

**RE: Data Subject Access Request - Mrs Tracy Roberts**

---

**From** Caroline Forsyth (NHS Greater Glasgow and Clyde) <Caroline.Forsyth2@nhs.scot>  
**Date** Thu 2026-06-04 3:44 PM  
**To** 'evidence@mmalegal.co.uk' <evidence@mmalegal.co.uk>  
**Cc** Zaneta Kolodziejczyk (NHS Greater Glasgow and Clyde) <zaneta.kolodziejczyk@nhs.scot>

Good Afternoon

With regards to your below chase up.

I can confirm that copy records from Stobhill ACH were sent to your Stockport office on 18<sup>th</sup> May 2026 by Recorded Delivery.

They were received in this office on 20<sup>th</sup> May 2026.

Tracking Number OK647311545GB

Regards  
**Caroline Forsyth**

Supervisor	Glasgow Royal Infirmary
SAR Team	8 – 16 Alexandra Parade, Glasgow G31 2ER
Digital Services	E-Mail: <a href="mailto:Caroline.Forsyth2@nhs.scot">Caroline.Forsyth2@nhs.scot</a> Office: 0141 201 3380
NHS Greater Glasgow & Clyde	

---

**From:** SAR Team (NHS GREATER GLASGOW & CLYDE)  
**Sent:** 04 June 2026 15:36  
**To:** Zaneta Kolodziejczyk (NHS Greater Glasgow and Clyde) <zaneta.kolodziejczyk@nhs.scot>; Caroline Forsyth (NHS Greater Glasgow and Clyde) <Caroline.Forsyth2@nhs.scot>  
**Subject:** Fw: Data Subject Access Request - Mrs Tracy Roberts

For update

SAR Team	Admin Building, Gartnavel Royal Campus
Digital Services	Glasgow, G12 0XH
NHS Greater Glasgow & Clyde	E-Mail: <a href="mailto:ggc.sarteam@nhs.scot">ggc.sarteam@nhs.scot</a> Office: 0141 211 3855

**From:** [evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk) <[evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk)>  
**Sent:** 04 June 2026 15:35  
**To:** SAR Team (NHS GREATER GLASGOW & CLYDE) <[ggc.sarteam@nhs.scot](mailto:ggc.sarteam@nhs.scot)>  
**Subject:** Re: Data Subject Access Request - Mrs Tracy Roberts

Good afternoon,

In relation to the previous email above.

Could you kindly provide us with an update as to your current position in providing us with our clients' records.

We look forward to hearing from you in due course.

Kind regards,

James  
Investigations Team  
MMA Legal

E: [Evidence@mmalegal.co.uk](mailto:Evidence@mmalegal.co.uk)  
T: 0161 570 0550



MMA Legal Limited is a company registered in England & Wales (registered number: 13900519). MMA Legal Limited is authorised and regulated by the Solicitors Regulation Authority, SRA Number: 8000579. A list of directors is available at the Registered office address STOK, 43-59 Princes., Stockport, SK1 1RY.

Cyber Crime Alert Please be aware that there is a risk posed by cyber fraud, especially in relation to bank account details. Please check with us before transferring any funds across if you are unsure and would like to confirm our bank details. MMA Legal Limited will not accept responsibility if you transfer money into an incorrect bank account. If you are not the intended recipient of this email please contact us immediately.

---

**From:** SAR Team (NHS GREATER GLASGOW & CLYDE) <[ggc.sarteam@nhs.scot](mailto:ggc.sarteam@nhs.scot)>  
**Sent:** 23 April 2026 7:41 AM  
**To:** MMA Legal <[evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk)>  
**Subject:** Re: Data Subject Access Request - Mrs Tracy Roberts

Thank you for your email. Your request is now with our team for processing and is being dealt with in line with our requirements under Article 15 of the General Data Protection Regulation.

Under this Regulation we have one calendar month to comply with your request and up to a further two months under certain circumstances. However, we endeavour to respond to you as quickly as possible.

Before providing the requested information, we are required to obtain authorisation from the appropriate clinician for the disclosure of these health records.

If you have any queries in the meantime, please do not hesitate to contact us.

Kindest Regards

SAR Team  
Digital Services  
NHS Greater Glasgow & Clyde

Admin Building, Gartnavel Royal Campus  
Glasgow, G12 0XH  
E-Mail: [ggc.sarteam@nhs.scot](mailto:ggc.sarteam@nhs.scot)  
Office: 0141 211 3855



---

**From:** MMA Legal <[evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk)>  
**Sent:** 22 April 2026 20:08  
**To:** SAR Team (NHS GREATER GLASGOW & CLYDE) <[ggc.sarteam@nhs.scot](mailto:ggc.sarteam@nhs.scot)>  
**Subject:** Data Subject Access Request - Mrs Tracy Roberts

Subject: Data Subject Access Request – Hospital / NHS Trust Records

Client Name: Mrs Tracy Roberts  
Client Reference: 100127  
Client Address: 263 Curtis Avenue, Kingspark, G44 4nw  
Date of Birth: 27/04/1971  
Also Known As:  
Name in Care:  
NHS Number (if known):  
Previous Addresses (if applicable):

Dear Sir/Madam,

We act on behalf of the above-named individual and submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team  
MMA Legal  
E: [evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk)  
T: 0161 563 0816

MMA Legal Limited, a company registered in England and Wales with registered number 13900519  
Authorised and regulated by the Solicitors Regulation Authority number 8000579  
Registered Office: Stok, Princes Street, Stockport SK1 1RY

This email and any attachments are confidential and intended solely for the individual or entity to whom they are addressed. If you have received this email in error, please notify the sender immediately and delete it from your system.

Any unauthorised use, disclosure, copying, or distribution of this communication is strictly prohibited. We process personal data in accordance with applicable data protection laws, including the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. Personal information contained within this communication must be handled securely and only for its intended purpose.

Whilst we take reasonable steps to ensure the accuracy of information contained in this email, no liability is accepted for any reliance placed on its contents. Nothing in this email constitutes legal or financial advice unless expressly stated.

-----  
-----

This email is intended for the named recipient only. If you have received it by mistake, please (i) contact the sender by email reply; (ii) delete the email from your system; . and (iii) do not copy the email or disclose its contents to anyone.

-----  
-----

-----  
-----

This email is intended for the named recipient only. If you have received it by mistake, please (i) contact the sender by email reply; (ii) delete the email from your system; . and (iii) do not copy the email or disclose its contents to anyone.

-----  
-----