

**SAR8 NAC7/8967 - Edward Mcguigan**

---

**From** SARHSCP <sarhscp@north-ayrshire.gov.uk>  
**Date** Thu 2026-05-28 3:33 PM  
**To** evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Good afternoon,

**Subject Access Request**

Further to your subject access request I write to advise that following an extensive search unfortunately no records relating to Edward McGuigan have been found.

During our search we were advised that files have previously deposited by Glasgow City Council. You can find information below: [Subject Access Request - Glasgow City Council](#)

If you are concerned about how North Ayrshire Council has handled your request you can write to our Data Protection Officer, Cunninghame House, Irvine, KA12 8EE or email [dataprotectionofficer@north-ayrshire.gov.uk](mailto:dataprotectionofficer@north-ayrshire.gov.uk) and ask that the matter be formally reviewed.

Alternatively, you can view the guidance on the UK Information Commissioner about how to progress a concern you may have about your information rights. Further information on how to do this can be found on their Report a Concern section of their website at <https://ico.org.uk/concerns>.

Yours sincerely

Regards,

**Eva Kaye**

Eva Kaye  
Clerical Officer  
North Ayrshire Health & Social Care Partnership  
Cunninghame House, 5<sup>th</sup> Floor West  
Irvine, KA12 8EE

---

**From:** evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>  
**Sent:** 28 May 2026 11:29  
**To:** SARHSCP <sarhscp@north-ayrshire.gov.uk>  
**Subject:** Re: SAR NAC7/8967 - Edward Mcguigan

Good afternoon,

Many thanks for your email.

Unfortunately, we are unable to provide any further photographic identification. I note that a copy of our client's identification was submitted with the initial DSAR request and signed form of authority.

I understand your internal policies may request multiple forms of ID, but this is not a requirement under the Data Protection Act 2018 and UK GDPR.

In addition, the ICO guidance is extremely clear on this point. Your request for another form of ID is unnecessary, unreasonable, and is not proportionate to the request we have made for our client's data.

There can be no reasonable doubt about our client's identification, and given the evidence we have already provided, we expect to receive all requested information and documents you are in control of.

Should you disagree with our position, we expect to receive a substantive and reasoned response specifying exactly what ICO guidance or statutory authority you are relying upon in requesting multiple forms of identification. In the absence of which, we expect to receive the information within the defined timescales.

If we do not receive a prompt response to this email with the requested authorities and guidance you are relying upon, and do not receive the requested information in the coming weeks, we will have little option but to submit a complaint to the ICO - this will be submitted without further notice to yourself.

We trust this will not be necessary and look forward to hearing from you as soon as possible.

If you wish to discuss this email via telephone, please contact me on 0161 563 0816 and we would be happy to have a pragmatic discussion to overcome this issue.

I look forward to hearing from you.

Kind regards,  
Investigations Team  
MMA Legal

E: [Evidence@mmalegal.co.uk](mailto:Evidence@mmalegal.co.uk)

T: 0161 563 0816



MMA Legal Limited is a company registered in England & Wales (registered number: 13900519). MMA Legal Limited is authorised and regulated by the Solicitors Regulation Authority, SRA Number: 8000579. A list of directors is available at the Registered office address STOK, 43-59 Princes., Stockport, SK1 1RY.

Cyber Crime Alert Please be aware that there is a risk posed by cyber fraud, especially in relation to bank account

details. Please check with us before transferring any funds across if you are unsure and would like to confirm our bank details. MMA Legal Limited will not accept responsibility if you transfer money into an incorrect bank account. If you are not the intended recipient of this email please contact us immediately.

---

**From:** SARHSCP <[sarhscp@north-ayrshire.gov.uk](mailto:sarhscp@north-ayrshire.gov.uk)>  
**Sent:** 26 May 2026 2:50 PM  
**To:** [evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk) <[evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk)>  
**Subject:** FW: SAR NAC7/8967 - Edward Mcguigan

Good afternoon

Further to our email below we would be grateful to receive the requested ID documents as soon as possible.

If we do not receive the documents within 2 weeks, your subject access case will be closed. If, however, you can provide the documents in the future we will be happy to reopen your case.

If you are concerned about how North Ayrshire Council has handled your request you can write to our Data Protection Officer, Cunninghame House, Irvine, KA12 8EE or email [dataprotectionofficer@north-ayrshire.gov.uk](mailto:dataprotectionofficer@north-ayrshire.gov.uk) and ask that the matter be formally reviewed.

Alternatively, you can view the guidance on the UK Information Commissioner about how to progress a concern you may have about your information rights. Further information on how to do this can be found on their Report a Concern section of their website at <https://ico.org.uk/concerns>

Regards

Lynne Ferguson, Manager Business Administration  
Health & Social Care Partnership  
5<sup>th</sup> Floor, Cunninghame House  
IRVINE  
KA12 8EE  
Tel: 01294 317700



---

**From:** SARHSCP <[sarhscp@north-ayrshire.gov.uk](mailto:sarhscp@north-ayrshire.gov.uk)>  
**Sent:** 15 May 2026 13:46  
**To:** [evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk)  
**Subject:** SAR NAC7/8967 - Edward Mcguigan

Good afternoon

We write to acknowledge receipt of your request for access to personal information dated 12/05/26 and can advise that your request will be dealt with under the Council's Subject Access Request procedures.

In order that your request can be processed further we would be grateful if you could provide a signed form of ID for your client. These can be copies of - Passport, Driver's Licence, Employer's or Student

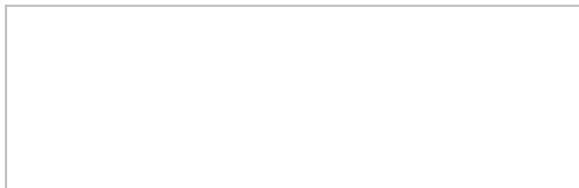
card, Unemployment Benefit Card or Council Rent Book. At least one of the documents must contain a signature for comparison with the one on your request/mandate form. Please do not send the original documents. These can be returned to [SARHSCP@north-ayrshire.gov.uk](mailto:SARHSCP@north-ayrshire.gov.uk)

If one of these documents is not available, we can accept a photo of the signature on the back of a bank card, with account details redacted.

On receipt of your completed information, we will ensure that your request is passed to the appropriate Manager to be dealt with.

Regards

Lynne Ferguson, Manager Business Administration  
Health & Social Care Partnership  
5<sup>th</sup> Floor, Cunninghame House  
IRVINE  
KA12 8EE  
Tel: 01294 317700



---

**From:** MMA Legal <[evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk)>

**Sent:** 12 May 2026 13:52

**To:** Data Protection Officer (shared mailbox) <[dataprotectionofficer@north-ayrshire.gov.uk](mailto:dataprotectionofficer@north-ayrshire.gov.uk)>

**Subject:** Data Subject Access Request - Mr Edward Mcguigan

You don't often get email from [evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk). [Learn why this is important](#)

**Caution:** This is an external email and could be malicious. Do not click on links or open attachments unless you recognise the sender and know the content is safe.

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Mr Edward Mcguigan

Client Address: Flat 11B, 154 Broomhill Drive, Glasgow, G11 7NF

Client Reference: 100020

Date of Birth: 08/02/1970

Also Known As:

Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named individual who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

- Craig residential school: 1979

We submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team

MMA Legal

E: [evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk)

T: 0161 563 0816

MMA Legal Limited, a company registered in England and Wales with registered number 13900519

Authorised and regulated by the Solicitors Regulation Authority number 8000579

Registered Office: Stok, Princes Street, Stockport SK1 1RY

This email and any attachments are confidential and intended solely for the individual or entity to whom they are addressed. If you have received this email in error, please notify the sender immediately and delete it from your system.

Any unauthorised use, disclosure, copying, or distribution of this communication is strictly prohibited.

We process personal data in accordance with applicable data protection laws, including the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. Personal information contained within this communication must be handled securely and only for its intended purpose.

Whilst we take reasonable steps to ensure the accuracy of information contained in this email, no liability is accepted for any reliance placed on its contents. Nothing in this email constitutes legal or financial advice unless expressly stated.

¶

---

\*\* Please help reduce waste. Don't print this email unless absolutely necessary. \*\*

This document should only be read by those persons to whom it is addressed and is not intended to be relied upon by any person without subsequent written confirmation of its contents. Accordingly, North Ayrshire Council disclaim all responsibility and accept no liability (including in negligence) for the consequences for any person acting, or refraining from acting, on such information prior to the receipt by those persons of subsequent written confirmation.

If you have received this e-mail message in error, please notify us immediately by telephone. Please also destroy and delete the message from your computer.

Any form of unauthorised reproduction, dissemination, copying, disclosure, modification, distribution and/or publication of any part of this e-mail message (or attachments transmitted with it) by the addressee(s) is strictly prohibited.

Please be advised that North Ayrshire Council's incoming and outgoing e-mail is subject to regular monitoring.

[North Ayrshire Council Website](#)