
FW: SAR26-27 - 222-Access - Redress FW: NRS-DP-2026-551- MMA Legal - Request - 22 April 2026 - 100127

From dpa@gov.scot <dpa@gov.scot>
Date Tue 2026-06-02 11:26 AM
To evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>
Cc dpa@gov.scot <dpa@gov.scot>

 4 attachments (3 MB)

DSAR-8EF4E53D.pdf; LOA Tracy Roberts.pdf; Tracy Roberts POA .jpeg; Tracy Roberts ID.jpg;

Our Ref: DPE25/26 – 222/RSAR

Dear Colleague,

SUBJECT ACCESS REQUEST

I am writing to you regarding your email making a request for the personal information of your client, Tracy Roberts.

The Scottish Government do not hold all files in relation to all schools and residential homes and as a result of our searches, I can confirm that we have been unable to locate any documentation based on the information that has been provided.

I appreciate that this will be disappointing for your client. However, National Records Scotland will respond to you directly to inform you of the results of the search of their records and may be also in the position to provide details of other public bodies who may hold information relating to your request.

If your client is not happy with this outcome and they wish to make a complaint, please contact the Scottish Government's Data Protection Officer in the first instance

Data Protection Officer
Victoria Quay
EH6 6QQ
dataprotectionofficer@gov.scot

If, following this review, they still have concerns about the way their data has been handled you can write to the UK Information Commissioner's Office – the regulator for data protection in the UK – at the following address:

Information Commissioner's Office
Wycliffe House Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113 (local rate) or 01625 545 745

You may also find their website <http://www.ico.org.uk/> a useful source of information.

Kind regards,
Charlene

Charlene Byrne | Information Assurance and Data Protection Advisor | iTECS | Scottish Government
M1 Spur | Saughton House | Broomhouse Drive | Edinburgh | EH11 3XD | [Data Protection & Information Assets Mailbox](#)

From: Charlene Byrne <Charlene.Byrne@gov.scot> **On Behalf Of** Data protection and information assets Mailbox

Sent: 27 April 2026 09:40

To: evidence@mmalegal.co.uk

Cc: Data protection and information assets Mailbox <dpa@gov.scot>

Subject: FW: SAR26-27 - 222-Access - Redress FW: NRS-DP-2026-551- MMA Legal - Request - 22 April 2026 - 100127

Sensitivity: Confidential

Our Ref: DPE26-27 – 222/RSAR

Dear Colleague,

SUBJECT ACCESS REQUEST

I refer to your letter to National Records Scotland requesting a search of records in relation to your client, Tracy Roberts.

We have received your request to the Information Assurance and Data Protection team at the Scottish Government to enable a search of records held by the Directorate for Children and Families to be conducted.

All personal information will be accessible to you unless that information is covered by an exemption under data protection laws. In carrying out your request information will be shared with relevant business areas where necessary to ensure a complete return.

The one calendar month period allowed for response to your request will expire on 21/05/2026.

Kind regards,
Charlene

Charlene Byrne | Information Assurance and Data Protection Advisor | iTECS | Scottish Government
V Spur | Saughton House | Broomhouse Drive | Edinburgh | EH11 3XD | [Data Protection & Information Assets Mailbox](#)

My working hours are Monday - Wednesday

From: Freya Upton <Freya.Upton@nrscotland.gov.uk> **On Behalf Of** NRS : Data Protection
Sent: 23 April 2026 15:00
To: NRS : Government Records Mailbox <governmentrecords@nrscotland.gov.uk>; Data protection and information assets Mailbox <dpa@gov.scot>
Cc: NRS : Data Protection <dataprotection@nrscotland.gov.uk>
Subject: SAR26-27 - 222-Access - Redress FW: NRS-DP-2026-551- MMA Legal - Request - 22 April 2026 - 100127
Sensitivity: Confidential

Dear all,

Please see attached SAR from MMA Legal on behalf of their client.

We have requested parents' names and address prior to care. If you need anything else for searches, please let us know.

Kind regards,

Freya

Freya Upton | Information Governance Officer

National Records of Scotland | HM General Register House | 2 Princes Street | Edinburgh | EH1 3YY

Freya.Upton@nrscotland.gov.uk | www.nrscotland.gov.uk

Preserving the past | Recording the present | Informing the future
A' tasgadh na bh' ann | A' clàradh na th' ann | A' stiùireadh na bhitheas

From: MMA Legal <evidence@mmalegal.co.uk>
Sent: 22 April 2026 20:08
To: NRS : Data Protection <dataprotection@nrscotland.gov.uk>
Subject: Data Subject Access Request - Mrs Tracy Roberts

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Mrs Tracy Roberts
Client Address: 263 Curtis Avenue, Kingspark, G44 4nw
Client Reference: 100127
Date of Birth: 27/04/1971
Also Known As:
Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named individual who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

- Cardross assesment centre: 1972-1972
- snowdon: 1973-1977

We submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team
MMA Legal
E: evidence@mmalegal.co.uk
T: 0161 563 0816

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