northcott for two hours each day.

TRENDS IN CONDUCT

Gemma has grown up a great deal these past few months and appears to be more confident in herself.

COMMENTS BY RESIDENT

Tapering off of involvement from Centre Staff

ACTION RECOMMENDED

Tapering off of involvement from Centre Staff

Signed: E Jm Jones **Worker** **Signed:** _____ **Resident**

Date: 13.8.03. **Date:** _____

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
9.5.08	Staff picked Gemma up to go to the Hall Theatre. She has dyed her hair - it looks great. Thoroughly enjoyed the performance and was really good company	S.J.	
12.5.08	Gemma has had the contraceptive injection today - this lasts 3 months. Staff will return her contraceptive pills to chemist. Gemma starts an evening job waitressing at the St Clair Hotel in Castletown. Gemma has lost her National Insurance NO. but staff were able to find a copy of it for her.	S.J	
14.5.08	Gemma coming to Centre at 9.00am tomorrow otherwise would need taxi for to take her right through to Wick. - Contacted Gemma to suggest keeping £90.00 of her pocket money for the bank Gemma thought this a good idea. She had just come in from her work, they had been very busy	S.J.	
		S.J.	
15.5.08	Gemma here complaining her room was trashed. Staff checked guide at times BBC to school for exams. Returned then off again	K	
	Gemma in from exam at 2.40pm. Off to Job Centre with A. Back and cleared her room before tea. After tea had an argument then did her laundry. Out with staff for a while On the internet for a while. Talked to Bank Jan and chatted to resident staff. Had supper chatted with others before bed. Gemma's clothes in washing machine which will not open	K	
		EJ	

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
16.5.03.	Gemma up late, had shower then went down to school. Geog. teacher she wanted to see was not in. Told to clean + tidy her room – not at all keen, but did. Taking much of her stuff home. Out with staff to start up her Bank Account. Chatting with other resident after lunch. Given a lift home by staff.	S.J S.J DD.	
18th/05	Rod phoned to say Andy Wilson will not be seeing Gemma tomorrow. Informed Rod Gemma had phoned + cancelled meeting with him + Carol cancelled also trip to theatre as she is working. Staff to contact Andy tomorrow.	H	
19/05/03	Meeting with Andy Wilson cancelled along with trip to theatre. Rod phoned Gemma how re: Hicks Staff meeting tomorrow + also told Gemma also working tomorrow. Rod told Mum that this situation would not be approved of by school as Gemma is on Study Leave	AP.	
21.5.03	Gemma had her meeting with Sally Darrell today which went well. Sally suggested meetings tapered off ie: meeting is one month time + next meeting two months later and final meeting would be three months later that is in November. Gemma is happy with this arrangement. Gemma has applied for a secretarial post at Dewsbury. Mum and Gemma have decided to stop the		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
21.5.03.	anti-depressants for one week and keep a diary of the effect if any this will have on Gemma. Again Gemma is happy about this arrangement. Next week Gemma will go to Dee next week.		
22.5.03	Gemma has Biology exam on Mon all day		
23.5.03.	Paul phoned Gemma to confirm Monday at school, but no reply - have booked Taxi for Mon.	L.J.	
25.5.03	Gemma phoned to say she will be here for lunch on Monday.	JG	
26.5.03	Paul phoned Gemma Mum and confirmed that Gemma would no longer need to stay in the Centre. She will come in for lunch until the end of term. Taxi has been booked for Gemma for the 2nd of June until the end of term. Gemma will need two fares for her return journey home.	S.J.	
	Gemma refused a lift here with Carol as she wanted to go to the Centre with [redacted] Gemma then asked for money for a taxi here as she would be late for her work otherwise. She was refused this as ordered one herself.		
	Study leave finishes this Friday and so Gemma will be back in school the following Monday	SJ	
28/5/03	Gemma asked staff to request extra time off school from monday to allow her to work. Staff pointed out this was a very important period, given timetable changes and begining of 5th Year, school would be unlikely to authorise any	AW	

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
28/5/03	extension to her study leave. Staff discussed this with Mr Dempsey and as thaght he would not consider Gemma being off during this time to work.	AU.	
30/5/03	Staff to cancel Tuesday's taxi. Taxi now cancelled.	AU. DD	
02/06/03	Gemma popped into centre at lunch time, says she is considering leaving school. She hopes to get a job at BT. Staff advised Gemma to think about it and not to make any rash decisions, pointed out the benefits of staying at school and gaining further qualifications. Gemma's accepts this and says she will give it some thought. She asked for		
3.6.03	Gemma at Her review. The outcome is for Gemma to remain at home. This will have to be confirmed at Her panel tomorrow. Gemma delighted she had a good review rushed off to work straight after.	MH	
4.6.03	Gemma attended Her panel. The outcome is that she will return home as everything appeared to be going very well. Gemma is		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
4.6.03	not sure if she wants to remain at school at present. School are to be asked if she could work reduced time until she makes her mind up (extended work experience) Gemma has given staff permission to gather her belongings in her room & if possible take them to her as she can't get in to do it herself..	KG	
	I spoke to Mr Dempsey about work he said Gemma would have to return to school as a full programme starts on Monday. She can have a part time job but would like to have if employer full time	KG	
5.6.03	Gemma phoned she will collect this afternoon when she is free to clear her room as she is working evenings & nights. Gemma said she is leaving school & going to college	K	
05/06/03	Gemma phoned from work during 15 minute break, says she is unable to come and empty her room and collect belongings as she is working split shifts. She gave permission for staff to go ahead and bag everything up.	DD	
06/06/03	Gemma's mum coming to centre this evening to collect belongings..	DD	

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
6/6/03	Gemma arrived at tea time to		
con't	pack up her belongings while mum		
	and dad their shopping. She left staff		
	a box of chocolates to say thankyou.	CL	
		//	

CARE RECORD

NAME OF RESIDENT: Gemma Hoopack.

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
7.6.03	Gemma came to the Centre to collect her belongings. Gemma has been working in the St. Clair Hotel - Castletown since the beginning of May with the intension of going back to school full time once Standard Grade exams were finished. Gemma has been offered an unconditional place at Thurso College to do the Business Course on I.T. Skills. Gemma has also applied to Dounreay but as of yet has not heard anything. Because Gemma is enjoying earning the money from the St Clair Hotel she has decided to give up on school and work as many hours as is possible in the hotel. She is still intending to attend the College.		
25.6.03	Zoe has tried several times to get in touch with Gemma as of yet unsuccessfully. Zoe will visit her home if not heard from her by the weekend as there is information Gemma needs to have re her College Course.	E.J.	
	Her Course starts on the 8th Sept. She needs to fill in and send her Dounreay application. If any problems re the College Gemma to speak to Amanda Berthoud - [redacted] or Judith Hillet of Hea. Portsmouth - [redacted] (BITS. Course)	E.J.	
29.6.03	Zoe phoned Gemma - she has had a tooth extracted. Hun spoke to Zoe saying		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
	That Gemma had overdosed on Thursday had to spend the night in hospital. She has asked Ed to speak to Gemma. Ead will do this on Monday	E.J.	
30.6.03	Ead went to see Gemma today and she spent time chatting about her panic attacks and about confronting issues when they don't go her way she can learn to deal with this. Ead gave Gemma her College correspondence and other letters. She starts college on Sept. 8th, and is looking forward to it. Ead will speak to Carol re above and about offering support through outreach.		
30.6.03.	Phoned Gemma and Dr. is going to wait for report from Dr Beasley before deciding which medication to put her on. Gemma is not wanting to go out on her own and up to Work.		
	Gemmas name has been removed from the school risk as of this week as there was no reply to a letter sent out by the Dempsters which gave 10 days to return + say if place still wanted		
4.7.03	Ead phoned Gemma to confirm appointment with Sally Newell on Thurs. Gemma is working at Norfleet in the afternoons from 2.00 pm until 6.00 pm each day —	E.J.	
10.7.03	Had a phone call from Gemmas Mum asking Ead to come earlier than arranged as Gemma was refusing to get out of bed		

CARE RECORD

NAME OF RESIDENT: Gemma

This ongoing record to include Physical Care, Health and Education, relationships within the Centre and with family and all significant events.

DATE/ TIME	RECORD	STAFF INITIAL	RESIDENT INITIAL
10.7.03	and refusing to keep her appointment with Sally Nurse (T. Sad visited and went over the reasons for Gemma keeping her appointment but Gemma was adament she was not going as she was tired of talking and it never helped anyway. Sad spent time chatting with Gemma about learning to deal with confrontation and not looking to harm herself because she felt so unhappy. Gemma does not want to have any more medication and the Dr. is respecting this. Gemma will only work at the hotel when there are tour buses in. She will work at Norfolk with Mum in the afternoons. Speaking with Mum later Mum said that Gemma was taking "Panic attacks" when she puts her music on very loudly and then starts shouting and screaming. Mum is trying hard to give Gemma a cuddle and try to settle her. Gemma will say she has no memory of these times. Sad phoned Gemma tonight and she had gone to visit and was fine	SG	

Wick Children's Centre
SOCIAL WORK DEPARTMENT

RISK ASSESSMENT SYSTEM
RISK ASSESSMENT RECORD FORM

Reference No	Assessment No

SITE: (see note 2) 50 NORTHCOTE STREET WICK

DEPARTMENT: (see note 3) SOCIAL WORK

LOCATION: (see note 4) ORCADIAN STONE COMPANY GOLSPIE

ACTIVITY/PROCESS: (see note 5) GEMMA HOSSACK

OUTING:- INFORMATION ON THE NATURAL STONES AND ROCKS FOUND IN THE WORLD. HOW AND WHAT THEY CAN BE USED FOR THE MACHINERY USED TO DO THE ABOVE

NUMBER OF PERSONS INVOLVED: (see note 6) 5

OWN STAFF AT RISK	OTHERS AT RISK
2	GUIDE.

ASSESSOR: (see note 7) F. M. James

DATE: 14.4.03

SIGNIFICANT HAZARDS INVOLVED IN ACTIVITY/PROCESS (see note 8)	EXISTING CONTROL/SAFETY MEASURES (see note 9)
1 FALLING/SLIPPING ON STAIRS LEADING TO THE MUSEUM	RAIL
2 DROPPING STONES AND BREAKING TOES	REQUESTS ON NOTICES NOT TO TOUCH STONES OR ROCKS. STAFF
3 BREAKING DISPLAY OBJECTS	TOUGHENED GLASS NOTICES NOT TO TOUCH STAFF
4 FALLING ON STEPS INTO SHOP	RAIL
5 STEALING FROM SHOP	STAFF PRESENCE MIRRORS
6	
7	
8	
9	
10	

SIGNIFICANT HAZARDS FROM THE AFORE-MENTIONED	LIKELIHOOD OF OCCURRENCE (SEE NOTE 10)	LIKELY SEVERITY (SEE NOTE 11)	RISK FACTOR (SEE NOTE 12)	SIGNIFICANT RISK OR HIGHER (SEE NOTE 13) YES	NO
1	1	1	1		✓
2	1	1	1		✓
3	1	1	1		✓
4	1	1	1		✓
5	1	1	1		✓
6					
7					
8					
9					
10					

ADDITIONAL CONTROLS REQUIRED YES/NO FOR RISK FACTOR 8 AND ABOVE (SEE NOTE 14)

HEALTH SURVEILLANCE REQUIRED? YES/NO (SEE NOTE 15)
IF YES GIVE DETAILS

ADDITIONAL CONTROLS AGREED? YES/NO (SEE NOTE 16)

IF NO SPECIFY REASONS

STAFF TO FOLLOW PROCEEDURES

IF YES SPECIFY ADDITIONAL CONTROLS

TARGET DATE FOR IMPLEMENTATION (SEE PAGE 5)

SUPERVISOR'S/MANAGERS COMMENTS & SIGNATURE (SEE NOTE 17)
I have noted the above assessment and will ensure appropriate action is taken within the agreed target date. Th Risk Factors will be amended after the additional controls have been implemented.

SIGNED ..... NAME ..... DATE .....

SIGNIFICANT HAZARDS FROM THE AFORE-MENTIONED	REVISED LIKELIHOOD OF OCCURRENCE (SEE NOTE 10)	REVISED LIKELY SEVERITY (SEE NOTE 11)	REVISED RISK FACTOR (SEE NOTE 12)	SIGNIFICANT RISK OR HIGHER (SEE NOTE 13) YES	NO
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

I confirm that the appropriate action(s) have completed and the risk factors have now been amended as above (see note 18)

Signed ..... Name (Block Capitals) ..... Date .....

Reviews (see note 19)
I confirm the assessment remains valid, controls remain effective and there has been no increase in risk

1st Review Date	2nd Review Date	3rd Review Date
Signature	Signature	Signature
Name(Block Capitals)	Name(Block Capitals)	Name(Block Capitals)

If the above statement cannot be verified then a reassessment will be required to confirm that there has been no significant change to the activity/process. (see note 23)

NOTES TO AID IN COMPLETING THE RISK ASSESSMENT FORM

1. Enter the Reference Number from Annex A – The schedule of tasks or Work Activities.
2. Enter the name of site from Annex A.
3. Enter the name of the department from Annex A
4. Enter the building name.
5. Enter as full a description of the activity or process to enable easy identification of it in the future.
6. Enter the number of persons actually involved in the activity or process, details of own staff at risk (include those both directly and indirectly involved) and others who may be at risk either directly or indirectly i.e. the public, cleaners, maintenance staff, contractors, visitors etc.
7. Enter the name and signature of the person who carries out the assessment and the date on which the assessment takes place.
8. Detail the significant hazards identified in the activity/process (if there are more than 6 use the continuation sheet).
9. Enter any existing measures in place to control the safety of the activity/process (including health surveillance) and also x-refer to other assessments i.e. COSHH/Noise/Manual handling etc.
10. Enter any reasonable foreseeable likelihood of risk occurring from the hazard from the Matrix at Annex C.
11. Enter the likely severity from the Matrix at Annex C.
12. The risk factor, obtained by multiplying the likelihood of occurrence by the likely severity, is to be entered here.
13. Tick box to indicate whether the risk is significant or higher; see Annex C for guidance.
14. Detail any additional controls required where the Risk Factor is 8 or higher.
15. Enter details of any health surveillance, which is required.
16. Enter details of agreement (or otherwise) by the supervisor/manager of the facility of additional controls identified (in note 14) also target date for implementation of the controls.
17. The supervisor/manager of the person carrying out the assessment is to enter name, signature and date to indicate his/her agreement with the assessment and also acceptance of any actions outstanding.
18. The supervisor/manager is to validate that the outstanding actions have been completed and the Risk Factor amended accordingly. It must be emphasised that the supervisor/manager is also signing to indicate that in all respects the assessment is now complete and in all respects is fair and valid.
19. Following review by the assessor the supervisor/manager is to sign and date this section and fill in the date of the next review.

Note: The periods between reviews must be determined by the degree of risk – the Risk Factor.

LIKELIHOOD OF OCCURRENCE

RISK = LIKELIHOOD OF OCCURRENCE X SEVERITY	
The LIKELIHOOD OF OCCURRENCE can be assessed on a scale of 1 to 5	
5 = VERY LIKELY	If work continues as it is there is almost 100% certainty of incident happening.
4 = LIKELY	The effects of vibration, wind, carelessness etc, could lead to an incident, which is unlikely to happen without these additional factors.
3 = QUITE POSSIBLE	Incident may happen if additional human factors precipitate it.
2 = POSSIBLE	If other factors were present this incident might occur, but possibility is low.
1 = NOT LIKELY	Only under freak conditions, not reasonably forseeable.

LIKELY SEVERITY

RISK = LIKELIHOOD OF OCCURRENCE X SEVERITY	
The LIKELY SEVERITYcan be assessed on a scale of 1 to 5	
5 = VERY HIGH	Multiple deaths, widesprend destruction
4 = HIGH	Death or serious injury to an individual
3 = MODERATE	Injury or disease, off work for over 3 days
2 = SLIGHT	Minor injury. Work able to be resumed after 1st aid. Normal flow of work not seriously interrupted.
1 = NIL	No risk of injury or disease

ACTION TIMETABLE

RISK	RISK FACTOR	ACTION TIMETABLE
Nil/low	1-6	No action required – monitor situation
Moderate	8-9	Action to improve control measures within 6 to 12 months
SIGNIFICANT	10-12	Action to reduce the risk must be completed within 4 weeks
High Risk	15-16	Action to reduce the risk must be completed within 7 days
Very High risk	20	Action to reduce the risk must be complete within 24 hours
Extreme risk	25	Stop the activity – immediate action

RISK ASSESSMENT SYSTEM
SCHEDULE OF TASKS OR WORK ACTIVITIES (BY DEPARTMENT)

SITE 50 NORTH COTE STREET - WICK						DEPARTMENT & REFERENCE NUMBER			
LOCATION ORCADIAN STONE COMPANY									
Ref No	Date	Brief description of task or work activity	Do significant hazards exist			Type of hazard	Signature	Has information been passed on to assessor Yes or No	Assessors signature
			Yes	Unsure	No				
1		NATURAL HISTORY			✓	1			
2						1			
3						1			
4						1			
5						1			
6									
7									
8									

Types of Hazard

1 Falling from height
2 Tripping
3 Slipping
4 Cutting
5 Stabbing
6 Crushing
7 Burn/Scald
8 Bumping
9 Electrocution
10 Fumes/Dust
11 Chemicals
12 Noise
13 Cold
14 Heat
15 Manual Handling
16 Fire
17 Eyes
18 Ionising radiation
19 Non-Ionising radiation
20 Microbiological
21 Fatigue/stress
22 Drowning
23 Other

Wick Children's Centre
SOCIAL WORK DEPARTMENT

RISK ASSESSMENT SYSTEM
RISK ASSESSMENT RECORD FORM

Reference No	Assessment No

SITE: (see note 2) 50 NORTHCOTE STREET WICK

DEPARTMENT: (see note 3) SOCIAL WORK

LOCATION: (see note 4) DUNROBIN CASTLE, GOLSPIE

ACTIVITY/PROCESS: (see note 5) GEMMA HOSSACK

OUTING TO CASTLE

TO WATCH THE FALCONRY DISPLAY

NUMBER OF PERSONS INVOLVED: (see note 6) 5

OWN STAFF AT RISK	OTHERS AT RISK
2	3

ASSESSOR: (see note 7) **DATE:**

SIGNIFICANT HAZARDS INVOLVED IN ACTIVITY/PROCESS (see note 8)	EXISTING CONTROL/SAFETY MEASURES (see note 9)
1 TRAVELLING IN MINI BUS	SAFETY BELTS CHILD PROOF LOCKS
2 TRAVEL SICKNESS	BAGS WIPES TISSUES
3 ACCIDENTS to GEMMA, ie: STINGS / FALLS / BUMPS IN CASTLE	FIRST AID KIT MOBILE PHONE IN VAN and IN CASTLE
4 ACCIDENTS TO GEMMA NOT PAYING ATTENTION TO INSTRUCTIONS FROM FALCONER	FIRST AID KIT MOBILE PHONE INSTRUCTIONS FROM FALCONER
5 ALERGIC REACTIONS TO FLOWERS / BIRDS	SALT WATER COTTON WOOL
6 BREAKAGES of DISPLAY CASES	FIRST AID KITS BOTH IN VAN and IN CASTLE
7	
8	
9	
10	

SIGNIFICANT HAZARDS FROM THE AFORE-MENTIONED	LIKELIHOOD OF OCCURRENCE (SEE NOTE 10)	LIKELY SEVERITY (SEE NOTE 11)	RISK FACTOR (SEE NOTE 12)	SIGNIFICANT RISK OR HIGHER (SEE NOTE 13) YES	NO
1	1	1	1		✓
2	1	1	1		✓
3	2	1	2		✓
4	1	1	1		✓
5	1	1	1		✓
6	1	1	1		✓
7					
8					
9					
10					

ADDITIONAL CONTROLS REQUIRED YES/NO FOR RISK FACTOR 8 AND ABOVE (SEE NOTE 14)

HEALTH SURVEILLANCE REQUIRED? YES/NO (SEE NOTE 15)
IF YES GIVE DETAILS

ADDITIONAL CONTROLS AGREED? ~~YES~~/NO (SEE NOTE 16)	
IF NO SPECIFY REASONS Staff to follow procedures	IF YES SPECIFY ADDITIONAL CONTROLS

TARGET DATE FOR IMPLEMENTATION (SEE PAGE 5)

SUPERVISOR'S/MANAGERS COMMENTS & SIGNATURE (SEE NOTE 17)
I have noted the above assessment and will ensure appropriate action is taken within the agreed target date. Th Risk Factors will be amended after the additional controls have been implemented.

SIGNED ..... NAME ..... DATE .....

SIGNIFICANT HAZARDS FROM THE AFORE-MENTIONED	REVISED LIKELIHOOD OF OCCURRENCE (SEE NOTE 10)	REVISED LIKELY SEVERITY (SEE NOTE 11)	REVISED RISK FACTOR (SEE NOTE 12)	SIGNIFICANT RISK OR HIGHER (SEE NOTE 13) YES	NO
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

I confirm that the appropriate action(s) have completed and the risk factors have now been amended as above (see note 18)

Signed ..... Name (Block Capitals) ..... Date .....

Reviews (see note 19)
I confirm the assessment remains valid, controls remain effective and there has been no increase in risk

1st Review Date	2nd Review Date	3rd Review Date
Signature	Signature	Signature
Name(Block Capitals)	Name(Block Capitals)	Name(Block Capitals)

If the above statement cannot be verified then a reassessment will be required to confirm that there has been no significant change to the activity/process. (see note 23)

NOTES TO AID IN COMPLETING THE RISK ASSESSMENT FORM

1. Enter the Reference Number from Annex A – The schedule of tasks or Work Activities.
2. Enter the name of site from Annex A.
3. Enter the name of the department from Annex A
4. Enter the building name.
5. Enter as full a description of the activity or process to enable easy identification of it in the future.
6. Enter the number of persons actually involved in the activity or process, details of own staff at risk (include those both directly and indirectly involved) and others who may be at risk either directly or indirectly i.e. the public, cleaners, maintenance staff, contractors, visitors etc.
7. Enter the name and signature of the person who carries out the assessment and the date on which the assessment takes place.
8. Detail the significant hazards identified in the activity/process (if there are more than 6 use the continuation sheet).
9. Enter any existing measures in place to control the safety of the activity/process (including health surveillance) and also x-refer to other assessments i.e. COSHH/Noise/Manual handling etc.
10. Enter any reasonable foreseeable likelihood of risk occurring from the hazard from the Matrix at Annex C.
11. Enter the likely severity from the Matrix at Annex C.
12. The risk factor, obtained by multiplying the likelihood of occurrence by the likely severity, is to be entered here.
13. Tick box to indicate whether the risk is significant or higher; see Annex C for guidance.
14. Detail any additional controls required where the Risk Factor is 8 or higher.
15. Enter details of any health surveillance, which is required.
16. Enter details of agreement (or otherwise) by the supervisor/manager of the facility of additional controls identified (in note 14) also target date for implementation of the controls.
17. The supervisor/manager of the person carrying out the assessment is to enter name, signature and date to indicate his/her agreement with the assessment and also acceptance of any actions outstanding.
18. The supervisor/manager is to validate that the outstanding actions have been completed and the Risk Factor amended accordingly. It must be emphasised that the supervisor/manager is also signing to indicate that in all respects the assessment is now complete and in all respects is fair and valid.
19. Following review by the assessor the supervisor/manager is to sign and date this section and fill in the date of the next review.

Note: The periods between reviews must be determined by the degree of risk – the Risk Factor.

LIKELIHOOD OF OCCURRENCE

RISK = LIKELIHOOD OF OCCURRENCE X SEVERITY	
The LIKELIHOOD OF OCCURRENCE can be assessed on a scale of 1 to 5	
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LIKELY SEVERITY

RISK = LIKELIHOOD OF OCCURRENCE X SEVERITY	
The LIKELY SEVERITYcan be assessed on a scale of 1 to 5	
5 = VERY HIGH	Multiple deaths, widespread destruction
4 = HIGH	Death or serious injury to an individual
3 = MODERATE	Injury or disease, off work for over 3 days
2 = SLIGHT	Minor injury. Work able to be resumed after 1st aid. Normal flow of work not seriously interrupted.
1 = NIL	No risk of injury or disease

ACTION TIMETABLE

RISK	RISK FACTOR	ACTION TIMETABLE
Nil/low	1-6	No action required – monitor situation
Moderate	8-9	Action to improve control measures within 6 to 12 months
SIGNIFICANT	10-12	Action to reduce the risk must be completed within 4 weeks
High Risk	15-16	Action to reduce the risk must be completed within 7 days
Very High risk	20	Action to reduce the risk must be complete within 24 hours
Extreme risk	25	Stop the activity – immediate action

RISK ASSESSMENT SYSTEM
SCHEDULE OF TASKS OR WORK ACTIVITIES (BY DEPARTMENT)

SITE JICK CHILDRENS CENTRE						DEPARTMENT & REFERENCE NUMBER			
LOCATION DUNLOBBIN CASTLE									
Ref No	Date	Brief description of task or work activity	Do significant hazards exist			Type of hazard	Signature	Has information been passed on to assessor Yes or No	Assessors signature
			Yes	Unsure	No				
1	15.4.03	citing of historical interest			✓	minimal	R.J.		
2	15.4.03	Natural History interest in Falconry			✓	minimal	R.J.		
3									
4									
5									
6									
7									
8									

Types of Hazard

1 Falling from height
2 Tripping
3 Slipping
4 Cutting
5 Stabbing
6 Crushing
7 Burn/Scald
8 Bumping
9 Electrocution
10 Fumes/Dust
11 Chemicals
12 Noise
13 Cold
14 Heat
15 Manual Handling
16 Fire
17 Eyes
18 Ionising radiation
19 Non-Ionising radiation
20 Microbiological
21 Fatigue/stress
22 Drowning
23 Other

The Highland Council
Comhairle na Gàidhealtachd
Serving The Highland Community

SSID CASE I.D.: ☐☐☐☐☐☐☐☐☐☐

Looking After Children in Scotland:
Good Parenting, Good Outcomes
ESSENTIAL CORE RECORD AND PLACEMENT AGREEMENT

Wherever possible, the Essential Core Record and Placement Agreement should be completed before a child/young person is first looked after away from home by a local authority or changes placement. In the case of an emergency admission, it should be completed and the agreements at the end of the form signed prior to leaving a child or young person in placement. It contains essential information and agreements for carers as specified in Schedule 3 of the Fostering of Children (Scotland) Regulations 1996 and Part 3 of the Residential Establishments – Child Care (Scotland) Regulations 1996. It should be updated regularly and checked for accuracy before each review. The top copy is for the child/young person's file, one copy should be left with the carer when placing the child/young person and the other copy is for the parent or the young person if aged 16 or over. Place the cardboard between the pink copy and the white page beneath it to prevent copying through too many layers.

This form is particularly designed to be used with a child or young person looked after away from home by a local authority, but can be used more widely.

Personal Details

When recording the child/young person's forename(s) and family name, please state the names recorded on his/her birth certificate. If the child/young person is known by a different name(s) also record this name(s).

1. Forename(s): Gemma

   Family name: Hossack

   Known as: Gemma Hossack

Questions marked with an asterisk (*) provide information required for annual statistical returns to the Scottish Office on form CLAS.

2. *Gender: Male ☐ Female ☑

3. *Date of Birth: Day 0 8 Month 0 5 Year 1 9 8 7

4. Date this form first completed: Day 3 0 Month 0 4 Year 2 0 0 2

   Date of latest update: Day 0 2 Month 1 0 Year 2 0 0 2

5. Social Worker's name: Carol Smith

   Supervising authority/agency: Highland Council

The supervising authority/agency is the authority/agency that provides the direct social work service to the child/young person. Sometimes, e.g. because of distance, this may be different to the responsible authority by whom the child/young person is looked after.

   Area/team and address *(please include post code)*: 16 High Street
   THURSO

   Telephone (incl. STD code): 01847 893835

   Outside office hours, carers should call (incl. STD code): 08457 697284

This form contains confidential information which should only be shared in accordance with the Data Protection Act 1998

6. Responsible authority *(if different from Supervising Authority/agency)* | Highland Council

If the responsible agency is different from the supervising authority/agency, have details of the arrangements between authorities been agreed and recorded?

Yes ☐ No ☐ If no, when will this be completed? Day ☐☐ Month ☐☐ Year ☐☐☐☐

7. Placement address *(incl. post code)*

Children's Centre
Northcote Street
WICK

Telephone (incl. STD code):

8. Date of placement — Day 0 2 Month 1 0 Year 2 0 0 2

Placement type: Please use the following categories: with friend(s)/ relative(s), with foster carer(s), with prospective adopter(s), other community (specify), local authority home, voluntary home, residential school, secure accommodation, other residential (specify).

9. *Placement type | Short-term shared care

If this placement is provided as part of a series of short-term (respite) placements, please tick. √

Does the child/young person have a respite and/or holiday placement as well as a main placement? Yes ☐ No ☐

If yes, what is the placement(s) type?

The home address is the place where the child/young person normally lived before being looked after away from home by the local authority.

10. Child/young person's home address *(incl. post code)*

4 Harland Gardens
CASTLETOWN

Name(s) of principal carer(s) at this address and status, e.g., parent(s), relative(s) or friend(s)

Mr & Mrs W Hossack

11. *What is the ethnic origin of the child/young person? Tick the appropriate box

White	√	Chinese	☐
Black – Caribbean	☐	Mixed ethnicity	☐
Black – African	☐	(Specify)	
Black – other	☐	Other ethnic group	☐
Indian	☐	(Specify)	
Pakistani	☐	Not known	☐
Bangladeshi	☐		

12. What, if any, is the religious persuasion of the child/young person? Church of Scotland

Please give brief details of any religious practices to be observed.

None

13. Languages spoken at home

First Language	Other Language(s)
English	

14. Can the child/young person speak English? Yes [√] Some [ ] No [ ]

Will an interpreter be needed? Yes [ ] No [ ]

If the child/young person uses a form of communication other than speech (e.g., Makaton, British Sign Language, picture/symbol system, electronic system), please specify.

15. Describe the child/young person, e.g., height, build, hair and eye colour, and any specific physical characteristics.

5 ft 3", dark brown hair, grey eyes. Slight build, pretty girl.

16. Is the young person a parent? Yes [ ] No [√]

If yes, does s/he have parental responsibilities and parental rights? Yes [ ] No [ ]

Child/ren's name(s) and date(s) of birth

Is there a social work file on the child/ren, where is it located?

Unique Reference Number(s)

Contact – if the young person is not living with his/her child/ren, give brief details of contact here.

Legal and Protection Issues

Specific details of the statute and section under which the child/young person is looked after should be recorded on the Essential Background Record, Question 7.

17. *What is the child/young person's current legal status? Please tick.

Accommodation under Section 25	☐	Supervision Requirement away from Home with a Secure Condition	☐
Parental Responsibilities Order	☐	Criminal Court Provision	☐
Supervision Requirement at Home	☐	Child Protection Measure	☐
Supervision Requirement away from Home *(Excluding Residential Establishment)*	☑	Warrant	☐
Supervision Requirement away from Home *(In a Residential Establishment but excluding Secure)*	☐	Freed For Adoption	☐
		Other *(Specify)* _____	☐

18. Is there an on-going child protection investigation or case conference pending?

Yes ☐ No ☑

Is the child/young person's name on the Child Protection Register?

Yes ☐ No ☐

Categories: physical injury, physical neglect, emotional abuse, sexual abuse, failure to thrive.

If yes, which category?

Date of current registration: Day ☐☐ Month ☐☐ Year ☐☐☐☐

Placement

Please give details about bedtime, personal care, mealtimes, special comfort objects, likes and dislikes. Please ensure that care needs resulting from experience of abuse are identified.

19. Child/young person's routine

15 year old teenage girl. Routine has been one of school refusal and staying at home.

E.g., significant risk, family crisis, place of safety, placement breakdown.

20. Why is the child/young person being placed with these carers now?

Persistent non-attendance at school. This has caused disharmony in the home and Gemma seems to wish to be moved away for a time. While away in the past has missed parents/brother wished to return home – this was following an incident where Gemma was found out telling lies.

If this placement is being made because of a previous placement breakdown, please give brief details of the reasons for the breakdown.

E.g., short-term assessment, bridging placement, long-term placement.

21. What is the purpose of this placement?

Short term to try and get Gemma back in the habit of going to school.

Anticipated length of placement (*please tick*)

Under 6 weeks	☐	1 year to under 2 years	☐
6 weeks to under 6 months	☑	2 years to under 5 years	☐
6 months to under 1 year	☐	5 or more years	☐

E.g., bed wetting, violence/aggression, inappropriate sexual behaviour, anxiety/ withdrawal, offending, substance abuse.

22. Does the child/young person display any behaviour which may be of concern to current carers?

Yes ☑ No ☐

If yes, please give brief details of the behaviour, what triggers it (*if known*), and how best to deal with it.

Gemma does tell lies sometimes and gossips which can cause difficulties with her peers.

Health

The Arrangements to Look After Children (Scotland) Regulations, 1996 require local authorities to arrange medical examinations and written health assessments for all children before placement or, if this is not practicable, as soon as possible after a placement has been made.

23. Has the child/young person had a health assessment prior to being looked after away from home?

Yes ☑ No ☐ If yes, date: Day 0 2 Month 1 0 Year 2 0 0 2

If no, is one arranged? Yes ☑ Date: Day ☐☐ Month ☐☐ Year ☐☐☐☐

If not arranged, please explain.

Already has regular check-ups with own G.P.

The category multiple disabilities should be ticked where a child/young person has 2 or more of the disabilities on this list. Where a child/young person is both disabled and affected by disability, tick the box which describes the child/young person's disability.

24. *Does the child/young person have any disabilities?
(Answer this question for all children/young people.)

	Tick one box
No disabilities, and not affected by disability	☑
No disabilities, but affected by disability of family member(s)	☐
Multiple disabilities	☐
Significant learning difficulties	☐
Mental health problem (Mental Health (Scotland) Act 1984)	☐
Autism	☐
Significant hearing impairment	☐
Significant language and communication disorder	☐
Significant physical or motor impairment	☐
Significant visual impairment	☐
Social, emotional and behavioural difficulties	☐
Other disability	☐

Give the name(s) of any disabling condition(s) listed above, details of the effects, age of onset and current treatment(s). For the disability of family member(s), specify the relative, the disability and the effects on the child/young person.

E.g., ADHD/hyperactivity, HIV/AIDS, allergies, asthma, coeliac disease, diabetes, glue ear, hepatitis B or C, sickle cell anaemia, thalassaemia, skin conditions.

Allergies could include penicillin, animals, house dust, pollen, foods, particularly peanuts, cigarette smoke and insect stings.

25. Does the child/young person have any other health conditions not covered above?
Give the name(s) of the condition(s), details of the effects, age of onset and current treatment(s).

Psoriasis – Cream
Enuresis – when anxious
Presently on anti-depressants for depression from G.P. – Psychiatrist does not believe Gemma is depressed.
Antibiotics from recent chest infection.

You will need to think about issues of confidentiality in relation to some conditions such as HIV/AIDS and must consult agency policy on recording.

26. Does the child/young person have any outstanding medical appointments?

Yes ☑ No ☐

If yes, please state the date, time, address, purpose and name and designation of the health professional concerned.

Monthly appointments with Psychiatrist.

27. Is the child/young person receiving any other treatment(s) or medication for current infection or injury? If so, what dosage, frequency or other instructions.

No

28. Does the child/young person have specific dietary needs or restrictions for health or cultural reasons?

Yes ☐ No ☑

If yes, please specify.

No

E.g., spectacles, hearing aid, tube feeding aids, Braille materials, splints, special footwear, special cup or bottle.

29. Does the child/young person use any special equipment? Yes ☐ No ☑

If yes, please specify the equipment. If it is not with the child/young person, what action will be taken to deliver it to the carer(s)?

Does the carer need any specialist training in relation to special equipment?

Yes ☐ No ☐ Not Applicable ☐

If yes, please detail the training required, e.g., instruction from health visitor/hospital nurse.

30. Who is the child/young person's general practitioner?

Name: Dr McLeod

Address: Murrayfield Medial Centre
CASTLETOWN

Telephone (*incl. STD code*): 01847 821

Who is the child/young person's health visitor/school nurse?

Name: Mrs E Arrowsmith

Address: Thurso High School

Telephone (*incl. STD code*): 01847 893822

Education

Please ensure that all schools the child/young person has attended are recorded on the Essential Background Record at Question 24.

31. If the child is of school age, school attended immediately prior to being looked after away from home.

School name: Wick High School

Contact person name and position, e.g., Headteachers for primary schools, Guidance Teachers or Pupil Support Teachers for secondary schools.

Mr S Dempsey

Address: Wich High School

Telephone (*incl. STD code*): 01955

Class/year, e.g. P3, S1: 4R.

Intended school if different from above.

School name:

E.g., transport, negotiation re attendance or alternative arrangements if excluded or truanting.

Do any immediate arrangements need to be made to help the child/young person to attend school or change school?

Will attend school from Centre gradually getting her, hopefully, to attend from home.

32. If the child is below school age or over school leaving age, has s/he been attending any other provision, e.g., playgroup, nursery, college, training, work? Please give details and outline any immediate arrangements needed.

Family Details

33. Mother's name: Rosalind Hossack

Known as: Rosie

Date of birth: Day 2 8 Month 0 9 Year 1 9 6 7
(If exact date not known, please give year)

If deceased, tick box ☐ and give date if known: Day ☐☐ Month ☐☐ Year ☐☐☐☐

Address if different from the child/young person's home address, recorded in Question 10. (Include postcode)

If same address tick box ☐

Does the mother have parental responsibilities?

Yes ☑ No, Order under Section 11 ☐ No, Order under Section 86 ☐

What is the ethnic origin of the mother?

Please use the same ethnic origins as in Question 11.

What is the mother's first language?

Can the mother speak English? Yes ☑ No ☐ Some ☐

Can the mother understand English? Yes ☑ No ☐ Some ☐

Will an interpreter be needed. If so, tick box ☐

34. Father's name: Walter Hossack

Known as: Terry

Date of birth: Day 1 7 Month 0 5 Year 1 9 5 5
(If exact date not known, please give year)

If deceased, tick box ☐ and give date if known: Day ☐☐ Month ☐☐ Year ☐☐☐☐

Address if different from the child/young person's home address, recorded in Question 10. (Include postcode)

If same address tick box ☑

Does the father have parental responsibilities?

Yes, is/was married to mother ☑ Yes, agreement with mother ☐

No, never married to mother ☐ No, Order under Section 11 ☐ No, Order under Section 86 ☐

Please use the same ethnic origins as in Question 11.

What is the ethnic origin of the father?

What is the father's first language?

Can the father speak English? Yes ☑ No ☐ Some ☐

Can the father understand English? Yes ☑ No ☐ Some ☐

Will an interpreter be needed? If so, tick box ☐

You may wish to include here a grandparent, a step-parent, parent's co-habitee or a close friend. If a child/young person has been adopted but is still in contact with birth parent(s) and/or relatives, please give information here.

35. Other significant people

Name	Address/Tel. No.	Relationship	Tick if person holds Parental Responsibilities
Keith Hossack	4 Harland Gardens	Brother	
Mrs J Hossack	27 Calder Square, Castletown.	Grandmother	

If any are looked after away from home their current placement address should be recorded here. Ensure that addresses are up-dated if siblings move.

36. Brothers and sisters

Name	Date of Birth	Address	Relationship (full, half, step)	Tick if Looked After Away from Home
As above				

Contact

These could be immediate arrangements for contact with, for instance, parents, brothers and sisters, grandparents, previous carers or friends.

This box need only be completed if the Day to Day Placement Arrangements are not being completed simultaneously.

37. What immediate arrangements have been made for contact?

No restrictions. Gemma will go home Friday from school, will return on Sunday evenings to Wick hopeful of building up home leave as situation improves.

Please consider parent's/ people with parental responsibilities' views concerning any proposed contacts.

Does the child/young person want anyone else to know where s/he is? If so, please give details.

Name(s) No

Address(es)

Who will contact this person(s)?

E.g., any court orders relating to contact made under Section 11 or any conditions or directions concerning contact made under Sections 55, 58, 60, 70, 73 or 86 of the Children (Scotland) Act 1995.

38. Has a/the court, children's hearing or social work/services department made any order, direction, condition or decision restricting or terminating contact?

Yes ☐ No ☑

If yes, please give the name(s), address(es), and relationship(s) to the child of the person(s) concerned, and outline the order, direction, condition or decision.

If yes, tick box when carers have been given a copy of any order, direction or condition. ☐

39. Have the Day to Day Placement Arrangements been completed? Yes [√] No [ ]

If no, when will they be completed? Day [ ][ ] Month [ ][ ] Year [ ][ ][ ][ ]

Whenever this form is substantially up-dated, the social worker should re-check its accuracy and completeness and should complete question 40 again.

40. I have checked this Essential Core record, and the Placement Agreements which follow, for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed Carol Smith Name CAROL SMITH (BLOCK CAPITALS)

Date 9.10.02. Designation SOCIAL WORKER

Consent to Medical Treatment

Parent(s) and people with parental responsibilities should, as far as possible, be consulted at the time that their child needs surgical, medical or dental procedures or treatment. However, it is important that the local authority is in a position to take appropriate medical action if a parent/person with parental responsibility cannot be contacted and/or found. This form allows the local authority to take such action in circumstances agreed by the parent(s)/person(s) with parental responsibilities.

41. I/We, who have parental responsibilities for Gemma Hossack (child/young person's name) agree to Highland Council (local authority) arranging the following surgical, medical and dental procedures or treatments for the above named child/young person whilst s/he is looked after by them, if s/he is not deemed by an appropriately qualified medical practitioner able to give his or her own consent.

	Yes	No
Emergency surgical, medical and dental examinations and intervention (including anaesthetics)	☑	☐
Routine medical and dental intervention/treatment deemed by an appropriately qualified medical practitioner to be in the best interests of the child/young person	☑	☐
Planned surgical intervention/treatment deemed by an appropriately qualified medical practitioner to be in the best interests of the child/young person	☐	☐
Routine immunisations deemed by an appropriately qualified medical practitioner to be in the best interests of the child/young person, including immunisations against:-	☐	☐
Hepatitis B	☐	☐
Tetanus	☐	☐
Diphtheria	☐	☐
Whooping Cough	☐	☐
Poliomyelitis	☐	☐
Hib	☐	☐
MMR (Measles, Mumps, Rubella)	☐	☐
BCG (Tuberculosis)	☐	☐

Parent(s) or people with parental responsibilities may wish to give their views about any of the above procedures or treatments.

Where more than one person has parental responsibilities, only one consent is legally required. However, it will normally be good practice to seek the views of anyone else with parental responsibilities.

The nature of consent to Medical Treatment has been explained to me;

Signature R. Hossack Name Rossie Date 2/10/02

Signature W Ramsay Name ..... Date 2/10/0

Witnessed by:-
Signature Carol Smith Name CAROL SMITH Date 8.10.02

AGREEMENTS

Agreement of Carers

Approved foster carer(s) of the local authority agree to comply with all aspects of the Foster Care Agreement as stated in Schedule 2, or in an emergency placement Regulation 13 of the Fostering of Children (Scotland) Regulations 1996.

Relative(s) or friend(s), in the case of immediate placements made by local authorities agree to look after the child/young person at the placement address for a period not exceeding six weeks, unless subsequently approved and issued with a Foster Care Agreement between themselves and the local authority, and agree to carry out all the duties as specified in regulation 14 of the Fostering of Children (Scotland) Regulations 1996.

Relative(s) or friend(s), in the case of placements made by a children's hearing, agree to look after the child/young person at the placement address and carry out the duties as specified in Regulation 14 as above.

42. I/We agree to look after Gemma Hossack (child/young person's name) at the placement address and to comply with all the relevant regulations from the Fostering of Children (Scotland) Regulations, 1996 or Residential Establishments Child Care (Scotland) Regulations, 1996. I/We have written information concerning these regulations. I/We also agree to co-operate with all the arrangements made by Highland Council (local authority), for the above named child/young person.

Name(s) and address

Children's Centre
Northcote Street
WICK

Position, e.g., foster carer(s)/relative(s)/friend(s)/keyworker/unit manager

Residential Care

Signature ..... Date 2/10/02

Signature P. A. Mackay Date 2.10.02.

Agreement of Child/Young Person

Where the local authority has been asked to provide accommodation under Section 25 of the Children (Scotland) Act 1995, children/young people of sufficient age and understanding need to be party to the agreement, although there is no legal requirement for them to sign it. If the young person concerned is 16 or over and is being accommodated without parental agreement s/he should be encouraged to sign this agreement.

Children and young people may wish to record any reservations even if they agree that a period of looking after or accommodation is the only feasible option at present.

43. I agree to be accommodated by Highland Council (local authority) at the above address

Name Gemma Hossack

Signature G HOSSACK Date 2/10/2002

Comments

Agreement of Parent(s)/Person(s) with Parental Responsibilities

Where the local authority has been asked to provide accommodation under Section 25 of the Children (Scotland) Act 1995, parents/those with parental responsibilities must agree to the child being accommodated although there is no legal obligation for them to sign an agreement.

44. I/We, agree to Gemma Hossack (child/young person) being accommodated by Highland Council (local authority) at the above address.

Name(s) Rosalind and Walter Hossack

Signature R. Hossack Date 02/10/02

Signature W Hossack Date 02/10/02

Parents/people with parental responsibilities may wish to record any reservations even if they agree that a period of looking after or accommodation is the only feasible option at present.

Comments

45. **Consent to Activities**

I/We who have parental responsibility for ...Gemma Hossack.....
(child/young person's name) agree to my child participating in activities such as team sports, athletics, swimming in a public pool or recognised safe beach area and cycling.

If there are any activities you do not wish your child to be involved in, please state here:

I understand that in the case of adventure activities, i.e. camping, hill walking, ski-ing, boating, etc. separate consent will be obtained.

Signature ...R. Hossack..... (Parent or person with parental responsibilities)

Date ...02.10.02.....

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SSID CASE I.D.: ☐☐☐☐☐☐☐☐☐☐

Looking After Children in Scotland:
Good Parenting, Good Outcomes
ESSENTIAL BACKGROUND RECORD

Wherever possible, the Essential Background Record should be completed before a child/young person is first looked after away from home by a local authority. In the case of an emergency admission, it should be as soon as practicable thereafter. It should be updated regularly and checked for accuracy before each review. If there are many changes a new Essential Background Record should be completed. The top copy is for the child/young person's file. A copy should be sent to the residential worker or foster carer.

This form is particularly designed to be used with a child or young person looked after away from home by a local authority, but can be used more widely.

When recording the child/young person's forename(s) and family name, please state the names recorded on his/her birth certificate. If the child/young person is known by a different name(s) also record this name(s).

Personal Details

1. Forename(s): Hossack

   Family name: Gemma

   Known as: Gemma Hossack

2. Gender: Male ☐ Female ☑

3. Date of Birth: Day 0 8 Month 0 5 Year 1 9 8 7

4. Date this form first completed: Day 3 0 Month 0 4 Year 2 0 0 2

   Date of latest update: Day 0 2 Month 1 0 Year 2 0 0 2

5. Where is the birth certificate held? Child's Home

   Please tick if the certificate has been seen by a social worker ☐

   Where born
   (If known, please state the name and address of the hospital, or address if a home birth)

Local authorities that have accepted children who are refugees must ensure that they visit the Home Office with an interpreter, a social worker and a solicitor as soon as possible after their arrival in the United Kingdom. Local authorities will need to keep records of Home Office registration numbers in order to prove the child/young person's existence for the purpose of claiming government grants.

6. Nationality: British

   Please give details of immigration status if applicable

   Asylum Seeking ☐ Exceptional leave to return ☐

   Refugee Status ☐

   Home Office Registration Number

This form contains confidential information which should only be shared in accordance with the Data Protection Act 1998

Legal and Protection Issues/History

NOTES FOR COMPLETION

This record should be established when the child starts to be looked after away from home, but should retrospectively outline, in chronological order, any previous legal orders.

Please list both the statutory reason for the child/young person being looked after and any other legal orders, e.g., a Section 11 parental responsibilities order. For any legal status that was in force prior to the implementation of the Children (Scotland) Act 1995 on 1 April 1997 please give a brief description and state the Section, and the Act, which applied. For any legal status that commenced after 1 April 1997, please consult the chart opposite.

Occasionally the child/young person might be subject to two concurrent looking after status, e.g., be subject to a CPO under S.57 of The Children (Scotland) Act 1995 whilst at the same time being subject of a home supervision requirement under S.70. It should, however, be apparent from the dates which status has taken precedence over the other.

7. Record of changes to the child/young person's legal status

Date Legal Status		Legal Status	Reason for Status Ending e.g., Child went home
Began	Ended		
1.5.02 2.10.02	June 02	Sec 25 Children (Scot) Act 1997 Sec 70 Children (Scot) Act 1997	Returned Home

Please tick box if additional information is recorded on a supplementary sheet ☐

8. Is/was the child/young person's name on the Child Protection Register?

Yes ☐ No ☑

If yes, please give the following details

Date of Current Registration	Category of Abuse	Date of Next Review
Date(s) of Any Previous Registration	**Category of Abuse**	**Date(s) of De-registration**

Categories: physical injury, physical neglect emotional abuse, sexual abuse, failure to thrive

9. Are any other members of the child/young person's family or immediate household on the Child Protection Register?

Yes ☐ No ☑

If yes, what, if any, are the implications for this child/young person, e.g., in relation to rehabilitation?

Placement History

10. Please record all placements since child/young person first looked after away from home.

Name of Carer should be foster carer/residential care worker/unit manager/ relative/friend.

Where a looked after child/young person has both a main and a respite and/or holiday placement, record both/all.

Placement type: Please use the following categories: with friends/ relatives; with foster carers; with prospective adopters; other community (specify); local authority home; voluntary home; residential school; secure accommodation; other residential (specify).

Date Placement		Name of Carer(s) and address	Tick if respite/ holiday placement	Placement Type	Reason for leaving	Planned End	
Began	Ended					Yes	No
1.5.02 2.10.02	June 02	Mrs Marlene Darroch, Claredon Place, Thurso 50 Northcote Street, Wick		Shared Care Shared Care	Returned Home		√

Please tick box if additional information is recorded on a supplementary sheet ☐

Health

The NHS number is allocated by the Registrar General for Scotland when the child's birth in Scotland is registered.

11. Child/young person's NHS number [1][6][1] [8][7] [0][7][d][ ]

Where is the NHS Card kept?

The Community Health Index (CHI) number is a unique health service number under which a person's health records are stored in primary care and some hospitals. The CHI number is the one used on the Personal Child Health Record (PCHR).

12. Child/young person's CHI Number [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ]

13. If applicable, who holds the Personal Child Health Record (PCHR)?

G.P.

If PCHR not available, who is taking responsibility for checking health information?

Check with the child/young person's health board, as there may be local variations for some immunisations. They will also be able to tell you if any subsequent changes have been made to this table.

14. Immunisation due:

		Given?	
At two months	Diphtheria/Tetanus/Whooping Cough	Yes ☐	No ☐
At two months	Poliomyelitis	Yes ☐	No ☐
At two months	Hib 1	Yes ☐	No ☐
At three months	Diphtheria/Tetanus/Whooping Cough	Yes ☐	No ☐
At three months	Poliomyelitis	Yes ☐	No ☐
At three months	Hib 1	Yes ☐	No ☐
At four months	Diphtheria/Tetanus/Whooping Cough	Yes ☐	No ☐
At four months	Poliomyelitis	Yes ☐	No ☐
At four months	Hib 1	Yes ☐	No ☐
Between 12 and 18 months	Measles/Mumps/Rubella	Yes ☐	No ☐
Between 4 and 5 years	Diphtheria/Tetanus/ Poliomyelitis	Yes ☐	No ☐
Between 4 and 5 years	Measles/Mumps/Rubella	Yes ☐	No ☐
Between 10 and 14 years	Rubella 3	Yes ☐	No ☐
Between 10 and 14 years	BCG 4	Yes ☐	No ☑
Between 15 and 18 years	Tetanus & Poliomyelitis	Yes ☐	No ☐

1 – Hib is the immunisation against a number of infections, caused by the bacteria haemophilius influenza type b, that include meningitis. If the child has not yet received Hib immunisation before one year of age, a single dose of Hib may be given between one and four years.

2 – If not yet given

3 – Not necessary if Measles/ Mumps/Rubella already given.

4 – BCG is the immunisation against tuberculosis. In some Health Boards it is only administered to people who are considered to be at particular risk

Check with Health Board, e.g., Neonatal BCG, Hepatitis B or any other.

15. Has the child/young person had any other immunisations? Yes ☐ No ☑

If yes, please specify, and state if due to exposure to particular health risks.

16. Please indicate medical or other reasons for any immunisations omitted, e.g., health condition, religious reason.

WHERE TREATED:
If in hospital or a clinic, give the name of the department as well as the name of the hospital/clinic and the place where the hospital/clinic is located.

17. Has the child/young person had any significant accidents, injuries, illnesses or operations during his/her life? If yes, please give details.

Year	Where Treated	Reason	Consultant/Doctor If known

Please tick box if additional information is recorded on a supplementary sheet ☐

18. Has the child/young person been in contact with tuberculosis?

Yes ☐ No ☑ No information ☐

Does s/he belong to a family with a history of the disease?

Yes ☐ No ☐ No information ☐

19. Does the child/young person have any other condition currently that might benefit from surgery or dental treatment or medical treatment?

Yes ☐ No ☑

If yes, please give further details including current treatment plan.

20. Does/did the child/young person's mother have any chronic medical condition(s), illness or disability (including inherited disorders, learning disability and evidenced drug and/or alcohol dependency)?

No

21. Does/did the child/young person's father have any chronic medical condition(s), illness or disability (including inherited disorders, learning disability and evidenced drug and/or alcohol dependency)?

No

22. Does any other member of the child/young person's family have any chronic medical conditions, illness or disability (including inherited disorders, learning disability and evidenced drug and/or alcohol dependency) which are relevant to this child/young person's care or upbringing?

No

Education

The PPR (Pupils Progress Record) is normally held at his/her current school and will contain much of the information required for this section.

23. Where is the child/young person's PPR held?

Wick High School

Please list all formal education provision made for the child/young person. As well as schools attended, include nursery and pre-school provision and periods of home tuition.

24. Education provided and schools attended.

From	To	Name and Address of School/Provision	Type e.g., Primary	Reason for Leaving
1992	1999	Castletown Primary	Primary	Secondary
1999	2002	Thurso High School	Secondary	Transfer
6.9.02		Wick High School		

25. Have there been any significant periods of non-attendance at school for the child/young person?
Yes [√] No [ ]

If yes, please give details.

Date(s)	School	Reason for non-attendance e.g., extended illness, refusal to attend, exclusion
Jan/Feb 2000 – Sept 2002	Thurso High School	Refusal
6.9.02- Present	Wick High School	Refusal

26. What is the child/young person's current level of attainment within the curriculum?

Attainments for children/ young people aged 5 – 14 are measured from Level A in early primary to Level F in S2. Please indicate level child/ young person has achieved. If a child has not yet attained Level A, tick –A.

5-14	-A	A	B	C	D	E	F
Reading	[ ]	[ ]	[ ]	[ ]	[ ]	[√]	[ ]
Writing	[ ]	[ ]	[ ]	[ ]	[ ]	[√]	[ ]
Mathematics	[ ]	[ ]	[ ]	[ ]	[ ]	[√]	[ ]

27. Is the young person working towards or has s/he achieved any of the following qualifications?

Full details of the qualifications a young person is working towards or has achieved should be obtained from his/ school.

Standard Grade

Subject	Foundation	General	Credit	Date Award Achieved
1	[ ]	[ ]	[ ]	
2	[ ]	[ ]	[ ]	
3	[ ]	[ ]	[ ]	
4	[ ]	[ ]	[ ]	
5	[ ]	[ ]	[ ]	
6	[ ]	[ ]	[ ]	
7	[ ]	[ ]	[ ]	
8	[ ]	[ ]	[ ]	

Other Qualifications

	Tick if working towards qualification	Date award achieved
National Certificate Modules	☐	
Short Courses	☐	
SCE Highers	☐	
National Courses*		
Intermediate 1	☐	
Intermediate 2	☐	
Higher	☐	
Advanced Higher	☐	
National Units*		
Access 1	☐	
Access 2	☐	
Access 3	☐	
Intermediate 1	☐	
Intermediate 2	☐	
Higher	☐	
Advanced Higher	☐	
Group Awards e.g., GSVQ's, SGAs*)	☐	

*These new qualifications, developed in the Higher Still Development Programme are being introduced from August 1999.

Is the young person working towards or has s/he achieved any other qualification(s)/award(s) not described above? (e.g., Duke of Edinburgh Award, Young Enterprise)

Tick if working towards qualification	Qualification/Award	Subject	Date award Achieved

28. Has the school arranged an Individualised Education Programme for this child/young person?

Yes ☐ No ☐

If yes, please give brief details.

Not yet.

Individual Educational Programmes (IEPs) are written plans outlining the steps to be taken to enable children/young people with special educational needs to achieve specified targets.

Where an education authority believes that a child or young person has pronounced, specific or complex special educational needs which require continuing review, it will institute a statutory process of observation and assessment. This may lead to the opening of a Record of Needs. Education authorities are required to consider what provision would benefit recorded pupils after they cease to be of school age. A Future Needs Assessment is carried out on such pupils commencing two years before the young person ceases to be of school age.

29. Does the child/young person have a Record of Needs?

Yes ☐ Statutory assessment only ☐

Pending ☐ No, previous record discontinued ☐

No ☑

If yes, date completed: Day ☐☐ Month ☐☐ Year ☐☐☐☐

For children and young people aged 14 and over with a Record of Needs, has a Future Needs Assessment been carried out?

Yes ☐ No ☐ Pending ☐

If yes, date completed: Day ☐☐ Month ☐☐ Year ☐☐☐☐

Please include any courses that the young person has begun and not yet completed. With employment, please include any work experience, voluntary work and part-time employment.

30. Other non-qualifying courses and training undertaken, and/or employment undertaken during school, or outwith school hours.

31. Is the child/young person involved in sport, music, drama etc? Please give details.

None

32. Who holds the young person's Record of Achievement?

a National Insurance umber is not received 15 years 6 months, steps ould be taken to obtain one.

33. Young person's National Insurance number? ☐☐ ☐☐ ☐☐ ☐☐ ☐

ase ir ude periods of mpl ent.

34. What employment/training/further or higher education has the young person undertaken since leaving school?

Type and Location of Employment/Training/Education	From/To	Full/ Part-time	Reason for Leaving (if applicable)	Tick if Training Scheme

Professional Contacts

e.g., community medical officer, paediatrician, child or adolescent psychiatrist/psychologist, mental health officer, education social worker, dentist, optician, speech therapist.

35. Please list all professional contacts except those already recorded in the Essential Core Record (i.e. GP., health visitor and school)

Name Dr W McNeill	Occupation Paediatrician
Address Old Medical Centre Bankhead Road Wick Postcode	Telephone (incl. STD Code):
Name Dr Beasely	Occupation Psychiatrist
Address Dept. of Child & Family Psychiatry Shenavall Centre Raigmore Hospital, Inverness Postcode	Telephone (incl. STD Code):
Name	Occupation
Address Postcode	Telephone (incl. STD Code):
Name	Occupation
Address Postcode	Telephone (incl. STD Code):
Name	Occupation
Address Postcode	Telephone (incl. STD Code):
Name	Occupation
Address Postcode	Telephone (incl. STD Code):

Whenever this form is substantially updated, the social worker should re-check its accuracy and completeness and should complete question 36 again.

36. I have checked this Essential Background Record for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed Carol Smith Name CAROL SMITH (BLOCK CAPITALS)

Date 9.10.02. Designation Social Worker

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Looking After Children in Scotland:
Good Parenting, Good Outcomes
REVIEW OF THE CARE PLAN

PART 2
Carers'/Key Worker's Report

Name of child/young person	GEMMA HOSSACK
Current Placement Address	50 NORTHCOTE STREET, WICK
Date of Review	Day 0 3 Month 0 6 Year 2 0 0 3

1. **Please describe what has happened in the child/young person's placement since the last Review.** (If this is the first Review, describe what has happened since the child or young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading.

(i) Has there been a change of placement? If **YES**, describe the circumstances and the effects on the child/young person?

Gemma has been spending only one night each week in the Centre.

(ii) Have there been any significant changes within the current placement which have affected the child/young person, e.g. someone arriving or leaving?

There have not been any other significant changes in the Centre which would affect Gemma.

This form contains confidential information which should only be shared in accordance with the Data Protection Act 1998

(iii) What are the child/young person's relationships like with adults and other children/young people in the placement?

Gemma gets on well with staff members and is trying to accept her relationship with a male resident is finished.

Gemma gets on well with all residents.

(iv) Does the child/young person understand and accept the rules and guidance provided by staff/carers? Has he/she been subject to any sanctions? If so, what, how often and with what result?

Gemma understands and accepts the Centre rules.

She has not been subject to any sanctions.

(v) How does the child/young person spend his/her leisure time? Are there activities he/she would like to be able to do which he/she is not doing?

Because of exams Gemma has spent most of her time recently studying.

As of the past week, ie 10th May, Gemma has a part-time job working as a waitress in the St Claire Hotel in Castletown.

Gemma enjoys swimming and listening to music.

(vi) Are there any concerns about the child/young person's safety either because of his/her own or other people's actions? If **YES**, describe what will be done to protect him or her.

Gemma has matured a great deal in the past three months and is learning to confront issues of relationships and of her feeling emotionally vulnerable.

She is taking time to talk to staff about these issues.

Gemma meets with Sally Nowell (Dept of Child and Family Psychiatry) and finds these meetings beneficial. As of 21st May Sally suggested these meetings taper off to finish, ie next meeting in one month's time, next meeting two months after and final one three months later in November.

Gemma was on a mild anti-depressant, but she and mum have decided to stop it for a week with mum keeping a diary of how Gemma is.

(vii) Does the child/young person feel safe in the placement? If not, describe why and outline what is being done to help him/her feel safer.

Gemma does feel safe in the Centre.

(viii) Is the placement appropriate for the child/young person? Is the placement stable, fragile or approaching breakdown? Is a move needed for other reasons, e.g. a time limited placement? If the placement might need to end, what alternative(s) has been considered and what needs to be been done to achieve it?

The placement has been appropriate and stable.

The placement is coming to a natural end as Gemma is hoping to go back to her parent's home to live. Gemma has been spending six nights each week at home.

2. **Please describe the child/young person's development since the last Review.** (If this is the first Review, describe what has happened since the child or young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading. Attach copies or any relevant reports at Section 5 of the Review folder.

(i) How is the child/young person's health? Has the child/young person had or refused any assessments or treatment? If the child/young person is disabled, are there any specific needs or issues arising for him/her or his/her carer(s)?

Gemma suffers from psoriasis.

Gemma has had an abscess removed.

She has stopped taking Prozac and is taking a milder anti-depressant which she is wanting to stop.

Gemma has had a three month injection for her contraceptive.

(ii) How is the child/young person progressing in pre-school provision/school/training/college/work? Are there barriers to him/her achieving his/her potential? If so, describe them. Does the child/young person have an education plan? If so, what date was it or will it be reviewed?

Gemma has had a good attendance at school, only missing two days this term because of a cold.

Gemma's reports from school are excellent, both for her academic work and her attitude in class.

(iii) What sense does the child/young person have of his/her identity, e.g. concerning gender, disability, sexuality, religion, culture, ethnicity, language, self-worth, knowledge and understanding of own and family circumstances? What is being done to support the child/young person to achieve a positive sense of identity?

Gemma still does have a problem with her own self worth. Again Gemma and staff are confronting this issue by talking, by staff reassuring Gemma and by staff introducing Gemma to new experiences.

Gemma does understand her family circumstances.

(iv) With whom is contact taking place? Is it taking place as often as planned? What effect is it having on the child/young person? What contribution do the parent(s) or people with parental responsibilities make to the child/young person's day-to-day care?

Because Gemma is only in the Centre one night each week she is not needing to make phone calls home.

Gemma has recently joined her parents at their bowling matches and has gone out socially with them to friends.

Both parents are happy that Gemma is ready to live at home.

(v) How does the child/young person relate with members of his/her family? Have there been any changes in these relationships or of family membership? How have these affected the child/young person?

Gemma is getting on well with both parents, and she is helping with chores in the house.

Gemma does try to accept ground rules made by her parents.

Gemma is talking a great deal about her dad and his achievements, ie playing in a band, working in his green house, how he was a bus driver and long distance lorry driver.

Gemma is very fond of her Nan and was very close to her granddad who died some time ago.

(vi) How does the child/young person present him/herself in social situations? What impression does he/she make on other people?

Gemma initially presents herself well in social situations, but does not have the ability to stay in friendships.

Gemma has told staff she does not want a "best friend" as there is always too much hassle.

Gemma is confronting issues and situations well. She can still become depressed but not as often as she once did.

(vii) Describe the child/young person's behaviour. How is he/she developing emotionally? Have there been any changes? If so, give details and possible reasons why you think they happened.

Gemma is more secure both mentally and emotionally than she was three months ago.

Gemma is accepting that the relationship she had with a male resident at the Centre was harmful to her, both mentally and emotionally.

Gemma is appreciating the results of working hard at school and the positive results of getting on with her parents.

(viii) What self care skills does the child/young person have? Are there any barriers to the child/young person achieving appropriate self-care skills? If so, describe them.

Gemma's self-care skills have much improved. She is taking a keen interest in how she looks and has recently re-styled her hair.

Budgeting was a task Gemma had to work on, and again has done well in this. Just recently Gemma opened a bank account and deposited four fifths of her pocket money.

3. **Please describe the child/young person's, and his/her family's, relationship with the Social Worker since the last Review.** (If this is the first Review, describe what has happened since the child/young person started to be looked after away from home). If there has been a change of Social Worker, what effect has this had on the child/young person and his/her family? Make sure you record positive developments as well as any problems.

Gemma enjoys meeting with her social worker.

Her parents work full-time so contact is therefore limited.

I have checked this Care Plan for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed _____ Name _____

(BLOCK CAPITALS)

Date _____ Designation _____

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Looking After Children in Scotland:
Good Parenting, Good Outcomes
REVIEW OF THE CARE PLAN

PART 1
Social Worker's Report

When recording the child/young person's forename(s) and family name, please state the names recorded on his/her birth certificate. If the child/young person is known by a different name(s) also record this name(s).

1.	Forename(s)	Gemma
	Family name	Hossack
	Known as	Gemma Hossack
2.	Date of Birth	Day 0 8 Month 0 5 Year 1 9 8 7
3.	Date when the child/young person started to be looked after away from home	Day 0 1 Month 1 0 Year 2 0 0 2
4.	Date of last Review meeting (if appropriate)	Day 2 2 Month 1 0 Year 2 0 0 2
5.	Date of this Review meeting	Day 2 5 Month 0 2 Year 2 0 0 3
6.	Reason for Review	Tick
		Child/Young person looked after for 6 weeks ☐
		Child/Young person looked after for 4½ months ☑
		Six monthly Review ☐
		Other (Please specify) ☐
		Initial Review

Placement type: Please use the following categories: with friends/relatives; with foster carers; with prospective adopters; other community (specify); local authority home; voluntary home; residential school; secure accommodation; other residential (specify)

7.	Current Placement Type	Residential
	Name of carer(s)/keyworker	Edith Jones
	Relationship to child/young person (if any)	Keyworker
	Address (including postcode)	50 Northcote Street WICK

This form contains confidential information which should only be shared in accordance with the Data Protection Act 1998

8. Please state whom you have consulted before the Review, who has been invited to the Review, and who has been invited to submit a report:-

	CONSULTED (Please tick if applicable)	INVITED (Please tick if applicable)	REPORT REQUESTED (Please tick if applicable)
Child/young person	☐	☐	☑
His/her mother	☐	☐	☑
His/her carer(s)/residential key worker	☐	☐	☑
Health professionals (please specify) Dr W McNeill	☐	☑	☐
.....	☐	☐	☐
Education professionals (please specify) Mr S Dempsey	☐	☑	☐
.....	☐	☐	☐
Other interested persons (please specify) K Buchanan..... Children's Resource Worker	☐	☑	☐

9. How often has the Social Worker visited the child/young person since the last Review, or, if first Review, since the child started to be looked after away from home?

freqnt Times

If this is as frequent as agreed in the Day to Day Placement Arrangements? Yes ☑ No ☐

If NO, please explain

Does this frequency meet statutory requirements? Yes ☑ No ☐

If NO, please explain

10. How often has the Social Worker visited the following? (If parent(s) deceased or whereabouts unknown, please state).

Mother: several

Father: twice

Other relatives, including siblings, or friends. (Please state whom).

11. Was a full assessment of the child/young person's needs completed either before being looked after away from home, or since?

Yes [√] No [ ]

12. Has an Assessment and Action Record been completed since the last Review?

Yes [√] No [ ] If YES, attach a copy of the summary sheet from the Assessment and Action Record in Part 5 of this Review folder

Not yet applicable [ ]

13. What is the child/young person's legal status?

SEC 70 Children (Scot) Act 1995

Has this changed or have there been any other legal developments, e.g. referral to the Reporter, since starting to be looked after away from home/last Review?

Yes [ ] No [√]

If YES, please give brief details

Gemma appeared before a Children's Panel on the 2nd October when the supervision was varied with Gemma staying at 50 Northcote Street, Wick on a shared care basis.

14. Is the child's/young person's name on the Child Protection Register?

Yes [ ] No [√]

If YES, and the Reviews are not being held simultaneously, attach the decisions/recommendations of the most recent child protection review in Part 5 of this Review folder.

Has there been a change in child protection status since the child/young person started to be looked after away from home/last Review?

Yes [ ] No [ ]

If YES, please explain

15. Please list the recommendations/decisions of the last Review and indicate if each is fully met/partly met/not met. Where 'not met' or only 'partly met', please explain. If this is the first Review, add here a copy of Questions 16 and 17 from the Care Plan.

Recommendations/Decisions and Action to be taken	By Whom?	By When?	Fully Met/Partly Met/Not Met. Please explain

Placement in terms of Supervision Requirement to continue meantime and the plan is to return home on a full-time basis before Christmas 2002.	C Smith/Centre/ Gemma /parents		Not fully met
Home contact to continue and will include overnight stays during the week.	✓		
To attend school from home following home contact.	✓		
To keep up appointments with Sally Nowell, Dept. of Child & Family Psychiatry.	✓		
Continue to have an outreach worker.	x		Distance prohibitive – being looked at again
Carol Smith, Social Worker, to ask school if access to computer during study time is available.	✓		
Early Review before Christmas 2002 to consider progress made in the Care Plan.	x		Previous review cancelled

16. **Please describe what has happened in the child/young person's placement since the last Review.** (If this is the first Review, describe what has happened since the child/young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading.

(i) Has there been a change of placement? If **YES**, describe the circumstances and the effects on the child/young person.

No

(ii) Have there been any significant changes within the current placement which have affected the child/young person, e.g. someone arriving or leaving?

No.

(iii) What are the child/young person's relationships like with adults and other children/young people in the placement?

Gemma generally gets on with residents and staff. She can, however, as has always been the case, get herself into difficult situations falling out with others. She finds dealing with this very difficult indeed and tends to withdraw, finding it difficult to face up to others then. She is known to tell lies and this also can lead to difficulties.

(iv) Does the child/young person understand and accept the rules and guidance provided by staff/carers? Has he/she been subject to any sanctions? If so, what, how often and with what result?

Yes. Gemma has posed no major difficulties since being resident at 50 Northcote Street.

(v) How does the child/young person spend his/her leisure time? Are there activities he/she would like to be able to do which he/she is not doing?

Gemma spends time with friends – usually either resident or associated with the Children's Centre.

She also enjoys listening to music, playing the computer, surfing the internet and spending short times at home.

In Castletown spends a lot of time with a young single mother (18). This association gives rise to concern for her parents.

(vi) Are there any concerns about the child/young person's safety either because of his/her own or other people's actions? If YES, describe what will be done to protect him or her.

No

(vii) Does the child/young person feel safe in the placement? If not, describe why and outline what is being done to help him/her feel safer.

Yes. As said previously, however, she cannot face up to others if she has disagreements and this can cause anxiety.

(viii) Is the placement appropriate for the child/young person? Is the placement stable, fragile or approaching breakdown? Is a move needed for other reasons, e.g. a time limited placement? If the placement might need to end, what alternative(s) has been considered and what needs to be been done to achieve it?

The placement has met Gemma's needs for the past five months. While it had been hoped that a return home would have been affected by December this has not been the case. Gemma would like to think that she would be home when she is 16 and finished her standard grades.

17. **Please describe the child/young person's development since the last Review.** (If this is the first Review, describe what has happened since the child or young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading. Attach copies or any relevant reports at Section 5 of the Review folder.

(i) How is the child/young person's health? Has the child/young person had or refused any assessments or treatment? If the child/young person is disabled, are there any specific needs or issues arising for him/her or his/her carer(s)?

Gemma's general health is good though she continues to suffer from psoriasis. Gemma believes that DAZ which is used in the laundry may exacerbate this condition. However, this is what her mother uses at home.

She has recently been prescribed nicotine patches in an effort to stop smoking.

Gemma has self harmed on three occasions, the last being on January 11th ,Sunday. [redacted] Gemma continues to see Sally Nowell from the Department of Child and Family Psychiatry on her own.

(ii) How is the child/young person progressing in pre-school provision/school/training/college/work? Are there barriers to him/her achieving his/her potential? If so, describe them. Does the child/young person have an education plan? If so, what date was it or will it be reviewed?

Gemma has managed to catch up with work missed and her prelim results were excellent. All teachers believe that Gemma is capable of attaining Standard Grade passes at Credit Level – Maths, English, Biology, Geography & Art.

Gemma has obtained a place at North Highland College Thurso/Wick, to do a Business and IT Skills year course. If this goes well she would hope to be able to obtain work at Dounreay and continue her studies to HNC and HND. The through/after care worker has been made aware of this.

Given Gemma's improved attendance and progress, I would hope that she would be able to attend college regularly. To this end, it may be prudent to involve Nicky Reid, Keyworker, Careers Service and I have contacted her to this end.

(iii) What sense does the child/young person have of his/her identity, e.g. concerning gender, disability, sexuality, religion, culture, ethnicity, language, self-worth, knowledge and understanding of own and family circumstances? What is being done to support the child/young person to achieve a positive sense of identity?

Gemma is lacking in self-confidence. Initially, the Support Worker was working on this with Gemma though this ceased on her admission to Wick. It may be considered appropriate to resume this again if possible.

Keyworkers at Northcote Street are to be working with Gemma on self care skills.

(iv) With whom is contact taking place? Is it taking place as often as planned? What effect is it having on the child/young person? What contribution do the parent(s) or people with parental responsibilities make to the child/young person's day-to-day care?

Parents, brother, Grandmother.

Relationship with parents can vary. Keith seems to be getting used to Gemma being out of the home and can be somewhat unsettled on her return for a while.

(v) How does the child/young person relate with members of his/her family? Have there been any changes in these relationships or of family membership? How have these affected the child/young person?

This can vary. Gemma thinks that her parents abuse alcohol to excess though Mr & Mrs Hossack disagree with this and are unwilling to change their social habits. Gemma in turn has on occasion abused aerosols while on home leave, thought this has not happened for some time. Gemma feels her parents are often out when she is at home but conversely, Gemma's parents advise that she is never in.

Overnights were stopped for a short time though of late these have recommenced and have on the whole been successful. Difficulties can , however, arise from Gemma's loud music and swearing.

Relationship with Keith can be fraught because of noise.

(vi) How does the child/young person present him/herself in social situations? What impression does he/she make on other people?

Gemma presents herself very well in social situations. She impresses as a friendly, cheerful and sensible individual.

(vii) Describe the child/young person's behaviour. How is he/she developing emotionally? Have there been any changes? If so, give details and possible reasons why you think they happened.

Gemma's behaviour on the whole does not generally give cause for concern apart from her ability to tell lies and sometimes the company she keeps.

Behaviour when she does not get her own way can lead to confrontations mainly with father.

(viii) What self care skills does the child/young person have? Are there any barriers to the child/young person achieving appropriate self-care skills? If so, describe them.

Gemma's life skills are good. Work on this will continue at the Centre. Gemma is 16 in May, is hopeful of being employed through the summer at Norfrost and she already has a place at College.

There seems to be some confusion over her application to Norfrost.

18. **Please describe the child/young person's, and his/her family's, relationship with you since the last Review.** (If this is the first Review, describe what has happened since the child/young person started to be looked after away from home). If there has been a change of Social Worker, what effect has this had on the child/young person and his/her family? Make sure you record positive developments as well as any problems.

Only difficulty is fitting in with Mum & Dad's working hours.

19. **Are there any other significant developments for the child/young person not outlined in Questions 16-18 above?**

Gemma has worked tremendously hard at catching up on her schoolwork and has done very well in her prelims. Her school report was exceptional!

I have checked this Care Plan for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed _____ Name CAROL SMITH (BLOCK CAPITALS)

Date 14.2.03 Designation SOCIAL WORKER

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SSID CASE I.D.:

Looking After Children in Scotland:
Good Parenting, Good Outcomes
REVIEW OF THE CARE PLAN
PART 2
Carers'/Key Worker's Report

Name of child/young person

GEMMA HOSSACK

Current Placement Address

50 NORTHCOTE STREET
WICK

Date of Review

Day 25 Month 02 Year 2003

1. **Please describe what has happened in the child/young person's placement since the last Review. (If this is the first Review, describe what has happened since the child or young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading.**

(i) Has there been a change of placement? If **YES**, describe the circumstances and the effects on the child/young person?

No. There have been no changes in placement.

(ii) Have there been any significant changes within the current placement which have affected the child/young person, e.g. someone arriving or leaving?

Yes, Gemma has developed a relationship with a young male resident.

There have not been any other significant changes within the Centre.

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(iii) What are the child/young person's relationships like with adults and other children/young people in the placement?

Until recently Gemma got on well with staff and residents. Gemma formed a relationship with a male resident 5 months ago. This has/is causing a great deal of upset for Gemma as the relationship is really more in Gemma's mind than in the male resident's. It has also created a friction between Gemma and the other residents.

(iv) Does the child/young person understand and accept the rules and guidance provided by staff/carers? Has he/she been subject to any sanctions? If so, what, how often and with what result?

Gemma understands and accepts the Centre rules and guidance. She has not been subject to any sanctions / had not been subject to any sanctions but again because of current events as of 17.2.03 Gemma is now grounded until 22.2.03.

Arrangements hopefully will be made for her parents to visit her on Thursday 20.2.03.

(v) How does the child/young person spend his/her leisure time? Are there activities he/she would like to be able to do which he/she is not doing?

Gemma recently has spent most of her free time in the company of male resident.

Gemma does go swimming and does listen to music and watch TV.

(vi) Are there any concerns about the child/young person's safety either because of his/her own or other people's actions? If **YES**, describe what will be done to protect him or her.

Yes, there are concern's about Gemma's safety. Again because of the relationship between Gemma and the male resident Gemma is feeling vulnerable and emotionally fragile. Recently the male stated he did not want anything to do with Gemma. This state of affairs resulted in Gemma "Self Harming", ie taking a razor across her wrists superficially causing very little harm physically. Because of previous Self Harming attempts, and to protect Gemma, staff have arranged for Gemma to spend more time at home. Staff are also spending time talking and encouraging Gemma to make other friends.

(vii) Does the child/young person feel safe in the placement? If not, describe why and outline what is being done to help him/her feel safer.

Gemma does feel safe in the Centre. That is until the past week, 17.2.03. Gemma has had a pregnancy test - no results yet.

Gemma has also been charged with possessing 3 grams of brown resin. This resin was allegedly in her possession to sell on to another resident.

Gemma again has threatened killing herself. Staff have sat with Gemma all night and she is being transported to and from school.

(viii) Is the placement appropriate for the child/young person? Is the placement stable, fragile or approaching breakdown? Is a move needed for other reasons, e.g. a time limited placement? If the placement might need to end, what alternative(s) has been considered and what needs to be been done to achieve it?

Because again of this relationship with the male resident and because friendships within the Centre have broken down, Gemma is becoming isolated. The concern is that the placement is breaking down and has become fragile.

Gemma changes her mind often about wanting to stay at home.

There is just a chance she would be able to be placed in Community Foster Care.

2. **Please describe the child/young person's development since the last Review. (If this is the first Review, describe what has happened since the child or young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading. Attach copies or any relevant reports at Section 5 of the Review folder.**

(i) How is the child/young person's health? Has the child/young person had or refused any assessments or treatment? If the child/young person is disabled, are there any specific needs or issues arising for him/her or his/her carer(s)?

Gemma suffers from psoriasis.

(ii) How is the child/young person progressing in pre-school provision/school/training/college/work? Are there barriers to him/her achieving his/her potential? If so, describe them. Does the child/young person have an education plan? If so, what date was it or will it be reviewed?

Gemma has had good attendance at school, only missing a couple of days due to her "self harming".

Gemma has excellent reports from school both for her academic work, her willingness to work and for her achievements in catching up on lost time.

(iii) What sense does the child/young person have of his/her identity, e.g. concerning gender, disability, sexuality, religion, culture, ethnicity, language, self-worth, knowledge and understanding of own and family circumstances? What is being done to support the child/young person to achieve a positive sense of identity?

Gemma has a problem with her own self worth.

Gemma recently was told by her paternal grandmother that her father has an older daughter living in Wick.

Gemma was / is very upset about this situation and feels she could have a friendship / relationship with her sister / siblings without knowledge.

(iv) With whom is contact taking place? Is it taking place as often as planned? What effect is it having on the child/young person? What contribution do the parent(s) or people with parental responsibilities make to the child/young person's day-to-day care?

Gemma phones Mum, Gran and friends regularly.

She has overnights whenever they can be arranged with her family.

Because of "self harming" Gemma's mum did take a morning off work and spent the time with Gemma. Parents do not instigate visits, but are willing to have her at home when she asks.

(v) How does the child/young person relate with members of his/her family? Have there been any changes in these relationships or of family membership? How have these affected the child/young person?

Gemma felt recently that she and her parents were getting on much better than before Christmas, in particular with her Mum. Dad and Gemma are not arguing as they used to, but Gemma finds if difficult to accept any ground rules and this obviously causes friction.

Recently Dad has told Gemma and staff of his delight in hearing how well Gemma has done at school.

Gemma has been very pleased with the change, albeit small, in the relationship.

Gemma appears genuinely fond of her brother.

(vi) How does the child/young person present him/herself in social situations? What impression does he/she make on other people?

Gemma presents herself initially well in social situations, but does not have the ability to stay in friendships. She is constantly falling out with friends and does not seem able to stop herself getting into more trouble with them as she will lie to try to make friends with someone else. Gemma finds it very difficult to confront situations yet is capable of realising the consequences of her actions. Gemma can make herself feel very depressed and helpless.

(vii) Describe the child/young person's behaviour. How is he/she developing emotionally? Have there been any changes? If so, give details and possible reasons why you think they happened.

Gemma gives the impression of being totally insecure and emotionally unstable. Gemma is desperate to be liked, approved of and given affection. This has shown itself very much to her detriment the past five months when she has pursued a relationship with a male resident at the Centre. No matter how badly this resident treats her Gemma will not let him go.

As of 17th February Gemma is convinced she is pregnant to this boy. She has still to have pregnancy tests confirmed.

(viii) What self care skills does the child/young person have? Are there any barriers to the child/young person achieving appropriate self-care skills? If so, describe them.

Gemma's self care skills are poor. Gemma does not appear to have any real interest in how she looks. She does not care for her hygiene and has to be constantly reminded to clean her teeth, blow her nose and wash her hair. The psoriasis that Gemma suffers from does cause a barrier to her hair looking good, but Gemma has been informed of products which would help.

Again, when Gemma is depressed she shows even less interest in herself.

Gemma can do basic cooking and baking. Budgeting is one of the tasks to be taken on now.

3. **Please describe the child/young person's, and his/her family's, relationship with the Social Worker since the last Review. (If this is the first Review, describe what has happened since the child/young person started to be looked after away from home). If there has been a change of Social Worker, what effect has this had on the child/young person and his/her family? Make sure you record positive developments as well as any problems.**

Gemma enjoys meeting and talking with her Social Worker.

Her parents work full-time so contact is therefore limited.

I have checked this Care Plan for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed S M Jones Name E M JONES (BLOCK CAPITALS)

Date 19.2.03 Designation SOCIAL CARE WORKER

THE SCOTTISH EXECUTIVE
Home Department
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REVIEW OF THE CARE PLAN

PART 4

Parent(s)' Report (or report by a person(s) with parental responsibilities)

Name of child/young person Gemma Hossack

Date of Birth Day 0 8 Month 0 5 Year 1 9 8 7

Name of parent(s) (or person(s) with parental responsibilities) Rosalind & Walter

1. What are your views about where your child is staying?

Would prefer if Gemma was living at home but her behaviour necessitated her move to Northcote Street. At least we have the knowledge that she is attending school regularly and has caught up.

2. Have you met with the foster carer/key worker to discuss the day-to-day arrangements for your child's care?

Yes ☐ No ☐

Is there anything you would like to see changed?

No

3. Are your child's health needs being met?

Yes ☑ No ☐

If NO, what are your concerns?

This form is confidential but will normally be seen by the people who come to your child's Review. If there is anyone you do not want to see the form, please speak to your Social Worker or to the Review chairperson.

4. Are your child's pre-school/education/training/employment needs being met? Yes [√] No [ ]

If NO, what are your concerns?

5.

Is there anything important about your child's race, religion, language or cultural background that you would like discussed at this Review?

Yes [ ] No [√]

If YES, please explain

6. Describe any changes in your family circumstances since your child became looked after/the last child care Review

None. Keith, however, becomes unsettled when Gemma returns and is anxious about disagreements between Gemma and her parents starting.

7. Which members of your family does your child have contact with? Are these contacts going well? Are there any changes needed?

Parents, Grandmother and brother.
Can go well as long as things are going Gemma's way. Gemma harasses parents for money a lot though this has diminished since she has no phone. Hopefully budgeting skills training might help this.

8. Do you have any concerns about your child's safety? Yes ☐ No ☑

If YES, what are they?

9. Since your child became looked after by the local authority, have you received the following written information?

(a) An assessment of your child's needs Yes ☑ No ☐

(b) A Care Plan Yes ☑ No ☐

(c) Minutes of all previous child care reviews Yes ☑ No ☐ First Review ☐

10. Are there any changes to the Care Plan you would like the Review to consider?

No

11. What decisions would you like made at your child's Review?

To continue as at present until after Gemma's standard grades.

12. Please describe anything else you want discussed at the Review which is not covered by the above questions.

No

Signed ..... Date ...13.2.03.....

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REVIEW OF THE CARE PLAN

PART 1
Social Worker's Report

When recording the child/young person's forename(s) and family name, please state the names recorded on his/her birth certificate. If the child/young person is known by a different name(s) also record this name(s).

1. Forename(s): Gemma

   Family name: Hossack

   Known as: Gemma Hossack

2. Date of Birth: Day 0 8 Month 0 5 Year 1 9 8 7

3. Date when the child/young person started to be looked after away from home: Day 0 2 Month 1 0 Year 2 0 0 2

4. Date of last Review meeting (if appropriate): Day 2 1 Month 0 5 Year 2 0 0 2

5. Date of this Review meeting: Day 2 2 Month 1 0 Year 2 0 0 2

6. Reason for Review

	Tick
Child/Young person looked after for 6 weeks	☐
Child/Young person looked after for 4½ months	☐
Six monthly Review	☐
Other (Please specify)	√

Initial Review

Placement type: Please use the following categories: with friends/relatives; with foster carers; with prospective adopters; other community (specify); local authority home; voluntary home; residential school; secure accommodation; other residential (specify)

7. Current Placement Type: Residential/Shared Care

   Name of carer(s)/keyworker:

   Relationship to child/young person (if any):

   Address (including postcode): 50 Northcote Street
   WICK

This form contains confidential information which should only be shared in accordance with the Data Protection Act 1998

8. Please state whom you have consulted before the Review, who has been invited to the Review, and who has been invited to submit a report:-

	CONSULTED (Please tick if applicable)	INVITED (Please tick if applicable)	REPORT REQUESTED (Please tick if applicable)
Child/young person	√	√	√
His/her mother	√	√	√
His/her carer(s)/residential key worker	√	√	√
Health professionals (please specify) Dr Wendy McNeil	☐	√	☐
.....	☐	☐	☐
Education professionals (please specify) Mr S Dempsey	√	√	☐
.....	☐	☐	☐
Other interested persons (please specify)	☐	☐	☐
.....			
.....			

9. How often has the Social Worker visited the child/young person since the last Review, or, if first Review, since the child started to be looked after away from home?

[1] Times

If this is as frequent as agreed in the Day to Day Placement Arrangements? Yes [√] No [ ]

If NO, please explain

Does this frequency meet statutory requirements? Yes [√] No [ ]

If NO, please explain

10. How often has the Social Worker visited the following? (If parent(s) deceased or whereabouts unknown, please state).

Mother [1] Father [1]

Other relatives, including siblings, or friends. (Please state whom).

11. Was a full assessment of the child/young person's needs completed either before being looked after away from home, or since?

Yes [√] No [ ]

12. Has an Assessment and Action Record been completed since the last Review?

Yes [√] No [√] If YES, attach a copy of the summary sheet from the Assessment and Action Record in Part 5 of this Review folder

Not yet applicable [ ]

13. What is the child/young person's legal status?

SEC 70 Children (Scot) Act 1995

Has this changed or have there been any other legal developments, e.g. referral to the Reporter, since starting to be looked after away from home/last Review?

Yes [√] No [ ]

If **YES**, please give brief details

Gemma appeared before a Children's Panel on the 2nd October when the supervision was varied with Gemma staying at 50 Northcote Street, Wick on a shared care basis.

14. Is the child's/young person's name on the Child Protection Register?

Yes [ ] No [√]

If **YES**, and the Reviews are not being held simultaneously, attach the decisions/recommendations of the most recent child protection review in Part 5 of this Review folder.

Has there been a change in child protection status since the child/young person started to be looked after away from home/last Review?

Yes [ ] No [ ]

If **YES**, please explain

15. Please list the recommendations/decisions of the last Review and indicate if each is fully met/partly met/not met. Where 'not met' or only 'partly met', please explain. If this is the first Review, add here a copy of Questions 16 and 17 from the Care Plan.

Recommendations/Decisions and Action to be taken	By Whom?	By When?	Fully Met/Partly Met/Not Met. Please explain
Since last review Gemma returned home. Review is initial in terms of present placement.			

REVIEW OF THE CARE PLAN – PART 1

16. Please describe what has happened in the child/young person's placement since the last Review. (If this is the first Review, describe what has happened since the child/young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading.

(i) Has there been a change of placement? If YES, describe the circumstances and the effects on the child/young person.

Gemma moved to 50 Northcote Street on 2nd October as a direct result of her continuing non-attendance at school. In the short time up to the October break on the 11th, Gemma has attended school and has been relatively settled.

(ii) Have there been any significant changes within the current placement which have affected the child/young person, e.g. someone arriving or leaving?

Another female resident with whom Gemma had become friends was due to leave on the 11th. It is not known at this time if this will affect Gemma to any degree.

(iii) What are the child/young person's relationships like with adults and other children/young people in the placement?

Again, in the short time Gemma has been resident in 50 Northcote Street, she seems to have settled and to get on with other children and staff.

(iv) Does the child/young person understand and accept the rules and guidance provided by staff/carers? Has he/she been subject to any sanctions? If so, what, how often and with what result?

Yes. At the time of writing I do not believe she has been the subject of any sanctions.

(v) How does the child/young person spend his/her leisure time? Are there activities he/she would like to be able to do which he/she is not doing?

Gemma is not involved in any leisure activities. She enjoys reading and spending time with her friends.

(vi) Are there any concerns about the child/young person's safety either because of his/her own or other people's actions? If **YES**, describe what will be done to protect him or her.

None known now. Some time ago there was a suspicion that Gemma was involved in substance abuse, this is no longer an issue.

(vii) Does the child/young person feel safe in the placement? If not, describe why and outline what is being done to help him/her feel safer.

Yes.

(viii) Is the placement appropriate for the child/young person? Is the placement stable, fragile or approaching breakdown? Is a move needed for other reasons, e.g. a time limited placement? If the placement might need to end, what alternative(s) has been considered and what needs to be been done to achieve it?

The placement is viewed as a short-term shared care basis. After the October break the plan is for Gemma to build up week days at home and attempt to get to school from there. Gemma has said she would like to be resident during her prelim exams.

17. **Please describe the child/young person's development since the last Review.** (If this is the first Review, describe what has happened since the child or young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading. Attach copies or any relevant reports at Section 5 of the Review folder.

(i) How is the child/young person's health? Has the child/young person had or refused any assessments or treatment? If the child/young person is disabled, are there any specific needs or issues arising for him/her or his/her carer(s)?

Gemma's health has given cause for concern of late. At the beginning of October she was prescribed antibiotics by her GP for a persistent chest cold, and also anti-depressants as the GP felt her general demeanour was particularly low. She has now finished both of these treatments. Gemma suffers from psoriasis and enuresis when under any major stress. Gemma has ongoing contact with Dr Roderick Beasley and has recently opted to see see Sally Nowall on a one to one basis given her father and brother did not wish to attend and mother finds difficulty getting off work.

(ii) How is the child/young person progressing in pre-school provision/school/training/college/work? Are there barriers to him/her achieving his/her potential? If so, describe them. Does the child/young person have an education plan? If so, what date was it or will it be reviewed?

Gemma's potential has not been reached due to her vast amount of absences. While at school during the six weeks when she was in foster care, she worked hard to catch up and this also seems to be the case at present. Gemma has also done some revision via the internet. Gemma is an avid reader and perhaps this works well in her favour for catching up.

(iii) What sense does the child/young person have of his/her identity, e.g. concerning gender, disability, sexuality, religion, culture, ethnicity, language, self-worth, knowledge and understanding of own and family circumstances? What is being done to support the child/young person to achieve a positive sense of identity?

The situation is somewhat confusing in that Gemma seems to have good relationships at home and acknowledges that disharmony at home has been as a result of her non-attendance at school and normal teenage behaviour eg. Noise, pocket money etc. She seems happy to be away from the family home, settled with ease in Wick, though seems equally happy to return home at weekends. Gemma seems to enjoy the attention she is receiving which in turn seems to boost her self- confidence. Gemma will have ongoing appointments with the Department of Child and Family Psychiatry. While it had hoped that this would involve all family members, this has only happened on one occasion with Mr Hossack and Gemma's brother not wishing to return and also Gemma's mother's difficulty getting time-off work. It is therefore thought that future therapeutic contact will focus on improving Gemma's functioning and resilience in young adult life rather than addressing the present concerns of non-attendance and at times challenging behaviour. Gemma is not considered to be depressed by Dr Beasley.

(iv) With whom is contact taking place? Is it taking place as often as planned? What effect is it having on the child/young person? What contribution do the parent(s) or people with parental responsibilities make to the child/young person's day-to-day care?

Gemma returns to the family home for weekends and holiday periods. At such time she also sees her grandmother who lives nearby. Gemma has stated that on her first weekend home her parents were out for most of this time. At the time of writing I have not discussed this with them yet. When in care previously Gemma tended to stay out for long periods at the home of her own friends though this does not seem to be the case now.

(v) How does the child/young person relate with members of his/her family? Have there been any changes in these relationships or of family membership? How have these affected the child/young person?

On the surface relationships have always appeared good. Gemma and her father, however were often at loggerheads in relation to non-attendance; noise; money; while Mrs Hossack would perhaps be the parent to give in to demands, Mr Hossack would not. Gemma's behaviour when not getting her own way has deteriorated and on two such occasions in recent months she cut herself, though this was very superficial. As said, however, relationships have always presented on the surface as warm and caring.

(vi) How does the child/young person present him/herself in social situations? What impression does he/she make on other people?

Gemma usually presents as a quiet, pleasant young girl. She has admitted however that she will tell lies and/or fantasise at times. Gossiping about other people has at times led to situations of confrontation which Gemma is unable to cope with and withdraw.

(vii) Describe the child/young person's behaviour. How is he/she developing emotionally? Have there been any changes? If so, give details and possible reasons why you think they happened.

On the whole, Gemma's general behaviour does not give case for concern. While at home, she is not a child who goes out and about a lot away from the village. She does not offend and the major issue is that she will simply not attend school from home despite strenuous efforts by her parents, myself and the support worker. The cause of this remains a mystery.

(viii) What self care skills does the child/young person have? Are there any barriers to the child/young person achieving appropriate self-care skills? If so, describe them.

Gemma is a very capable young person, when she wants to be!

18. **Please describe the child/young person's, and his/her family's, relationship with you since the last Review.** (If this is the first Review, describe what has happened since the child/young person started to be looked after away from home). If there has been a change of Social Worker, what effect has this had on the child/young person and his/her family? Make sure you record positive developments as well as any problems.

No difficulties.

19. **Are there any other significant developments for the child/young person not outlined in Questions 16-18 above?**

At Children's Hearings in March & June it was thought that the Panel were going to give serious consideration to a residential school placement, it is therefore very important for Gemma that she uses the present placement as a means of overcoming her school problems, if possible.

I have checked this Care Plan for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed _____ Name CAROL SMITH
(BLOCK CAPITALS)

Date 15/10/02 Designation SOCIAL WORKER

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Looking After Children in Scotland:
Good Parenting, Good Outcomes
REVIEW OF THE CARE PLAN

PART 4

Parent(s)' Report (or report by a person(s) with parental responsibilities)

Name of child/young person GEMMA HOSSACK

Date of Birth Day 0 8 Month 0 5 Year 1 9 8 7

Name of parent(s) (or person(s) with parental responsibilities) WALTER + ROSALIND HOSSACK.

1. What are your views about where your child is staying?

I'VE NEVER BEEN TO THE PLACE. BUT GEMMA SEEMS happy there..

2. Have you met with the foster carer/key worker to discuss the day-to-day arrangements for your child's care?

Yes ☑ No ☐

Is there anything you would like to see changed?

3. Are your child's health needs being met?

Yes ☑ No ☐

If NO, what are your concerns?

This form is confidential but will normally be seen by the people who come to your child's Review. If there is anyone you do not want to see the form, please speak to your Social Worker or to the Review chairperson.

4. Are your child's pre-school/education/training/employment needs being met? Yes ☑ No ☐

If NO, what are your concerns?

5. Is there anything important about your child's race, religion, language or cultural background that you would like discussed at this Review?

If YES, please explain Yes ☐ No ☑

6. Describe any changes in your family circumstances since your child became looked after/the last child care Review

THERE IS A MUCH MORE RELAXED ATMOSPHERE NO ARGUING OR LOUD MUSIC BLARING.

7. Which members of your family does your child have contact with? Are these contacts going well? Are there any changes needed?

Gemma phones us all usally 2-3 a day night and also is home everyweekend!

8. Do you have any concerns about your child's safety? Yes ☐ No ☑

If YES, what are they?

9. Since your child became looked after by the local authority, have you received the following written information?

(a) An assessment of your child's needs Yes ☑ No ☐

(b) A Care Plan Yes ☑ No ☐

(c) Minutes of all previous child care reviews Yes ☐ No ☐ First Review ☐

10. Are there any changes to the Care Plan you would like the Review to consider?

11. What decisions would you like made at your child's Review?

12. Please describe anything else you want discussed at the Review which is not covered by the above questions.

Signed R Hassack Date 16/10/32

Name(s) Rosalind Hassach (BLOCK CAPITALS)

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Looking After Children in Scotland:
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REVIEW OF THE CARE PLAN
PART 2
Carers'/Key Worker's Report

Name of child/young person	GEMMA HOSSACK
Current Placement Address	50 NORTHCOTE STREET WICK
Date of Review	Day 22 Month 10 Year 2002

1. Please describe what has happened in the child/young person's placement since the last Review. (If this is the first Review, describe what has happened since the child or young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading.

(i) Has there been a change of placement? If YES, describe the circumstances and the effects on the child/young person?

Gemma has been resident within the Centre since 2.10.02. She was admitted from her family home. This is a six week placement during which time Gemma is to attend school on a regular basis. Since coming into care and up to the October break Gemma hasn't missed a day. Staff take Gemma to school in the mornings and she returns by herself. It has been explained to Gemma that a regular attendance at school will enable her to return to the family home full-time.

(ii) Have there been any significant changes within the current placement which have affected the child/young person, e.g. someone arriving or leaving?

There have been no significant changes.

This form contains confidential information which should only be shared in accordance with the Data Protection Act 1998

(iii) What are the child/young person's relationships like with adults and other children/young people in the placement?

Although Gemma has not been residing in the centre for long, she appears to get along well with both the Centre staff and the other residents.

(iv) Does the child/young person understand and accept the rules and guidance provided by staff/carers? Has he/she been subject to any sanctions? If so, what, how often and with what result?

Gemma understands and accepts the Centre rules and guidance. She has not been subject to any sanctions.

(v) How does the child/young person spend his/her leisure time? Are there activities he/she would like to be able to do which he/she is not doing?

During Gemma's short time at the Centre she has spent her leisure time doing her school homework, also in the company of other residents listening to music, watching TV, etc.

(vi) Are there any concerns about the child/young person's safety either because of his/her own or other people's actions? If **YES**, describe what will be done to protect him or her.

There have been no concerns about Gemma's safety.

(vii) Does the child/young person feel safe in the placement? If not, describe why and outline what is being done to help him/her feel safer.

Gemma has not said she feels unsafe in the Centre.

(viii) Is the placement appropriate for the child/young person? Is the placement stable, fragile or approaching breakdown? Is a move needed for other reasons, e.g. a time limited placement? If the placement might need to end, what alternative(s) has been considered and what needs to be been done to achieve it?

The Children's Centre is an appropriate placement for Gemma at this time.

2. **Please describe the child/young person's development since the last Review. (If this is the first Review, describe what has happened since the child or young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading. Attach copies or any relevant reports at Section 5 of the Review folder.**

(i) How is the child/young person's health? Has the child/young person had or refused any assessments or treatment? If the child/young person is disabled, are there any specific needs or issues arising for him/her or his/her carer(s)?

On admittance Gemma was completing a course of antibiotics for a chest infection.

She also completed a course of anti-depressants prescribed to help regulate her erratic sleep pattern.

Gemma also suffers from psoriasis.

(ii) How is the child/young person progressing in pre-school provision/school/training/college/work? Are there barriers to him/her achieving his/her potential? If so, describe them. Does the child/young person have an education plan? If so, what date was it or will it be reviewed?

As stated earlier, since coming into care Gemma has had perfect attendance at school for the seven days prior to the October break. Gemma realises she must continue with this excellent attendance until she is of school leaving age.

(iii) What sense does the child/young person have of his/her identity, e.g. concerning gender, disability, sexuality, religion, culture, ethnicity, language, self-worth, knowledge and understanding of own and family circumstances? What is being done to support the child/young person to achieve a positive sense of identity?

Gemma appears to have no problem with her identity.

(iv) With whom is contact taking place? Is it taking place as often as planned? What effect is it having on the child/young person? What contribution do the parent(s) or people with parental responsibilities make to the child/young person's day-to-day care?

Gemma phones her mum and friends regularly. She has overnights at home every weekend, also spending the October break with her family. These overnights at home to increase after the break.

(v) How does the child/young person relate with members of his/her family? Have there been any changes in these relationships or of family membership? How have these affected the child/young person?

Gemma appears to be fond of her parents.

She admits to not always seeing eye to eye with her younger brother.

Gemma speaks fondly of her grandmother who lives nearby.

(vi) How does the child/young person present him/herself in social situations? What impression does he/she make on other people?

Gemma presents herself well in social situations.

She can be very cheery and chatty.

She appears to be able to make friends easily.

(vii) Describe the child/young person's behaviour. How is he/she developing emotionally? Have there been any changes? If so, give details and possible reasons why you think they happened.

Gemma appears to be a pleasant, likeable young lady.

(viii) What self care skills does the child/young person have? Are there any barriers to the child/young person achieving appropriate self-care skills? If so, describe them.

Gemma appears to have good self-care skills.

3. **Please describe the child/young person's, and his/her family's, relationship with the Social Worker since the last Review. (If this is the first Review, describe what has happened since the child/young person started to be looked after away from home). If there has been a change of Social Worker, what effect has this had on the child/young person and his/her family? Make sure you record positive developments as well as any problems.**

As far as I am aware Gemma has no problem relating to her social worker.

I have checked this Care Plan for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed M. Mackay Name MARY MACKAY (BLOCK CAPITALS)

Date 21/10/02 Designation Social Care Worker

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Having Your Say



At Your Review

Young Person's Report

Name Gemma Hossack Age 15

Date of Birth 8/5/87 Date of Review 22 Oct

A Review is where changes can be made to your Care Plan. It's important that you give your views. Use this form to help you decide what you want to say. Ask an adult to help you fill it in if you want. Try and tick a box for each question and write any comments you wish to make.

1

How do you like living where you are now? Like it ☑ It's OK ☐ Don't like it ☐ Do you want to say why you ticked this box?

everyones friendly + nice

This form is confidential but will normally be seen by the people who come to your Review. If there's anyone you don't want to see the form, speak to your Social Worker or the Review chairperson.

2

How well do you get on with the people you live with?

Very well ☑ OK ☐ Not very well ☐

Do you want to say why you ticked this box? we just do because we're all about the same age.

3

Is there anything else you would like to say about where you live – for instance about the food, pocket money, or the rules and what happens if you break them? no



4

Are there times when you don't feel safe or are bullied either where you live or somewhere else?

Yes ☐ No ☑

If yes, what happens and where?

5

If you are moving soon, are you getting the help and preparation you need?

Yes ☐ No ☐

Do you want to say why you ticked this box?

6

I see my Social Worker:-

Too much ☐ About right ☑

Not enough ☐

Do you want to say why you ticked this box? I see her about once a week which is OK.

7

Are you happy with the contact you have with your family and friends?

Yes ☑ No ☐

Do you want to say why you ticked this box? I speak to them on the phone or we text each other.

Is there anyone you would like to see more or less often?

Yes ☐ No ☑

If yes, who and how often?

8

Are you at: School ☑

College ☐ Work ☐

Training ☐ Other ☐

What's it like? Is there anything you'd like help with?

It's ok I like it.

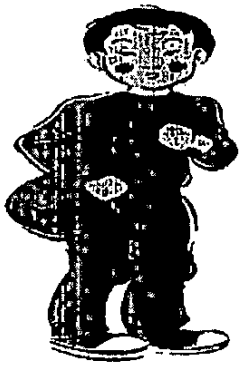
9

What interest and sports do you take part in?

None

Are there any others you would like to try?

NO



10

Do you know why you are being looked after away from home?

Yes ☑ No ☐

Has anyone talked to you about what was decided at your last review?

Yes ☑ No ☐

This is my first review ☐

11

Do you know how to contact your Who Cares? Worker or your Children's Rights Officer?

Yes ☑ No ☐

12 What decisions would you like made at your Review?

Stay the same.
Shared care.

13 If you could change anything about your care, what would it be

Nothing
everythings ok.

14 Please use this space to say anything else you want the Review to know. You might want to ask some questions or draw a picture. Add another piece of paper if you haven't got enough room.

I would like to stay in the centre till after my prelims

Tick here if you've added Another piece of paper ☐

Signature: [signature] Date: 9/10/01.

Remember your **Who Cares?** worker or **Children's Rights Officer**, or someone else you can trust can come with you to your Review to help you Have Your Say.

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REVIEW OF THE CARE PLAN

PART 1
Social Worker's Report

When recording the child/young person's forename(s) and family name, please state the names recorded on his/her birth certificate. If the child/young person is known by a different name(s) also record this name(s).

1. Forename(s): Hossack
   Family name: Gemma
   Known as: Gemma Hossack

2. Date of Birth: Day 0 8 Month 0 5 Year 1 9 8 7

3. Date when the child/young person started to be looked after away from home: Day 0 1 Month 0 5 Year 2 0 0 2

4. Date of last Review meeting (if appropriate): Day ☐☐ Month ☐☐ Year ☐☐☐☐

5. Date of this Review meeting: Day 2 1 Month 0 5 Year 2 0 0 2

6. Reason for Review

	Tick
Child/Young person looked after for 6 weeks	☐
Child/Young person looked after for 4½ months	☐
Six monthly Review	☐
Other (Please specify)	√

4 Weeks

Increment type: Please use the following categories: with family/relatives; with foster carers; with prospective adopters; other community care(specify); local authority children; voluntary home; residential school; secure accommodation; other residential (specify)

7. Current Placement Type: Shared Care

   Name of carer(s)/keyworker: Mrs Marlene Darroch

   Relationship to child/young person (if any): Foster Carer

   Address (including postcode): [redacted]
   THURSO

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Looking After Children

REVIEW OF THE CARE PLAN – PART 1

8. Please state whom you have consulted before the Review, who has been invited to the Review, and who has been invited to submit a report:-

	CONSULTED (Please tick if applicable)	INVITED (Please tick if applicable)	REPORT REQUESTED (Please tick if applicable)
Child/young person	☐	☑	☑
His/her mother	☐	☑	☑
His/her carer(s)/residential key worker	☐	☑	☑
Health professionals (please specify)			
.....	☐	☑	☐
.....	☐	☐	☐
Education professionals (please specify)			
.....	☐	☑	☐
.....	☐	☐	☐
Other interested persons (please specify)	☐	☐	☐
.....			
.....			
.....			

9. How often has the Social Worker visited the child/young person since the last Review, or, if first Review, since the child started to be looked after away from home?

☐ Times

If this is as frequent as agreed in the Day to Day Placement Arrangements? Yes ☑ No ☐

If NO, please explain

Does this frequency meet statutory requirements? Yes ☑ No ☐

If NO, please explain

Looking After Children

REVIEW OF THE CARE PLAN – PART 1

10. How often has the Social Worker visited the following? (If parent(s) deceased or whereabouts unknown, please state).

Mother

Father

Other relatives, including siblings, or friends. (Please state whom).

11. Was a full assessment of the child/young person's needs completed either before being looked after away from home, or since?

Yes ☐ No ☐

12. Has an Assessment and Action Record been completed since the last Review?

Yes ☐ No ☑ If YES, attach a copy of the summary sheet from the Assessment and Action Record in Part 5 of this Review folder

Not yet applicable ☐

13. What is the child/young person's legal status?

SEC 25

Has this changed or have there been any other legal developments, e.g. referral to the Reporter, since starting to be looked after away from home/last Review?

Yes ☐ No ☑

If YES, please give brief details

14. Is the child's/young person's name on the Child Protection Register?

Yes ☐ No ☑

If YES, and the Reviews are not being held simultaneously, attach the decisions/recommendations of the most recent child protection review in Part 5 of this Review folder.

Has there been a change in child protection status since the child/young person started to be looked after away from home/last Review?

Yes ☐ No ☐

If YES, please explain

Looking After Children

REVIEW OF THE CARE PLAN – PART 1

15. Please list the recommendations/decisions of the last Review and indicate if each is fully met/partly met/not met. Where 'not met' or only 'partly met', please explain. If this is the first Review, add here a copy of Questions 16 and 17 from the Care Plan.

Recommendations/Decisions and Action to be taken	By Whom?	By When?	Fully Met/Partly Met/Not Met. Please explain

Looking After Children

REVIEW OF THE CARE PLAN – PART 1

16. **Please describe what has happened in the child/young person's placement since the last Review.** (If this is the first Review, describe what has happened since the child/young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading.

(i) Has there been a change of placement? If YES, describe the circumstances and the effects on the child/young person.

NO

(ii) Have there been any significant changes within the current placement which have affected the child/young person, e.g. someone arriving or leaving?

NO

(iii) What are the child/young person's relationships like with adults and other children/young people in the placement?

Very good. Gemma lives with the carer, Mrs Darroch, who also has a young woman with learning disabilities staying on a supported accommodation basis. All get on very well.

REVIEW OF THE CARE PLAN – PART 1

(iv) Does the child/young person understand and accept the rules and guidance provided by staff/carers? Has he/she been subject to any sanctions? If so, what, how often and with what result?

Yes. Have been no major difficulties though has stayed out late on one occasion and returned to Castletown after school on one occasion without advising Mrs Darroch or myself.

(v) How does the child/young person spend his/her leisure time? Are there activities he/she would like to be able to do which he/she is not doing?

Is not involved in any activities. Seems to have a few new friends in Thurso whom she spends time with. Has been for walks with the dogs and also to the Cinema.

(vi) Are there any concerns about the child/young person's safety either because of his/her own or other people's actions? If YES, describe what will be done to protect him or her.

None known.

(vii) Does the child/young person feel safe in the placement? If not, describe why and outline what is being done to help him/her feel safer.

Yes.

(viii) Is the placement appropriate for the child/young person? Is the placement stable, fragile or approaching breakdown? Is a move needed for other reasons, e.g. a time limited placement? If the placement might need to end, what alternative(s) has been considered and what needs to be been done to achieve it?

Yes. The placement is seen as a short-term shared care placement to try and effect a return to regular school attendance. It is envisaged this will end at the end of this school term in June.

17. Please describe the child/young person's development since the last Review. (If this is the first Review, describe what has happened since the child or young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading. Attach copies or any relevant reports at Section 5 of the Review folder.

(i) How is the child/young person's health? Has the child/young person had or refused any assessments or treatment? If the child/young person is disabled, are there any specific needs or issues arising for him/her or his/her carer(s)?

Gemma keeps in general health. She does suffer from psoriasis and enuresis if under any pressures. She is due to have a medical assessment by the paediatrician and it is also hoped she will be seen by the Dept. of Child and Family Psychiatry in June.

Looking After Children

REVIEW OF THE CARE PLAN – PART 1

(ii) How is the child/young person progressing in pre-school provision/school/training/college/work? Are there barriers to him/her achieving his/her potential? If so, describe them. Does the child/young person have an education plan? If so, what date was it or will it be reviewed?

In the short time she has been in the placement, Gemma has attended school daily. She seems happy to do so and has also made new friends.
At the time of writing, the PEP is not yet complete.

(iii) What sense does the child/young person have of his/her identity, e.g. concerning gender, disability, sexuality, religion, culture, ethnicity, language, self-worth, knowledge and understanding of own and family circumstances? What is being done to support the child/young person to achieve a positive sense of identity?

The situation is somewhat confusing in that Gemma seems to have good relationships at home and acknowledges that any disharmony was due to her non-attendance. She seemed happy to be leaving the family home but has been equally happy to return for weekends and through the week. She seems to be enjoying the attention she is receiving and perhaps the psychiatric assessment will shed some light on this.

(iv) With whom is contact taking place? Is it taking place as often as planned? What effect is it having on the child/young person? What contribution do the parent(s) or people with parental responsibilities make to the child/young person's day-to-day care?

No restrictions on any contact. Returns home Friday from school, returns to Thurso on Sunday. Has gone home for birthday and her tea.

(v) How does the child/young person relate with members of his/her family? Have there been any changes in these relationships or of family membership? How have these affected the child/young person?

Relationships seem to be good. Gemma and Dad were often at loggerheads due to her persistent non-attendance at school. Gemma acknowledged this was the only reason. The family appear close and Gemma's paternal grandmother stays nearby. Gemma and her brother have the usual brother/sister disagreements.

(vi) How does the child/young person present him/herself in social situations? What impression does he/she make on other people?

Gemma is a quiet, pleasant young girl. She has been found out however on several occasions telling lies or perhaps fantasising.
Gemma does like to gossip and this has got her into trouble in the past with her peers.

(vii) Describe the child/young person's behaviour. How is he/she developing emotionally? Have there been any changes? If so, give details and possible reasons why you think they happened.

Gemma's general behaviour does not give case for concern. She is not a child who has offended. Since being looked after she has, on the whole, adhered to house rules.
At home, as said previously, her persisted non-attendance seems to be the only difficulty.

(viii) What self care skills does the child/young person have? Are there any barriers to the child/young person achieving appropriate self-care skills? If so, describe them.

Gemma is perfectly capable of independant self-care skills.

18. **Please describe the child/young person's, and his/her family's, relationship with you since the last Review.** (If this is the first Review, describe what has happened since the child/young person started to be looked after away from home). If there has been a change of Social Worker, what effect has this had on the child/young person and his/her family? Make sure you record positive developments as well as any problems.

No difficulties. I have seen Gemma regularly taking her to school in the morning as she lives nearby. We have now started Gemma getting to school on alternative days on the bus. We have stated the Action and Assessment Record.

19. **Are there any other significant developments for the child/young person not outlined in Questions 16-18 above?**

Gemma has to return to a Childrens Panel in June. At the last one in March, the Panel seemed to be seriously considering the possibility of residential school given her non-attendance and her apparent inference that she would not try. Since being looked after it is hoped we can effect a change.

I have checked this Care Plan for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed Carol Smith Name **CAROL SMITH**

(BLOCK CAPITALS)

Date 15/05/02 Designation SOCIAL WORKER

THE SCOTTISH EXECUTIVE
Home Department
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Having Your Say



At Your Review

Young Person's Report

Name Gemma Hassack Age 15

Date of Birth 8/5/87 Date of Review

A Review is where changes can be made to your Care Plan. It's important that you give your views. Use this form to help you decide what you want to say. Ask an adult to help you fill it in if you want. Try and tick a box for each question and write any comments you wish to make.

1

How do you like living where you are now? Like it ☑ It's OK ☐ Don't like it ☐ Do you want to say why you ticked this box?

because everyones friendly less arguments than what there would of been at home.

This form is confidential but will normally be seen by the people who come to your Review. If there's anyone you don't want to see the form, speak to your Social Worker or the Review chairperson.

2

How well do you get on with the people you live with?
Very well ☑ OK ☐ Not very well ☐
Do you want to say why you ticked this box?
well theres a girl i get on with very well.

3

Is there anything else you would like to say about where you live - for instance about the food, pocket money, or the rules and what happens if you break them? no



4

Are there times when you don't feel safe or are bullied either where you live or somewhere else?
Yes ☐ No ☑
If yes, what happens and where?

5

If you are moving soon, are you getting the help and preparation you need?
Yes ☐ No ☑
Do you want to say why you ticked this box?

6

I see my Social Worker:-
Too much ☐ About right ☑
Not enough ☐
Do you want to say why you ticked this box? once a week is fine.

7

Are you happy with the contact you have with your family and friends?

Yes ☑ No ☐

Do you want to say why you ticked this box? I have two 10 minute calls a night which is ok and home visits

Is there anyone you would like to see more or less often?

Yes ☐ No ☑

If yes, who and how often?

8

Are you at: School ☑

College ☐ Work ☐

Training ☐ Other ☐

What's it like? Is there anything you'd like help with?

it's fine + I am getting on ok.



9

What interest and sports do you take part in?

Swimming + listening to music

Are there any others you would like to try?

none

10

Do you know why you are being looked after away from home?

Yes ☑ No ☐

Has anyone talked to you about what was decided at your last review?

Yes ☑ No ☐

This is my first review ☐

11

Do you know how to contact your Who Cares? Worker or your Children's Rights Officer?

Yes ☑ No ☐

12 What decisions would you like made at your Review?

I'm not sure

13 If you could change anything about your care, what would it be?

Nothing

14 Please use this space to say anything else you want the Review to know. You might want to ask some questions or draw a picture. Add another piece of paper if you haven't got enough room.



Tick here if you've added Another piece of paper ☐

Signature: [illegible] Date: 20th Jan 2003

Remember your **Who Cares?** worker or **Children's Rights Officer**, or someone else you can trust can come with you to your Review to help you Have Your Say.

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SCOTTISH
CHILDREN'S REPORTER
ADMINISTRATION

DECISION OF A CHILDREN'S HEARING

Mrs Woodford
Wick Children's Centre
Wick
KW1 5QP

Dear Mrs Woodford

Gemma Hossack, (8.5.87), 4 Harland Gardens, Castletown,

A children's hearing took place on 02/10/2002 for Gemma Hossack when the following decision was made:

- to continue the supervision requirement

I enclose:

- a copy of the decision
- the written reasons for decision

Yours sincerely

J McKeown
Reporter
Date: 3 October 2002

Highland - Thurso team, 23 Swanson Street, Thurso, KW14 8AP Tel: 01847 896113 Fax: 01847 892448

CARE AND JUSTICE FOR CHILDREN

Child's name: Gemma Hossack

Date: 2. Oct 2002

Decision(s) of Children's Hearing

To proceede in the absence of Mr Hossack not to appoint a safeguarder to continue compulsory measures of supervision with variation that Gemma shall reside at Wick Childrens Centre during weekdays

Reasons for Decision(s)

It is obvious that Gemma will not attend School from home, & it is essential that she receives education. Residence during the week at Northcote Street will ensure that Gemma attends Wick High School regularly. Mrs Hossack & Gemma agree that this is the best way forward at this time. Compulsory Measures of Supervision continue to be necessary. Shared care will ensure that Gemma retains good contact with her family & friends in Castletown.

Signed _____ (Chairperson)

Date: 02/10/2002

CHILDREN'S REPORTER
ADMINISTRATION

CONTINUATION UNDER SECTION 73(9)(e) OF THE ACT OF SUPERVISION REQUIREMENT

At Thurso

On 2 .10. 2002

A children's hearing for Highland considering the case of Jenna Hearn

and the supervision requirement (a copy of which is attached), and in exercise of its powers under section 73(9)(e) of the Act, continues the said requirement ~~[in force]~~ [subject to the variations of that requirement noted below] ~~[with the insertions in the requirement noted below]~~

~~[The children's hearing in [varying] [imposing] a requirement order that the place where the child is to reside shall not be disclosed to~~

[VARIATION[S] REFERRED TO] that Jenna shall reside at Wick Children's Centre during weekdays

[INSERTION[S] REFERRED TO]

Cath. M.pp.

Chairman of the Children's Hearing

Planning Meeting 29Th November 2002

At 50 NorthcoteStreet

Re: Gemma Hossack.

Present: Hilary Woodford, Mr and Mrs Hossack and Gemma.

The purpose of this meeting was to discuss Gemma's weekend contact with her parents. Staff at the Unit have received conflicting messages from both Gemma and her parents as to where Gemma has been staying at weekends and also reports of her disruptive her behaviour whilst under the influence of substances.

Gemma asserted at the meeting that she spent last weekend mainly with her Granny, but parents dispute this. Gemma stated that her parents were too drunk to know where she stayed.

Mr and Mrs Hossack agreed that they did drink at the weekends and did on occasions consume enough alcohol to make them drunk. They both felt that this was their choice as adults, and, despite Gemma's objections would continue to do so.

Gemma stated that being at home gave her the urge to "buzz" and that she did this as she knew she could "get away" with it as her parents never told her off and could not keep to sanctions. Mr and Mrs Hossack agreed that it was difficult to keep to sanctions as Gemma "kicked off" and "goes mad". During this discussion Gemma showed very little respect towards her parents and became angry.

It was agreed that week-ends were a stressful time for the whole family and that Gemma's contact should be reduced to day time only with no overnight contacts on a Friday or Saturday which is when her parents wish to drink.

Gemma will either catch a bus or staff will transport her home on a Saturday morning and she will be collected at around 7pm in the evening. If Gemma wishes to stay at home on either Friday or Saturday night this must be arranged directly with her parents. Gemma may still have overnights during the week.

The lack of communication was communication was also raised and it was agreed that should there be any future incidents of Gemma abusing aerosols the Unit were to informed immediately by Mr and Mrs Hossack.

Christmas arrangements were discussed. Gemma is wishing to stay at her Granny's on Christmas Eve and Christmas day and the New Year in Aberdeen with an Auntie. Neither parent agreed to Gemma staying in Aberdeen. Gemma then asked to stay in Ardgay. Again her parents were not keen on this but did agree to discuss this.

Gemma and her parents will discuss possible arrangements for Christmas and inform the Social Worker and the Unit ASAP.

Hilary Woodford
Manager

COPY

Kinmylies Building, Leachkin Road
INVERNESS
IV3 8NN
Reception: 01463 703456
Fax: 01463 713237

Gemma Hossack
4 Harland Gardens
CASTLETOWN
Caithness

Please ask for: Jan Rose
Direct Dial: (01463) 703463
Your Ref:
Our Ref: JR/WA
Date: 16 January 2003

Dear Gemma

I am glad that you were able to attend the recent Looked After Child Review in respect of you. The plan is for you to return to your parents care on a full-time basis before Christmas 2002. The decisions were as follows: -

1. Your placement in terms of the Supervision Requirement with a condition of residence should continue meantime, and the plan is for you to return home on a full-time basis before Christmas 2002.

2. You will continue to have contact at home and this will include overnight stays during the week.

3. You are to attend school from home following overnight contact.

4. You are to keep all appointments with Sally Noel, Department of Child and Family Psychiatry.

5. You will continue to have an Outreach Worker.

6. Carol Smith, Social Worker, will ask the school if you can access the computer during your study time.

7. There will be an early Review before Christmas 2002 to consider the progress made with the Care Plan.

If you wish to discuss these decisions further please feel free to contact Carol Smith, Social Worker, or Ian McElroy, Senior Social Worker on Thurso 01847 893835.

Harriet L Dempster, Director of Social Work Services, The Highland Council, Council Offices, Glenurquhart Road, Inverness IV3 5NX
Tel: 01463 702860 Fax: 01463 702855 E-mail: Harriet.Dempster@highland.gov.uk

You have the right to appeal these decisions and should you wish to do so you should in the first instance write to Dawn Grant, Area Children's Services Manager, Area Office, Market Square, Wick.

Yours sincerely

Jan Rose
REVIEWING OFFICER

Cc Dr Wendy MacNeill, Community Paediatrician, Old Medical Centre, Bankhead, Wick
Mr Ian McElroy, Senior Social Worker, Thurso Social Work Offices, 16 High St, Thurso
Carol Smith, Social Worker, Thurso Social Work Services, 16 High St, Thurso
Mary MacKay, Key Worker, Wick Education Centre, Wick

The Highland Council
Comhairle na Gaidhealtachd
SERVING Caithness

Social Work Dept.
16 High Street
THURSO
Caithness

Tel: 01847 893835

THE HIGHLAND COUNCIL - SOCIAL WORK DEPARTMENT

CHILD BEING LOOKED AFTER REVIEW

To: Jan Rose, Reviewing Officer, Inverness
Gemma Hossack, C/o 50 Northcote Street, Wick
Mr & Mrs Hossack, 4 Harland Gardens, Castletown
Hilary Woodford, Manager, 50 Northcote Street, Wick.
Dr McNeill, Old Medical Centre, Bankhead Road, Wick
Mr Dempsey, Depute Head, Wick High School, Wick
Kate Buchanan, Childrens Resource Social Worker, 16 High Street, Thurso.

Name of Child: Gemma Hossack **Date of Birth:** 08/05/87

Current Address: C/o 50 Northcote Street, Wick

It is intended to hold a Care Review on (date) 25th February 2003

at (time) 5.00 pm **at (location)** Social Work Office, 16 High Street, Thurso.

Your attendance at this Review is requested.

The purpose of this Review is to consider the progress and future planning for:

(name(s) of child/children) Gemma Hossack

I would be grateful if you would let me know as soon as possible whether you are able to attend this Review. Please telephone the following number, 01847 893835, or return the tear-off slip attached. If you cannot attend you are invited to forward written comments for consideration by the Review.

Yours sincerely

SCOTTISH

CHILDREN'S REPORTER

ADMINISTRATION

3 April 2003

Authority Reporter
Highland - Thurso
Hazel Marr

If calling please ask for:
Joseph McKeown

Telephone:
01847 896113

Mr I McElroy
Senior Social Worker
Thurso Social Work Department
16 High Street
Thurso
KW14 8AG

Dear Mr McElroy

Gemma Hossack, (8.5.87), 4 Harland Gardens, Castletown, KW14 8UD

For your information, Gemma was referred to this office on the undernoted grounds.

Grounds	Reporter's decision	Summary of Reasons
i. Offence (possession of drugs)	not to arrange a children's hearing - existing supervision requirement	

Yours sincerely

J McKeown
Reporter

EC W 50 NORTHCOTE ST ANICK

THE HIGHLAND COUNCIL

SOCIAL WORK DEPARTMENT

REPORT TO CHILDREN'S HEARING

on

GEMMA HOSSACK

Date of Hearing: June 2003

Report by: Edith Jones
Social Care Worker
Children's Centre
Northcote Street
WICK
Caithness

PANEL REPORT FOR GEMMA HOSSACK

Date of Birth: 8.5.87

INTRODUCTION

Gemma has had "shared care" in the Children's Centre and at Castletown at her parent's home since October 2002.

HOME AND FAMILY

The past three months have been very positive for Gemma and her parents. Gemma has been staying at the Centre just one night each week with the rest spent at home. This has been totally successful. Gemma is helping around the house, is adhering to ground rules and generally has matured.

The loss Gemma felt when her Grandad died is easing with Gemma acknowledging her feelings.

Gemma is learning to confront and deal with her emotions in a positive way.

PHYSICAL, MEDICAL AND EMOTIONAL

Gemma, on the whole, has been well during the past three months, only missing school when she had a bad cold and when she had a tooth extracted.

Gemma meets with Sally Nowell from the Family Psychiatric Unit once a month. After the last meeting Sally suggested they taper off these meetings to conclude in November. Gemma is happy for this to happen.

EDUCATION AND EMPLOYMENT

Gemma has just completed her Standard Grade Exams. Gemma has continued to do well at school and is considering going back to school for a fifth year though she has kept her options open and has applied to Dounreay for a secretarial post and she has been offered an unconditional place at Thurso college to do the business course.

Gemma has a part-time job in the local hotel in Castletown and is enjoying both the company there and the money she is earning.

CONCLUSION

Gemma has matured both emotionally and mentally recently. She will come to the Centre for lunch each school day until the end of term.

As of today, 26 May 2003, it is felt Gemma will stay at home full-time.

Edith Jones
Social Care Worker

The Highland Council
Comhairle na Gaidhealtachd
The Highland Community

PERSONAL EDUCATION PLAN

Name: Gemma Hossack ..... Date of birth:8.5.87

School: ...Wick High School..... Class: 4.....

Other people involved in this PEP: (tick to show who is responsible for managing this PEP)

Title	Name + contact details	✓
Designated School Manager	**Mr S Dempsey 01955 60 3333**	✓
Lead teacher		
Social Worker	Carol Smith 01847 983835	✓
Parent	Mr and Mrs W Hossack 4 Harland Gardens, Castletown 07765184320	
Carer	Highland Council 50 Northcote Street WICK 01955 604279	

Date Plan Started ...28.10.02.....

Review dates	To Be Arranged					

Section 1
CURRENT EDUCATIONAL PRIORITIES

These are suggested categories. More can be added. Not all of them may apply. If the young person is due to sit public examinations, the priority may be scheduling revision sessions under Study Support. If a young person is at risk of exclusion the priority may be support with emotional and/or behavioural difficulties supported by a programme included in the section on Short-term Educational Targets. If setting in certain subjects is about to take place, it may mean additional support in specific subjects.

Curriculum Standard Grades in English, Maths, Biology, Geography and Art. Work with Business Studies Department on Office Skills.
Special Educational Needs None.
Cultural/Religious None
Study Support Study periods have been timetabled in school. Gemma does a lot of studying at home on her own.
Extra Curricular Activities None
Personal Development Counselling outwith school. PSE programme for two periods per week in school. Meets with pupil support teacher one period a week.

Short-term educational targets

(The details of these targets should be held within standard plans such as an IEP, and the recommendations of the Record of Needs.)

Targets should be SMART: specific, measurable, achievable, realistic and time-related. They should relate to the educational priorities above.

The value of the PEP is in making connections with, but not duplicating, other plans, including:

- Care Plan
- Record of Needs
- Individual Education Plan
- Ongoing review outcomes should be reflected in the PEP.

Targets	**Nature of any Action necessary and by whom**	**Links with other plans or reviews?**
Attend regularly and promptly	Work with Carol Smith, Centre Staff and Parents.	LAC Care Plan. Review by Children's Panel
Catch up with work missed.	Extra work given by teachers.	IEP
Gradually be able to attend school from home address.	Gemma and Parents	

Long-term plans

Transitions These will include:

- Pre-school to Primary School
- Primary School to Secondary School
- Re-integration into mainstream provision
- Planned change of placement: e.g. adoptive placement or out of authority placement

In relation to all transitions, securing an educational placement will be a priority.

Curriculum development and option choices. This will include:

- literacy and numeracy programmes
- development of skills to support learning
- planning to include preparation for option choices
- tailored packages where flexibility of curriculum applies

Careers guidance and work experience. The plan should:

- make links with Careers Service
- identify who is arranging and supporting work experience
- identify the young person's preferences

Post 16. The Plan should:

- identify how participation in further education and/or training will be funded;
- identify how the local authority will support the young person emotionally, financially and practically, in terms of accommodation during term-time and vacations.

Personal Development: The Plan should:

- identify out of school interests;
- skills development relating to interests; building confidence and personal effectiveness; IT skills etc.

Action	By whom	Date completed
Transitions		
Curriculum development, option choices		
English – General/Credit Maths - general/credit Art - General/credit Biology - General/credit Geography – General/credit	Catch up going ahead in all subjects by Gemma and class teachers	Should be completed by the end of S.3
Careers guidance and work experience		

Post 16: further/higher education, training		
Personal development		
Budgetting Skills Self help skills		

Young person's role in their Plan

The young person's views, and the process of their involvement, will be central to the effectiveness of the PEP. They should be given an opportunity, and any support needed, to complete relevant sections of the PEP before the meeting. This may be with a carer, school designated manager, lead teacher or social worker. Their views can then become central to the planning process. They may wish to contribute additional information beyond the questions contained in this section of the PEP.

My Actions will be: To stick in at school, to achieve the grades I need and go to the college as I have received an unconditional acceptance. Signed Gemma Hossack

Section 2
YOUNG PERSON'S VIEWS ABOUT SCHOOL AND ACHIEVEMENT

Some young people, including those with learning disabilities, will have clear ideas and detail about their personal achievements; others may need help in identifying and recording their achievements. These will range from achieving grades in instrumental music; sporting awards and achievements, to learning to read and learning to swim, building friendships and improving attendance at school. The PEP should act as a trigger for celebrating young people's achievements.

What do you like most about school?

Art, Biology, Maths, English, Geography, Practicals

Can you describe some things that you do really well at school?

Drawing in Art, Also maths questions for equations

Is there anything about school that you worry about?

Not particularly

Is there a teacher or anyone else who really helps you with your education? What is their name?

Mrs Macgibben
Miss Galbraithe

Who are your best friends?

Susan Shearer Graham Bain Lauren Bain John Robertson Susan Bain Amanda Bird

Write down your favourite sports or hobbies? Who are your heroes?

Swimming
Listening to Music
Madonna and Tina Turner

Record of achievement and success
(after school clubs, teams etc.)

❄
Regular attendance at Thurso High School from 1st May for six weeks.

Section 3
RESPONSIBILITIES

The legal status of the young person will, in certain circumstances, determine the actions taken by those involved in supporting his or her education.

Information concerning children placed out of the authority will assist in effective liaison.

Summary of care situation:

Gemma will be looked after by the local authority at 50 Northcote Street on a shared care basis. This is seen as a short term measure and that gradually, she will start coming to school from home as her weekday leave is introduced and extended.

Legal status of young person.....Section 70 Children (Scotland) Act 1997

.....

Record name and contact details of:	Names, and addresses if appropriate
Who will be the first point of contact for school in an emergency?	Children Centre Staff 01955 604279/ Mr and Mrs Hossack 07765184320 4 Harland Gardens, Castletown
Are there any issues concerning parental contact?	No
Who will receive and respond to communication from school, including school reports?	Mr and Mrs Hossack
Who will attend parents' evenings?	Mr and Mrs Hossack
Who will give permission for school trips etc?	Mr and Ms Hossack
Who takes responsibility on health issues?	Mr and Mrs Hossack

Is this pupil educated out of authority? No
Is there an agreement between the authorities to support the PEP? No

What action has been agreed between authorities to support the PEP?

Section 4
DATA COLLECTION

This data is intended to serve two purposes. Firstly, it relates to individual children and informs planning on their behalf. Secondly, it assists the local authority to collect aggregate data on looked after children.

5 - 14 Attainment Levels, Standard Grade and other accreditation

Please use the following categories:

- 5-14 levels of attainment
  eg Working at level A. should achieve Level B by June 2001)
- Working at SG
  (eg Foundation/General: should achieve Grade 3)

Subject Area	Current level	Projected achievement
Maths	Standard Grade Credit/General	2/3
English	" "	3/2
Biology	" "	2/3
Art	" "	2/3
Geography	" "	2/3

Section 5
OTHER FACTORS AFFECTING EDUCATIONAL PROGRESS

	Detail (including dates etc.)
Attendance/punctuality (Unauthorised absence days in academic year)	Usually good punctuality when attending.
Fixed term exclusions (Number of days in academic year)	None
Permanent exclusions (Date)	None
Time without a school placement	None
Changes in school placement	None
care placement	Since 2nd October, Gemma residing at 50 Northcote Street, Wick on a shared care basis. She returns home at weekends and very soon will commence overnights in an attempt to get her attending from home.
social worker	
Other comments	Gemma's attendance at school has been poor since the start of 2000 and has continued to deteriorate resulting in appearance at Children's Panels, the most recent on the 2nd October. While in shared care previously, attendance and overall presentation improved immensely.

Pupil's Name: GEMMA HOSSACK

Class: 4R Date: 16 Dec 2002.

Attendance: Actual / Possible 120 / 148.

Punctuality: Satisfactory / ~~Unsatisfactory~~

Guidance Teacher's Comments: A pleasing report for Gemma who has settled in well to the work at High School in block. Well done Gemma. Make the most of any opportunity of extra study classes to catch up on any work missed.

Guidance Teacher's Signature: A Macbeath

Rector's Signature: [signature]

WICK HIGH SCHOOL — PROGRESS REPORT

Pupil: GEMMA HOSSACK Class: 4R

Subject: **ENGLISH** Level: **S**

	GRADE OF ATTAINMENT
Overall	3

Assessable Elements

	GRADE OF ATTAINMENT
(i) Reading	3
(ii) Writing	3
(iii) Talking	2/3

GRADE FOR EFFORT: 1

Teacher's Comment:

Gemma, I have been very impressed with your commitment to your work since joining us. You are doing well in Reading and Writing and you produced a very pleasing oral presentation Keep working hard. Gemma.

Teacher's Signature: H Bamfield Date: 16/12/02

WICK HIGH SCHOOL – PROGRESS REPORT

Pupil: GEMMA HOSSACK Class: 4R

Subject: **MATHEMATICS** Level: **S**

	GRADE OF ATTAINMENT
Overall	3

Assessable Elements

	GRADE OF ATTAINMENT
(i) Knowledge and Understanding	3
(ii) Reasoning and Applications	4
(iii) Investigating	—

GRADE FOR EFFORT: 1

Teacher's Comment:

Gemma has worked well since joining the class and her marks are satisfactory considering the recent change in schools. I hope she will continue to do as well with the credit course

Teacher's Signature: J. McKellar Date: 16/12/02

WICK HIGH SCHOOL – PROGRESS REPORT

Pupil: GEMMA HOSSACK Class: 4R

Subject: **GEOGRAPHY** Level: **S**

	GRADE OF ATTAINMENT
Overall	4

Assessable Elements

	GRADE OF ATTAINMENT
(i) Knowledge and Understanding	7/4
(ii) Enquiry Skills	4

GRADE FOR EFFORT: 1

Teacher's Comment: Gemma is an enthusiastic and lively student, who shows a keen interest in the subject. She demonstrates a firm understanding of the 'Rural Land-U unit and the recently studied unit – 'climate'.

As Gemma is still 'catching up' with previously studied units - it may take some time to build up her knowledge base, after which we will focus on her credit paper and approaches to structuring answers

Teacher's Signature: M. Galbraith Date: 16/12/02

WICK HIGH SCHOOL — PROGRESS REPORT

Pupil: GEMMA HOGGACK Class: 4R

Subject: **ART AND DESIGN** Level: **S**

	GRADE OF ATTAINMENT
Overall	3

Assessable Elements

	GRADE OF ATTAINMENT
(i) Expressive Activity	3
(ii) Design Activity	3
(iii) Critical Activity	2/3

GRADE FOR EFFORT: 1/2

Teacher's Comment:

Settled-in well. Drawing improving in leaps & bounds. Good showing in exam. Hand work will see Gemma's grades go up

Teacher's Signature: George Lees Date: 16-12-02

WICK HIGH SCHOOL – PROGRESS REPORT

Pupil: Gemma Hossack Class: 4R

Subject: **BIOLOGY** Level: **S**

	GRADE OF ATTAINMENT
Overall	5

Assessable Elements

	GRADE OF ATTAINMENT
(i) Knowledge and Understanding	7
(ii) Problem Solving	5
(iii) Practical Abilities	3

GRADE FOR EFFORT: 2

Teacher's Comment: Gemma has settled into the class reasonably well but has some gaps in her notes due to the move. This will be addressed as we move towards the final exams.

Teacher's Signature: S McGibbon Date: 16/12/02

Hilary Woodford

From: Carol Smith
Sent: 14 February 2003 09:14
To: Hilary Woodford
Subject: Gemma

Attached is Gemma's PEP which i have amended a little to show the improvements made since being looked after - would you pass in on to Alan - I think we could put in her grades for her prelims.

Carol



Gemma - PEP.doc
(91 KB)

HIGHLAND COUNCIL EDUCATION SERVICE
CAITHNESS DIVISION

WICK HIGH SCHOOL
West Banks Avenue
Wick
Caithness KW1 5LU
Tel. 01955-603333
Fax. 01955-602198

Date 31 October 2002
Our Ref. JGM/FJT
Your Ref.

JOHN G MANSON, BSc. Rector.

Dear Parent

PROJECTS AND ASSIGNMENTS FOR STANDARD GRADE

An important part of many certificate courses is individual work carried out by the pupils themselves, such as projects and assignments. These are internally assessed in the school and contribute, to a significant degree, to the overall award the pupil can attain. Departments in the school have given pupils detailed information of these requirements, but the list overleaf provides outline details of what is required.

Pupils who fail to complete the work required will receive no overall award in the subject.

I cannot stress how important it is for pupils to organise their work carefully to meet the submission dates, otherwise they will find themselves under tremendous pressure later in the session.

Yours sincerely

J G MANSON
Rector

SPORTS MARK

SUBJECT/LEVEL	WORK REQUIRED	DEPARTMENTAL SUBMISSION DATE	% OF TOTAL ASSESSMENT
Standard Grade			
Administration	Practical Abilities (completed in school)	14 March 2003	40
Art/Design	Design Activity Critical Activity	24 January 2003 21 February 2003	33.3 33.3
Biology	Practical Abilities (completed in school)	4 March 2003	20
Business Management	Practical Abilities (completed in school)	14 March 2003	33.3
Chemistry	Practical Abilities (completed in school)	4 March 2003	20
Computing	5 Projects	28 February 2003	40
Craft & Design	Design Folio	3 March 2003	33.3
English	Folio (5 pieces of work)	21 March 2003	33.3
Graphic Communication	Presentation Folio	3 March 2003	33.3
Home Economics	Practical Assignment (completed in school)	21 February 2003	33.3
Modern Languages	Speaking Assessments (minimum of 3 tasks) Writing Folio of at least 3 pieces	2 by 13 December 2002 1 by 28 March 2003 by 28 March 2003	33.3 16.6
Music	Group Performing Inventing	14 March 2003 14 March 2003	25 25
Physics	Practical Abilities (completed in school)	3 March 2003	20
Religious Studies	Investigation	20 December 2002	33.3
Technological Studies	Project Folio	3 March 2003	40

Hilary Woodford

From: Carol Smith
Sent: 21 October 2002 09:36
To: Hilary Woodford
Subject: RE: RE Gemma H

Had spoken to her and mother about this last week - it is the plan when she returns that we will start with one night a week - perhaps mid-week rather than attached to the weekend to start with. Will organise transport for this. Gemma herself saying she has done a lot of catching up and revising, endorsed by mother and father, and is hopeful of being with you at the time of the prelims soon(!) [redacted]

Carol

-----Original Message-----
From: Hilary Woodford
Sent: 20 October 2002 14:25
To: Carol Smith
Subject: RE Gemma H

Hi Carol.
I know you very busy, but I think we need to discuss Gemma, I'm aware her review is on Thursday but I will be unable to attend, Mary is. I feel we need to look at increased staying at home during the week so that she gets to school from home as part of the plan towards reunification, what are your thoughts?

Regards
Hilary
[redacted]

Hilary Woodford

From: Carol Smith
Sent: 06 November 2002 15:43
To: Hilary Woodford
Cc: Christine Gray

fao Mary

Intended going to see Gemma and her mother after school today but Mum is working late. Cannot not now see her till next week.

Mum very suspicious that Gemma is sniffing aerosols again - found evidence in her room. Also, her mood swings - very antagonistic towards her father - constantly swearing at him.

Is due to see Sally Nowell next week - I'll try and give her a ring and inform her about this beforehand.

Carol

Hilary Woodford

From: Carol Smith
Sent: 08 January 2003 17:26
To: Hilary Woodford
Cc: Christine Gray
Subject: Gemma

Spoke to Gemma's mother tonight. Saying that day visits are going fine but Gemma at home overnight seems to put the whole family in despair - usually pre-empted by Gemma's inability to sleep, playing loud music and the resultant swearing match usually between Gemma and father.

Queried whether there was any possibility of she and husband splitting up as I had been informed - not so though admitting to difficulties in relation to the above and does not believe that her husband would welcome Gemma back at all.

[redacted]

I am very wary of anything that Gemma says and have advised mum that communication is not done through Gemma and that any contact is direct with ourselves.

Will check out when next review is as we need to look to what happens when she leaves school in May.

Gemma has advised she has an interview for the college course on Friday? Have advised of the need for her to complete her standard grades first.

Am off Thursday, will speak on Friday.

Carol

26.11.02

Gemma spoke to staff telling them that she had found out her father had another daughter older than her.
Gemma's Gran had told her as she felt Gemma was old enough to know now.
Gemma has been "suspicious" of this situation for some time as her "Dad is 12yrs older than Mum"
Gemma was very upset + angry about the above as feels her father should have told her before.
Gemma voiced concerns about having her own children + then becoming involved with her sisters family without knowing there was any relationship as that would be "incest"!
Gemma feels she + her Dad are fighting so much just now that it would not be a good time to ask him about his other daughter.

E.J.

COPY

The Highland Council

The Highland Community

Please reply to:
Social Work Headquarters
Kinmylies Building, Leachkin Road
INVERNESS
IV3 8NN
Reception: 01463 703456
Fax: 01463 713237

Gemma Hossack
50 Northcote Street
Wick
Caithness

Please ask for: Jan Rose
Direct Dial: (01463) 703463
Your Ref:
Our Ref: JR/KS
Date: 13 June 2003

Dear Gemma,

I am pleased that you were able to attend your recent Looked After Child Review.

Your Care Plan has been met and there are no outstanding issues or concerns to be addressed. You have received and excellent Education Report and good prelim results. The plan is for you to return home on a permanent basis. Everyone involved would like to wish you every success in your future.

The decisions were as follows:-

1. The recommendation of the Review to Gemma's forthcoming Children's Hearing is that there is no longer a need for compulsory measures of Supervision or a Condition of Residence and that they should be terminated.

If you want to discuss these decisions, please contact Carol Smith, Social Worker, or Ian McElroy, Senior Social Worker, 16 High Street, Thurso on 01847 893835.

You have the right to appeal these decisions and should you wish to do so you should in the first instance write to Dawn Grant, Area Children's Services Manager, Area Office, Market Sqaure, Wick.

Yours sincerely

Jan Rose

Jan Rose
Reviewing Officer

Cc. Rosalind Hossack, 4 Harland Gardens, Castletown, Caithness
Andy Wilson, Barnardo's Support Worker,
Carol Smith, Social Worker, 16 High Stret, Thurso
Dr W McNeill, Paediatrician, Old Medical Centre, Bankhead Road, Wick
Mrs A MacBeath, Guidance Teacher, Wick High School, Wick
C Coghill, Residential Social Worker, 50 Northcote Road, Wick
Joyce Gartshore, Education Centre, Castle Street, Dingwall