



---

**Re: Data Subject Access Request - Mr John Brown [<AD14054>]**

---

**From** Customer Service <Service.Customer@westlothian.gov.uk>

**Date** Thu 2026-04-23 9:32 PM

**To** evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

DATA LABEL: OFFICIAL-Sensitive

Dear MMA Legal,

Information Request:

Our Reference: 101001564931

Thank you for your recent request for information which has been logged and transferred to the appropriate Service Information Liaison Officer (ILO) who will provide a response within the appropriate timeline shown below:

Freedom of Information - 20 working days

Environmental Information Requests - 20 working days

Subject Access Requests (Data Protection Act) - 28 calendar days

Should the ILO require further information to process your request then they will contact you directly. If you require any further assistance then please do not hesitate to contact us.

To ensure any future information requests are dealt with efficiently please use the link below.

<https://www.westlothian.gov.uk/accessing-information>

Kind Regards,

Customer Service Centre

West Lothian Council

Tel: 01506 280000

All online enquiries should be made using our Contact Us form which can be found via <https://www.westlothian.gov.uk/contactus>

By completing this form, we capture all information required to process your enquiry and it can remove delays in the process by directing your enquiry to the appropriate service area.

West Lothian Council Find us on:

Web: [www.westlothian.gov.uk](http://www.westlothian.gov.uk)

Facebook: <https://www.facebook.com/westlothiancouncil>

Twitter: <https://twitter.com/lovewestlothian>

For information on how we use your personal data please visit: <https://www.westlothian.gov.uk/dataprotectionandprivacy>

Customer Service Centre  
West Lothian Council  
Telephone: 01506 280000  
Contact Us at [www.westlothian.gov.uk/Contact-Us-Online](http://www.westlothian.gov.uk/Contact-Us-Online)

---

Original Message:

**From:** evidence@mmalegal.co.uk

**Sent:** 22 April 2026 20:25:05

**To:** Service.Customer@westlothian.gov.uk

**Subject:** Data Subject Access Request - Mr John Brown

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Mr John Brown

Client Address: 115 Beechwood Road, Blackburn, Bathgate, EH47 7PJ

Client Reference: 100119

Date of Birth: 17/03/1983

Also Known As:

Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named individual who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

- Midfield chilrens home, Hulton mill, Scotland.: 1996-1997
- foster home Edinburgh: 1997-1998
- Foster Care: 1998-2003

We submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team  
MMA Legal  
E: evidence@mmalegal.co.uk  
T: 0161 563 0816


MMA Legal Limited, a company registered in England and Wales with registered number 13900519  
Authorised and regulated by the Solicitors Regulation Authority number 8000579

Registered Office: Stok, Princes Street, Stockport SK1 1RY

This email and any attachments are confidential and intended solely for the individual or entity to whom they are addressed. If you have received this email in error, please notify the sender immediately and delete it from your system.

Any unauthorised use, disclosure, copying, or distribution of this communication is strictly prohibited. We process personal data in accordance with applicable data protection laws, including the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. Personal information contained within this communication must be handled securely and only for its intended purpose. Whilst we take reasonable steps to ensure the accuracy of information contained in this email, no liability is accepted for any reliance placed on its contents. Nothing in this email constitutes legal or financial advice unless expressly stated.

# Can **you** care for a West Lothian child?



Children and young people in your  
community are in need of foster carers  
and adoptive families to provide a safe  
and caring home to them.

Find out  
more >

This message, together with any attachments, is sent subject to the following statements:

1. It is sent in confidence for the addressee only. It may contain legally privileged information. The contents are not to be disclosed to anyone other than the addressee. Unauthorised recipients are requested to preserve this confidentiality and to advise the sender immediately.
2. It does not constitute a representation which is legally binding on the Council or which is capable of constituting a contract and may not be founded upon in any proceedings following hereon unless specifically indicated otherwise.

<https://www.westlothian.gov.uk>