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**Re: Data Subject Access Request - 100073 [Ref: DSAR-20260625-C5E29A] (DPA-10955)**

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**From** evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

**Date** Tue 2026-08-25 3:51 PM

**To** IG (ROTHERHAM DONCASTER AND SOUTH HUMBER NHS FOUNDATION TRUST) <rdash.ig@nhs.net>

 3 attachments (5 MB)

LOA Nicola Burns.pdf; ID.pdf; 6101.jpg;

Good afternoon,

Thank you for your previous email. We note the contents of your correspondence.

As outlined previously, we are unable to provide a second form of photographic identification for our client. We have already supplied the following documentation in support of the request:

- A copy of our client's valid passport;
- Current proof of address; and
- A signed Letter of Authority confirming that we are authorised to act on our client's behalf.

We act on behalf of our clients to obtain records required to support their applications to the **Scottish Redress Scheme**. In the circumstances, we consider the requirement for an additional form of photographic identification to be disproportionate, particularly given the identity and authority of documentation already provided.

For the avoidance of doubt, we will again provide copies of our client's passport, signed Letter of Authority and current proof of address for your reference.

We would also respectfully note that our original request was submitted on **25 June 2026**. Given the time that has now elapsed, we would be grateful if this matter could be treated as a priority and the request progressed without further unnecessary delay.

Should there be a specific concern regarding our client's identity or our authority to act which has not already been addressed by the documentation supplied, please clearly identify that concern so that we may consider it accordingly.

We look forward to receiving confirmation that the request is now being processed.

Kind regards,

James  
Investigations Team  
MMA Legal

E: Evidence@mmalegal.co.uk

T: 0161 570 0550



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**From:** IG (ROTHERHAM DONCASTER AND SOUTH HUMBER NHS FOUNDATION TRUST) <rdash.ig@nhs.net>

**Sent:** 23 July 2026 2:10 PM

**To:** 'evidence@mmalegal.co.uk' <evidence@mmalegal.co.uk>

**Subject:** RE: Data Subject Access Request - 100073 [Ref: DSAR-20260625-C5E29A] (DPA-10955)

Good afternoon James,

Thank you for your email. Please can you provide a 2<sup>nd</sup> form of identification – this can be birth certificate, bank statement, utility bill, or letter from the NHS or other government body.

Kind regards

### Information Governance

Phone Group: 03000 211189

Rotherham, Doncaster and South Humber NHS Foundation Trust

Woodfield House | Tickhill Road Site | Balby | Doncaster | DN4 8QN

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**From:** evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

**Sent:** 20 July 2026 12:22

**To:** IG (ROTHERHAM DONCASTER AND SOUTH HUMBER NHS FOUNDATION TRUST) <rdash.ig@nhs.net>

**Subject:** Re: Data Subject Access Request - 100073 [Ref: DSAR-20260625-C5E29A]

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Good afternoon,

Thank you for your previous email; we note its contents.

Please see attached our Clients Passport. We note that we do not have another form of Photo Identification of our Client.

We can confirm that her full name is 'Ms Nicola Lorna Burns'.

We can confirm that her current address is 'The Crossings, 55 Great Union Street, HU9 1AG'

She partly remembers areas in which she used to be residing at, which are the following:

Grimsby - Lincolnshire England;  
Priesthill Glasgow Scotland;  
Drumchapel - Glasgow Scotland;  
Pollok - Glasgow; Scotland;  
Nitshill - Glasgow, Scotland

If you require any further information, don't hesitate to contact us.

We look forward to hearing from you in due course.

Kind regards,

James  
Investigations Team  
MMA Legal

E: [Evidence@mmalegal.co.uk](mailto:Evidence@mmalegal.co.uk)

T: 0161 570 0550



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**From:** IG (ROTHERHAM DONCASTER AND SOUTH HUMBER NHS FOUNDATION TRUST) <[rdash.ig@nhs.net](mailto:rdash.ig@nhs.net)>

**Sent:** 29 June 2026 1:52 PM

**To:** MMA Legal <[evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk)>

**Subject:** RE: Data Subject Access Request - 100073 [Ref: DSAR-20260625-C5E29A]

Good afternoon,

Thank you for your email. Please can you provide copies of two forms of identity for your client. We can then begin the retrieval of their records. If it is not evident on the identification, please would you also confirm your client's full name and any previous addresses.

Kind regards

**Information Governance**

Phone Group: 03000 211189

Rotherham, Doncaster and South Humber NHS Foundation Trust

Woodfield House | Tickhill Road Site | Balby | Doncaster | DN4 8QN

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**From:** MMA Legal <[evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk)>

**Sent:** 25 June 2026 10:45

**To:** IG (ROTHERHAM DONCASTER AND SOUTH HUMBER NHS FOUNDATION TRUST) <[rdash.ig@nhs.net](mailto:rdash.ig@nhs.net)>

**Subject:** Data Subject Access Request - 100073 [Ref: DSAR-20260625-C5E29A]

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**Subject:** Data Subject Access Request – Mental Health Records - Our Reference: 100073

Client Name:

Address:

Date of Birth:

Name in Care:

Previous Address:

NHS Number (if known):

Dear Sir/Madam,

We act on behalf of the above-named individual and submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team

MMA Legal

E: [evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk)

T: 0161 570 0550

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