



Re: Data Subject Access Request - Miss Theresa Sinclair

From evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Date Fri 2026-05-29 11:17 AM

To WDHSCP <WDHSCP@west-dunbarton.gov.uk>

Good Morning,

I confirm receipt of your email and have noted its contents.

Please find below any information we are able to provide for your further searches:

- 3 Bencloch Cres, Lennoxton, Glasgow, Scotland, G667NA (Address before care)
- Parents names: Margaret Sinclair - (Mum), John Sinclair (Dad)
- Siblings: Robert Sinclair (13/08/1963), Margaret Sinclair (02/02/1958), Annemarie Sinclair (1952), Joan Sinclair (02/06/1968)

We look forward to hearing from you further.

Kind regards

Leah

Investigations Team

MMA Legal

E: Evidence@mmalegal.co.uk

T: 0161 563 0816



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From: WDHSCP <WDHSCP@west-dunbarton.gov.uk>
Sent: 28 April 2026 9:44 AM
To: 'evidence@mmalegal.co.uk' <evidence@mmalegal.co.uk>
Subject: RE: Data Subject Access Request - Miss Theresa Sinclair

Official

Good morning,

Thank you for your request dated the 27th April 2026.

Your request has been forwarded to the HSCP Information Team. As part of this process, we carried out searches on our HSCP Case Management and Electronic Document Management Systems (CareFirst and Comino). **These searches resulted in a Nil return.**

For historical files, a request can be made on your clients behalf to Glasgow Life, based in the Mitchell Library. Glasgow life hold all WD historical files.

To assist us in identifying any records they may hold, please provide, where available, the following information:

- **Names and dates of birth for your clients parents and any siblings.**
- **Your clients name at the time of any Social Work involvement, including any previous names they may have been known by.**
- **The address or area in which your client lived prior to being accommodated.**

In some cases, the files we hold may be extensive or complex. In such circumstances, we may need to extend the statutory response timescale by up to an additional two months. While this is not common, we will notify you if an extension becomes necessary.

Further information is available here: [What to expect after making a subject access request | ICO](#)

We look forward to hearing from you.

Regards,
Information Team
West Dunbartonshire HSCP
Strategy and Transformation

www.wdhscp.org.uk

West Dunbartonshire
Health & Social Care Partnership

From: MMA Legal <evidence@mmalegal.co.uk>
Sent: 27 April 2026 2:18 PM
To: Dataprotection <dataprotection@west-dunbarton.gov.uk>
Subject: Data Subject Access Request - Miss Theresa Sinclair

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Miss Theresa Sinclair
Client Address: 90a Main Street, Glasgow, Lennoxton, G66 7DA
Client Reference: 100417
Date of Birth: 13/08/1963
Also Known As:
Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named individual who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

- East Dunbartonshire Council: 1975
- East Dunbartonshire Council: 1975

- East Dunbartonshire Council: 1975
- Cardross Park - : 1975-1979

We submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team
MMA Legal
E: evidence@mmalegal.co.uk
T: 0161 563 0816

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