

## Monthly Summary: October 90.

1<sup>st</sup>

Out to Cadets - minor sull because [redacted] couldn't go.

2. 3. 4<sup>th</sup>

Managed well - although seen to be struggling on Wednesday.

5<sup>th</sup>

Abusive before she left to go to mums. Seems to do this when anxious.

6 & 7<sup>th</sup>

Popped in & phoned B A - Keen to contact [redacted]

8<sup>th</sup>

T/C from mum - Claire managed weekend well - wasn't Keen to let her meet [redacted] on Sat. night felt this could be confined to B A. weekdays.

V. difficult evening with [redacted] - resulted in fight / bruises & smashed plates. Had meeting about what happened, with [redacted] others.

9<sup>th</sup>

O.K.

10<sup>th</sup>

Home with mum. Abusive before she left. Late back - to be dealt with at family meeting.

11<sup>th</sup>

Family meeting. - [redacted] to be included in meetings. Inverse being considered, going home around Xmas time. Gave [redacted] a send off.

12<sup>th</sup>

Out to mum on 12<sup>th</sup> not to return for a week.

14<sup>th</sup>

T/C to Claire - managing well - out a lot.

15<sup>th</sup> 16<sup>th</sup>

Home

16<sup>th</sup>

[redacted] met Claire for lunch - all going well. Sull about not being able to meet [redacted] - but choosing to go home.

17. 18.

Home

19<sup>th</sup>

Called in with mum - discussing her & finding their relationship difficult.

21<sup>st</sup>

Returned

22<sup>nd</sup>

O.K.

23<sup>rd</sup> O.K.

24<sup>th</sup> Managing with [redacted] - managed home meet. p.

25<sup>th</sup> Meeting with school. - handled it well.

26<sup>th</sup> Dentist - not able to go. - home

27<sup>th</sup> Home

28<sup>th</sup> TC to Claire from the group.

29<sup>th</sup> Started school.

30<sup>th</sup> School O.K. - tired & grumpy - thought to be meeting when it wasn't.

31<sup>st</sup> Visit to little bro' in hospital - managed time with sleep mum.

SAR COPY

## Clause

Can be out up to 4 evenings per week, up to 9 p.m. We need to know where she is going and who with.

If out for specific event can be out longer than 9 p.m. but needs to be arranged in advance.

# ABERDEENSHIRE COUNCIL - SOCIAL WORK INDEX/INFORMATION SYSTEM

|                  |               |        |                             |
|------------------|---------------|--------|-----------------------------|
| PERSONAL DETAILS |               | GORDON | INVERURIE<br>MORRISON LINDA |
| Title            | MISS          |        | Client Ref No 1042564/06    |
| Surname(s)       | 1) FORBES     | 2)     | 3)                          |
| Forename(s)      | 1) CLAIRE     | 2)     | 3)                          |
| Sex              | FEMALE        |        | Ethnic Origin               |
| Date Of Birth    | 18/12/1975    |        | Occupation                  |
| ADDRESS          |               |        |                             |
| House Name/No    | 1) C/O 46     |        | 2) 13                       |
| Street           | POLINAR PLACE |        | ROSEBANK                    |
| Area/Village     | INVERURIE     |        | OLDMELRUM                   |
| Urban Area/Town  |               |        |                             |
| Division         | GORDON        |        | GORDON                      |
| Post Code        |               |        |                             |
| Telephone No     |               |        |                             |
| Type Of House    | COUNCIL HOUSE |        |                             |
| Type Of Heating  |               |        |                             |
| No In House      |               |        |                             |

|                             |            |     |      |     |               |           |  |
|-----------------------------|------------|-----|------|-----|---------------|-----------|--|
| SUPPORT NETWORK - COMMUNITY |            |     |      |     |               |           |  |
| Surname                     | Forename   | Sex | Rel  | Gro | Date Of Birth | Cl Ref No |  |
| 1 FORBES                    | TERENCE    | M   | FATH |     | 16/11/1954    |           |  |
| 2 FORBES                    | MICHAEL    | M   | BROT |     | 27/06/1973    |           |  |
| 3 FORBES                    | DEBORAH    | F   | SIST |     | 05/10/1973    |           |  |
|                             |            |     |      |     |               |           |  |
| 6 INGLIS/FORBES             | JEAN       | F   | MOTH |     | 26/08/1954    |           |  |
| 7                           |            |     |      |     |               |           |  |
| 8                           |            |     |      |     |               |           |  |
| ADDRESS                     |            |     |      |     |               |           |  |
| House Name/No               | (6) 13     |     | ( )  |     |               |           |  |
| Street                      | ROSEBANK   |     |      |     |               |           |  |
| Area/Village                | OLDMELDRUM |     |      |     |               |           |  |
| Urban Area/Town             |            |     |      |     |               |           |  |
| Division                    | GORDON     |     |      |     |               |           |  |
| Post Code                   |            |     |      |     |               |           |  |
| Telephone No                | 06512 3291 |     |      |     |               |           |  |

|                          |                           |
|--------------------------|---------------------------|
| SUPPORT NETWORK - AGENCY |                           |
| Other Key People         | 1)<br>2)<br>3)            |
| Name Of GP               |                           |
| GPs Practice             | HC, ROBERT ST, STONEHAVEN |

|                 |                                               |                         |
|-----------------|-----------------------------------------------|-------------------------|
| INITIAL CONTACT |                                               |                         |
| Group/Div       | KINCARDINE & DEESIDE                          | Initial Date 07/10/1989 |
| Team            | KINCARDINE                                    | Office STONEHAVEN       |
| Initial Worker  | BILL LAING EX STAFF                           |                         |
| CHARACTERISTICS |                                               |                         |
|                 | PRIMARY (Primary)                             |                         |
|                 | OTHER (HEalth/Social Family/Disabled/ELderly) |                         |
| PR              | 1 PR -                                        |                         |
| HE/SF/DI/EL     | 2 -                                           |                         |
|                 | 3 -                                           |                         |
|                 | 4 -                                           |                         |
|                 | 5 -                                           |                         |



|             |        |         |            |               |            |
|-------------|--------|---------|------------|---------------|------------|
| Case Status | CLOSED | Updated | 04/04/1997 | Client Ref No | 1042564/06 |
|-------------|--------|---------|------------|---------------|------------|

|                                                                              |                    |               |                  |
|------------------------------------------------------------------------------|--------------------|---------------|------------------|
| <b>5 ALLOCATION</b>                                                          |                    |               |                  |
| Group/Div                                                                    | GORDON             | Office        | HIGH ST, INVERUR |
| Team                                                                         | INVERURIE          | Review Date   |                  |
| Intake Worker                                                                | LINDA MORRISON SSW | Intake Date   | 04/04/1997       |
| Allocated Worker                                                             | LINDA MORRISON SSW | Date Alloc    | 04/04/1997       |
| Current Involmnt                                                             | CLOSED             | Resource Date |                  |
| <b>Notes</b> 040497 EX LOOKED AFTER CHILD FILE HELD AT 31 HIGH ST. INVERURIE |                    |               |                  |

|                                                                          |   |   |      |
|--------------------------------------------------------------------------|---|---|------|
| <b>6 SOURCE OF REFERRAL (COmm/Medic/LEgal/CHId/GenOff/INter)</b>         |   |   | Date |
| CO/ME/LE/CH/GO/IN                                                        | 1 | - |      |
| Contact                                                                  | 1 |   |      |
| CO/ME/LE/CH/GO/IN                                                        | 2 | - |      |
| Contact                                                                  | 2 |   |      |
| <b>REASONS FOR CONTACT (HEalth/OFF/SocF/CHId/DIsa/ELd/FIna/OT/Other)</b> |   |   | Date |
| HE/OF/SF/CH/DI/EL/FI/OT                                                  | 1 | - |      |
|                                                                          | 2 | - |      |
|                                                                          | 3 | - |      |
|                                                                          | 4 | - |      |
|                                                                          | 5 | - |      |
|                                                                          | 6 | - |      |
|                                                                          | 7 | - |      |

|                                                                                      |   |   |                             |
|--------------------------------------------------------------------------------------|---|---|-----------------------------|
| <b>7 ASSESSMENTS (SUpport/COmmunity/REsidential/Other)</b>                           |   |   | Date                        |
| SU/CO/RE/OR                                                                          | 1 | - |                             |
|                                                                                      | 2 | - |                             |
|                                                                                      | 3 | - |                             |
|                                                                                      | 4 | - |                             |
|                                                                                      | 5 | - |                             |
| <b>REPORTS OR REGISTRATIONS (ExtLeg/EHo/EMed/IntCh/IOther)</b>                       |   |   | Date Complete Date Required |
| EL/EH/EM/IC/IO                                                                       | 1 | - |                             |
|                                                                                      | 2 | - |                             |
|                                                                                      | 3 | - |                             |
|                                                                                      | 4 | - |                             |
| <b>REFERRALS/ADVOCACY WITH AGENCIES (HOuse/FInan/HEalth/INT/VoLag/SocServ/Other)</b> |   |   | Date                        |
| HO/FI/HE/IN/VL/SS/OR                                                                 | 1 | - |                             |
|                                                                                      | 2 | - |                             |
|                                                                                      | 3 | - |                             |
|                                                                                      | 4 | - |                             |
|                                                                                      | 5 | - |                             |

|                                                                              |   |   |         |
|------------------------------------------------------------------------------|---|---|---------|
| <b>8 SERVICES (GEneral/EQUIPMENT/ADaptations/WAiting)</b>                    |   |   | Date    |
| GE/EQ/AD/WA                                                                  | 1 | - |         |
|                                                                              | 2 | - |         |
|                                                                              | 3 | - |         |
|                                                                              | 4 | - |         |
|                                                                              | 5 | - |         |
|                                                                              | 6 | - |         |
|                                                                              | 7 | - |         |
| <b>CARE - COMMUNITY (DOmiliary/CEntres/GROUP ho/SHeltered/Other/WAiting)</b> |   |   | Date    |
| DO/CE/GR/SH/OR/WA                                                            | 1 | - |         |
|                                                                              | 2 | - |         |
|                                                                              | 3 | - |         |
|                                                                              | 4 | - |         |
|                                                                              | 5 | - |         |
| <b>CARE - RESIDENTIAL (ELderly/CHildren/HOstel/Other/WAiting)</b>            |   |   | From To |
| EL/CH/HO/OR/WA                                                               | - |   |         |

9 Closure Reason and Date WORK SATISFACTORILY COMP 04/04/1997 Delete 12/2050

1

|                  |               |        |                       |               |  |
|------------------|---------------|--------|-----------------------|---------------|--|
| PERSONAL DETAILS |               | GORDON |                       | INVERURIE     |  |
|                  |               |        |                       | SMAIL CYNTHIA |  |
| Title            | MISS          |        | Client Ref No         | 1042564/06    |  |
| Surname(s)       | 1) FORBES     | 2)     | 3)                    |               |  |
| Forename(s)      | 1) CLAIRE     | 2)     | 3)                    |               |  |
| Sex              | FEMALE        |        | Ethnic Origin         |               |  |
| Date Of Birth    | 18/12/1975    |        | Occupation            |               |  |
| ADDRESS          |               |        |                       |               |  |
| House Name/No    | 1) 13         |        | 2) 75                 |               |  |
| Street           | ROSEBANK      |        | PROVOST BARCLAY DRIVE |               |  |
| Area/Village     | OLDMELDRUM    |        | STONEHAVEN            |               |  |
| Urban Area/Town  |               |        |                       |               |  |
| Division         | GORDON        |        | KINCARDINE DEESIDE    |               |  |
| Post Code        |               |        |                       |               |  |
| Telephone No     |               |        |                       |               |  |
| Type Of House    | COUNCIL HOUSE |        |                       |               |  |
| Type Of Heating  |               |        |                       |               |  |
| No In House      | 06            |        |                       |               |  |

2

|                             |            |     |      |     |               |           |  |
|-----------------------------|------------|-----|------|-----|---------------|-----------|--|
| SUPPORT NETWORK - COMMUNITY |            |     |      |     |               |           |  |
| Surname                     | Forename   | Sex | Rel  | Gro | Date Of Birth | Cl Ref No |  |
| 1 FORBES                    | TERENCE    | M   | FATH |     | 16/11/1954    |           |  |
| 2 FORBES                    | MICHAEL    | M   | BROT |     | 27/06/1973    |           |  |
| 3 FORBES                    | DEBORAH    | F   | SIST |     | 05/10/1973    |           |  |
|                             |            |     |      |     |               |           |  |
| 6 INGLIS/FORBES             | JEAN       | F   | MOTH |     | 26/08/1954    |           |  |
| 7                           |            |     |      |     |               |           |  |
| 8                           |            |     |      |     |               |           |  |
| ADDRESS                     |            |     |      |     |               |           |  |
| House Name/No               | (6) 13     |     | ( )  |     |               |           |  |
| Street                      | ROSEBANK   |     |      |     |               |           |  |
| Area/Village                | OLDMELDRUM |     |      |     |               |           |  |
| Urban Area/Town             |            |     |      |     |               |           |  |
| Division                    | GORDON     |     |      |     |               |           |  |
| Post Code                   |            |     |      |     |               |           |  |
| Telephone No                | 06512 3291 |     |      |     |               |           |  |

3

|                          |                           |  |
|--------------------------|---------------------------|--|
| SUPPORT NETWORK - AGENCY |                           |  |
| Other                    | 1)                        |  |
| Key                      | 2)                        |  |
| People                   | 3)                        |  |
| Name Of GP               | [REDACTED]                |  |
| GPs Practice             | HC, ROBERT ST, STONEHAVEN |  |

4

|                                                         |                      |                         |
|---------------------------------------------------------|----------------------|-------------------------|
| INITIAL CONTACT                                         |                      |                         |
| Group/Div                                               | KINCARDINE & DEESIDE | Initial Date 07/10/1989 |
| Team                                                    | KINCARDINE           | Office STONEHAVEN       |
| Initial Worker                                          | BILL LAING SW        |                         |
| CHARACTERISTICS (HEalth/Social Family/DISabled/ELderly) |                      |                         |
| HE/SF/DI/EL                                             | 1                    | -                       |
|                                                         | 2                    | -                       |
|                                                         | 3                    | -                       |
|                                                         | 4                    | -                       |
|                                                         | 5                    | -                       |

|                                                                                                                                                                                           |                  |               |                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------|------------------|
| 5 ALLOCATION                                                                                                                                                                              |                  |               |                  |
| Group/Div                                                                                                                                                                                 | GORDON           | Office        | HIGH ST, INVERUR |
| Team                                                                                                                                                                                      | INVERURIE        | Review Date   | 12/12/1990       |
| Intake Worker                                                                                                                                                                             | ROS WHELER ADM   | Intake Date   | 06/11/1990       |
| Allocated Worker                                                                                                                                                                          | CYNTHIA SMAIL SW | Date Alloc    | 07/11/1990       |
| Current Involvmnt                                                                                                                                                                         | CLOSED           | Resource Date |                  |
| <b>Notes</b><br>061190 INTENDED TRANSFER OF CASE FROM KINCARDINE/DEESIDE SW<br>070891 INITIAL INVESTIGATION<br>OCT 91 REFERRED TO LA FOR ADVICE<br>251191 NO FURTHER ACTION - CASE CLOSED |                  |               |                  |

|                                                                    |                                     |            |      |
|--------------------------------------------------------------------|-------------------------------------|------------|------|
| 6 SOURCE OF REFERRAL (COmm/MEdic/LEgal/CHild/GenOff/INter)         |                                     |            | Date |
| CO/ME/LE/CH/GO/IN                                                  | 1 GO - OTHER SOCIAL WORK DEPARTMENT | 06/11/1990 |      |
| Contact                                                            | 1 JESSIE CLARK STONEHAVEN           |            |      |
| CO/ME/LE/CH/GO/IN                                                  | 2 -                                 |            |      |
| Contact                                                            | 2                                   |            |      |
| REASONS FOR CONTACT (HEaIth/OFF/SocF/CHild/DIsa/ELd/FIna/OT/Other) |                                     |            | Date |
| HE/OF/SF/CH/DI/EL/FI/OT                                            | 1 CH - OTHER CHILD RELATED REASON   | 06/11/1990 |      |
|                                                                    | 2 -                                 |            |      |
|                                                                    | 3 -                                 |            |      |
|                                                                    | 4 -                                 |            |      |
|                                                                    | 5 -                                 |            |      |
|                                                                    | 6 -                                 |            |      |
|                                                                    | 7 -                                 |            |      |

|                                                                              |                               |              |               |
|------------------------------------------------------------------------------|-------------------------------|--------------|---------------|
| 7 ASSESSMENTS (SUPport/COmmunity/REsidential/Other)                          |                               |              | Date          |
| SU/CO/RE/OR                                                                  | 1 OR - INTERMEDIATE TREATMENT | 25/11/1991   |               |
|                                                                              | 2 SU - SUPPORT                | 25/11/1991   |               |
|                                                                              | 3 -                           |              |               |
|                                                                              | 4 -                           |              |               |
|                                                                              | 5 -                           |              |               |
| REPORTS OR REGISTRATIONS (ExtLeg/EHo/EMed/IntCh/IOther)                      |                               | Date Request | Date Required |
| EL/EH/EM/IC/IO                                                               | 1 -                           |              |               |
|                                                                              | 2 -                           |              |               |
|                                                                              | 3 -                           |              |               |
|                                                                              | 4 -                           |              |               |
| REFERRALS/ADVOCACY WITH AGENCIES (HUse/FInan/HEaIth/Int/VoLag/SocServ/Other) |                               | Date         |               |
| HO/FI/HE/IN/VL/SS/OR                                                         | 1 -                           |              |               |
|                                                                              | 2 -                           |              |               |
|                                                                              | 3 -                           |              |               |
|                                                                              | 4 -                           |              |               |
|                                                                              | 5 -                           |              |               |

|                                                                       |     |      |      |
|-----------------------------------------------------------------------|-----|------|------|
| 8 SERVICES (GEneral/EQUIPMENT/ADaptations/WAiting)                    |     |      | Date |
| GE/EQ/AD/WA                                                           | 1 - |      |      |
|                                                                       | 2 - |      |      |
|                                                                       | 3 - |      |      |
|                                                                       | 4 - |      |      |
|                                                                       | 5 - |      |      |
|                                                                       | 6 - |      |      |
|                                                                       | 7 - |      |      |
| CARE - COMMUNITY (DOmiliary/Centres/GROup ho/SHeltered/Other/WAiting) |     | Date |      |
| DO/CE/GR/SH/OR/WA                                                     | 1 - |      |      |
|                                                                       | 2 - |      |      |
|                                                                       | 3 - |      |      |
|                                                                       | 4 - |      |      |
|                                                                       | 5 - |      |      |
| CARE - RESIDENTIAL (ELderly/CHildren/HOstel/Other/WAiting)            |     | From | To   |
| EL/CH/HO/OR/WA                                                        | -   |      |      |

## GRAMPIAN REGIONAL COUNCIL - SOCIAL WORK DEPARTMENT

## CONTACT RECORD

|                                                                                                                                                                                                                                                                                                                                                                                                                                |                |                 |               |           |                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------|---------------|-----------|----------------------|
| User Name                                                                                                                                                                                                                                                                                                                                                                                                                      | Claire Forbes  |                 | User Ref. No. | 1042564   | Page No.             |
| Date                                                                                                                                                                                                                                                                                                                                                                                                                           | 18/12/90       | Type of Contact | With Whom     | Worker    | C.S.                 |
| <p>Claire has had intensive Social Work support from Jessie Clark, Social Worker at Stonehaven office, as she has, for some time been living with her father at Stonehaven. This has broken down, thus she was moved to Bon Accord Children's Home (key worker, [REDACTED] and then rehabilitated with her mother, Joan Inglis, 13 Rosebank, Oldmeldrum, and her cohab. She has been accepted to attend Inverurie Academy.</p> |                |                 |               |           |                      |
| Date                                                                                                                                                                                                                                                                                                                                                                                                                           | N.B. Dec. 1990 | Type of Contact | With Whom     | Worker    | C.S.                 |
| <p>Review at Bon Accord Children's Home to formulate plan for above children's panel. No dissenting opinion to plan for Claire to go to live with mum and cohab, [REDACTED]. Attend Inverurie Academy and receive social work support - preferably on a voluntary basis as Claire may be more motivated to work that way.</p>                                                                                                  |                |                 |               |           |                      |
| Date                                                                                                                                                                                                                                                                                                                                                                                                                           | January 1991   | Type of Contact | With Whom     | Worker    | C.S.                 |
| <p>Formerly took over case. Claire is subject to a 44 (1)(a) Social Work Scotland Act 1968. (N.B. Claire subject of decision at Assessment Team, Dec 1990 - see minutes of this in file.</p>                                                                                                                                                                                                                                   |                |                 |               |           |                      |
| Date                                                                                                                                                                                                                                                                                                                                                                                                                           | 10/1/91        | Type of Contact | Panel         | With Whom | Worker C.S.          |
| <p>Children's panel to review statutory supervision requirement in respect of Claire. Panel agreed to discharge order on basis that ongoing social work support will be available on a voluntary basis.</p>                                                                                                                                                                                                                    |                |                 |               |           |                      |
| Date                                                                                                                                                                                                                                                                                                                                                                                                                           | 11/1/91        | Type of Contact | Phone         | With Whom | M Mathew Worker C.S. |
| <p>Phoned to confirm to school above decision. Claire settled in well to date.</p> <p>Advised that ongoing social work support with the family would be left to their initiative.</p> <p style="text-align: right;">CS</p>                                                                                                                                                                                                     |                |                 |               |           |                      |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                  |                 |                |           |             |             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------|----------------|-----------|-------------|-------------|
| User Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Claire Forbes    |                 | User Ref. No.  | 1042564   | Page No.    |             |
| Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 25/2/91          | Type of Contact | Letter & Phone | With Whom | Mr Hogg     | Worker C.S. |
| <p>Phone call and letter from Mr Hogg to advise Claire has truanted for 3 days, been 'sniffing' and that exclusion for a short time being considered, as she set fire to paper towels in girls toilets.</p>                                                                                                                                                                                                                                                                                                                          |                  |                 |                |           |             |             |
| Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 1/3/91           | Type of Contact | Phone          | With Whom | Joan Inglis | Worker C.S. |
| <p>To check position with Claire, phoned her mum, she has been excluded for 3 days. Mum and Claire to go to school to negotiate her return and advise me of outcome.</p>                                                                                                                                                                                                                                                                                                                                                             |                  |                 |                |           |             |             |
| Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 7/3/91           | Type of Contact | Home Visit     | With Whom | Mrs Inglis  | Worker C.S. |
| <p>Claire and mum have negotiated her return to school. Claire made renewed commitment to try and make better use of her time there and catch up on her syllabus work.</p> <p>Mrs Inglis is aware that Claire will have great difficulty in maintaining her place in school to Xmas. School have said that if Claire can find a suitable course/training scheme, they may allow her to leave at summer. Claire has a long standing interest in horseriding and is intending to apply to Clinterty for a stable manager's course.</p> |                  |                 |                |           |             |             |
| Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 7/3/91 continued | Type of Contact |                | With Whom |             | Worker C.S. |
| <p>Mother and school supportive of this. Needs more riding practice. Negotiated that mother can cover cost of lessons if department meets travel cost to Manar Stables. School supportive of long term plan. Request for transport cost to be met from I.T. budget to [REDACTED] - end of March.</p>                                                                                                                                                                                                                                 |                  |                 |                |           |             |             |
| Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 22/3/91          | Type of Contact | Office         | With Whom | Claire      | Worker C.S. |
| <p>Visit to office by Claire requested by writer to support and monitor her placement at school. No additional problems there. Claire task to cost riding lessons and make enquiries and feed back.</p>                                                                                                                                                                                                                                                                                                                              |                  |                 |                |           |             |             |

## GRAMPIAN REGIONAL COUNCIL - SOCIAL WORK DEPARTMENT

## CONTACT RECORD

|                                                                                                                                                                                                         |               |                 |         |             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-----------------|---------|-------------|
| User Name                                                                                                                                                                                               | Claire Forbes | User Ref. No.   | 1042564 | Page No.    |
|                                                                                                                                                                                                         |               |                 |         |             |
| Date                                                                                                                                                                                                    | 19/4/91       | Type of Contact | Phone   | Worker C.S. |
| <p>Phoned to Claire to advise her of reason for delay and ask that she pass on this information to mum - Claire and Friend and mum and [REDACTED] are going away for caravan holiday - no problems.</p> |               |                 |         |             |
| Date                                                                                                                                                                                                    | 23/4/91       | Type of Contact | Memo    | Worker C.S. |
| <p>Memo from [REDACTED] agreeing to £144 transport costs.</p>                                                                                                                                           |               |                 |         |             |
| Date                                                                                                                                                                                                    | 25/4/91       | Type of Contact | Office  | Worker C.S. |
| <p>Claire to office. Advised her funding approved. She had completed task re best lessons available and confirmed at Manar . Phoned taxi firm at Oldmeldrum.</p>                                        |               |                 |         |             |
| Date                                                                                                                                                                                                    | 30/4/91       | Type of Contact | Letter  | Worker C.S. |
| <p>Letter to Claire to confirm details for I.T.</p> <p style="text-align: right;">C9</p>                                                                                                                |               |                 |         |             |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                |                       |             |          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-----------------------|-------------|----------|
| User Name Claire Forbes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                | User Ref. No. 1042564 |             | Page No. |
| Date 1/5/91                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Type of Contact Letter         | With Whom Taxi firm   | Worker C.S. |          |
| Letter to taxi firm to confirm details.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                |                       |             |          |
| Date 9/5/91                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Type of Contact Interview      | With Whom Claire      | Worker C.S. |          |
| <p>Claire to office as planned to escort her for interview at Clinterty, as her mum was unable to go with her, due to work commitments. Claire very casually dressed, but prepared with necessary riding clothes. Written exam and riding test for Claire. All other applicants much more experienced and Claire not offered a place, but asked to reapply after one year. Also suggested she make contact with a stables in Huntly, who may offer Y.T.S. Claire very disappointed, but resigned to try again next year.</p>                                                                 |                                |                       |             |          |
| Date May 1991                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Type of Contact Office         | With Whom Claire      | Worker C.S. |          |
| <p>Occasional casual calls from Claire to office, as she is on exam leave and unable to stay at home between exams, as no transport available. Has a boyfriend meantime in Nairn (following on from holiday in area with mum etc.) and tells me she spends much of her free time at his home. His parents have stables.</p>                                                                                                                                                                                                                                                                  |                                |                       |             |          |
| Date 24/6/91                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Type of Contact OOHS print out | With Whom [REDACTED]  | Worker C.S. |          |
| <p>Advised on print out from out of hours of a crisis with Claire on Saturday night. Drunk and disorderly. Picked up by P.C. [REDACTED], Ellon Police, and bitten a policeman. Taken home, but no adult there, so returned to boyfriend's home in Ellon and they gave guarantee they would return her home on Sunday a.m. This is seemingly the second weekend there has been police involvement with Claire. The other occasion being 15/6/91, the weekend of Oldmeldrum sports. Following on from an incident on 23/6/91, Claire charged with resisting arrest, vandalism and assault.</p> |                                |                       |             |          |
| Date 25/6/91                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Type of Contact Phone          | With Whom Mrs Inglis  | Worker C.S. |          |
| <p>Phone call to Mrs Inglis at her work to confirm information from out of hours. She knew police involved (she had been working on Saturday and Claire had told her she had stayed with a girlfriend - an arrangement made with her mother's consent). Claire had not told her full story of extent of charges etc. Mrs Inglis will discuss with Claire and phone back if she feels she needs support.</p>                                                                                                                                                                                  |                                |                       |             |          |

## GRAMPIAN REGIONAL COUNCIL - SOCIAL WORK DEPARTMENT

## CONTACT RECORD

|                                                                                                                                                                                                                                                                                                                                   |               |                 |            |                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-----------------|------------|-----------------------------------------|
| User Name                                                                                                                                                                                                                                                                                                                         | Claire Forbes | User Ref. No.   | 1042564    | Page No.                                |
| Date                                                                                                                                                                                                                                                                                                                              | 26/7/91       | Type of Contact | Phone      | With Whom Taxi Firm<br>Worker C.S.      |
| Oldmeldrum taxis phoned to advise on the last two occasions they have been to pick up Claire she has refused to go saying she has no lesson. Advised taxi firm to hold off until further notice and send in bill.                                                                                                                 |               |                 |            |                                         |
| Date                                                                                                                                                                                                                                                                                                                              | 26/7/91       | Type of Contact | Letter     | With Whom Claire<br>Worker C.S.         |
| Letter to ask Claire to get in touch to confirm plans for continuing and completing course of lessons. Asking Claire to phone.                                                                                                                                                                                                    |               |                 |            |                                         |
| Date                                                                                                                                                                                                                                                                                                                              | 28/7/91       | Type of Contact | Phone      | With Whom Claire<br>Worker C.S.         |
| No contact from Claire so telephoned her. She confirms she has 2 more lessons and will attend. Phone call to advise taxi firm.                                                                                                                                                                                                    |               |                 |            |                                         |
| Date                                                                                                                                                                                                                                                                                                                              | August 1991   | Type of Contact |            | With Whom<br>Worker C.S.                |
| Received bill from Oldmeldrum Taxis for Claires transport. Passed to [REDACTED], Admin Officer, for payment.                                                                                                                                                                                                                      |               |                 |            |                                         |
| Date                                                                                                                                                                                                                                                                                                                              | 23/8/91       | Type of Contact | Home Visit | With Whom Mum and Claire<br>Worker C.S. |
| Home visit to Claire and her mum to prepare report for reporter on charges relating to incidents at end of June. Lengthy discussion in which Mrs Inglis advised of [REDACTED], which she feels in retrospect, left Claire without sufficient boundaries. Asked Claire and mum to make their own written contribution to reporter. |               |                 |            |                                         |

|                                                                                                                                                                                                                                                                                                                                                                                     |                                    |                         |                |          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-------------------------|----------------|----------|
| User Name<br>Claire Forbes                                                                                                                                                                                                                                                                                                                                                          |                                    | User Ref. No. 1042564   |                | Page No. |
| Date<br>28/8/91                                                                                                                                                                                                                                                                                                                                                                     | Type of Contact<br>Report & Letter | With Whom<br>Claire     | Worker<br>C.S. |          |
| <p>Copy of my report to Claire and her mum. Claire's mum's report received and both reports sent to reporter, with recommendation of ongoing voluntary support and advice.</p>                                                                                                                                                                                                      |                                    |                         |                |          |
| Date<br>October 1991                                                                                                                                                                                                                                                                                                                                                                | Type of Contact<br>Phone           | With Whom<br>Mrs Inglis | Worker<br>C.S. |          |
| <p>Phoned Mrs Inglis. At end of August Claire did get place on general farm management course at Clinterty for one year. This will give her a good chance to get on stable management course next year. Course is residential. Claire now settled after unhappy start. Mrs Inglis available for Claire at weekends and closely supportive of her now she is aware of her needs.</p> |                                    |                         |                |          |
| Date<br>14/10/91                                                                                                                                                                                                                                                                                                                                                                    | Type of Contact                    | With Whom               | Worker<br>C.S. |          |
| <p>Advised from reporter that Claire's case disposed of under Section 39 (2). Phoned Mrs Inglis to advise. Claire much more settled now. Will contact if further assistance required.</p>                                                                                                                                                                                           |                                    |                         |                |          |
| Date<br>25/11/91                                                                                                                                                                                                                                                                                                                                                                    | Type of Contact                    | With Whom               | Worker<br>C.S. |          |
| <p>No further contact from Claire or her family. Case closed and letter to Claire to confirm this.</p> <p style="text-align: right;"><i>C. Smith</i></p>                                                                                                                                                                                                                            |                                    |                         |                |          |
| Date                                                                                                                                                                                                                                                                                                                                                                                | Type of Contact                    | With Whom               | Worker         |          |
|                                                                                                                                                                                                                                                                                                                                                                                     |                                    |                         |                |          |

## GRAMPIAN REGIONAL COUNCIL - SOCIAL WORK INDEX/INFORMATION SYSTEM

1 PERSONAL DETAILS GORDON INVERURIE  
SMAIL CYNTHIA

|               |            |               |            |
|---------------|------------|---------------|------------|
| Title         | MISS       | Client Ref No | 1042564/06 |
| Surname(s)    | 1) FORBES  | 2)            | 3)         |
| Forename(s)   | 1) CLAIRE  | 2)            | 3)         |
| Sex           | FEMALE     | Ethnic Origin |            |
| Date Of Birth | 18/12/1975 | Occupation    |            |

ADDRESS

|                 |                       |    |
|-----------------|-----------------------|----|
| House Name/No   | 1) 75                 | 2) |
| Street          | PROVOST BARCLAY DRIVE |    |
| Area/Village    | STONEHAVEN            |    |
| Urban Area/Town | STONEHAVEN            |    |
| Division        | KINCARDINE DEESIDE    |    |
| Post Code       |                       |    |
| Telephone No    |                       |    |

|                 |               |
|-----------------|---------------|
| Type Of House   | COUNCIL HOUSE |
| Type Of Heating |               |
| No In House     | 06            |

2 SUPPORT NETWORK - COMMUNITY

| Surname         | Forename | Sex | Rel  | Gro | Date Of Birth | Cl Ref No |
|-----------------|----------|-----|------|-----|---------------|-----------|
| 1 FORBES        | TERENCE  | M   | FATH |     | 16/11/1954    |           |
| 2 FORBES        | MICHAEL  | M   | BROT |     | 27/06/1973    |           |
| 3 FORBES        | DEBORAH  | F   | SIST |     | 05/10/1973    |           |
|                 |          |     |      |     |               |           |
| 6 INGLIS/FORBES | JEAN     | F   | MOTH |     | 26/08/1954    |           |
| 7               |          |     |      |     |               |           |
| 8               |          |     |      |     |               |           |

ADDRESS

|                 |            |     |
|-----------------|------------|-----|
| House Name/No   | (6) 13     | ( ) |
| Street          | ROSEBANK   |     |
| Area/Village    | OLDMELDRUM |     |
| Urban Area/Town |            |     |
| Division        | GORDON     |     |
| Post Code       |            |     |
| Telephone No    | 06512 3291 |     |

3 SUPPORT NETWORK - AGENCY

|              |                           |
|--------------|---------------------------|
| Other        | 1)                        |
| Key          | 2)                        |
| People       | 3)                        |
| Name Of GP   |                           |
| GPs Practice | HC, ROBERT ST, STONEHAVEN |

4 INITIAL CONTACT

|                |                      |              |            |
|----------------|----------------------|--------------|------------|
| Group/Div      | KINCARDINE & DEESIDE | Initial Date | 07/10/1989 |
| Team           | KINCARDINE           | Office       | STONEHAVEN |
| Initial Worker | BILL LAING SW        |              |            |

CHARACTERISTICS (Health/Social Family/Disabled/Elderly)

|             |   |   |
|-------------|---|---|
| HE/SF/DI/EL | 1 | - |
|             | 2 | - |
|             | 3 | - |
|             | 4 | - |
|             | 5 | - |

|             |        |         |            |               |            |
|-------------|--------|---------|------------|---------------|------------|
| Case Status | ACTIVE | Updated | 07/11/1990 | Client Ref No | 1042564/06 |
|-------------|--------|---------|------------|---------------|------------|

# 5 ALLOCATION

|                   |                  |               |                  |
|-------------------|------------------|---------------|------------------|
| Group/Div         | GORDON           | Office        | HIGH ST, INVERUR |
| Team              | INVERURIE        | Review Date   | 12/12/1990       |
| Intake Worker     | ROS WHEELER ADM  | Intake Date   | 06/11/1990       |
| Allocated Worker  | CYNTHIA SMAIL SW | Date Alloc    | 07/11/1990       |
| Current Involvmnt | ALLOCATED        | Resource Date |                  |

Notes 061190 INTENDED TRANSFER OF CASE FROM KINCARDINE/DEESIDE SW

# 6 SOURCE OF REFERRAL (COmm/MEDic/Legal/CHild/GenOff/INter)

|                   |                                     | Date       |
|-------------------|-------------------------------------|------------|
| CO/ME/LE/CH/GO/IN | 1 GO - OTHER SOCIAL WORK DEPARTMENT | 06/11/1990 |
| Contact           | 1 JESSIE CLARK STONEHAVEN           |            |
| CO/ME/LE/CH/GO/IN | 2 -                                 |            |
| Contact           | 2                                   |            |

# REASONS FOR CONTACT (HEalth/OFF/SocF/CHild/DIsa/ELd/FIna/OT/Other)

|                         |                                   | Date       |
|-------------------------|-----------------------------------|------------|
| HE/OF/SF/CH/DI/EL/FI/OT | 1 CH - OTHER CHILD RELATED REASON | 06/11/1990 |
|                         | 2 -                               |            |
|                         | 3 -                               |            |
|                         | 4 -                               |            |
|                         | 5 -                               |            |
|                         | 6 -                               |            |
|                         | 7 -                               |            |

# 7 ASSESSMENTS (SUpport/COmmunity/REsidential/Other)

|             |     | Date |
|-------------|-----|------|
| SU/CO/RE/OR | 1 - |      |
|             | 2 - |      |
|             | 3 - |      |
|             | 4 - |      |
|             | 5 - |      |

# REPORTS OR REGISTRATIONS (ExtLeg/EHo/EMed/IntCh/IOther)

|                |     | Date Request | Date Required |
|----------------|-----|--------------|---------------|
| EL/EH/EM/IC/IO | 1 - |              |               |
|                | 2 - |              |               |
|                | 3 - |              |               |
|                | 4 - |              |               |

# REFERRALS/ADVOCACY WITH AGENCIES (HOuse/FInan/HEalth/INT/VoLag/SocServ/Other) Date

|                      |     |  |
|----------------------|-----|--|
| HO/FI/HE/IN/VL/SS/OR | 1 - |  |
|                      | 2 - |  |
|                      | 3 - |  |
|                      | 4 - |  |
|                      | 5 - |  |

# 8 SERVICES (GEneral/EQuipment/ADaptations/WAiting)

|             |     | Date |
|-------------|-----|------|
| GE/EQ/AD/WA | 1 - |      |
|             | 2 - |      |
|             | 3 - |      |
|             | 4 - |      |
|             | 5 - |      |
|             | 6 - |      |
|             | 7 - |      |

# CARE - COMMUNITY (DOmiliary/CEntres/GROUP ho/SHeltered/Other/WAiting)

|                   |     | Date |
|-------------------|-----|------|
| DO/CE/GR/SH/OR/WA | 1 - |      |
|                   | 2 - |      |
|                   | 3 - |      |
|                   | 4 - |      |
|                   | 5 - |      |

# CARE - RESIDENTIAL (ELderly/CHildren/HOstel/Other/WAiting)

|                |   | From | To |
|----------------|---|------|----|
| EL/CH/HO/OR/WA | - |      |    |

# 9 Closure Reason and Date

|  |        |
|--|--------|
|  | Delete |
|--|--------|



## GRAMPIAN REGIONAL COUNCIL - SOCIAL WORK INDEX/INFORMATION SYSTEM

|                  |                       |        |               |               |  |
|------------------|-----------------------|--------|---------------|---------------|--|
| PERSONAL DETAILS |                       | GORDON |               | INVERURIE     |  |
|                  |                       |        |               | SMAIL CYNTHIA |  |
| Title            | MISS                  |        | Client Ref No | 1042564/06    |  |
| Surname(s)       | 1) FORBES             | 2)     | 3)            |               |  |
| Forename(s)      | 1) CLAIRE             | 2)     | 3)            |               |  |
| Sex              | FEMALE                |        | Ethnic Origin |               |  |
| Date Of Birth    | 18/12/1975            |        | Occupation    |               |  |
| ADDRESS          |                       |        |               |               |  |
| House Name/No    | 1) 75                 |        | 2)            |               |  |
| Street           | PROVOST BARCLAY DRIVE |        |               |               |  |
| Area/Village     | STONEHAVEN            |        |               |               |  |
| Urban Area/Town  | STONEHAVEN            |        |               |               |  |
| Division         | KINCARDINE DEESIDE    |        |               |               |  |
| Post Code        |                       |        |               |               |  |
| Telephone No     |                       |        |               |               |  |
| Type Of House    | COUNCIL HOUSE         |        |               |               |  |
| Type Of Heating  |                       |        |               |               |  |
| No In House      | 06                    |        |               |               |  |

|                             |            |     |      |     |               |           |
|-----------------------------|------------|-----|------|-----|---------------|-----------|
| SUPPORT NETWORK - COMMUNITY |            |     |      |     |               |           |
| Surname                     | Forename   | Sex | Rel  | Gro | Date Of Birth | Cl Ref No |
| 1 FORBES                    | TERENCE    | M   | FATH |     | 16/11/1954    |           |
| 2 FORBES                    | MICHAEL    | M   | BROT |     | 27/06/1973    |           |
| 3 FORBES                    | DEBORAH    | F   | SIST |     | 05/10/1973    |           |
|                             |            |     |      |     |               |           |
| 6 INGLIS/FORBES             | JEAN       | F   | MOTH |     | 26/08/1954    |           |
| 7                           |            |     |      |     |               |           |
| 8                           |            |     |      |     |               |           |
| ADDRESS                     |            |     |      |     |               |           |
| House Name/No               | (6) 13     |     | ( )  |     |               |           |
| Street                      | ROSEBANK   |     |      |     |               |           |
| Area/Village                | OLDMELDRUM |     |      |     |               |           |
| Urban Area/Town             |            |     |      |     |               |           |
| Division                    | GORDON     |     |      |     |               |           |
| Post Code                   |            |     |      |     |               |           |
| Telephone No                | 06512 3291 |     |      |     |               |           |

|                          |                           |
|--------------------------|---------------------------|
| SUPPORT NETWORK - AGENCY |                           |
| Other                    | 1)                        |
| Key                      | 2)                        |
| People                   | 3)                        |
| Name Of GP               |                           |
| GPs Practice             | HC, ROBERT ST, STONEHAVEN |

|                                                         |                      |                         |
|---------------------------------------------------------|----------------------|-------------------------|
| INITIAL CONTACT                                         |                      |                         |
| Group/Div                                               | KINCARDINE & DEESIDE | Initial Date 07/10/1989 |
| Team                                                    | KINCARDINE           | Office STONEHAVEN       |
| Initial Worker                                          | BILL LAING SW        |                         |
| CHARACTERISTICS (HEalth/Social Family/DIsabled/ELderly) |                      |                         |
| HE/SF/DI/EL                                             | 1                    | -                       |
|                                                         | 2                    | -                       |
|                                                         | 3                    | -                       |
|                                                         | 4                    | -                       |
|                                                         | 5                    | -                       |

|             |        |                    |                          |
|-------------|--------|--------------------|--------------------------|
| Case Status | ACTIVE | Updated 07/11/1990 | Client Ref No 1042564/06 |
|-------------|--------|--------------------|--------------------------|

|                                                                                                                                                                                                                                                                                       |                      |               |            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------|------------|
| <b>5 ALLOCATION</b>                                                                                                                                                                                                                                                                   |                      |               |            |
| Group/Div                                                                                                                                                                                                                                                                             | KINCARDINE & DEESIDE | Office        | STONEHAVEN |
| Team                                                                                                                                                                                                                                                                                  | KINCARDINE           | Review Date   | 24/11/1990 |
| Intake Worker                                                                                                                                                                                                                                                                         | BILL LAING SW        | Intake Date   | 07/10/1989 |
| Allocated Worker                                                                                                                                                                                                                                                                      | JESSIE CLERK SW      | Date Alloc    | 07/10/1989 |
| Current Involvmnt                                                                                                                                                                                                                                                                     | ALLOCATED            | Resource Date |            |
| <b>Notes</b><br>111089 SCHOOL PROBLEMS<br>250590 CHILDREN'S HEARING SUPERVISION ORDER SEC 441(A) WITH CONDITIONS<br>260690 CHARGED WILFUL FIRERAISSING<br>270790 CH HEARING CONTINUED<br>160890 CH HEARING SUP ORDER S.44(1)(B)<br>160890 RIC BON ACCORD CHILDREN'S HOME - ASSESSMENT |                      |               |            |

|                                                                           |                              |            |             |
|---------------------------------------------------------------------------|------------------------------|------------|-------------|
| <b>6 SOURCE OF REFERRAL (COmm/Medic/Legal/Child/GenOff/INter)</b>         |                              |            | <b>Date</b> |
| CO/ME/LE/CH/GO/IN                                                         | 1 GO - HOUSING DEPARTMENT    | 07/10/1989 |             |
| Contact                                                                   | 1 [REDACTED] DIV ED OFFICER  |            |             |
| CO/ME/LE/CH/GO/IN                                                         | 2 -                          |            |             |
| Contact                                                                   | 2                            |            |             |
| <b>REASONS FOR CONTACT (HEalth/OFF/SocF/Child/DIsa/ELd/FIna/OT/Other)</b> |                              |            | <b>Date</b> |
| HE/OF/SF/CH/DI/EL/FI/OT                                                   | 1 SF - OTHER FAMILY PROBLEMS | 07/10/1989 |             |
|                                                                           | 2 CH - TRUANCY               | 27/10/1989 |             |
|                                                                           | 3 CH - SCHOOL PROBLEMS       | 27/10/1989 |             |
|                                                                           | 4 -                          |            |             |
|                                                                           | 5 -                          |            |             |
|                                                                           | 6 -                          |            |             |
|                                                                           | 7 -                          |            |             |

|                                                                                      |                                     |                     |                      |
|--------------------------------------------------------------------------------------|-------------------------------------|---------------------|----------------------|
| <b>7 ASSESSMENTS (Support/Community/Residential/Other)</b>                           |                                     |                     | <b>Date</b>          |
| SU/CO/RE/OR                                                                          | 1 RE - OTHER RESIDENTIAL ASSESS     | 16/08/1990          |                      |
|                                                                                      | 2 -                                 |                     |                      |
|                                                                                      | 3 -                                 |                     |                      |
|                                                                                      | 4 -                                 |                     |                      |
|                                                                                      | 5 -                                 |                     |                      |
| <b>REPORTS OR REGISTRATIONS (ExtLeg/EHo/EMed/IntCh/IOther)</b>                       |                                     | <b>Date Request</b> | <b>Date Required</b> |
| EL/EH/EM/IC/IO                                                                       | 1 EL - INIT INVEST REPORT, REPORTER | 07/12/1989          | 15/03/1990           |
|                                                                                      | 2 EL - CHILDREN'S HEARING REPORT    | / /                 | 27/07/1990           |
|                                                                                      | 3 EL - CHILDREN'S HEARING REPORT    | / /                 | 16/08/1990           |
|                                                                                      | 4 -                                 |                     |                      |
| <b>REFERRALS/ADVOCACY WITH AGENCIES (HOUse/FInan/HEalth/INT/VoLag/SocServ/Other)</b> |                                     |                     | <b>Date</b>          |
| HO/FI/HE/IN/VL/SS/OR                                                                 | 1 HE - YOUNG PEOPLES DEPARTMENT     | 15/02/1990          |                      |
|                                                                                      | 2 -                                 |                     |                      |
|                                                                                      | 3 -                                 |                     |                      |
|                                                                                      | 4 -                                 |                     |                      |
|                                                                                      | 5 -                                 |                     |                      |

|                                                                                |     |  |                |
|--------------------------------------------------------------------------------|-----|--|----------------|
| <b>8 SERVICES (GEneral/EQUIPMENT/ADaptations/WAIting)</b>                      |     |  | <b>Date</b>    |
| GE/EQ/AD/WA                                                                    | 1 - |  |                |
|                                                                                | 2 - |  |                |
|                                                                                | 3 - |  |                |
|                                                                                | 4 - |  |                |
|                                                                                | 5 - |  |                |
|                                                                                | 6 - |  |                |
|                                                                                | 7 - |  |                |
| <b>CARE - COMMUNITY (DOMiciliary/CEntres/GROUP ho/SHeltered/Other/WAIting)</b> |     |  | <b>Date</b>    |
| DO/CE/GR/SH/OR/WA                                                              | 1 - |  |                |
|                                                                                | 2 - |  |                |
|                                                                                | 3 - |  |                |
|                                                                                | 4 - |  |                |
|                                                                                | 5 - |  |                |
| <b>CARE - RESIDENTIAL (ELderly/CHILDren/HOstel/Other/WAIting)</b>              |     |  | <b>From To</b> |
| EL/CH/HO/OR/WA                                                                 | -   |  |                |

|                                  |               |
|----------------------------------|---------------|
| <b>9 Closure Reason and Date</b> | <b>Delete</b> |
|----------------------------------|---------------|

## CLOSURE SUMMARY

|           |                       |            |
|-----------|-----------------------|------------|
| User Name | User Ref. No. 1042564 | Page No. 1 |
|-----------|-----------------------|------------|

CHAIR FORBES

Planned Date of Review  
 Actual Date of Review

1. Significant Changes in People or Circumstances
 

Assessment team in Nov 90 agreed plan to rehabilitate from BA Award children have to mother care at Old Melburn Transfer from Starbuck team to writer + start DM Academy
2. Summary of Aims Achieved and Actions Since Last Review
 

① Good rapport with Chair + his mother established clear self refer to writer  
 ② Some level of anger gained by Chair  
 ③ Place on probation care at Chelmsley, starting Aug 91.  
 ④ IT program for parenting.
4. Reason(s) for Closure
 

NOT Achieved  
 ① complete stability + parental involvement have - new offer in June 91 but some resistance then.  
 ② Not completely resolved ambivalent feelings re delin.
5. User Informed of Closure? ☒ Yes/No
 

② Not completely resolved ambivalent feelings re delin.
6. User Agreeable to Closure? ☒ Yes/No
 

Reason for Closure
7. Agency/Worker User Referred to
 

Family relationship stabilized  
 Ongoing self referral may undermine this  
 Chair or mother need self refer when if ready to use help but no difficulties mentioned.

8. Signature  

S J Watts

User .....  
 Worker C. Small  
 Date .....  
 9. Senior .....  
 Date 25.11.91

**GRAMPIAN REGIONAL COUNCIL**  
**SOCIAL WORK DEPARTMENT - GORDON DIVISION**

██████████, B.A.  
*Director of Social Work*

Telephone No. Inverurie 25555

Our Ref. CS/AM

Your Ref.

31 HIGH STREET  
INVERURIE AB5 9QA

26 November 1991

Miss Clare Forbes,  
13 Rosebank,  
Oldmeldrum.

Dear Clare,

Just a note to let you know I've been catching up with my paper work and have now "officially closed your file". I appreciate this may not be very exciting for you(!) but I thought I should officially let you know.

Can I take this opportunity to wish you, Mum and Davy all the very best for the future. I will still be happy to hear from you at anytime if I can be of help.

All the best.

CYNTHIA SMAIL (Mrs)  
Social Worker

SAR COPY

# GRAMPIAN REGIONAL COUNCIL

## SOCIAL WORK DEPARTMENT - GORDON DIVISION

██████████ B.A.  
Director of Social Work

Telephone No. Inverurie 25555

Our **CS/RWM/AM**

Your Ref.

31 HIGH STREET

INVERURIE AB5 9QA

3 September 1991

The Reporter to the Children's Panel,  
Children's Hearing Centre,  
4 Albyn Place,  
Aberdeen.

Dear Sir/Madam,

Re. Claire Forbes, 13 Rosebank, Oldmeldrum DOB 18.12.75.

**Police Complaint:** Vandalism  
Breach of the Peace  
Resisting Arrest  
Police Assault

Please find attached photocopy of the report of the police complaint against Claire, previous reports on Claire prepared for her last Children's Review and an initial investigation report on the present complaints, plus a report prepared by Claire herself and her mother.

I look forward to hearing from you in due course.

Yours faithfully,

pp 5/2  
CYNTHIA SMAIL (Mrs)  
Social Worker

Enc



# GRAMPIAN REGIONAL COUNCIL

## SOCIAL WORK DEPARTMENT - GORDON DIVISION

[REDACTED], B.A.  
Director of Social Work

Telephone No. Inverurie 25555

Our Ref. 23.CS/DG

Your Ref.

31 HIGH STREET

INVERURIE AB5 9QA

28 August 1991

Initial Investigation Report concerning Claire L Forbes, 13 Rosebank, Oldmeldrum (d.o.b. 8/12/75)

Police Complaint :      Vandalism  
                                 Breach of Peace  
                                 Resisting Arrest  
                                 Police Assault

(Claire and her mother accept all the grounds of referral).

Family Background and Update

Claire's family background and involvement with the children's panel has previously been well documented and the report presented at the last departmental review (December 1990) is attached.

Since the last review, Claire has continued to live with her mother and [REDACTED], her mother's co-habitee, at Oldmeldrum. Her contact with her father has been very irregular and always at Claire's instigation, which in itself raises a lot of emotions in Claire.

Claire continued at Inverurie Academy and although there were one or two concerns about her behaviour towards the end of the school term, she managed to keep herself in school and sit her GCSE exams and gain reasonable passes in 5 subjects. She has been given permission to leave school in advance of her Christmas leaving date, as she has secured a place on a residential course at Clinterty Agricultural College, which is a course giving an introduction to agricultural studies. If Claire successfully completes this course, the tutor will assist in finding employment for her.

Claire is not without ambition, it is her plan to try and gain a place on an equestrian training course at Clinterty that would lead to a stable management qualification. Claire was unsuccessful this year in gaining a place on the course, as she was felt to be too young and needing more experience.

To this end, the department has financially supported Claire in taking a course of riding lessons at a local school, which was completed at the end of July. Claire's involvement with the writer remains on a voluntary basis and has been particularly limited since the school term ended, as it was not felt necessary by Claire, her family or the writer.

The Police Complaint

It was not until the present referral was received that I became aware of the offence.

Claire fully accepts the police complaint against her and from discussion with both herself and her mother, the combination of reasons that are put forward in their attached letter seems to offer an honest and reasonable explanation. The offences have made Claire's mother rather more aware of Claire's need for firm limits and a good level of accountability. There are good indications that when these boundaries are set, Claire responds to them. Claire's mother has taken this onboard and can I believe, be relied upon to make appropriate infallible arrangements for Claire in future if she is unable to be at home, due to work commitments.

The incident on Saturday, 15 June - Claire had arranged to meet her sister, with her mum's approval, at a local disco, but did not turn up. Unbeknown to her mother, Claire went off with a boyfriend to Tarves, she had been consuming alcohol, but states she was not intoxicated and that she was 'fooling around' with her boyfriend and that she slipped when pushed and fell against one of the window panes. Once she realised the glass was broken, she states that she panicked and left hurriedly with her boyfriend. She says that she took no part in the further two panes being broken. Claire stayed with her boyfriend at his parents home that night and returned home the next day. There was conflict between herself and her mother about 1) letting her sister down and 2) staying out all night, and Mrs Inglis felt this 'cleared the air'. Claire was able to say at that time, that she found it difficult sharing her mother with her sister, who had returned to the family home for a weeks stay from her father's home.

The incident on 23 June - This matter of the Police being involved in arresting Claire on this occasion was reported to the writer by the out of hours social work team and subsequently Claire's mother was advised. On that particular evening, Claire had made arrangements via a friend to stay with her parents overnight, as her mother and [REDACTED] were both working. Mrs Inglis had checked that these arrangements were bona fide, but Claire did not keep to them. She said she was totally drunk on the night the offences happened. She does recall being difficult with the Police, but says she felt antagonised by the disparaging comments the Police were making about her.

Claire admits she was completely out of control and was eventually returned to the care of her boyfriend and his parents.

#### Present Situation

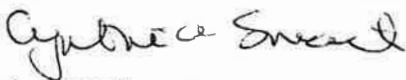
Mrs. Inglis admits that she was both shocked and distressed about the incident on the 23rd June, and that that crisis precipitated an extensive discussion between herself, Claire and [REDACTED] the cohabitee along the lines of having to confront all the difficulties that had developed in their relationship. Claire was able to explain that she felt rivalry with the children in the Children's Home where her Mum worked (as they had her Mum's attention and she did not). At that time her mother was due to be away for a week's holiday with the children. Claire was not happy about remaining at home with [REDACTED].

I would see Claire as having moved on considerably since the end of June. Claire is relieved to have her exam results and have secured a place at Clinterty. She feels pleased that her future is becoming more certain. The marital discord between her mother and [REDACTED] has diminished and her father has recently tended towards being less rejecting towards Claire. Claire's Mum has accepted that she gave Claire too much freedom and that she misjudged Claire's ability to cope.

#### Recommendation

Claire's mother has a clear perception of her needs now and presents as committed towards meeting them. The situation at home has moved on a good bit from the time Claire committed the offence. I do not feel compulsory measures are necessary in this circumstance.

In coming to this view, I have considered Claire's proposed arrangement to repay her share of the damage.

  
Cynthia Smail - Social Worker

## CASE SUMMARY FORM

Division: Kinc/Deeside

Social Worker: Jessie K. Clerk

Case No.:

NOTE - Each entry should be headed to show whether it refers to an Initial Assessment, Review, Transfer or Closure summary.

Date 12th December 1990

Full Name of Client CLAIRES L. FORBES (dob 18.12.75)

The points to be covered for assessments, reviews, transfers and closures are detailed in Section 1.2 of the Procedures Manual. This form should also be used for specialised childcare reviews; the points to be covered for such reviews are in Section 2.2 of the Procedures Manual.

Date

CHILD CARE REVIEWto be held at Bon-Accord Children's Home on 13.12.90

12.12.90

Claire was admitted to Bon-Accord on 16.08.90, the day the Children's Hearing endorsed the need for residential assessment with Section 44(1)(b) of the Social Work (Scotland) Act 1968.

Claire was able to confront the demands that had failed before by meeting with [REDACTED], undertaking Home Tuition at Gilcomston School, and re-assessing her own position with regard to her father, mother and their respective partners.

Difficulties within the resident group at Bon-Accord may have catalysed Claire's development in care but in any event she made rapid strides in orienting her feelings and making use of the resources of adults and young people around her.

Assessment by the Home Tutor was rapid and the wish was soon expressed to place Claire in mainstream school. Schooling in the city was considered and two places offered in October. Claire's anxieties spilled over into sniffing gas to the point of hospital admission to check out the consequent period of unconsciousness. Mother was away on study placement that week and Claire's unease showed through. By the time the Home Tutor re-assessed the timing of entry into mainstream school, Claire's time at home with mother and partner was increasing successfully to the point where Inverurie Academy was seen to be the more appropriate place to return to school. Obvious drawbacks arose from further delaying entry into school rendering Claire less likely to be accepted into school at all, into fourth year or having to cope with changing from a city school to Inverurie.

Mr. Hogg, Home Tutor at Inverurie Academy offered Claire a place after interview on 25.10.90 and Claire started full-time schooling on 29.10.90.

## CLAIRE FORBES (cont)

Such was the development with mother that Claire was able to take issues arising from school to home rather than to Bon-Accord and time at home was extended to the point where Claire just stayed a couple of nights and then one night a week at Bon-Accord.

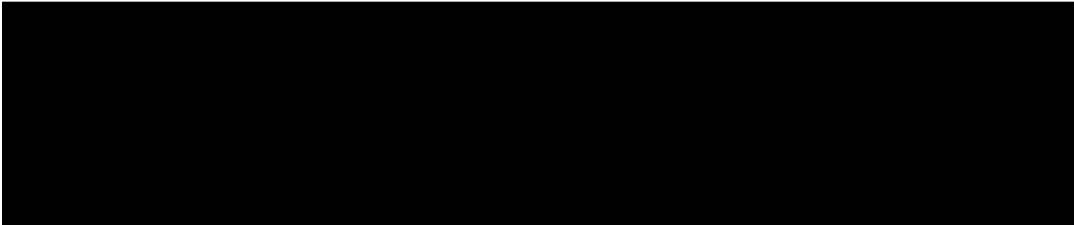
To Claire's immense credit and achievement, she has been coping well with the task of full-time attendance - eased by already knowing various young people at the Academy from Oldmeldrum.

Claire has made, with mother and her partner [REDACTED] a network that is functioning well and which they have all worked hard at: mother from being piggy-in-the-middle to [REDACTED] asserting himself and Claire responding to his controls and space at home. Claire refers issues and needs to mother and not Bon-Accord. Despite both working shifts, there has been only one night where maternal grandmother stayed with Claire. Claire has been enjoying this relationship developing too.

Father has been working in the Oldmeldrum area since Claire came into care and after some awkward moments, contact was made easily between them. Claire overcame fears and animosity with father's partner when baby [REDACTED] was in hospital six weeks ago.

The connection with father was fraught with turmoil and anger from Claire as she sought to cope with the breakdown at home in Stonehaven and the enduring loyalty and love that she has for him. The latter have survived and in the past two weeks study leave, spent based with mother, Claire stayed overnight with father the first weekend, and Monday to Thursday during the second week. Claire was beginning to absorb again the difficulties experienced domestically by father and his partner and while enjoying the proximity of baby [REDACTED], it may be that at this stage Claire would find shorter visits more rewarding.

Both father and his partner [REDACTED] say that Claire is welcome to visit their home and they both acknowledge that Claire is doing well: crucially, conforming at school (Inverurie) which was impossible at Mackie. Father states particularly and has always said that she can live at home ([REDACTED] [REDACTED] [REDACTED]) but states that if Claire is happy then it is fine that she stays with her mother. He is up to date with events; this Child Care Review, introduction of Cynthia Smail and if the impending Hearing to endorse recommendations of the Child Care Review.



## CLAIRE FORBES (cont)

## SUMMARY

Claire has relaxed and allowed her mature self to develop admirably. Contact with [REDACTED] shows that Claire is fine within herself but has needed this period to work out her relationship with each parent and their respective partners.

The task of adjusting to full-time, mainstream school has commenced in a very positive way, given the extreme difficulties experienced in the past. The full demands of schooling have yet to be imposed upon Claire but her position at home should promote appropriate responses as mutual responsibilities and commitments already rest with mother, [REDACTED] and Claire.

The Assessment Team Meeting of 06.11.90 indicated the timing of introducing (Cynthia Smail) a Social Worker from Inverurie. Full discussion between Social Workers and from the most recent family meeting indicate consensus for recommending the consideration of discharge of the Section 44(1)(b). Contact by Claire or any adult would become a voluntary matter, thereby reinforcing the co-operative value of support and advice or, in case of difficulties, intervention that would help Claire move through school and into a satisfying occupation and independence.

Jessie Clerk  
Social Worker

12th December 1990  
JKC/DWM



For Information

CS  
1042564

Possible Transfer From Kincardine/Deeside

Claire Forbes (d.o.b. 18/12/75)

Used to stay with father in Stonehaven, but became outwith his control.

Went to panel placed on a 44(1)(b) at Bon Accord Children's Home.

Mother then emerged and there is a plan by Social Work Department for Claire to go and reside with mother who stays in Oldmeldrum : 13 Rosebank. With this end in view Claire was enrolled in Inverurie Academy after the mid-term break and has been attending there since, apparently without any problems.

Claire due a panel at the end of this month when recommendation would be that she goes to stay with mother on a 44(1)(a). It would then be Kincardine/Deesides intention to transfer the case to us. We therefore need to indentify a worker.

Current Social Worker is Jessie Clark, Stonehaven.



SAR

**GRAMPIAN REGIONAL COUNCIL**  
**SOCIAL WORK DEPARTMENT - GORDON DIVISION**

[REDACTED] B.A.  
Director of Social Work

Telephone No. Inverurie 25555

Our Ref. CS/DG

Your Ref.

31 HIGH STREET  
INVERURIE AB5 9QA

Miss Claire Forbes  
13 Rosebank  
Oldmeldrum

26 July 1991

Dear Claire

Just a note to ask if you could phone me and let me know if you will be taking any more riding lessons. The taxi firm have contacted me because by our original agreement you can have a further 2 lessons, but the taxi firm are a bit confused about you cancelling them. If you could just phone and let me know what you want to do, so I can let the taxi firm know.

With thanks.

Yours sincerely

*D. J. Graham*

*Cheryl*

PP Cynthia Smail  
Social Worker

# GRAMPIAN REGIONAL COUNCIL

## SOCIAL WORK DEPARTMENT - GORDON DIVISION

[REDACTED], B.A.  
Director of Social Work

Telephone No. Inverurie 25555

Our Ref. CS/DG

Your Ref.

31 HIGH STREET

INVERURIE AB5 9QA

[REDACTED]  
Aberdeenshire

1 May 1991

Dear [REDACTED]

Just a note to confirm our telephone conversation today.

I would ask that you provide taxi transport for Clair Forbes of Rosebank, Oldmeldrum from Oldmeldrum to Menar Stables and back for a maximum of 12 occasions. The first occasion will be on Wednesday, 1 May and Clair will need to be there for 5.15pm. The lesson will likely be of 1 hour duration. After this first lesson, Clair will notify you herself the time of her future lessons and I would ask that you send the bill to me either on a monthly basis, or at the end of the 12 lessons. I will then arrange for you to be reimbursed by cheque from this department.

We have agreed that you will telephone me on 2/5/91 and confirm the cost for each trip and this being acceptable to the department, our contract will be confirmed.

With thanks.

Yours sincerely

*D. J. Gray*

PP Cynthia Smail (Mrs)  
Social Worker

# GRAMPIAN REGIONAL COUNCIL

## SOCIAL WORK DEPARTMENT - GORDON DIVISION

██████████ B.A.  
Director of Social Work

Telephone No. Inverurie 25555

Our Ref. CS/AM

Your Ref.

31 HIGH STREET

INVERURIE AB5 9QA

30 April 1991

Miss Claire Forbes,  
13 Rosebank,  
Oldmeldrum.

Dear Claire,

I've spoken to your Mum today and arranged for ██████████  
Taxis to take you across to Menar, starting tomorrow, Wednesday.

He will confirm a price for the journey to me on Thursday and if this is reasonable, I shall ask him to continue to do all the journeys. He will bill me so you don't have to worry about money. I will leave you to let him know the dates and times and leave you to fix up the taxis between yourselves. Hope the lessons go OK.

Yours sincerely,

*C. MacLean*

PP CYNTHIA SMAIL (Mrs)  
Social Worker

SAR COPY

## GRAMPIAN REGIONAL COUNCIL - SOCIAL WORK DEPARTMENT

## GORDON DIVISION

## OFFICE MEMORANDUM

From Cynthia Smail,  
Social Worker  
Our Ref. CS/AM Your Ref.

To  
  
Date

Claire Forbes, 13 Rosebank, Oldmeldrum  
Request for financial help for transport to IT activity

From discussions with [REDACTED] I appreciate that my memo regarding the attached request was not clear enough to enable you to give consideration to the matter.

I therefore clarify the following points:-

1 Placement

Manor Stud Farm is about ½ mile out of Inverurie on the back road from Blackhall Road to the Lord's Throat. This seemed to be the nearest stud farm in relation to her home (Oldmeldrum) and her school (Inverurie) is Manor Farm. The lessons are time tabled for weekends as well as after school. There is no public transport available from Oldmeldrum to the farm at all and buses do not run between Inverurie and Oldmeldrum at times that would co-incide with lessons.

2 Costs

The family do not have a car. [REDACTED]

[REDACTED]. Both incomes are pooled to run the family home and Claire's Mum describes them as having to be 'very careful, but just managing'.

The request to ourselves from the family was not to ask us to meet the cost of the lessons and the transport but a request for help with the transport costs only (I detailed the lesson costs to demonstrate the commitment the family is prepared to make but the original memo was headed as being for 'financial help with transport')

The total cost of transport for the lessons would be £12 per trip x 12 weeks = £144.

3 Treatment Plan

School

Claire comes to the department on a weekly basis to discuss her progress at school and home. Claire copes well when her time is structured at school and she is more closely monitored. She is at a difficult time in her school time table as the whole of May is designated for exams and exam leave. This leaves Claire with unstructured time which she will find difficult to cope with. The idea of horse riding was

1) to help structure her time to enable her to sustain reasonable self control and continue to cope with the demands of the exam time table

2) to prevent a crisis at home developing by keeping the school placement going

3) to increase Claire's chance of being accepted at Clinterty College

4) to improve Claire's self esteem by encouraging a sense of achievement



N.B. Claire has agreed that once she is confident again about her riding skills she will consider helping at the Riding for the Disabled meetings.

My purpose in putting this request to you is that I'm anxious to keep the placement at school going as Claire is academically able to pass her exams but needs support and accountability to sustain her effort. If school broke down irrevocably, the additional pressure on Claire's placement with her Mum may create serious problems. Ultimately, I am working towards the prevention of a readmission to care.

CYNTHIA SMAIL  
Social Worker

Enc

SAR COPY

CS

84

Delaine Forbes excluded  
from Inverness Road  
for burning paper towels  
in boys toilets. She  
has seemingly done this  
before at Mackie and  
was excluded there also

A

28/2/91.

4-30

## GRAMPIAN REGIONAL COUNCIL - SOCIAL WORK DEPARTMENT

GORDON DIVISION

## OFFICE MEMORANDUM

From *CS* Cynthia Smail,  
Social Worker  
CS/AM

To *CS* Chris Booth,  
Social Work Manager  
19 April 1991

Our Ref.

Your Ref.

Date

Claire Forbes, 13 Rosebank, Oldmeldrum  
Request for financial help for transport to IT activity

From discussions with [REDACTED] I appreciate that my memo regarding the attached request was not clear enough to enable you to give consideration to the matter.

I therefore clarify the following points:-

1 Placement

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2 Costs

The family do not have a car. [REDACTED]

[REDACTED] Both incomes are pooled to run the family home and Claire's Mum describes them as having to be 'very careful, but just managing'.

The request to ourselves from the family was not to ask us to meet the cost of the lessons and the transport but a request for help with the transport costs only (I detailed the lesson costs to demonstrate the commitment the family is prepared to make but the original memo was headed as being for 'financial help with transport')

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1) to help structure her time to enable her to sustain reasonable self control and continue to cope with the demands of the exam time table

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My purpose in putting this request to you is that I'm anxious to keep the placement at school going as Claire is academically able to pass her exams but needs support and accountability to sustain her effort. If school broke down irrevocably, the additional pressure on Claire's placement with her Mum may create serious problems. Ultimately, I am working towards the prevention of a readmission to care.

*Cynthia S mail*

CYNTHIA SMAIL  
Social Worker

*Thank you*

*Agree £144 transport costs*

*(I.T Budget)*

*By Soob*

*22/4/91*

Enc

*CC - CW, DAO (top memo only)*



## GRAMPIAN REGIONAL COUNCIL - SOCIAL WORK DEPARTMENT

GORDON DIVISION

## OFFICE MEMORANDUM

From Cynthia Smail, Social Worker

To Chris Booth, Social Work Manager

Our Ref. CS/dg

Your Ref.

Date 26 March 1991

Re : Claire Forbes, 13 Rosebank, Oldmeldrum D.O.B. 18/12/75 Case No: 1042564

Request for financial help for transport to I T Activity

Please see attached background report re this case. The case was transferred from Stonehaven Social Work Department in January this year, following Claire's move to live with her mother at Oldmeldrum.

The statutory supervision requirement was terminated on 10/1/91. Since this time I have had some limited informal contact with Claire, but recently there has been a crisis in the school which has necessitated increased social work input.

Claire has very recently managed to pull herself back from the edge of exclusion at school. She is due to sit her O grades after Easter and the school's view is that there is a good chance she will pass these. Claire is really a Christmas leaver, but the school would be prepared to release her in September if she could get on a college course. The school feel this would be in her best interest, as a college course would be more motivating.

Claire has applied to Clinterty College for September entrance to a two year stable management course. The college are keen for her to update her riding experience prior to September.

It would also seem that to structure Claire's leisure time would be in her best interest and may provide her with the necessary focus to keep school and home going and prevent re-admission into care.

Can we help with weekly transport costs to enable Claire to take riding lessons? The nearest riding school is Manor Stud Farm and group lessons are £6 per hour. Claire would need 3 private lessons at £10 per lesson to bring her up to scratch for the group lessons, totalling £30.

The approximate cost of return transport from Oldmeldrum to Manor Stud Farm would be £12 per trip. If this application is considered favourably, I would be happy to discuss how long the arrangement would continue - I'm looking towards 12 weeks.

*Cynthia Smail*

Cynthia Smail  
Social Worker

Mrs Small



AM/MF  
25 February 1991

Ms Inglis  
13 Rosebank  
OLDMELDRUM

Dear Ms Inglis

**Claire Forbes, 4.2**

I write to confirm our conversation on Friday in which we agreed that Claire was not at all happy at the moment. She is not settling to her school work and clearly spends time thinking about relationships, including those of her peers centred around Oldmeldrum.

I was disappointed, but not entirely surprised, to find that she truanted from school for three days the week before last and was sniffing amyl nitrate on Tuesday last week. I feel this is a symptom of her present serious unease. However, I have to consider the other boys and girls in school who might be tempted by Claire's actions to participate with her. I must therefore make clear that should there be similar incidents again I would have no alternative but to exclude her.

Yours sincerely

A G Hogg  
Rector

*Lelia -*



JKC/DWM

23rd January 1991

Mr. T. Forbes  
75 Provost Barclay Drive  
STONEHAVEN

Dear Mr. Forbes

I wish to confirm in writing what I told you on Saturday, that the Children's Hearing discharged Claire's Supervision Order.

If Claire ever needs to contact a local Social Worker, she will speak to Mrs. Cynthia Smail at the Inverurie Social Work Department (tel 0467 25555).

I do hope all goes well for you, [REDACTED] Don't hesitate to be in touch if there is any need.

Yours sincerely

JC

(Mrs.) JESSIE CLERK  
Social Worker

SAR COPY

FAX NO. (0569) 62901

RO'C/MW

10 December 1990

Ms Inglis  
13 Rosebank  
OLD MELDRUM

Dear Ms Inglis,

**Parental Contributions**

Further to my letter of 9 November 1990, I now write to advise you that prental contributions in respect of Claire were in arrears of £47.06 as at 30 November 1990. As previously advised, I have now passed this matter to our Department of Law and Administration.

Yours sincerely,



**MRS R O'CONNOR**  
Divisional Administrative Officer

c.c. Jessie Clerk, Social Worker, for information

# GRAMPIAN REGIONAL COUNCIL

SOCIAL WORK DEPARTMENT - KINCARDINE AND DEESIDE DIVISION

BON-ACCORD CHILDREN'S HOME  
148 BON-ACCORD STREET  
ABERDEEN

Director of Social Work

Officer-in-Charge

Telephone No. Aberdeen 588610

OU Ref.

Your Ref.



16/11/90

Dear [redacted]

I am writing with details of the work experience placement for Claire Forbes which I have just confirmed with Inverness Academy.

Claire will be able to work from Wednesday 12th December to Friday 21st December. She will be travelling from Oldmeldrum most days so I would suggest that a 9am start might be appropriate - if you feel that time is too late then sure we could negotiate an earlier start.

Many further arrangements need to be made before deciding the placement, please feel free to contact any member of staff if you need any time.

Claire attends Inverness Academy (tel. 95 21655) where her guidance teacher is [redacted].

For most of the placement she will be staying with her mother, Jean Inglis, at 13, Rosebank, Oldmeldrum.

Thanks again for providing the work experience which Claire is looking forward to.

Yours sincerely  
[redacted]

FAX NO. (0569) 62901

RO'C/MW

9 November 1990

Ms Inglis  
13 Rosebank  
OLD MELDRUM

Dear Ms Inglis,

**Parental Contributions**

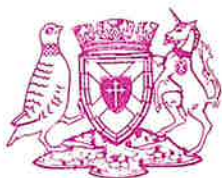
I write to advise you that as at 31 October 1990, parental contributions in respect of Claire stood at £32.58. These arrears stand at a figure where it will soon be necessary to pass the matter to our department of Law & Administration, unless your cheque is received within 10 days.

Yours sincerely,



**MRS R O'CONNOR**  
Divisional Administrative Officer

c.c. **Jessie Clerk**, Social Worker, for information



# Grampian Regional Council

## DEPARTMENT OF SOCIAL WORK

MARY C. HARTNOLL, CBE, BA, Director

Our Ref. BMCW/AMR

Your Ref.

Telephone No. 0224 682222 Ext. 4987

If telephoning or calling please ask for

Direct Dialling 66 followed by Ext. No.

Fax. No. 0224 664992 Telex No. 739277

1 November 1990

Mrs J Clerk  
Social Worker  
Social Work Department  
52 Cameron Street  
STONEHAVEN

Dear Mrs Clerk

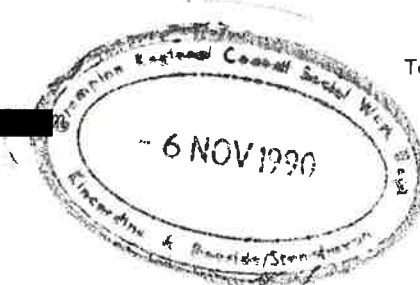
CLAIRE LORRAINE FORBES (D.O.B. 18.12.75)

This is to confirm that the Assessment Team will discuss the above named on Tuesday 6 November 1990 at 10.00 a.m. in Conference Room 'C', Woodhill House, Westburn Road, Aberdeen.

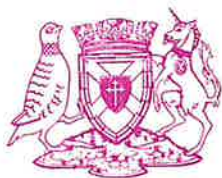
Yours sincerely

PRINCIPAL SOCIAL WORK OFFICER

Enc



  
**Grampian's Going Places**



# Grampian Regional Council

## DEPARTMENT OF SOCIAL WORK

MARY C. HARTNOLL, CBE, BA, Director

Our Ref. BMcW/AMR

Your Ref.

Telephone No. 0224 682222 Ext. 4987

If telephoning or calling please ask for

Direct Dialling 66 followed by Ext. No.

Fax. No. 0224 664992 Telex No. 739277

18 October 1990

Mrs J Clerk  
Social Worker  
Social Work Department  
52 Cameron Street  
STONEHAVEN

Dear Mrs Clerk

CLAIRE LORRAINE FORBES (D.O.B. 18.12.75)

The supervising Social Worker has expressed concern about the caring needs of the above named child. I have therefore arranged for the Assessment Team to meet on Tuesday 6 November 1990 at 10.00 a.m. in Conference Room 'C', Woodhill House, Westburn Road, Aberdeen. I should be pleased if you could attend the meeting.

If you are preparing a report I would be grateful to receive it by 29 October for circulation.

Yours sincerely

  
PRINCIPAL SOCIAL WORK OFFICER

  
**Grampian's Going Places**



JG/DMM

15th August 1990

Officer-in-Charge  
Bon-Accord Children's Home  
145 Bon-Accord Street  
ABERDEEN  
AB9 2TX

Dear [REDACTED]

CLAIRE LORRAINE FORBES (dob 18.12.75)

Due for admission 16.08.90

under Section 44(1)(b), Social Work (Scotland) Act 1968

Please find enclosed relevant reports to date. Copies of forms G1-G will be delivered following the hearing on 16th August 1990.

Given times and distances involved, my colleague, Mrs. Marion Philip, can bring Claire from Oldmeldrum to Bon-Accord on Wednesday morning - but a little earlier, at 9.30 a.m. by which time I shall arrive. I do hope this is agreeable but if it is impossible, please contact Mrs. Philip and she can get me at home to alter arrangements.

I hope you all had a good holiday.

With thanks for your help always.

Yours sincerely

Y.H.

(Mrs.) J. CLERE  
Social Worker

enc

JC/DWM

10th August 1990

[REDACTED]  
Acting Divisional Education Officer  
Education Department  
Queens Road  
STONEHAVEN

Dear [REDACTED]

CLAIRE LORRAINE FORBES (dob 13.12.75)

In the absence of [REDACTED] on leave, [REDACTED] advised that I should send copies of reports so far to support the request for advice on educational provision for Claire.

The Children's Hearing of 27th July 1990 is continued until 16th August 1990 when the residential placement at Bon-Accord Children's Home will be endorsed. This is for the purpose of providing sufficient structure for assessment, keeping appointments and family contacts in order to clarify where Claire should reside long term.

Given the problems of school attendance and attitude to school, it has not been envisaged that Claire immediately contemplates mainstream education from a position of residential care. However with possibly limiting resources available in Claire's case, [REDACTED] Child Psychiatrist), [REDACTED] and Social Work Department look for your advice in keeping Claire appropriately and educationally occupied following upheaval at Mackie Academy and with adults in her life.

Yours sincerely

JC  
(Mrs.) J. CLERK  
Social Worker

enc

JC/DWM

27th July 1990

JESSIE CLERK, Social Worker

BRIAN MacDONALD, Social Work Manager

CLAIRE FORBES (dob 18.12.75)

Claire was before the Children's Panel this morning where it was agreed that the Hearing would reconvene as soon as Grampian Regional Council found an appropriate residential placement allowing full assessment of Claire.

Claire has been staying with her mother, Ms Inglis this week and I met them both on Wednesday morning. Yesterday I spoke to mother's partner, [REDACTED]. Claire's mother was at the hearing along with [REDACTED] and myself. Father was at work, as confirmed by his partner.

[REDACTED]

Mother and partner are offering Claire a home but I cannot endorse this mounting; not least because the crises of the Police referral and this Hearing are the only known catalysts to communication between Claire and mother on any meaningful level. It is, however, sensible in my view to allow Claire, as indeed the Panel have done, to stay with her mother until a placement is confirmed. Mother and partner's shift work and training commitments are indicative of other issues. Claire needs consistent structure and adult input in a tested, reliable environment to help her adjust to controls and assert self-control.

JC

? Bon - Accord  
?? Oakbank girls unit

ADMISSION  
BON - ACCORD  
11am  
THURS 16<sup>th</sup> AUG.

# GRAMPIAN REGIONAL COUNCIL

## MEMORANDUM

To [REDACTED] Act. Divisional Education  
Officer, Kincardine/Deeside Division,  
STONEHAVEN.

Date

28th June, 1990.

Our Ref.

ADA/SR

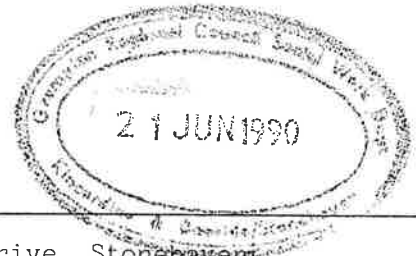
Your Ref.

From [REDACTED] Educational Psychologist,  
Kincardine/Deeside Division, STONEHAVEN.

(Enquiries should be addressed to

Dr. Archbold

Ext. 52)



**SUBJECT:** CLAIRES FORBES (18.12.75), 75 Provost Barclay Drive, Stonehaven.

Claire failed to keep her appointment on Friday morning, 15th June, 1990. She also failed to attend at [REDACTED] department on Wednesday, 13th June. Another appointment has been offered there on 29th June but Claire has had many appointments and failed them all.

Mrs. Clark, Social Worker, is off sick but is expected back on Wednesday. I have suggested to her Senior, Mr. Webster that we take this matter further via Social Work Department, eg. by an assessment team meeting or by returning to a hearing.

I called at Claire's home at 2.00 p.m. on 15th June, 1990. Mr. Forbes, Claire and the baby were present. It was difficult to have a discussion with Mr. Forbes but eventually he admitted that he had not told Claire about to-day's appointment, so I offered her a second appointment in the office at 9.30 a.m. on Tuesday, 19th June. Claire said that she would attend.

[REDACTED]  
Educational Psychologist

Discussed  
20.6.90  
JClark

c.c. Mrs. Clark, Social Work Department, Stonehaven.



GRAMPIAN REGIONAL COUNCIL - EDUCATION COMMITTEE

MACKIE ACADEMY STONEHAVEN KINCARDINESHIRE AB3 2DF

JOHN FRASER, M.A., Rector

Telephone STONEHAVEN 62071

Our Ref: JF/IM/9b

Your Ref:

Mr T Forbes  
75 Provost Barclay Drive  
STONEHAVEN  
AB3 2GE

Dear Mr Forbes

CLAIRE FORBES 3UF5

Further to our meeting at Mackie Academy on Thursday, 31 May, I am writing to confirm that I have decided to exclude your daughter, Claire, from Mackie Academy.

The reasons for this decision are:

- 1 It has been alleged that Claire was involved in the incident in which a cistern in the girls' toilet was set on fire on Tuesday 29 May 1990. Owing to the serious nature of the incident, it was necessary to involve the Police and I am obliged to refer the matter to the Divisional Education Officer.
- 2 Claire's totally inappropriate reaction to Mrs Macdonald and myself on Wednesday, as a result of which she was removed from the girls' toilets by the Police gives cause for anxiety as to her ability and willingness to comply with the conditions under which she was re-admitted to school on Tuesday 29 May.

If you wish to discuss this matter further, I would suggest that you contact Mr D Sanders, Divisional Education Officer (Tel No 63671).

I would remind you of your legal responsibility to supervise Claire during school hours and would advise you that Claire must not appear within the school grounds or buildings.

I would further remind you that you have the right to appeal against this exclusion and that if you so decide, the appeal should be made to the Director of Law and Administration, Grampian Regional Council, Woodhill House, Westburn Road, Aberdeen.

Yours sincerely

  
RECTOR

JC/DWM

6th April 1990

[REDACTED]  
Reporter  
Grampian Region Children's Panel  
4 Albyn Place  
ABERDEEN

For the attention of Mr. G. McCulloch

Dear [REDACTED]

CLAIRE LORRAINE FORBES (dob 18.12.75)

Thank you for your letter of 21st March 1990.

1. Mr. Forbes, Claire and I attended an interview with the Rector of Portlethen Academy on Friday 2nd March. [REDACTED], Rector sent out a contract to the family.
2. The family were to come in to the Social Work Department office to discuss the contract further as it constituted a binding agreement, and they were to speak to [REDACTED] on the telephone with their response to the contract. This they did not do, nor have they contacted the school as confirmed by [REDACTED] on the phone on 30.03.90.
3. [REDACTED], Young People's Department phoned me on 28.03.90 to say that Mr. Forbes and Claire did not meet their appointment with her that morning. There was no message of cancellation either.
4. I called at the Forbes' home on 05.04.90. Mr. Forbes was out. Neither Claire nor [REDACTED] offered any explanation for not meeting appointments other than:- Claire does not want to go to Portlethen Academy; and the Social Worker's letter was found after the time of the appointment with her.

To conclude, there are no reports forthcoming from the psychiatric service or the schools although Claire and Mr. Forbes did attend the interview at Portlethen Academy, because Claire has not followed up arrangements that have been offered.

p

It is respectfully submitted that statutory measures for continuing education must now be considered.

Yours sincerely

  
(Mrs.) J. CLERK  
Social Worker



2nd November 1989

enc

JC/EG.

57

24th October, 1989.

Mr. and [REDACTED] Forbes,  
75 Provost Barclay Drive,  
Stonehaven,  
AB3 2GE.

Dear Mr. and Mrs. Forbes,

Having left the written message at your home on Tuesday, 17th October, I would like to follow this up and invite you to the office at 5.30 p.m. on Monday, 30th October. Please note the new location of the office, the entrance of which is 52 Cameron Street, Stonehaven.

Looking forward to meeting you.

Yours sincerely,

*J.P.*

*pp.*

MRS. J. CLERK,  
Social Worker.

JC/EG.

9th February, 1990.

Mr. T. Forbes,  
75 Provost Barclay Drive,  
Stonehaven.

Dear Mr. Forbes,

Sorry to be so long getting back to you. [REDACTED], Divisional Education Officer, advised that you are quite at liberty to apply to Portlethen Academy for a place for Claire.

Your letter should be addressed to - [REDACTED]  
Rector, Portlethen Academy,  
Bruntland Road, Portlethen, AB1 4QL.

It is strongly recommended that you write ~~in~~ as soon as possible.

I look forward to calling on you at 4 p.m. on Thursday, 15th February, in order to see how you are going on.

Yours sincerely,

JC

MRS. J. CLERK,  
Social Worker.]

23rd March 1990

JC/VS

Mr T Forbes,  
75 Provost Barclay Drive,  
STONEHAVEN.

Dear Mr Forbes,

I have heard nothing from you re the contract/admission of Clare to Portlethen Academy.

I am sorry that I have not been able to call on you since the meeting on 21st March 1990. As a matter of urgency, will you contact me on Wednesday 28th March 1990 in the morning so we can clarify what is happening.

The Reporter to the Children's Panel has received my initial report and will make no decision until he has heard of the outcome of the Portlethen Academy interview and of contact with the Young People's Department, Elmhill House, Aberdeen.

Anxious and looking forward to hearing from you.

Yours sincerely,

JC

MRS J. CLERK  
Social Worker

JC/DWM

6th April 1990

Mr. T. Forbes  
75 Provost Barclay Drive  
STONEHAVEN

Dear Mr. Forbes

Will you and Claire please come into the office on Wednesday 11th April at 11 a.m. This is very important as the Reporter has written to me to the effect that he must now consider arranging a Hearing for Claire.

I did see Claire and [REDACTED] at home yesterday and explained that since no-one had a response from you about Portlethen Academy or the Young People's Centre, the Reporter must now "unfreeze" the case and make a decision.

[REDACTED]  
[REDACTED] but I must repeat that your co-operation is really needed.

I look forward to seeing you.

Yours sincerely

*Mrs. J. Clerk*  
(Mrs.) J. CLERK  
Social Worker

SAR C

JC/DWM

11th July 1990

Mr. T. Forbes  
75 Provost Barclay Drive  
STONEHAVEN

Dear Terry

I am sorry to hear about Claire's behaviour and the missed appointments, [REDACTED] and the Police have contacted the Reporter. The hearing date has to be confirmed but could be Friday 27th July at 10.30 a.m. in Viewmount, Stonehaven.

I am now on holiday until 21st July but look forward to seeing you (if you are not working) and definitely Claire here, on Wednesday 25th July in the morning.

Let's hope things do work out for the best.

Yours sincerely,

Y.S.H.

(Mrs) J. CLERK  
Social Worker

SAR COPY



JC/DWM

11th July 1990

Miss C. Forbes  
75 Provost Barclay Drive  
STONEHAVEN

Dear Claire

I'm sorry to hear things are difficult just now. I am now on holiday but look forward to seeing you here on Wednesday 25th July, in the morning. Do call in to the Duty Officer if you need to, while I'm away.

I look forward to seeing you, and I'm sure things will work out in the end.

Yours sincerely

*Y.S.H.*

(Mrs.) J. CLERK  
Social Worker

SAR COPY

JC/DWM

13th August 1990

[REDACTED]  
Consultant Psychiatrist  
Young People's Department  
Elmhill House  
Royal Cornhill Hospital  
ABERDEEN  
AB9 2EH

Dear [REDACTED]

CLAIRE LORRAINE FORBES (dob 18.12.75)

Please find enclosed three relevant reports and one letter which bring you up to date with the procedural elements of this case.

Claire has been living with mother continuously since approximately 21/23 July 1990.

I look forward to meeting you on Wednesday 16th August.

Yours sincerely

*J.A.*  
(Mrs.) J. CLERE  
Social Worker *pp.*

enc

JC/DWM

4th January 1990

Mr. T. Forbes  
75 Provost Barclay Drive  
Stonehaven

Dear Mr. Forbes

I have been asked by the Reporter to the Children's Panel to provide a report on your daughter Claire. This is in connection with school attendance.

I look forward to visiting you at your home on Thursday 11.01.90 at 3.30 p.m. in order to prepare this report. Please contact me as a matter of urgency if the time and/or date have to be changed as the Reporter wishes to resolve this issue as soon as possible.

Ms. Craig, Social Worker left a message about her contact with you on 28.12.89. Hopefully matters are sorted out, but feel free to discuss these too if you need.

I look forward to meeting you.

Yours sincerely

JC  
(Mrs.) J. CLERK  
Social Worker

delivered by hand

MC/MW

28th December 1989

Mr Terence Forbes  
75 Provost Barclay Drive  
STONEHAVEN

Dear Mr Forbes,

[REDACTED]  
We are aware that you have children under 16 years old in your household and are concerned at what arrangements will be made for them in the event of an [REDACTED]

[REDACTED] Also, if there is anything you feel we can do to help you at this time, please contact this office today, or if this is not possible, as early as you can on Wednesday, 3rd January 1990.

Yours sincerely,

Jessie ~~Forbes~~

mc.

MARSALI CRAIG  
Social Worker

I visited Mr Forbes today & he

[REDACTED]  
today or tomorrow, if he has problems he'll contact us on 3-1-90. seemed optimistic anyway.

Marsali

28-12-89

GRAMPIAN REGIONAL COUNCIL - EDUCATION DEPARTMENT

██████████, M.A., M.Ed.  
Director of Education

██████████, M.A.  
Divisional Education Officer

Telephone No. Stonehaven 63671

If telephoning or calling please ask for ██████████

Your Ref.

Our Ref. GO. 2/3      Date    26 September 1989

KINCARDINE AND DEESIDE DIVISION  
DIVISIONAL EDUCATION OFFICE  
QUEENS ROAD  
STONEHAVEN AB3 2HQ

██████████  
Divisional Social Work Officer  
The Annexe  
Viewmount  
Stonehaven



Dear ██████████

CLAIRE FORBES (18.12.75),  
75 Provost Barclay Drive, Stonehaven

We have been contacted by Robin Hay, P.T. Guidance at Mackie Academy regarding the attendances of Claire. I believe ██████████ was previously involved with this family.

I enclose copies of recent correspondence. I would welcome your comments and advice in this case as I feel there is some cause for concern. I feel that by this direct referral to yourselves we can do something to help Claire's situation.

Many thanks.

Yours sincerely

████████████████████████████████████████

Divisional Education Officer

Enc.

Clare Forbes

DOB 18 12 75

## Problems.

1. Attendance.
2. Late coming
3. Attendance check slip
4. Truancy.
5. Attitude — defiance.
6. Forgery of notes.

## THIS SESSION:

1. Absent. 4 FULL DAYS.  
2 AFTERNOONS. no notes received.
2. Late. 4 MORNINGS  
2 AFTERNOONS.
3. Attendance Check. Only 2. returned. in 4 weeks.
4. Truancy. noted to be missing from class at least twice
5. Forgery of signature on Attendance check? <sup>almost</sup> ①
6. Attitude — Clare is <sup>almost</sup> totally defiant in her attitude towards authority. Despite frequent reminders to follow the correct procedure regarding attendance checks she refuses to follow these instructions. She arrives late with little excuse and little care.  
When spoken to she is sullen and uncommunicative. She is only responsive when forced to speak and then tends to react aggressively and defiantly.  
Clare only accepts authority very reluctantly and experiences have proved that she really cares little about her predicament

# Attendance Slip.

|               |                                            |                                                             |
|---------------|--------------------------------------------|-------------------------------------------------------------|
| Mon 28 Aug.   | HANDED OUT. AT A.M. REG.                   |                                                             |
| Tues 29 Aug.  | 28/9 NOT RETURNED. HANDED OUT AT A.M. REG. |                                                             |
| Wed 30 Aug.   | <u>ABSENT</u> ALL DAY                      |                                                             |
| Thurs 31 Aug. | <u>ABSENT</u> ALL DAY                      |                                                             |
| Fri 1 Sept.   | <u>ABSENT</u> ALL DAY.                     |                                                             |
|               |                                            |                                                             |
| Mon. 4 SEPT.  | COLLECTED.                                 |                                                             |
| Tues 5        | <u>LATE</u> (10.25) NOT COLLECTED.         | 4/9. RETURNED. WHEN APPROACHED <u>LATE</u> P.M. REG. (1.45) |
| Wed 6         | NOT COLLECTED.                             |                                                             |
| Thurs 7       | HANDED OUT A.M. REG.                       |                                                             |
| Fri 8         | <u>LATE</u> (10.25) NOT COLLECTED.         |                                                             |
|               |                                            |                                                             |
| Mon 11        | HOLIDAY.                                   |                                                             |
| Tues 12.      | NOT COLLECTED.                             | <u>ABSENT</u> P.M.                                          |
| Wed 13.       | <u>LATE</u> (9.30) HANDED TO ON ARRIVAL.   | <u>ABSENT</u> P.M.                                          |
| Thurs 14      | 13/9 RETURNED.                             | 14/9 COLLECTED.                                             |
| Fri 15.       | <u>LATE</u> . (11.00. )                    |                                                             |
|               |                                            |                                                             |
| Mo 18         | NOT COLLECTED.                             |                                                             |
| Tues 19       | <u>ABSENT</u> ALL DAY.                     |                                                             |
| Wed 20        | NOT COLLECTED.                             | <u>LATE</u> P.M. REG. (2.05).                               |
| Thurs 21.     | NOT COLLECTED                              | ASSENT A.M. REGISTERED P.M.                                 |
| Fri 22.       | NOT COLLECTED.                             | ABSENT ALL DAY.                                             |



Interviews, Correspondence.

Mon 28 Aug

TOLD TO COLLECT FORM AT 8.50 AM EACH MORNING GAMES HALL OFFICE. (A.M. REQ.)

Tues 29

REINFORCEMENT OF 28/9. STATEMENT (A.M. REQ.). PHONE MISS CORMACK ON SICK LEAVE.

Wed 30

Thurs 31

Fri 1 Sept.

LETTER HOME (HY).

Mon 4.

Tues 5

INTERVIEW ABOUT TIMEKEEPING, ATTENDANCE SLIPS & GENERAL ATTITUDE. (AFTER P.M. REQ.)

Wed 6

Thurs 7

HANDED OUT FORM & GAVE FURTHER ENCOURAGEMENT.

Fri 8

Mon 11

Tues 12.

MISSING FROM CLASS MODULES 1-3 INTERVIEW CLAIMED TO HAVE FELT SICK & SAT IN CLOAKROOMS (2.50)  
LETTER HOME (HY) PHONE MISS CORMACK NOT AVAILABLE. LEFT MESSAGE.

Wed 13

SPOKE TO ON ARRIVAL; INTERVIEWED BY DEPUTY RECTOR (MD) & GUIDANCE TEACHER (HY) TOLD TO FOLLOW/RULE  
INTERVIEWED ABOUT ABSENCE P.M. 13/9. TRUCULENT, ILL MANNERED TAKEN TO MD SEEN BY RECTOR. ASKED FOR  
LETTER OF APOLOGY.

Thurs 14.

Fri 15.

INTERVIEWED BY MD & HY TOLD FINAL WARNING — EXPLAINED CONSEQUENCES — EXCLUSION ETC — OF  
PHONE CALL SCHOOL TO [REDACTED] APPOINTMENT MADE 10.00 19/9. FURTHER  
DEFIANCE.

Mon 18

INTERVIEWED 2.25 PM. RE ATTENDANCE

Tues 19

LETTER HOME (MD) APPOINTMENT CANCELLED BY LETTER [REDACTED]

Wed 20

MISSING FROM CLASS MODULES 5 & 6 HY → MD CONTACT D.E.O.

Thurs 21

Hy

Our Ref: DDM/IM/9(b)

Your Ref:

FILE COPY

21 September 1989

Mr Terrence Forbes  
75 Provost Barclay Drive  
STONEHAVEN  
AB3 2GE

Dear Mr Forbes

CLAIRE FORBES - 3UF5

Further to my letter of 19 September 1989, I was disappointed that you were unable to come into the school today as suggested in my letter. However, Mr Hay and I can be available for a meeting on Monday 25th September at 3.30pm in the school. I should be grateful if you would telephone the school to confirm that you can attend a meeting.

I regret to say that there has been no improvement in Claire's timekeeping or attendance at classes and to inform you that she has not uplifted her Attendance Check Cards from Mr Hay this week.

As I indicated in my previous letter it appears the matter will have to be referred to the Divisional Education Officer for possible reference to the Truancy Sub Committee.

Yours sincerely

*D D Macdonald*

D D Macdonald  
DEPUTE RECTOR

Hy

Our Ref: DDM/KS/9(b)

19th September, 1989

Your Ref:

Mr. T. Forbes,  
75 Provost Barclay Drive,  
STONEHAVEN.

Dear Mr. Forbes,

Claire Forbes 3UF5

I refer to [REDACTED] letter, which Debbie handed in to the school office this morning. The earliest day on which Mr. Hay and I can arrange a meeting at 3.30pm is Thursday, 21st September, and I hope that you will be able to come to the school at that time.

I note that Claire is absent again today, and I am concerned that her pattern of absence and latecoming will affect her prospects at the start of her Standard Grade courses.

Unless there is an immediate improvement in Claire's attendance and punctuality, I will have no alternative but to refer the matter to the Divisional Education Officer for possible reference to the Truancy Sub-Committee.

I am also concerned about Claire's defiant attitude, and I cannot rule out the possibility of exclusion from school if she continues to refuse to carry out instructions from Mr. Hay and myself.

Yours sincerely,

D.D. Macdonald,  
Depute Rector.

Our Ref: RDH/JM/KS/9(b)

13th September, 1989

Your Ref:

Mr. T. Forbes,  
75 Provost Barclay Drive,  
STONEHAVEN.

Dear Mr. Forbes,

Claire Forbes 3UF5

Further to my letter of 1st September, I write to inform you that Claire is still failing to follow the correct procedure regarding the Attendance Check Card.

At this stage I feel it would be helpful if you came into school to discuss this matter more fully and therefore ask that you contact the school office and arrange an appointment to see me.

Yours sincerely,

R.D. Hay,  
Acting Principal Teacher, Guidance.

Our Ref: RDH/JB/KS/9(b)(iv)

1st September, 1989

Your Ref:

Mr. I. Forbes,  
75 Provost Barclay Drive,  
STONEHAVEN.

Dear Mr. Forbes,

Claire Forbes 3UF5

With reference to Claire's attendance I write to ask for your co-operation in ensuring that she follows the correct procedure, as agreed at your meeting in school at the end of last term, regarding the attendance forms that are issued to her each day.

At present Claire collects the form and has it signed by her subject teachers but instead of taking it home for your signature and finally returning it to school the next day she seems content to forget about it altogether.

As the school session is just underway it is important that Claire establishes a good pattern of attendance which will be verified by the completed forms.

I would hope that you will reinforce this to her and that she can make progress this session at school.

Yours sincerely,

Robin D. Hay,  
Acting Principal Teacher, Guidance:

SCAMP PROGRAMME

REPORT ID: RGR16 MARK NUMBER 01

SCHOOL ID: 5251931

PHASE 2

MACKIE ACADEMY

SESSION: 1988/89

DATE: 20/09/89

PUPIL'S PERSONAL ATTENDANCE RECORD

TO WEEK 46 OPENING 10

Name: Forbes Claire I

Class: 2UFS Date of Birth: 18/12/75 ID: 129051

TERM 1

TERM 2

TERM 3

TERM 4

| WEEK<br>NUMBER | WEEK<br>BEGINS | M  | T  | W  | T  | F  | WEEK<br>NUMBER | WEEK<br>BEGINS | M  | T  | W  | T  | F  | WEEK<br>NUMBER | WEEK<br>BEGINS | M  | T  | W  | T  | F  | WEEK<br>NUMBER | WEEK<br>BEGINS | M  | T  | W  | T  | F  |
|----------------|----------------|----|----|----|----|----|----------------|----------------|----|----|----|----|----|----------------|----------------|----|----|----|----|----|----------------|----------------|----|----|----|----|----|
| 01             | 22/08/88       | VV | VV | ++ | ++ | ++ | 09             | 17/10/88       | UU | UU | UU | UU | ++ | 20             | 02/01/89       | VV | VV | VV | ++ | ++ | 35             | 17/04/89       | ++ | ++ | ++ | ++ | ++ |
| 02             | 29/08/88       | UU | ++ | ++ | ++ | ++ | 10             | 24/10/88       | ++ | ++ | ++ | ++ | ++ | 21             | 09/01/89       | UU | ++ | ++ | ++ | ++ | 36             | 24/04/89       | ++ | ++ | ++ | ++ | ++ |
| 03             | 05/09/88       | ++ | ++ | ++ | ++ | LL | 11             | 31/10/88       | ++ | ++ | UU | ++ | ++ | 22             | 16/01/89       | ++ | ++ | UU | ++ | ++ | 37             | 01/05/89       | VV | UU | ++ | LU | UU |
| 04             | 12/09/88       | VV | ++ | UU | ++ | MM | 12             | 07/11/88       | ++ | UU | UU | UU | UU | 23             | 23/01/89       | ++ | ++ | UU | UU | ++ | 38             | 08/05/89       | UU | UU | ++ | ++ | UU |
| 05             | 19/09/88       | ++ | ++ | ++ | ++ | ++ | 13             | 14/11/88       | ++ | ++ | UU | UU | UU | 24             | 30/01/89       | ++ | ++ | ++ | ++ | ++ | 39             | 15/05/89       | ++ | ++ | UU | ++ | UU |
| 06             | 26/09/88       | ++ | ++ | ++ | ++ | UU | 14             | 21/11/88       | UU | ++ | UU | ++ | UU | 25             | 06/02/89       | ++ | ++ | UU | UU | VV | 40             | 22/05/89       | UU | ++ | ++ | ++ | UU |
| 07             | 03/10/88       | ++ | ++ | UU | UU | UU | 15             | 28/11/88       | ++ | ++ | ++ | ++ | ++ | 26             | 13/02/89       | VV | VV | ++ | ++ | ++ | 41             | 29/05/89       | UU | ++ | UU | ++ | UU |
| 08             | 10/10/88       | VV | VV | VV | VV | VV | 16             | 05/12/88       | ++ | ++ | ++ | ++ | ++ | 27             | 20/02/89       | ++ | ++ | ++ | ++ | ++ | 42             | 05/06/89       | UU | ++ | ++ | ++ | ++ |
|                |                |    |    |    |    |    | 17             | 12/12/88       | ++ | ++ | ++ | ++ | ++ | 28             | 27/02/89       | ++ | ++ | ++ | ++ | ++ | 43             | 12/06/89       | VV | UU | ++ | UU | ++ |
|                |                |    |    |    |    |    | 18             | 19/12/88       | ++ | ++ | UU | VV | VV | 29             | 06/03/89       | ++ | ++ | ++ | ++ | ++ | 44             | 19/06/89       | UU | UU | ++ | ++ | ++ |
|                |                |    |    |    |    |    | 19             | 26/12/88       | VV | VV | VV | VV | VV | 30             | 13/03/89       | ++ | ++ | ++ | ++ | ++ | 45             | 26/06/89       | UU | UU | UU | UU | UU |
|                |                |    |    |    |    |    |                |                |    |    |    |    |    | 31             | 20/03/89       | ++ | ++ | ++ | ++ | VV | 46             | 03/07/89       | ++ | ++ | UU | VV | VV |
|                |                |    |    |    |    |    |                |                |    |    |    |    |    | 32             | 27/03/89       | ++ | UU | UU | MM | MM |                |                |    |    |    |    |    |
|                |                |    |    |    |    |    |                |                |    |    |    |    |    | 33             | 03/04/89       | VV | VV | VV | VV | VV |                |                |    |    |    |    |    |
|                |                |    |    |    |    |    |                |                |    |    |    |    |    | 34             | 10/04/89       | VV | VV | VV | VV | VV |                |                |    |    |    |    |    |

| PREVIOUS SESSIONS            |        |      |       |  |  |  |  |  |  | REASONS FOR ABSENCE     |    |   |                   |    |  |  |  |  |  |
|------------------------------|--------|------|-------|--|--|--|--|--|--|-------------------------|----|---|-------------------|----|--|--|--|--|--|
| * POS ACT                    | 000    | %    | %     |  |  |  |  |  |  | * Temporarily Off Ro    | 0  | A | Absence Enquiry   | 0  |  |  |  |  |  |
| * ATT ATT ABS ABS            | ATT    | ABS  | LATES |  |  |  |  |  |  | * C School closed       | 9  | E | Exclusion         | 0  |  |  |  |  |  |
| * 388 288 100 39             | 74.7   | 25.8 | 32    |  |  |  |  |  |  | * F Permission For Abs  | 0  | I | Industrial Action | 2  |  |  |  |  |  |
| * + Present                  |        |      |       |  |  |  |  |  |  | * M Medical Abs Note    | 8  | S | Study Leave       | 0  |  |  |  |  |  |
| * V Vacation                 | L Late |      |       |  |  |  |  |  |  | * T Truancy/Unaccountab | 0  | U | Unexplained       | 92 |  |  |  |  |  |
| * * Temporarily off the roll |        |      |       |  |  |  |  |  |  | * V Vacation            | 72 | W | Work Experience   | 0  |  |  |  |  |  |
| * 1983/84                    |        |      |       |  |  |  |  |  |  | * X Excursion/Sch Trip  | 0  |   |                   |    |  |  |  |  |  |
| * 1984/85                    |        |      |       |  |  |  |  |  |  |                         |    |   |                   |    |  |  |  |  |  |
| * 1985/86                    |        |      |       |  |  |  |  |  |  |                         |    |   |                   |    |  |  |  |  |  |
| * 1986/87                    |        |      |       |  |  |  |  |  |  |                         |    |   |                   |    |  |  |  |  |  |
| * 1987/88                    |        |      |       |  |  |  |  |  |  |                         |    |   |                   |    |  |  |  |  |  |

Parent or guardian: Cormack Terry

75 P.Barclay Drive

AB3 2GE

Remarks:

Our Ref: JRM/HWR/KS/1(a)

7th June, 1989

Your Ref:

Mr. T. Forbes,  
75 Provost Barclay Drive,  
STONEHAVEN.

Dear Mr. Forbes,

Claire Forbes 2UF6/Debbie Forbes 3UF5

Once again, I am writing to you in connection with your daughters' increasingly frequent late arrivals at school.

Over the past 5 weeks, their times of arrival have been logged as follows:-

|         |                  |            |                      |
|---------|------------------|------------|----------------------|
| 5.5.89  | 9.37am - Claire  | [REDACTED] | - "slept in"         |
| 6.5.89  | 9.40am - Claire  | [REDACTED] | - "slept in"         |
| 8.5.89  | 11.15am - Claire | [REDACTED] | - "slept in"         |
|         | 2.25pm - Claire  | [REDACTED] | - "late" - no reason |
| 9.5.89  | 9.37am - Claire  | [REDACTED] | - "late"             |
| 17.5.89 | 10.55am - Claire | [REDACTED] | - "slept in"         |
| 24.5.89 | 10.05am - Claire | [REDACTED] | - "slept in"         |
| 31.5.89 | 9.40am - Claire  | [REDACTED] | - "slept in"         |
| 2.6.89  | 9.45am - Claire  | [REDACTED] | - "slept in".        |

Although I have spoken to them on a number of occasions about these late arrivals and detention has been used as an attempt to bring about an improvement, these measures seem to have little effect and it is now a matter of urgency that an immediate and lasting solution to this problem be found. When I discussed this previously during an interview with you, I understood that you would ensure that both girls were up before you left for work in the morning, but I am sure you will agree that this does not appear to be working.

In addition to later arrivals at school, Claire is frequently absent for whole or half days and I suspect that notes which she brings to her Register Teacher are not genuine as although they are signed in the name of Terry Cormack, the handwriting is not the same on all notes.

I wrote to you on 10th May in connection with Claire's outstanding absence notes and because she had absented herself without permission during the early part of the afternoon of 8th May. In that letter I invited you to make an appointment for interview to discuss the situation. I hope that when I meet with [REDACTED] on 19th June that we will be able to find a permanent solution to this problem.

Yours sincerely,

Jennifer, R. Macdonald,  
Principal Teacher, Guidance.





GRAMPIAN REGIONAL COUNCIL - EDUCATION COMMITTEE

**MACKIE ACADEMY    STONEHAVEN    KINCARDINESHIRE    AB3 2DF**

**JOHN FRASER, M.A., Rector**

**Telephone STONEHAVEN 62071**

Our Ref: JRM/RM/1(a)

Your Ref:

10th May 1989

Mr. T. Forbes,  
75 Provost Barclay Drive,  
Stonehaven, AB3 2GE

Dear Mr. Forbes

Claire and Debbie Forbes

Once again, I am writing about [REDACTED] Claire's punctuality and attendance.

In the past week, both girls have arrived very late for school on a number of occasions and they have, as a result, missed some of their timetabled classes. They are not able to give a reasonable explanation for their late arrival [REDACTED]

[REDACTED] I had understood that you were making an effort to ensure that both girls were out of bed before you left for work in the morning. If this is the case, there is no reason for their arriving late so frequently.

In addition to arriving late, Claire has been absent on a number of occasions but has failed to bring a note from you to explain her absence. This requirement is explained in the "Notes for Parents" which is issued to all pupils at the start of every session. The dates on which Claire was absent, but for which, despite regular reminders, her register teacher has not received a note are as follows:

Tuesday, 28th March to Friday 31st March (inclusive)  
Friday, 28th April (afternoon)  
Tuesday, 2nd May (morning)  
Thursday, 4th May (afternoon) to Monday 8th May (inclusive)

I would ask you to provide a note to explain Claire's absences on these occasions and remind you that notes should be brought to Register Teachers on the day on which a pupil returns to school after an absence.

Yesterday Claire was not present at afternoon registration and was seen by a member of staff in Stonehaven after afternoon classes had begun. Claire returned to school at 2.25 p.m. and when I spoke to her, she told me that she had accompanied another pupil to the Medical Centre and then had gone into town as the other girl required to purchase something to eat. As a result of this, I propose to issue Claire once again with a daily attendance check, to be signed by her class teachers.

With regard/..

- 2 -

With regard to the problem of Claire's broken spectacles, I spoke to Claire after receiving [REDACTED] telephone call. It was not possible to establish how the spectacles had been broken as Claire did not know when or where it had happened but could only say that it had occurred between Tuesday and Thursday the previous week. I understand that she will be collecting her new spectacles in the next few days, and have advised her to keep them in a solid case, in order to afford them greater protection against damage while they are being carried in her bag.

Failure to ensure that pupils below the statutory leaving age attend school regularly, except when absent due to illness, may lead to prosecution and I hope therefore that we can rely on you to ensure that both girls attend school regularly and punctually, and that absences are explained in a note from you to the appropriate Register Teacher.

If you wish to discuss this, please telephone the school for an appointment for interview with me.

Yours sincerely,

JENNIFER R. MACDONALD  
GUIDANCE TEACHER

Our Ref: JRM/JB/EL/1a

1st February 1989

Your Ref:

Mr. T. Forbes,  
75 Provost Barclay Drive,  
Stonehaven.

Dear Mr. Forbes,

[REDACTED] Claire Forbes (2UF5)

I am very concerned about the number of occasions on which your daughters have arrived late at school. The problem appears to have become much more acute since the beginning of this term.

I have discussed the situation with Debbie and Claire [REDACTED]  
[REDACTED]  
[REDACTED]

I understand that you have to leave home by 8.00am in order to travel to work and that the girls have the responsibility of getting up and leaving home in sufficient time to reach school by the beginning of morning registration. It is, however, most urgent that a solution is found to the problem as your daughters cannot continue to arrive late. I have suggested to Debbie that she arranges with you to ensure that both girls are up before you leave for work.

I hope that there will be an immediate and lasting improvement in punctuality. If you wish to discuss the matter with me, please telephone the school for an appointment for interview.

Yours sincerely,

Mrs. J.R. Macdonald  
Guidance Teacher

# GRAMPIAN REGIONAL COUNCIL

SOCIAL WORK DEPARTMENT - GORDON DIVISION

██████████, B.A.  
Director of Social Work

Telephone No. Inverurie 25555

31 HIGH STREET

INVERURIE AB5 9QA

Our Ref. 6CS2.11/AM

Your Ref.

5 November 1992

Miss Clare Forbes,  
c/o 46 Polinar Place,  
Inverurie.

Dear Clare,

Just a note to say I'd like you to come in next Wednesday 11th at 10.30 a.m. so that we can finalise your views on Airyhall. If you don't come, I'd have to assume you've decided against Airyhall.

Yours sincerely,

CYNTHIA SMAIL (Mrs)  
Social Worker

SAR COPY

# GRAMPIAN REGIONAL COUNCIL

SOCIAL WORK DEPARTMENT - GORDON DIVISION

██████████, B.A.  
Director of Social Work

Telephone No. Inverurie 25555

Our Ref.

Your Ref.

31 HIGH STREET

INVERURIE AB5 9QA

## FACSIMILE TRANSMISSION

NR. OF PAGES  
INCLUDING FRONT PAGE

6

FAX NUMBER:

0467 - 25010

TO:

██████████, SOCIAL WORK DEPT.

FAX NR:

0224 633324

FROM:

CYNTHIA SMAIL, SOCIAL WORKER

SUBJ:

CLAIRE FORBES

KIND REGARDS,

Signed: \_\_\_\_\_

### REASON FOR REFERRAL

1. Claire does not have a permanent place to stay following break down in her relationship with her mother's co-habitee [REDACTED] which caused conflict between Claire and her mum, resulting in her being asked to leave the family home.
2. Claire has been unable to cope with the offer of emergency accommodation made to her by Gordon District Housing (ie. the Gordon Arms Hotel - she agreed to the accommodation, registered at the hotel, but never stayed there, saying 'she could not hack it'. Claire acknowledged she would not be able to cope with her own tenancy at the present time, even if she was offered one.
3. Claire acknowledges a need for emotional support and adult guidance to help her:-
  - a) look at her relationship difficulties that exist between her and her family
  - b) establish a more stable life style that will give her a better chance of securing and maintaining employment
4. Space to plan for her future.

### SUMMARY OF SOCIAL BACKGROUND

#### 1. FAMILY HISTORY

Claire was the youngest of a family of three children. She lived with her siblings and both natural parents in Aberdeen until 1982, when, aged 6, she moved with her family to Banff because it is suggested her mother wished to live in the country. The family lived on a farm for four months. Claire's mother separated from the family in Christmas 1982.

Claire's father moved with the three children to a cottage near Auchenblae and remained there for five years before moving to Stonehaven. Claire's father gave up his job off shore to look after the children. Contact between Claire and her mother appears to have been very limited during her early years.

Claire's father got to know [REDACTED] in 1988 and she joined the family some six months later. This allowed Claire's father to return to employment as a painter and decorator. It seems Claire accepted her step mum initially, but that difficulties began to emerge in the family following the birth of [REDACTED], Claire's step brother, in January 1990.

Overall, it seems that Claire's father made a good attempt to manage the child care during the children's younger years. Claire was introduced to many activities (her father had a keen interest in motorcycles). Claire was a keen member of the Air Cadets in her adolescent years and particularly enjoyed having her own horse.

However, during her 14th and 15th year, she presented serious problems with school attendance. Social work records suggest that co-operation between Mackie Academy and her father broke down altogether, giving Claire the opportunity 'to opt out' altogether for a period. Matters had come to a head when Claire was found, along with other school pupils, to have lit a fire in the school toilet and caused about £200 worth of damage. This, along with the concern about school attendance were the two matters that formed a basis of a referral to the Children's Panel at that time.

The other unresolved issue for Claire around this time seems to have been in connection with the inconsistency of contact with her natural mother and the feelings this evoked in Claire.

Claire was then referred to Portlethen Academy but regular school attendance was not achieved there. A referral was made to [REDACTED] (Young People's Department).



Subsequently Claire was received into care in August 1990 and placed at Bon Accord Children's Home on a 44(1)(b) Scotland Work Scotland Act 1968. The initial intention was to integrate her into mainstream education at Northfield Academy, but Claire's mother began to take an increased interest in her, resulting in Claire spending time in her home at Oldmeldrum. It is recorded that Claire made 'rapid' strides at Bon Accord in making use of the adults to look at her emotional difficulties. A home tutor was engaged for Claire and again her progress in this sphere was rapid too, and she was ready for mainstream schooling some three months after being received into care. However, Claire's anxieties about school emerged again at that time and was involved in an episode of gas sniffing, resulting in a hospital admission to check out the consequent period of unconsciousness.

An assessment team meeting met to consider longer term plans for Claire at this stage. It was confirmed that notwithstanding the implication for Claire of her mother abandoning her when she was 6/7 years old, that the best way forward would be to gradually move Claire towards the care of her mother and co-habitee, with counselling being offered to all of them by Claire's Social Worker at that time, Jessie Clerk. It was also agreed that Claire should be integrated into Inverurie Academy that being the closest to her mother's home in Oldmeldrum. Contact with [REDACTED] showed Claire to be an open, honest and amiable girl, but one who did not need ongoing psychiatric help.

I was introduced to Claire in January 1991 at which point Claire was almost resident with her mother full time. Formal supervision was terminated at this time and Claire and her mum maintained contact with the writer on a voluntary basis.

Claire managed to maintain her place at Inverurie Academy and obtain 3 Standard Grade passes. Her particular interest was in Art. Claire was allowed to leave school in July last year when in fact she should have been a Christmas leaver. Claire was successful in getting a place at Clinterty College to do a preliminary course in Horse Management and this started in August 1991. At this time, the writer terminated contact.

At the beginning of July this year, Claire re-referred herself. She felt she was in crisis in that her relationship with her mother's co-habitee [REDACTED] had completely broken down and her mother had asked her to leave. She had given up her course at Clinterty in December last year, she hadn't enjoyed the content of the course, and had found managing herself in the residential setting there difficult. Her return home had put pressure on her relationship both with her Mum and [REDACTED].

[REDACTED]

[REDACTED]

Claire's Mum has been unwilling to consider allowing Claire to return home, feeling it would not work for anyone. She still provides some financial support to Claire and allows her to visit. Claire's mother feels the application to Airyhall for Claire is the best way forward for her. Claire's Mum discounts the possibility of family meetings with social work support to look at the difficulties meantime, stating [REDACTED] would not be agreeable to this. Claire remains saddened by her mother's response to her and would have liked her mother to have kept her and asked [REDACTED] to leave. Claire has not expressed any anger at her rejection by her mother to the writer nor to her mother. Claire is anxious to protect her relationship with her mother as it now stands, and will not prejudice this by being confrontational with her.

#### PROFILE AND NEEDS OF CHILD

Claire presents as an open and honest young woman in contact with the writer. Since contact has been re-established between us, she has shown good motivation in that she has kept every appointment offered. However, Claire acknowledges that she is reticent to admit to things she finds difficult and therefore tends to go in for avoidance e.g. dealing with DSS, maintaining contact with Careers, continuing contact with her Mum when [REDACTED] is at home. This is an indication of Claire's long standing underlying lack of confidence



and insecurity. Claire tends to conceal her disappointments also, particularly in relation to her mother for fear of prejudicing the relationship further and losing her mother altogether.

In total, it can be seen that Claire is emotionally vulnerable at the present time and principally reliant on the rather precarious and inconsistent support from her peer group.

Her needs are identified as follows:

- 1) Needing a permanent place to stay
- 2) Needing consistent adult support to help her cope with day to day pressure on her, e.g. getting a job; interview skills
- 3) Needing appropriate adults to support her and facilitate an opportunity to explore her feelings about her contact with her mother, her lost contact with her father and siblings and anxieties about re-establishing contact
- 4) Needs time to establish herself and be supported towards achieving the skills necessary for independent living, at a pace appropriate to her coping ability

#### TYPE OF RESOURCE REQUIRED

Supported accommodation - Airyhall

Claire has had a preliminary visit to Airyhall and seems well motivated towards residence there. She is academically quite bright and articulate and there are good indications she would be able to make use of the support offered.

#### PURPOSE AND EXPECTATION OF PLACEMENT

To work towards meeting Claire's needs as detailed above.

#### LENGTH OF PLACEMENT

Difficult to say at this stage, but likely to be a minimum of twelve months if Claire is to be allowed time to make real progress towards achieving and maintaining a tenancy in her own right.

*Cynthia Smail*

CYNTHIA SMAIL (Mrs)  
Social Worker  
10CS2.

To be completed by Chairperson of Child Care Resource Forum

Resource options considered: (a) Res - Care .

(b)

(c)

(d)

Outcome AIRYHALL.

Signature of Chairperson .....

Date of CCRF .....

T. C. Sloan

8/9/92

SAR COPY

# GRAMPIAN REGIONAL COUNCIL

## SOCIAL WORK DEPARTMENT - GORDON DIVISION

MARY C. HARTNOLL, B.A.  
*Director of Social Work*

Telephone No. Inverurie 25555

Our Ref. 23CS2.10/AM

31 HIGH STREET

INVERURIE AB5 9QA

Your Ref.

16 October 1992

Ms. Claire Forbes,  
c/o 46 Polinar Place,  
Inverurie.

Dear Claire,

I'm wondering whether or not you wish to keep the place at Airyhall. Can you call to the office next Tuesday 20 October during the morning, so we can talk about this place.

Yours sincerely,

CYNTHIA SMAIL (Mrs)  
Social Worker

SAR COPY

MARY C. HARTNOLL, B.A.  
*Director of Social Work*

31 HIGH STREET  
INVERURIE AB5 9QA

Telephone No. Inverurie 25555

Our Ref. 18CS.10.RMW

Your Ref.

9th October, 1992

Miss Claire Forbes,  
c/o 46 Polinar Place,  
Inverurie,  
Aberdeenshire.

Dear Claire,

Just a note to let you know I'm back at last and I'm wondering how you're doing.

Can you pop into the office on Monday (12th) at about 11 a.m.

Yours sincerely,

Cynthia Smail  
Social Worker

SAR COPY

HOUSING AND TECHNICAL SERVICES  
DEPARTMENT  
GORDON HOUSE  
BLACKHALL ROAD  
INVERURIE AB51 9WA  
Telephone No. (0467) 20981

Ext. 347  
Date 17 September 1992



## GORDON DISTRICT COUNCIL

All correspondence to be addressed to the Director of Housing and Technical Services

PETER DONALDSON FIH  
Director

Your Ref.

Our Ref. LC.EF

If telephoning or calling ask for  
Lorna Clark

Rutland Exchange No. 775 Inverurie  
Fax (0467) 20575



Ms Claire Forbes  
c/o Dominique Johnston  
Social Work Department  
High Street  
INVERURIE  
Aberdeenshire

Dear Ms Forbes

I refer to your application for local authority housing in Gordon District and write to advise you that your application has been dealt with under the terms of the legislation that lays down a local authority's obligations towards homeless families or families threatened with homelessness within 28 days i.e. Part II of the Housing (Scotland) Act 1987.

Under this Act, a local authority has a responsibility to provide a family with permanent housing provided that ALL criteria are fulfilled. The criteria are that the family is homeless or threatened with homelessness through no fault of its own; that the family has a local connection with the area of the local authority to which the application is made; and that the family is in "priority need". Priority need is established if a member of the family is pregnant, if there are dependent children within the family, or a member of the family is vulnerable due to age, ill health or other special reason.

In your own situation you were offered accommodation at The Gordon Arms Hotel, Inverurie until enquiries could be made and a decision reached regarding intentionality. You repeatedly refused this offer of accommodation, therefore this Department will not provide you with any further accommodation, and have fulfilled any obligation they have towards you. Therefore unless substantial new evidence was to be made available, this case will remain closed for the foreseeable future.

If you disagree with this decision you have the right of appeal to a sub-committee of the Council. If you wish to appeal you should write to the Director of Housing and Technical Services by 27 September 1992 stating the grounds on which you wish the appeal to be heard. You have the right of representation at the appeal hearing and I would advise you to contact the Shelter Housing Aid Centre, Solicitor or other competent person if you wish to be represented.

I hope this clarifies the situation regarding your application.

Yours sincerely



HOMELESS PERSONS OFFICER

SAR COPY

GRAMPIAN REGIONAL COUNCIL - SOCIAL WORK DEPARTMENT

GORDON DIVISION

OFFICE MEMORANDUM

|          |                                |      |                                    |
|----------|--------------------------------|------|------------------------------------|
| From     | Cynthia Smail<br>Social Worker | To   | Chris Booth<br>Social Work Manager |
| Our Ref. | 4CS.9/AM      Your Ref.        | Date | 4 September 1992                   |

Claire Forbes, c/o 46 Polinar Place, Inverurie

Just a note to update you on Claire's situation. The City Resources Forum, chaired by [REDACTED], agreed that Claire should be offered a place at Airyhall, at least for the six week assessment period. At the end of this period, all aspects of her progress (including any contact from her mum, will be assessed, but generally, [REDACTED] was of the opinion that Claire should not be precluded from consideration because of her mother's situation.

CYNTHIA SMAIL (Mrs)  
Social Worker





# GORDON DISTRICT COUNCIL



MICHAEL C. BARRON  
Chief Executive and  
Director of Administration

DEPARTMENT OF ADMINISTRATION  
GORDON HOUSE  
BLACKHALL ROAD  
INVERURIE AB51 9WA

Rutland Exchange  
Box No. 775 Inverurie  
Fax (0467) 24285

Our Ref.

Your Ref.

**H/132/FPL/SMH**

Date

Telephone No. (0467) 20981  
Ext.

If telephoning or calling ask  
for:

**3rd September 1992**

**201**

**Mr Lloyd**

Miss Claire Forbes  
c/o Mrs Cynthia Smail  
Social Worker  
Grampian Regional Council  
(Gordon Divison)  
Gordon House  
Blackhall Road  
INVERURIE



Dear Miss Forbes

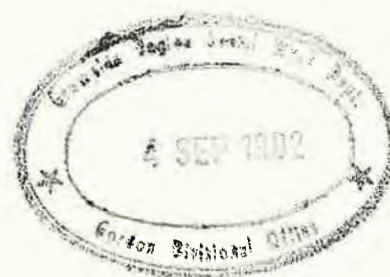
## HOUSING (SCOTLAND) ACT 1987 (Part II)

With reference to your appeal in terms of the above legislation, I write to confirm that the Board, having considered the submissions by your representatives and those of the Housing Department, found that your Appeal be upheld on the grounds of vulnerability.

The officers of the Housing and Social Work Departments will now be involved in reviewing and progressing the matter.

Yours sincerely

*Michael C Barron*  
Chief Executive  
*Hi*





# GORDON DISTRICT COUNCIL



MICHAEL C. BARRON  
Chief Executive and  
Director of Administration

DEPARTMENT OF ADMINISTRATION  
GORDON HOUSE  
BLACKHALL ROAD  
INVERURIE AB51 9WA  
H/132/ABG/AAT

Rutland Exchange  
Box No. 775 Inverurie  
Fax (0467) 24285

Our Ref.

Your Ref.

Date 28 August 1992

Telephone No. (0467) 20981  
Ext. 207

If telephoning or calling ask  
for Mrs McLeod

Ms Claire Forbes  
c/o Mrs Cynthia Smail  
Social Worker  
Grampian Regional Council  
Gordon Division  
Gordon House  
Blackhall Road  
INVERURIE

Dear Madam

## HOUSING (SCOTLAND) ACT 1987: PART II

Further to our earlier letter dated 20th August, due to a change of circumstance, the Appeal Hearing scheduled for Thursday 3rd September 1992 will now take place at 11.30 a.m. within the Council Chamber, Gordon House, Blackhall Road, Inverurie and not 10.00 a.m. as in the previous letter. I should be obliged if you would confirm that you will be in attendance or represented on that day in order that the necessary arrangements can be made.

Yours sincerely

Michael C Barron  
Chief Executive



# GRAMPIAN REGIONAL COUNCIL

## SOCIAL WORK DEPARTMENT - GORDON DIVISION

██████████ B.A.  
Director of Social Work

Telephone No. Inverurie 25555

Our Ref. 39CS.8/DG

Your Ref.

31 HIGH STREET

INVERURIE AB5 9QA

Miss C Forbes  
c/o 46 Polinar Place  
Inverurie

28 August 1992

Dear Claire

Just a note to let you know your appeal for housing is now set for 11.30am on Thursday, 3 September.

Can I meet you outside Gordon House in the car park about 11.20am. Don't worry about it - I will do all the talking!

Best wishes.

Yours sincerely

D. J. Graham

pp Cynthia Smail  
Social Worker

SAR COPY

# GRAMPIAN REGIONAL COUNCIL

## SOCIAL WORK DEPARTMENT - GORDON DIVISION

[REDACTED] B.A.  
Director of Social Work

Telephone No. Inverurie 25555

Our Ref. 37CS.8/DG

Your Ref.

31 HIGH STREET

INVERURIE AB5 9QA

Claire Forbes  
c/o 46 Polinar Place  
Inverurie

27 August 1992

Dear Claire

Just a note to let you know that I have had word that your appeal is to be next Thursday, at 10 a.m. This is the same time as I have to present your case to the manager in Aberdeen City to try and get your place at Airyhall, so I am trying to change the housing appeal time to later in the day.

Perhaps you could call in to the office on Monday morning to see if I have got it sorted out.

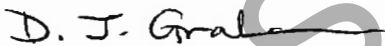
I have also now had a chance to look at this information that the social security sent you. You may remember they said you would only get income support for a few weeks, so I think you have to apply for severe hardship allowance well before your income support runs out on 6/10/92. I think the best people to help you with this are the welfare rights people who have a room on Inverurie Railway Station and are open Monday to Friday and ask them to help you sort it out.

You must keep in touch with careers also otherwise your benefit could be cut. You can use the phone here anytime to phone careers.

Hope to see you on Monday morning.

Best wishes.

Yours sincerely



PP Cynthia Smail  
Social Worker

27CS.8/AM

24 August 1992

Miss Claire Forbes,  
c/o 46 Polinar Place,  
Inverurie.

Dear Claire,

Just a note to say I'm applying for Airyhall and I have to go to a meeting on Thursday 3 September to present your application. If this letter enclosed is about your housing appeal - please let me know as soon as possible.

Also, don't forget you're to phone Careers regularly in order to keep qualifying for benefit. You can use our phone any time for this.

Yours sincerely,

CYNTHIA SMAIL (Mrs)  
Social Worker

Enc

SAR COPY



## SECTION 12 SOCIAL WORK (SCOTLAND) ACT 1968

## ISSUE OF LOANS/GRANTS

No. 43115

|                                      |       |                                     |
|--------------------------------------|-------|-------------------------------------|
|                                      |       | Tick                                |
| Division <u>GORDON</u>               | Loan  |                                     |
| Social Worker <u>CHRISTINA SMITH</u> | Grant | <input checked="" type="checkbox"/> |
| Case No. ....                        |       |                                     |

1. Name of Client CHAD FORBES  
 2. Client's Address 6046 POLARIS  
PHASE AB ONO  
 3. Date of Payment 17.8.92 4. Amount £ 8

5. Authorised by C. Smith Designation S. Smith  
 6. Reason for Payment DSS CARE MISSING

## 7. Client's Receipt/Undertaking to Repay

I acknowledge receipt of £ 8 being paid to me in \*cash/by cheque/by foodline or being paid on my behalf  
 to ..... \*and I undertake to repay this sum by \*weekly/monthly instalments of £ .....  
 to Grampian Regional Council or I understand that this money will be recovered from my entitlement to Statutory Benefit.

s sum will be repaid by ..... 19 .....

The first instalment is due on ..... 19 .....

Signature of Client Chad Forbes Witness C. Smith  
 (see note 1) (see notes 1 and 2)

Date 17.8.92 Witness .....

1. Normally the Client will acknowledge receipt of assistance given at Section 7 of the form without the signature being witnessed.
2. Should the client be unable to read or not have the capacity to give a valid signature, the form must be signed on behalf of the client and the fact witnessed by 2 adults.

\*Delete as appropriate

COPY FOR FILE

# GRAMPIAN REGIONAL COUNCIL

## SOCIAL WORK DEPARTMENT - GORDON DIVISION

MARY C. HARTNOLL, B.A.  
*Director of Social Work*

Telephone No. Inverurie 25555

Our Ref. 37CS2.8AM

Your Ref.

31 HIGH STREET

INVERURIE AB5 9QA

21 August 1992

Mr. S. Provatos,  
21F Bloomfield Road,  
Aberdeen.

Dear Steven,

Jut a note to confirm that on Monday 7 September, I'll pick you up outside McKay's (opposite the Police Station in Queen Street) at about 10 past 3 to take you out to Arnha. You will be able to stay until the Friday.

Take care,

Yours sincerely,

CYNTHIA SMAIL (Mrs)  
Social Worker

SAR COPY



# GRAMPIAN REGIONAL COUNCIL

## SOCIAL WORK DEPARTMENT - GORDON DIVISION

MARY C. HARTNOLL, B.A.  
*Director of Social Work*

Telephone No. Inverurie 25555

Our Ref. 36CS2.8/AM

Your Ref.

31 HIGH STREET

INVERURIE AB5 9QA

21 August 1992

Mr. R. Pittendreich,  
Partnership Housing,  
Arnha,  
Station Road,  
Ellon.

Dear Bob,

Steven Provatos

Just a note to confirm Steven does wish to take up the offer of respite care with yourselves from Monday 7 September until Friday 11 September.

I will bring Steven out on the 7th but he is unable to come out until the afternoon as he has to sign on that day. We expect to arrive about 4.00 p.m. instead of 10.00 a.m. as we originally planned. If this won't be convenient to you, please can you let me know beforehand.

I've advised Steven he has to contribute towards his stay and he accepts this. His Giro will go to his home address on the Wednesday so if he goes into town from Arnha on that day it might be the best opportunity to get the appropriate funds from him.

Yours sincerely,

CYNTHIA SMAIL (Mrs)  
Social Worker

# GRAMPIAN REGIONAL COUNCIL

## SOCIAL WORK DEPARTMENT - GORDON DIVISION

MARY C. HARTNOLL B.A.  
*Director of Social Work*

31 HIGH STREET

INVERURIE AB5 9QA

Telephone No. Inverurie 25555

Our Ref. 7CS2.8/RMW

Your Ref.

6th August 1992

Mrs. Joan Inglis  
13 Rosebank  
Oldmeldrum  
Aberdeen

Dear Joan,

I think you may have already heard from Claire that she has approached the Department to ask for help with housing. Claire let me know that you are away for a week just now, but could you telephone me next Monday 10th, when I should be in all day except between 12.30 and 1.30, so we can discuss the situation.

Yours sincerely,

Cynthia Smail  
Social Worker

SAR COPY

# GRAMPIAN REGIONAL COUNCIL

## SOCIAL WORK DEPARTMENT - GORDON DIVISION

MARY C. HARTNOLL, B.A.  
*Director of Social Work*

31 HIGH STREET

INVERURIE AB5 9QA

Telephone No. Inverurie 25555

Our Ref. 18CS2.8/DG

Your Ref.

Miss C Forbes  
c/o 46 Polinar Place  
Inverurie

10 August 1992

Dear Claire

Sorry I was not available last Friday. When you come in on Wednesday can you make it afternoon please.

Regards

*D. J. Grabe*

pp Cynthia Smail  
Social Worker

SAR COPY

Continue display document

ICL EXECUTIVE ACTION

04/08/92 09:19

Document: GI-M-722 in folder: MAIL  
Sheet version 1, created 3 AUG 92 14:51

Sheet 2 of 3

03.08.92 SSW INVERURIE RE CLAIRE LORRAINE FORBES

OOHS WAS CONTACTED AT 10.00 ON MONDAY 3RD AUGUST BY [REDACTED] OF THE GORDON ARMS HOTEL, INVERURIE. CLAIRE HAD BEEN BOOKED INTO THE GORDON ARMS ON SATURDAY BY GORDON DISTRICT HOUSING DEPARTMENT. THIS BOOKING WAS TO RUN FOR TWO WEEKS. LATER IN THE EVENING, CLAIRE LEFT THE HOTEL, REQUESTING A KEY TO THE OUTSIDE DOOR - THIS WAS REFUSED, BUT SHE WAS TOLD THERE WOULD BE SOMEONE AROUND UNTIL 01.00 A.M. CLAIRE WAS APPARENTLY RATHER UNHAPPY AT THIS, WENT OUT AND HADN'T BEEN SEEN SINCE. STAFF HAD CHECKED ON BOTH SUNDAY AND MONDAY MORNINGS, BUT HER BELONGINGS WERE STILL IN HER ROOM. [REDACTED] DID NOT CONSIDER CLAIRE TO BE AS STREETWISE AS OTHERS HE HAD MET AND WAS A LITTLE ANXIOUS AS TO HER SAFETY. HE HAD PHONED THE POLICE, BUT THEY HAD ONLY TAKEN

Continue display document

ICL EXECUTIVE ACTION

04/08/92 09:19

Document: GI-M-722 in folder: MAIL  
Sheet version 1, created 3 AUG 92 14:55

Sheet 3 of 3

THE FEW DETAILS HE HAD, WITHOUT INDICATING WHETHER THEY WOULD ACTIVELY SEEK CLAIRE OUT TO CONFIRM ALL WAS WELL.

WE CHECKED THE COMPUTER AND PASSED BASIC DETAILS ONTO THE POLICE. CLEARLY AND PROBABLY CLAIRE HAD JUST DECIDED TO STAY ELSEWHERE OVER THE WEEKEND. THE POLICE CERTAINLY SEEMED TO BE ADOPTING THIS VIEW, BUT INDICATED THEY WOULD INFORM US IF THEY HEARD ANYTHING.

THIS IS FOR INFORMATION ONLY.

L. SMITH OOHS (DSW LSMT)

Next ?

CS  
Just  
received  
in  
Blue  
Bag.

3.30  
p.m.



## SECTION 12 SOCIAL WORK (SCOTLAND) ACT 1968

## ISSUE OF LOANS/GRANTS

No. 43110

|                              |       |                                     |
|------------------------------|-------|-------------------------------------|
| Division <u>GORDON</u>       | Loan  | Tick                                |
| Social Worker <u>C-Smail</u> | Grant | <input checked="" type="checkbox"/> |
| Case No. ....                |       |                                     |

1. Name of Client CHAIR FORBES2. Client's Address [REDACTED]3. Date of Payment 4-8-92 4. Amount £ 85. Authorised by C-Smail Designation Social Worker6. Reason for Payment Ben gave for self and carer7. Client's Receipt/Undertaking to Repay to mother at Stravel.I acknowledge receipt of £ 8 being paid to me in \*cash/by cheque/by foodline or being paid on my behalf

to ..... \*and I undertake to repay this sum by \*weekly/monthly instalments of £ .....

to Grampian Regional Council or I understand that this money will be recovered from my entitlement to Statutory Benefit.

This sum will be repaid by ..... 19 .....

The first instalment is due on ..... 19 .....

Signature of Client Chair Forbes Witness C-Smail  
(see note 1) (see notes 1 and 2)Date 4-8-92 Witness .....

1. Normally the Client will acknowledge receipt of assistance given at Section 7 of the form without the signature being witnessed.

2. Should the client be unable to read or not have the capacity to give a valid signature, the form must be signed on behalf of the client and the fact witnessed by 2 adults.

\*Delete as appropriate

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## SECTION 12 SOCIAL WORK (SCOTLAND) ACT 1968

## ISSUE OF LOANS/GRANTS

No. 43108

|                                    |       | Tick                                |
|------------------------------------|-------|-------------------------------------|
| Division <u>GORDON</u>             | Loan  |                                     |
| Social Worker <u>CYNTHIA SMITH</u> | Grant | <input checked="" type="checkbox"/> |
| Case No. ....                      |       |                                     |

1. Name of Client CHADDE FORBES2. Client's Address [REDACTED]3. Date of Payment 28.7.92 4. Amount £ 35. Authorised by C. Smith Designation S. Walker6. Reason for Payment Ben given to DSS7. Client's Receipt/Undertaking to Repay 3

I acknowledge receipt of £ ..... being paid to me in \*cash/by cheque/by foodline or being paid on my behalf

to ..... \*and I undertake to repay this sum by \*weekly/monthly instalments of £ .....

to Grampian Regional Council or I understand that this money will be recovered from my entitlement to Statutory Benefit.

This sum will be repaid by ..... 19 .....

The first instalment is due on ..... 19 .....

Signature of Client Chadde Forbes Witness C. Smith  
(see note 1) (see notes 1 and 2)Date 28.7.92 Witness .....

1. Normally the Client will acknowledge receipt of assistance given at Section 7 of the form without the signature being witnessed.

2. Should the client be unable to read or not have the capacity to give a valid signature, the form must be signed on behalf of the client and the fact witnessed by 2 adults.

\*Delete as appropriate

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## SECTION 12 SOCIAL WORK (SCOTLAND) ACT 1968

## ISSUE OF LOANS/GRANTS

No. 43113

|                              |       |                                     |
|------------------------------|-------|-------------------------------------|
|                              |       | Tick                                |
| Division <u>GORDON</u>       | Loan  |                                     |
| Social Worker <u>CYNTHIA</u> | Grant | <input checked="" type="checkbox"/> |
| Case No. <u>3042</u>         |       |                                     |

1. Name of Client CHAIR FORBES

2. Client's Address 60 46  
POLANAR PHALIE

3. Date of Payment 13.8.92 4. Amount £ 8

5. Authorised by Cynthia Small Designation Social Worker

6. Reason for Payment Full assessment DIT - ex

7. Client's Receipt/Undertaking to Repay checked in - cash - handwritten + handwritten

I acknowledge receipt of £ 8 being paid to me in \*cash/by cheque/by foodline or being paid on my behalf to ..... \*and I undertake to repay this sum by \*weekly/monthly instalments of £ ..... to Grampian Regional Council or I understand that this money will be recovered from my entitlement to Statutory Benefit.

This sum will be repaid by ..... 19 .....

The first instalment is due on ..... 19 .....

Signature of Client Chair Forbes Witness Cynthia Small  
(see note 1) (see notes 1 and 2)

Date ..... Witness .....

1. Normally the Client will acknowledge receipt of assistance given at Section 7 of the form without the signature being witnessed.

2. Should the client be unable to read or not have the capacity to give a valid signature, the form must be signed on behalf of the client and the fact witnessed by 2 adults.

\*Delete as appropriate

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CLAIRE LORRAINE FORBES

RECORD OF FAMILY MEETINGS HELD AT BON-ACCORD CHILDREN'S HOME

06.09.90

2.30 p.m.

Present: Claire; mother; [REDACTED] Jessie Clerk.

[REDACTED] opened this initial session with clarifying the need for meeting and establishing the main areas of need, i.e. communication: the position of mother, [REDACTED] and father.

Each family member connected with Claire was discussed in one way or another.

Father had been to see mother (he is working privately in the Oldmeldrum area) and was asking after Claire. There was discussion about how Claire would meet with father other than on an ad hoc basis in Oldmeldrum which could be quite an uneasy experience.

Debbie did not arrive on Thursday the 30th as planned, but did arrive later with her boyfriend. Claire was quite angry and upset about this.

Michael has no contact with Claire and there is no knowledge currently of his feelings about Claire's position.

[REDACTED] fed back Claire's first days in Bon-Accord. She is managing really well, being helpful, doing the cooking, working fine with the Home tutor and doing her homework. She is generally felt to be good company.

There was discussion about the weekend away with the resident group. Morale in the group was fluctuating and there were two long walks which revealed some of Claire's behaviour and feelings. She was bored on the second day, perhaps with the group in general, and became quite obnoxious. She was quite tired and fed up on the second day and this was affecting the group. Co-operation had in effect gone. She was owing up to being an agent of provocation.

Jessie commented that Claire was being quite consistent in her behaviour which is encouraging.

Further comments were fed back regarding Claire and the group. She is able to feed into the group efficiently which is acknowledged to be an unsettled group at the moment. Claire is involved in disturbances and acknowledges this.

Claire was not herself last Tuesday the 28th. Consequent to meeting with mother, erupted into "a moody" on the Wednesday afternoon/evening. Mother described events whilst they were out shopping and described Claire at that point "as a spoilt, little prat". Claire and mother quite realistic about her behaviour and mother's reactions.

RECORD OF FAMILY MEETINGS

Jessie took this opportunity to open up the fact of Mum's job matching with that of the adults in Bon-Accord and how her reactions on the shopping trip had been perhaps for Claire not just those of her mother but of a residential worker as well. This was acknowledged and as mother stated, Claire has to accept and get on with the fact of mother's job.

It is felt that Claire should stay overnight on the weekend of 15th/16th September. There will be the inevitable testing out of boundaries but this has to be addressed. She has linked in with Army Cadets again and they have a weekend from Friday to Sunday coming.

Nest meeting Thursday 20.09.90 at 4 p.m.

20.09.90  
4.10 p.m.

Present: Claire; mother; [REDACTED] Jessie. [REDACTED] fed back with comments abouts Claire's reactions to the weekend with Mum, the weekend with the Cadets, and observed the distinction between "the Stonehaven Claire" and "the Oldmeldrum Claire". The Stonehaven Claire belonged perhaps to Cadets. Added to this is "the Bon-Accord Claire" as they understand her.

After the weekend at home Claire was observed to be finding more difficulty in fitting in on the Sunday night. She was stating that she didn't want to be there in Bon-Accord.

On Monday Claire walked out with [REDACTED] and was sniffing. [REDACTED] and Claire was found to be unconscious on Scotchguard aerosol. She was taken to Casualty at ARI and was checked. Physically Claire is fine despite that event. It is the interpretation that Claire has been feeling really bad in and around [REDACTED] a resident in Bon-Accord. [REDACTED] felt that Claire was expressing a feeling that Bon-Accord was like being at Dad's. On Tuesday there was an incident with a Tippex pen. [REDACTED] came back on duty on Wednesday and was able to follow up and discuss some of these issues.

Fundamental issue lies around father. This has not yet been addressed in Bon-Accord. [REDACTED] met with [REDACTED], Home Tutor last week. This was to discuss the progress that Claire was making and look at the timing and possibilities of mainstream schooling.

[REDACTED]

[REDACTED]

RECORD OF FAMILY MEETINGS

Mother contributed with saying that Claire was scared to tell her about the events. [REDACTED] had phoned Bon-Accord in order to change visit arrangements and [REDACTED] then told [REDACTED] of the incident. Claire hadn't wanted to discuss matters at the weekend at home.

Issues around the resident, [REDACTED] appeared to have resolved and they are now, as Claire states, "best of friends".

In general Claire is seen by Bon-Accord to be resolving feelings and issues and is being responsible day-to-day.

Lesley stated that she was shocked when she heard about the sniffing incident.

Home Tutor is requesting a meeting in order to follow up the incident and to look at rescheduling the introduction of mainstream schooling.

Jessie raised the question of mother being in Dundee. Claire stated that she was not bothered and put it in a way that Mum's career was her business and when she was needed she was not around.

It was reiterated that basically Claire was OK but did experience "moodies" whilst in Bon-Accord.

Mother's feedback for the weekend at home was that it was generally OK but then expanded to say, in much more detail, about the position which [REDACTED]

[REDACTED] is keen on Claire coming home for weekends and Claire does get on well with him when mother is not there. Mother describes the situation as her watching [REDACTED] and Claire. Claire put it quite succinctly - "I can cope with one at a time" - and mother followed this up with saying that she feels and is "piggy-in-the-middle" between the two of them.

The question of schooling came up and Claire conveyed that she was bored and "can't be bothered". However she is showing commitment to the arrangement of home tutoring.

[REDACTED] brought up the issue of father. Claire thought it would be a good idea to write to her Dad and invite him to Bon-Accord. Jessie could follow this through with a home visit to Dad. Claire is anxious that some arrangement is attempted with Dad.

RECORD OF MEETINGS

Next meeting Thursday 11.10.90.

11.10.90  
2.30 p.m.

Present: Claire; mother; [REDACTED] Jessie Clerk. Jessie and [REDACTED] had several items to feed back through [REDACTED], Home Tutor. We are looking at possibilities for mainstream schooling at Inverurie Academy. Possibilities of train/bus times and general transport issue was discussed and led on to the next area of discussion:

Home contact. It is sensible for Claire to spend the holiday week (half-term) at home even though mother is working.

This allowed mother to bring in the issue brought up by [REDACTED] that he had felt lied to by Claire about bus times changing of plans at the last home visit. The previous weekend leave had been good and relaxed. Claire has been baking and generally mucking in at home. There was a huge row about being late in, and very, very late in from Oldmeldrum last night (Wednesday).

Claire spontaneously expressed fears that [REDACTED] would be like [REDACTED]. Claire was evidently quite angry and expressing the fact that she could not yet trust [REDACTED].

The issue was tied up about controls at home and at Bon-Accord for keeping to times that had previously been agreed. Claire burst out that [REDACTED] had Mum, making it "just like here", meaning Bon-Accord. It was shared that rules and regulations were common wherever Claire would like. She conceded that regulations were OK when Mum was there in the house. This contrasted with the lack of practice which Claire has had in the past and this was shared with particular reference to life with Dad. Claire did get angry and stormed out of the meeting.

Jessie did want to check out whether Claire had written to Dad and what contact there might have been with Debbie.

[REDACTED]

Next meeting to be arranged after the interview is held at Inverurie Academy, when staff commitments were resolved, and after mother's next college work placement. The timing of the meeting cannot be clarified until Claire's movements to and from school are known.

RECORD OF FAMILY MEETINGS

22.11.90

5 p.m.

Present: Claire; mother; [REDACTED] [REDACTED]  
Jessie Clerk.

Claire came in latish from school and the adults had already had a little feedback from Jessie about the previous meeting and the interview at Inverurie Academy.

It is clear that Claire is functioning OK at school and is well received by pupils, and understood by her guidance teacher. Work experience is being arranged from 8th to 21st December as a car mechanic at a garage in Constitution Street. Normal hours of working will be changed from 7 a.m. to 9 a.m. to allow for Claire getting in from Oldmeldrum.

For the Christmas arrangements the family have decided to have the Christmas meal on Claire's birthday as mother may well be working over Christmas.

It was noted that Grandma had stayed for the first time last Monday to look after Claire overnight. This is remarkable and shows how well mother and [REDACTED] have covered Claire's time at home since she went home on trial.

[REDACTED] clarified that Claire had been in two days last week and only one night this week - this being the Wednesday night of the Bon-Accord House Meeting. He was able to report that Claire was quite relaxed and happy and finding going into Bon-Accord something of a pain now.

Mother pointed out that she has two weeks study leave during the same two weeks that Claire is off school for study time.

With clear evidence of the success of establishing herself at home with mother, it was felt there was some urgency to get a Child Care Review to pre-empt Children's Hearing in order to endorse Claire's position at home.

Jessie stated that she had been leaving messages for Cynthia Smail, the named Social Worker in Inverurie, who could be introcued to Claire and her family prior to the Panel. Ideally Mrs. Smail would be introduced to the family during the two weeks that Claire and Mum share on study leave, come to the Child Care Review, and in a small way be introduced with a view to transfer of the case as recommended by the Assessment Team Meeting.

[REDACTED]

RECORD OF FAMILY MEETINGS

The next meeting would be the Child Care Review, hopefully with contact with Cynthia Smail in the interim.

JESSIE K. CLERK  
11th January 1991

JKC/DWM

SAR COPY

**GRAMPIAN REGIONAL COUNCIL - SOCIAL WORK DEPARTMENT**  
**CASE SUMMARY FORM**

Division: Kinc/Deeside  
 Social Worker: Jessie K. Clerk  
 Case No.:

**NOTE - Each entry should be headed to show whether it refers to an Initial Assessment, Review, Transfer or Closure summary.**

Date ..... 12th December 1990

Full Name of Client ..... CLAIRE L. FORBES (dob 18.12.75)

The points to be covered for assessments, reviews, transfers and closures are detailed in Section 1.2 of the Procedures Manual. This form should also be used for specialised childcare reviews; the points to be covered for such reviews are in Section 2.2 of the Procedures Manual.

| Date |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|      | <p><u><b>CHILD CARE REVIEW</b></u></p> <p><u><b>to be held at Bon-Accord Children's Home on 13.12.90</b></u></p> <p>12.12.90 Claire was admitted to Bon-Accord on 16.08.90, the day the Children's Hearing endorsed the need for residential assessment with Section 44(1)(b) of the Social Work (Scotland) Act 1968.</p> <p>Claire was able to confront the demands that had failed before by meeting with [REDACTED], undertaking Home Tuition at Gilcomston School, and re-assessing her own position with regard to her father, mother and their respective partners.</p> <p>Difficulties within the resident group at Bon-Accord may have catalysed Claire's development in care but in any event she made rapid strides in orienting her feelings and making use of the resources of adults and young people around her.</p> <p>Assessment by the Home Tutor was rapid and the wish was soon expressed to place Claire in mainstream school. Schooling in the city was considered and two places offered in October. Claire's anxieties spilled over into sniffing gas to the point of hospital admission to check out the consequent period of unconsciousness. Mother was away on study placement that week and Claire's unease showed through. By the time the Home Tutor re-assessed the timing of entry into mainstream school, Claire's time at home with mother and partner was increasing successfully to the point where Inverurie Academy was seen to be the more appropriate place to return to school. Obvious drawbacks arose from further delaying entry into school rendering Claire less likely to be accepted into school at all, into fourth year or having to cope with changing from a city school to Inverurie.</p> <p>Mr. Hogg, Home Tutor at Inverurie Academy offered Claire a place after interview on 25.10.90 and Claire started full-time schooling on 29.10.90.</p> |



## CLAIRE FORBES (cont)

Such was the development with mother that Claire was able to take issues arising from school to home rather than to Bon-Accord and time at home was extended to the point where Claire just stayed a couple of nights and then one night a week at Bon-Accord.

To Claire's immense credit and achievement, she has been coping well with the task of full-time attendance - eased by already knowing various young people at the Academy from Oldmeldrum.

Claire has made, with mother and her partner [REDACTED], a network that is functioning well and which they have all worked hard at: mother from being piggy-in-the-middle to [REDACTED] asserting himself and Claire responding to his controls and space at home. Claire refers issues and needs to mother and not Bon-Accord. Despite both working shifts, there has been only one night where maternal grandmother stayed with Claire. Claire has been enjoying this relationship developing too.

Father has been working in the Oldmeldrum area since Claire came into care and after some awkward moments, contact was made easily between them. Claire overcame fears and animosity with father's partner when baby [REDACTED] was in hospital six weeks ago.

The connection with father was fraught with turmoil and anger from Claire as she sought to cope with the breakdown at home in Stonehaven and the enduring loyalty and love that she has for him. The latter have survived and in the past two weeks study leave, spent based with mother, Claire stayed overnight with father the first weekend, and Monday to Thursday during the second week. Claire was beginning to absorb again the difficulties experienced domestically by father and his partner and while enjoying the proximity of baby [REDACTED], it may be that at this stage Claire would find shorter visits more rewarding.

Both father and his partner [REDACTED] say that Claire is welcome to visit their home and they both acknowledge that Claire is doing well: crucially, conforming at school (Inverurie) which was impossible at Mackie. Father states particularly and has always said that she can live at home [REDACTED] [REDACTED] but states that if Claire is happy then it is fine that she stays with her mother. He is up to date with events; this Child Care Review, introduction of Cynthia Smail and if the impending Hearing to endorse recommendations of the Child Care Review.

**CLAIRE FORBES (cont)****SUMMARY**

Claire has relaxed and allowed her mature self to develop admirably. Contact with [REDACTED] shows that Claire is fine within herself but has needed this period to work out her relationship with each parent and their respective partners.

The task of adjusting to full-time, mainstream school has commenced in a very positive way, given the extreme difficulties experienced in the past. The full demands of schooling have yet to be imposed upon Claire but her position at home should promote appropriate responses as mutual responsibilities and commitments already rest with mother, [REDACTED] and Claire.

The Assessment Team Meeting of 06.11.90 indicated the timing of introducing (Cynthia Smail) a Social Worker from Inverurie. Full discussion between Social Workers and from the most recent family meeting indicate consensus for recommending the consideration of discharge of the Section 44(1)(b). Contact by Claire or any adult would become a voluntary matter, thereby reinforcing the co-operative value of support and advice or, in case of difficulties, intervention that would help Claire move through school and into a satisfying occupation and independence.

*Jessie Clerk*  
SAR CO

**JESSIE K. CLERK**  
Social Worker

12th December 1990  
JKC/DWM

CONFIDENTIAL

# GRAMPIAN REGIONAL COUNCIL

SOCIAL WORK DEPARTMENT - KINCARDINE AND DEESIDE DIVISION

██████████, C.B.E., B.A.  
Director of Social Work

Telephone No. Stonehaven (0569) 63800  
Fax. No. Stonehaven (0569) 62901

Your Ref.

Our Ref.

DIVISIONAL OFFICE

52-56 CAMERON STREET

STONEHAVEN AB3 2HE

MINUTES OF CHILD CARE REVIEW HELD ON CLAIRE FORBES AT BON-ACCORD  
CHILDREN'S HOME ON THURSDAY 13TH DECEMBER, 1990

|          |                 |   |                                |
|----------|-----------------|---|--------------------------------|
| Present: | Brian MacDonald | : | Social Work Manager            |
|          | ██████████      | : | Officer in Charge, Bon-Accord  |
|          |                 | : | Residential Child Care Officer |
|          | Jessie Clerk    | : | Social Worker                  |
|          | Mr. Mathews     | : | Teacher                        |
|          | Miss J. Inglis  | : | Mother                         |
|          | ██████████      | : | Mother's Friend                |
|          | Claire Forbes   |   |                                |

The meeting was called to discuss Claire's progress within Bon-Accord in general terms and also to look to the planning of the next stage of Claire's care.

For Bon-Accord ██████████ indicated that the staff at Bon-Accord had not seen much of Claire over the last three weeks due to her being on extended leave at home. From information obtained, it appeared that Claire was managing in a fairly reasonable manner at home with her mother and ██████████ and she had indicated that she wanted to stay at home and, her mother had equally indicated that she wanted Claire to stay with her.

She indicated that she thought there had been a change in her personality. She described herself as being more relaxed, and when pursued to qualify this, Claire said that she is far happier at home, not arguing with her mother. At the time of the review, Claire was engaged in a work experience project with Grampian Roads Department and she described this as being a fairly positive experience.

Jessie Clerk, Social Worker indicated that there had been enormous changes within the family's response to Claire from both of her parents.

Jessie said that, as far as she could perceive it, things at home had improved to the point where her mum and ██████████ enjoyed having her around. ██████████ indicated that he saw Claire's move into the home as being a beneficial move, although not being without some teething difficulties. He described the progress over the last couple of weeks as having been from three individuals towards being members of the one household.

Claire's mum endorsed this view. Cynthia Smail, Social Worker from Inverurie said that she had observed what had happened, and had formed the opinion that the crisis within Claire's family had passed. She did not see a major role for the Social Work office in Inverurie but left it up to the family to choose to have involvement.

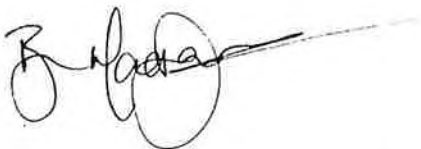
Mr. Mathews from Claire's school said that from the school's point of view Claire had only been there one month and that there had been difficulties with some classes. These early difficulties had been resolved, and things seemed better now that Claire had a course which she was pursuing and attended fairly regularly. From Claire's point of view she that school was no longer a problem, there was perhaps a significance in the difference in the schools and there was also equally a significance in the difference in Claire's attitude.

Claire's mum felt that initially Claire was testing things out, and this may also have contributed to her early difficulties at school. However, once things had been resolved in the early stages, Claire was not particularly disobedient and her mum was really pleased in the way in which things had progressed.

In conclusion, it was agreed that Claire's progress had been quite marked over the last few months and the very positive attitude which she was now displaying had given everyone involved cause for optimism.

It was accepted that Claire's family perhaps no longer need the support of the Social Work Department and therefore it was agreed that steps would be taken to secure Claire's discharge from care.

It was further agreed that in due of the progress made, it would be inappropriate to keep a bed available for Claire at Bon-Accord.



Brian MacDonald  
Social Work Manager  
BMacD.AG  
14 January 1991'

SAR COPY



GRAMPIAN REGIONAL COUNCIL - EDUCATION COMMITTEE

MACKIE ACADEMY STONEHAVEN KINCARDINESHIRE AB3 2DF

JOHN FRASER, M.A., Rector

Telephone STONEHAVEN 62071

RECEIVED 8 0 NOV 1989

Our Ref: JF/DDM/KS/9(a)

27th November, 1989

Your Ref:

PRIVATE AND CONFIDENTIAL

The Reporter,  
Children's Panel,  
4 Albyn Place,  
ABERDEEN.

Dear Sir/Madam,

Claire Forbes 75 Provost Barclay Drive, Stonehaven  
Date of Birth 18.12.1975

I wish to refer the above pupil for your attention on the grounds that I am concerned as to her physical and moral welfare. Please find enclosed as evidence the following documents:-

Correspondence with Mr. T. Forbes, father of Claire Forbes;  
Correspondence with [REDACTED], Divisional Education Officer;  
Personal Attendance Record for Claire Forbes;  
Report by Mr. R. Hay, Principal Teacher (Guidance).

Mr. Forbes attended for interview with Mr. Macdonald, Depute Rector and Mrs. Macdonald, who was then Claire's Principal Teacher (Guidance) in June, 1989 in the company of [REDACTED], his fiancée. All visits to the school since that date have been by [REDACTED] alone, and any correspondence has been signed by [REDACTED]

Yours faithfully,

  
Rector.

Encl./

Claire Forbes, 75 Provost Barclay Drive, Stonehaven. (Date of Birth 18.12.975)

#### Attendance

Claire has been absent from school with increasing regularity. When she does return she rarely brings an absence note and seems to have little concern about bringing one. She has missed a great amount of classwork and even with the attention of her teachers it is unlikely that Claire, with her poor attitude will catch up.

#### Latecoming

If not absent Claire is almost invariably late. This applies both in the morning and in the afternoon. She fails to follow the correct procedure for latecomers and will go to class direct rather than "signing in". She has on occasion been marked absent A.M. and P.M. but appeared in class.

#### General Attitude

When she is in class, Claire presents little problem. She can work reasonably well and will contribute to class discussion. The problem is getting her away from a negative approach to work. She has little commitment to her work apparently seeing no point in it. If she is spoken to by staff she becomes sullen and withdrawn and barely communicates at all. If she is reprimanded for her timekeeping or general appearance she speaks back. She becomes defiant and insolent. All too often absences follow reprimand in school.

#### Home Background

Claire's home life gives cause for concern. She freely admits that she "just sleeps in". Despite the efforts of her father's fiancée, [REDACTED], to get Claire up and dressed ready to leave in the morning Claire would appear to go back to bed as soon as [REDACTED] had left the house. Claire's father appears to have no time for the school. He has failed to keep appointments to come in to discuss Claire's progress with myself and Mr. Macdonald, Deputy Rector.

On 22nd September, 1989 the matter was referred to the Divisional Education Office. [REDACTED], Divisional Education Officer asked the Social Work Department to investigate. This they did through a Mrs. Clerk who visited the house but got no reply and wrote letters to Mr. Forbes asking him to attend two separate appointments. Neither meeting was attended.

On 26th September, 1989 [REDACTED] came into school and discussed Claire's problems with Mr. Macdonald and myself. She volunteered information about Claire being very difficult at home and that Mr. Forbes was "washing his hands" of the situation. It has also been reported to me that Claire has also stayed away from home overnight on more than one occasion, apparently without her father's permission or prior knowledge.

Claire seems to lead a life of her own choosing. She admits to staying out late, irrespective of the day and seems to have little care or concern as to what she does.

I am concerned that the lack of interest and discipline at home is causing Claire to be exposed to an unacceptably high risk to her moral and physical welfare. She at present seems unconcerned as to her predicament but I fear that she may fall victim to outside pressures and/or influences if she has not done so already.



GRAMPIAN REGIONAL COUNCIL - EDUCATION COMMITTEE

MACKIE ACADEMY STONEHAVEN KINCARDINESHIRE AB3 2DF

JOHN FRASER, M.A., Rector

Telephone STONEHAVEN 62071

Our Ref: DDM/KS/9(b)

27th November, 1989

Your Ref:

**[REDACTED]**  
Divisional Education Officer,  
Divisional Education Offices,  
Queens Road,  
STONEHAVEN.

Dear **[REDACTED]**

Claire Forbes 75 Provost Barclay Drive, Stonehaven  
Date of Birth 18.12.1975

Please find enclosed:-

Letter to Mr. T. Forbes, father of Claire Forbes  
(dated 27th November, 1989);  
Personal Attendance Record for Claire Forbes;  
Photocopies of Absence Notes produced by Claire Forbes  
since 23rd October, 1989;  
Report by Mr. R. Hay, Principal Teacher (Guidance).

As there appears to have been no improvement in Claire's attendance, time-keeping and attitude since Mr. Hay's previous correspondence on 22nd September, 1989 I wish to refer this matter for further action under the truancy procedures.

The Rector has also decided to refer this case to the Reporter to the Children's Panel on the grounds of concern about Claire's physical and moral welfare.

Yours sincerely,

D.D. Macdonald,  
Depute Rector.

Encl./





GRAMPIAN REGIONAL COUNCIL - EDUCATION COMMITTEE

MACKIE ACADEMY STONEHAVEN KINCARDINESHIRE AB3 2DF

JOHN FRASER, M.A., Rector

Telephone STONEHAVEN 62071

Our Ref: DDM/KS/9(b)

27th November, 1989

Your Ref:

Mr. T. Forbes,  
75 Provost Barclay Drive,  
STONEHAVEN.

Dear Mr. Forbes,

Claire Forbes 3UF5

Having reviewed Claire's attendance and attitude to school since the October holiday, I am now writing to invite you to make an appointment to meet Mr. Hay (Claire's Guidance Teacher) and myself as a matter of urgency.

Since Monday, 22nd October, out of a possible 50 attendances Claire has been registered as follows:-

|                      |   |                                 |
|----------------------|---|---------------------------------|
| Actual Attendances   | - | 24                              |
| Late Arrivals        | - | 6 (included in the attendances) |
| Unexplained Absences | - | 18                              |
| Explained Absences   | - | 8                               |

More details are given below:-

Late Arrivals - all for afternoon attendances.

Tuesday, 24th October  
Wednesday, 25th October  
Tuesday, 31st October  
Tuesday, 14th November  
Wednesday, 15th November  
Thursday, 16th November

Unexplained Absences -

Monday, 23rd October (am + pm)  
Tuesday, 31st October (am)  
Wednesday, 1st November (pm)  
Friday, 3rd November (am)  
Friday, 10th November (pm)  
Monday, 13th November (pm)  
Tuesday, 14th November (am)  
Wednesday, 15th November (am)  
Friday, 17th November (am)  
Tuesday, 21st November to Friday, 24th November inclusive.

Explained Absences -/

Explained Absences -

Thursday, 26th October and Friday, 27th October  
Thursday, 9th November  
Monday, 20th November

The absence note for 9th November refers to Claire having accompanied [REDACTED] on a hospital visit. This type of absence is not acceptable and should not be repeated.

There is an addition to the absence note for 20th November. This addition refers to 21st November and appears to be in different handwriting.

On Wednesday, 22nd November, Claire did not report to her register teacher either at morning registration or at afternoon registration and did not report to Reception on arriving at school. However, she was in school during the afternoon and handed in the absence note referring to Monday, 20th November.

Claire is in school today, but did not uplift her behaviour/attendance check form at the correct time and has not yet produced an absence note.

I am concerned that there has been no apparent improvement in Claire's attendance, time-keeping and attitude, and I have to inform you that the matter has been referred to the Divisional Education Officer for further action.

Yours sincerely,

D.D. Macdonald,  
Depute Rector.

P.E O  
File

Our Ref: RDH/JB/K5/ 9(b)

22nd September, 1989

Your Ref:

██████████  
Divisional Educational Officer,  
Divisional Education Office,  
Queens Road,  
STONLHAVEN.

Dear ██████████

With reference to our telephone conversation of 20th September please find enclosed information regarding the attendance of Claire Forbes who has just started her third year at Mackie Academy.

I have written a short report on her general attitude which would appear to be a major contributory factor to her poor attendance.

If you wish further information on Claire please do not hesitate to get in touch.

Yours sincerely,

R.D. Hay,  
Acting Principal Teacher, Guidance.

Our Ref: DDM/IM/9(b)

Your Ref:

FILE COPY

21 September 1989

Mr Terrence Forbes  
75 Provost Barclay Drive  
STONEHAVEN  
AB13 1GE

Dear Mr Forbes

CLAIRE FORBES - 3UF5

Further to my letter of 19 September 1989, I was disappointed that you were unable to come into the school today as suggested in my letter. However, Mr Hay and I can be available for a meeting on Monday 25th September at 3.30pm in the school. I should be grateful if you would telephone the school to confirm that you can attend a meeting.

I regret to say that there has been no improvement in Claires timekeeping or attendance at classes and to inform you that she has not uplifted her Attendance Check Cards from Mr Hay this week.

As I indicated in my previous letter it appears the matter will have to be referred to the Divisional Education Officer for possible reference to the Truancy Sub Committee.

Yours sincerely

*D D Macdonald*

D D Macdonald  
DEPUTE RECTOR

Our Ref: DDM/KS/9(b)

19th September, 1989

Your Ref:

Mr. T. Forbes,  
75 Provost Barclay Drive,  
STONEHAVEN.

Dear Mr. Forbes,

Claire Forbes 3UF5

I refer to [REDACTED] letter, which Debbie handed in to the school office this morning. The earliest day on which Mr. Hay and I can arrange a meeting at 3.30pm is Thursday, 21st September, and I hope that you will be able to come to the school at that time.

I note that Claire is absent again today, and I am concerned that her pattern of absence and latecoming will affect her prospects at the start of her Standard Grade courses.

Unless there is an immediate improvement in Claire's attendance and punctuality, I will have no alternative but to refer the matter to the Divisional Education Officer for possible reference to the Truancy Sub-Committee.

I am also concerned about Claire's defiant attitude, and I cannot rule out the possibility of exclusion from school if she continues to refuse to carry out instructions from Mr. Hay and myself.

Yours sincerely,

D.D. Macdonald,  
Depute Rector.

Our Ref: RDH/JM/KS/9(b)

13th September, 1989

Your Ref:

Mr. I. Forbes,  
75 Provost Barclay Drive,  
STONEHAVEN.

Dear Mr. Forbes,

Claire Forbes 3UF5

Further to my letter of 1st September, I write to inform you that Claire is still failing to follow the correct procedure regarding the Attendance Check Card.

At this stage I feel it would be helpful if you came into school to discuss this matter more fully and therefore ask that you contact the school office and arrange an appointment to see me.

Yours sincerely,

R.D. Hay,  
Acting Principal Teacher, Guidance.

File

Our Ref: HWR/KS/1(a)

8th December, 1988

Your Ref:

Mr. I. Forbes,  
75 Provost Barclay Drive,  
STONEHAVEN.

Dear Mr. Forbes,

I regret to inform you that Claire threw yoghurt at a fellow pupil at lunchtime yesterday. Such behaviour is unacceptable at Mackie Academy. As punishment she will be detained at lunchtimes from 1.00pm - 1.40pm from Thursday, 8th to Friday, 9th December inclusive.

The parents of the victim have been told that should there be any cleaning costs you will be informed.

Yours sincerely,

HELEN W. RZECORZEK,  
ASSISTANT RECTOR.

Our Ref: JB/JRM/RM/1(a)

Your Ref:

28th November 1988

Mr. T. Forbes  
75 Provost Barclay Drive  
STONEHAVEN

Dear Mr. Forbes,

On Friday, 25th November, neither Claire nor Debbie was present at morning registration and were, therefore, presumed to be absent from school for reasons of ill health.

However, at approximately 9.30 a.m. a member of staff in charge of a group of pupils on a cross-country run, saw your daughters in Mineralwell Park in Stonehaven. When he came over to speak to Debbie and Claire, he instructed them to return to school immediately. They failed to do so and were absent for the remainder of the day.

Both Claire and Debbie have a very poor record of attendance this term. When I sent you Claire's interim report last week, I pointed out that her frequent absences were having a serious effect on her progress.

While absence due to ill health cannot be avoided, it appears that on Friday, Debbie and Claire were not ill, but chose not to attend school. As a punishment for this, they will be detained from 3.45 p.m. to 4.45 p.m. on Tuesday 3rd December and Tuesday 10th December and I enclose detention forms for your signature.

You are reminded that you have a legal obligation to ensure that your daughters attend school regularly until they reach their respective statutory leaving dates. Failure to do so may result in prosecution.

If you wish to discuss this with me, please telephone the school for an appointment for interview.

Yours sincerely,

JENNIFER R. MACDONALD,  
PRINCIPAL TEACHER OF GUIDANCE



246

Our Ref: JRMCD/KS/1(a)

23rd November, 1988

Your Ref:

Mr. Forbes,  
75 Provost Barclay Drive,  
STONEHAVEN.

Dear Mr. Forbes,

I am enclosing Claire's interim report as she is absent from school today. You will note from the comments that Claire's frequent absences this term are causing problems in certain subjects. In fact she has not attended school for a complete week since the end of September.

I hope that there will be an improvement in her health in the near future and that she will be able to attend more regularly and make up the work that she has missed.

Yours sincerely,

JENNIFER R. MACDONALD, (MRS.),  
PRINCIPAL TEACHER, GUIDANCE.

Encl./

## GRAMPIAN REGIONAL COUNCIL - SOCIAL WORK DEPARTMENT

## NOTIFICATION FORM C3

Form circulated to:

Divisional Administration

Computer Record, Woodhill House

|  |
|--|
|  |
|  |

Division

K/D

S.W.

JESSIE CLERK

Case No.

104 2564

44909

For - ~~Admissions to Care~~~~Notifiable Changes of Circumstances in Care~~

Discharges from Care

\*Delete as Applicable

1. Full Name of Child CLAIRE LORRAINE FORBESDate of Birth 18.12.1975 \*Male/Female

(S.W.S.G. Reference No.)

250103607

2. Reason for \*Admission/Change/Discharge:

10.01.1991 CHILDREN'S HEARINGS DISCHARGED  
ORDER: 1, CLAIRE ACHIEVED SUCCESSFUL MOVE  
TO MOTHER 2, CLAIRE COMMENCED F/T MAIN-  
STREAM SCHOOL @ INVERURIE AC 29.10.1990  
3, CLAIRE HAS COMPLIED WITH ALL REQUIREMENTS  
OF S.O.

Date of \*Admission/Change/Discharge 10.01.1991Complete  
one  
of these  
as  
appropriate

Admissions: Statute Applicable for Admission

Discharge: Statute Applicable up to Discharge

Changes: { Statute Applicable before Change

{ Statute Applicable after Change

SECT 44(1) SW (SCOT) Act

3.

Prior to

After

Admission/Change/Discharge

Admission/Change/Discharge

Fosterparent/Houseparent/  
Parent, responsibleBON-ACCORD C/HMOTHER - MISS 10545148 BON-ACCORD 513 ROSEBANKAddress of Child  
(Division only if placed  
for adoption)ABERDEENOLD MELDRUMAB1 2TX

School attended

INVERURIE ACADEMY

Name and Address of G.P.

Completed by

Jessie K Clerk

Date

10.01.1991

Jessie

**GRAMPIAN REGIONAL COUNCIL**  
**SOCIAL WORK DEPARTMENT - KINCARDINE AND DEESIDE DIVISION**

[REDACTED] B.A.  
Director of Social Work

[REDACTED]  
Officer-in-Charge

Telephone No. Aberdeen 588610

Our Ref.

Your Ref.

BON-ACCORD CHILDREN'S HOME  
148 BON-ACCORD STREET  
ABERDEEN



**REPORT FOR THE CHILDREN'S PANEL**

Name: Claire Lorraine Forbes

Date of Birth: 18.12.75

Date of Hearing: 10 January 1991 at 11.00 am.

Claire was admitted to Bon Accord Children's Home on 16 August 1990 and although she found her change of residence difficult initially, did settle, making friends easily with the other residents.

During her time with us there were one or two minor delinquent behaviours, but in the main Claire remained within the boundaries set by Bon Accord.

Claire has managed some very difficult group situations within the house and has managed these well. From the outset it was clear that Claire saw her future as being firmly linked with her mother and has worked hard towards this. Equally so from the beginning mother's commitment to Claire was consistent and strong. Claire in the early stages tested out her relationship and boundaries with her mother and gained in trust from the responses she received. Mother in turn remained caring, but firm throughout this testing out period.

Home leave commenced with overnight stays, increased to weekends and finally Claire was returning to Bon Accord for only one or two evenings. Communication was excellent between all parties concerned during the time Claire remained away from Bon Accord and progress was good. Claire was not in mainstream schooling initially, but following a period of time with a home tutor for assessment, she commenced at Inverurie Academy and is managing the transition well.

Claire has now been home on leave since 7 November 1990 with only two overnight stays during that period. Given the above and taking into account that all areas of Claire's life are going well, I would like to recommend to the Children's Hearing that Claire be discharged from Bon Accord Children's Home.

[REDACTED]  
Residential Child Care Officer

LR/VS

3 January 1991

**GRAMPIAN REGIONAL COUNCIL**  
**SOCIAL WORK DEPARTMENT - KINCARDINE AND DEESIDE DIVISION**

██████████ C.B.E., B.A.  
Director of Social Work

Telephone No. Stonehaven (0569) 63800  
Fax. No. Stonehaven (0569) 62901

DIVISIONAL OFFICE

52-56 CAMERON STREET  
STONEHAVEN AB3 2HE

Your Ref.

Our Ref.

REPORT FOR CHILDREN'S HEARING

To be held at Albyn Place, Aberdeen

on Thursday 10th January 1991 at 11.00 a.m.

NAME                    CLAIRE LORRAINE FORBES      DATE OF BIRTH    18.12.75      AGE    15 years

ADDRESS               13 Rosebank, Oldmeldrum

SCHOOL                Inverurie Academy

EVENTS TO  
DATE

Claire was admitted to Bon-Accord Children's Home on 16.08.90, the day that the Hearing endorsed the need for residential assessment under Section 44(1)(b) of the Social Work (Scotland) Act 1968.

Claire was able to confront the demands that had failed before by meeting with ██████████ undertaking home tuition at Gilcomston School, and re-assessing her own position with regard to her father, mother and their respective partners.

The resident group at Bon-Accord may have catalysed Claire's development in care but in any event she made rapid strides in orienting her feelings and making use of the resources of adults and young people around her.

Home visits to mother commenced on 07.09.90.

Assessment by the Home Tutor was rapid and the wish was soon expressed to place Claire in mainstream school. Schooling in the city was considered and two places offered in October. Claire's anxieties spilled over into sniffing gas to the point of hospital admission to check out the consequent period of unconsciousness. Mother was away on study placement that week and Claire's unease showed through. By the time the Home Tutor re-assessed the timing of entry into mainstream school, Claire's time at home with mother and partner was increasing successfully to the point where Inverurie Academy was seen to be the more appropriate place to return to school. Obvious drawbacks arose from further delaying entry into school, rendering Claire less likely to be accepted into school at all, into fourth year, or having to cope with changing from a city school to Inverurie.

Mr. Hogg, Head Teacher at Inverurie Academy, offered Claire a place after interview on 25.10.90 and Claire started full-time schooling on 29.10.90.

**CLAIRE LORRAINE FORBES**

Such was the development with mother that Claire was able to take issues arising from school to home rather than to Bon-Accord and time at home was extended to the point where Claire just stayed a couple of nights and then one night a week at Bon-Accord.

To Claire's immense credit and achievement, she has been coping well with the task of full-time attendance - eased by already knowing various young people at the Academy from Oldmeldrum.

Claire has made, with mother and her partner [REDACTED], a network that is functioning well and which they have all worked hard at: mother from being piggy-in-the-middle to [REDACTED] asserting himself and Claire responding to his controls and space at home. Claire refers issues and needs to mother and not Bon-Accord.

Father has been working in the Oldmeldrum area since Claire came into care and after some awkward moments, contact was made easily between them. Claire overcame fears and animosity with father's partner when baby [REDACTED] was in hospital at the end of October.

The connection with father was fraught with turmoil and anger from Claire as she sought to cope with the breakdown at home in Stonehaven and the enduring loyalty and love that she has for him. The latter have survived and in the two weeks study leave last term, spent based with mother, Claire stayed overnight with father the first weekend, and Monday to Thursday during the second week.

Both father and his partner [REDACTED] say that Claire is welcome to visit their home and they both acknowledge that Claire is doing well: crucially, conforming at school (Inverurie) which was impossible at Mackie. Father states particularly and has always said that she can live at home [REDACTED] but states that if Claire is happy then it is fine that she stays with her mother.

[REDACTED]

**SUMMARY**

Claire has relaxed and allowed her mature self to develop admirably. Contact with [REDACTED] shows that Claire is fine within herself but has needed this period to work out her relationship with each parent and their respective partners.

**CLAIRE LORRAINE FORBES**

The task of adjusting to full-time, mainstream school has commenced in a very positive way, given the extreme difficulties experienced in the past. The full demands of schooling have yet to be imposed upon Claire but her position at home should promote appropriate responses as mutual responsibilities and commitments already rest with mother, [REDACTED] and Claire.

**RECOMMENDATION**

Claire still has the resource of her Keyworker at Bon-Accord Children's Home with whom she has worked so successfully. She has also achieved a successful contact with father's partner which she shows how to manage comfortably and have access to her little brother.

The Assessment Team Meeting of 06.11.90 indicated the timing of introducing Cynthia Smail, Social Worker from Inverurie. Mrs. Smail has met Claire, her mother and partner and was present at the Child Care Review. Full discussion between Social Workers, the most recent family meeting, and Child Care Review of 13.12.90 indicate consensus for recommending the consideration of discharge of the Section 44(1)(b). Contact by Claire or any adult would become a voluntary matter, thereby reinforcing the co-operative value of support and advice or, in case of difficulties, intervention that would help Claire move through school and into a satisfying occupation and independence.

*Y. S. Hobson. p.p.*

(Mrs.) JESSIE K. CLERK  
Social Worker

4th January 1991  
JKC/DWM



## OFFICE MEMORANDUM



From Mr Brian McWilliam  
Principal Social Work Officer  
Our Ref. BMcW/AMR Your Ref.

To Mr Brian McDonald  
Social Work Manager, Stonehaven  
Date 17 December 1990

CLAIRE LORRAINE FORBES (D.O.B. 18.12.75)

I have copied the attached to you as I thought you might be interested in its contents. Perhaps you might like to give me a call so we can discuss.

BRIAN MCWILLIAM  
PRINCIPAL SOCIAL WORK OFFICER

Enc

c.c. Mrs J Clerk, Social Worker, 52 Cameron Street, Stonehaven

SAR COPY

# GRAMPIAN REGIONAL COUNCIL

## SOCIAL WORK DEPARTMENT - KINCARDINE AND DEESIDE DIVISION

██████████ L.B.A.  
Director of Social Work

██████████  
Officer-in-Charge

Telephone No. Aberdeen 588610

Our Ref.

Your Ref.

BON-ACCORD CHILDREN'S HOME  
148 BON-ACCORD STREET  
ABERDEEN

27. 10. 90.

### Report for Assessment Team.

Name:- Claire Domaine Forbes

D.O.B. 18. 12. 75.

Legal Status:- Section 44(1)(b) of S.W.(Scotland) Act.

### Background.

Claire was admitted to Bon Accord Children's Home on 16.8.90. under the above stated section of the Act. She found her change of residence difficult, and could not identify any reason why she should not have been left in the care and custody of her mother with whom she had been staying for approx. one month following the breakdown of the relationship between herself and her father.

Claire identified her problems as the breakdown in the relationship with her father, and education. During her stay at Bon Accord we have been able to identify other areas and issues.

### Bon Accord.

Once settled into the routines, Claire made it clear that her main aim was to comply with all requirements in order to effect a return to her mother as soon as possible. She made friends with the other residents with ease and became a strong member of the group. She became involved in some delinquent behaviour with an older resident, resulting in one incident of both being absent from Bon Accord overnight. Despite this she has in the main remained within our boundaries. There have been other minor issues around for her, these have generally involved the household as a whole - for example smoking, lack of privacy, abuse of property, and general behaviour around the house. Claire has managed some very difficult house meetings, been able to own her part in group disturbances and volunteer information when asked.



2-... Cont.

Time away from Bon Accord has made it difficult for her to re-integrate, as she is not a child who centres her life on Bon Accord and its context, but has many connections with family and the community with whom she would rather spend her time. In this she has been encouraged.

She has exhibited "moods" at times when restrictions have not been to her liking, but these have been of short duration. She initially required considerable staff attention, but this need has diminished since her home leave commenced and increased. Her anger at being here, being away from mother, and father's rejection of her continued to emerge sporadically - but she was able to allow those around her to offer support with these difficult issues.

Within Bon Accord she was and still is sensitive to derogatory comments about her family and was seen as an easy target by one resident in particular. Given that this can happen in any setting and may well happen in a school situation, Claire needs to continue working on appropriate responses to this kind of personal attack.

In the main she has complied with the rules and regulations at Bon Accord, and worked hard to avoid some of the delinquent behaviour going on within the group. Staff have experienced few difficulties - but have found her to be abusive when at her most anxious - a fact she recognises herself.

### School.

Claire was not in mainstream schooling when she arrived at Bon Accord. Until such time as this could be resolved and to assess her abilities and suitability for a return to school, Claire attended lessons with a tutor, for 1 hr. each day. She received homework, which she completed and was seen to have a commitment. This arrangement left Claire with considerable free time, which she did not abuse, although there were many opportunities to do so. Her commitment reduced during a period of a few days only, a time when mother was away from Aberdeen and Claire herself was ill.

Cont.

### Family Contact.

Claire's mother was present when Claire was admitted and this proved to be an emotional time for both of them. They remained in close contact with each other by telephone following this, and there were as many subsequent visits as possible. Ground rules for their relationship began to be established with Claire making unrealistic demands on mother and having tantrums when she did not receive. This has not diminished contact on either side and for Claire has been a time of testing boundaries. Initially unable to show anything but her "good" side to her mother for fear of rejection, she has continued to test out boundaries, found them to be safe and allowed her mother to see the more unreasonable aspects of her personality. Mother has continued to maintain her commitment to Claire, whilst at the same time acknowledging the difficulties of taking on the care of a teenager, who to date appears not to have accepted adult authority. Claire is in the process of learning how to share her mother with mother's fiancé and accept his authority within the house as well as her mother's.

Claire's father has been the main issue for her as all contact with him had ceased from the time she went to stay with her mother. She was <sup>made</sup> both angry and unhappy by the situation between them. She could not accept that he did not care for her, yet he was unable to make contact with her, leaving her with conflicting emotions. She visited father on one occasion and was disappointed by his response, on another occasion snuffed gas to unconsciousness to blot out her misery.

Father was contacted by the team at Bon Accord inviting him to make contact either with us or Claire, but he was unable to do so. Claire eventually resolved the situation herself, sought out her father and has spoken to him on many occasions - although not in any depth as yet. Since that time her feelings of being rejected by father are not so clearly in evidence.

Claire's attachment to Bon Accord and resident group has diminished, and she increasingly takes issues to her mother to discuss, bringing less into Bon Accord.

### Relationship with Key workers.

During the time Claire and I have spent together we have been able to look at a number of issues:- Initially

cont.  
Living at Bon Accord rather than with mother; the loss of father and problems experienced with his 'new' family; her developing relationship with mother and mother's fiancé; her view of herself and how she presents to others - about being seen to be coping when the opposite is actually the case; acknowledging that she maintains this mature exterior at a cost to herself denying the support she requires; her future with regard to education; anger and feeling insecure. We will continue to look at these areas and any others that seem appropriate while Claire remains at Bon Accord.

### Summary.

At the present time Claire is resident at Bon Accord, but spending increasing amounts of time at home with her mother and mother's fiancé. Communication between all parties has been excellent allowing us to monitor Claire's progress during her time away.

Family meetings have been held on a regular basis and will continue. Claire commences at Inverurie Academy on 29.10.90. and it remains to be seen whether she manages this transition or not. Care will continue on a shared basis between ourselves and mother with a view to Claire being more or less settled at home by Xmas. The move home is being taken at a pace that both Claire and her mother are comfortable with and as such can be reviewed and amended at any time. Bon Accord offers a day to day support for mother and Claire and will be in close contact with the Academy to monitor Claire's progress there.



Residential Social Worker.  
Bon Accord Children Home.  
29.10.90.



GRAMPIAN REGIONAL COUNCIL - EDUCATION COMMITTEE

MACKIE ACADEMY STONEHAVEN KINCARDINESHIRE AB3 2DF

JOHN FRASER, M.A., Rector

Telephone STONEHAVEN 62071

Our Ref: JF/JRM/KS/9(h)

26th October, 1990

Your Ref:

[REDACTED]  
Principal Social Work Officer,  
Grampian Regional Council,  
Woodhill House,  
Westburn Road,  
ABERDEEN.

Dear [REDACTED]

Claire Lorraine Forbes

I enclose copies of correspondence relating to Claire Forbes who was excluded from school at the end of May, 1990 following her alleged involvement in a fire in the girls' toilets on 29th May and her inappropriate reaction to me on 30th May when I sent for her to discuss certain allegations against her. She has not returned to school since that date and it is therefore not possible to provide a report on Claire after that date. The copies of correspondence enclosed will provide information about Claire's behaviour, attendance and attitude which led to her exclusions from school.

Yours sincerely,

  
RECTOR.

Encl./

Attendance

Claire has been absent from school with increasing regularity. When she does return she rarely brings an absence note and seems to have little concern about bringing one. She has missed a great amount of classwork and even with the attention of her teachers it is unlikely that Claire, with her poor attitude will catch up.

Latecoming

If not absent Claire is almost invariably late. This applies both in the morning and in the afternoon. She fails to follow the correct procedure for latecomers and will go to class direct rather than "signing in". She has on occasion been marked absent A.M. and P.M. but appeared in class.

General Attitude

When she is in class, Claire presents little problem. She can work reasonably well and will contribute to class discussion. The problem is getting her away from a negative approach to work. She has little commitment to her work apparently seeing no point in it. If she is spoken to by staff she becomes sullen and withdrawn and barely communicates at all. If she is reprimanded for her timekeeping or general appearance she speaks back. She becomes defiant and insolent. All too often absences follow reprimand in school.

Home Background

Claire's home life gives cause for concern. She freely admits that she "just sleeps in". Despite the efforts of her father's fiancée, Miss Cormack, to get Claire up and dressed ready to leave in the morning Claire would appear to go back to bed as soon as Miss Cormack had left the house. Claire's father appears to have no time for the school. He has failed to keep appointments to come in to discuss Claire's progress with myself and Mr. Macdonald, Depute Rector.

On 22nd September, 1989 the matter was referred to the Divisional Education Office. [REDACTED], Divisional Education Officer asked the Social Work Department to investigate. This they did through a Mrs. Clerk who visited the house but got no reply and wrote letters to Mr. Forbes asking him to attend two separate appointments. Neither meeting was attended.

On 26th September, 1989 [REDACTED] came into school and discussed Claire's problems with Mr. Macdonald and myself. She volunteered information about Claire being very difficult at home and that Mr. Forbes was "washing his hands" of the situation. It has also been reported to me that Claire has also stayed away from home overnight on more than one occasion, apparently without her father's permission or prior knowledge.

Claire seems to lead a life of her own choosing. She admits to staying out late, irrespective of the day and seems to have little care or concern as to what she does.

I am concerned that the lack of interest and discipline at home is causing Claire to be exposed to an unacceptably high risk to her moral and physical welfare. She at present seems unconcerned as to her predicament but I fear that she may fall victim to outside pressures and/or influences if she has not done so already.

27th November, 1989

R.D. Hay, Principal Teacher, Guidance.



246

Our Ref: RDH/DDM/KS/9(b)

17th May, 1990

Your Ref:

Mr. T. Forbes,  
75 Provost Barclay Drive,  
STONEHAVEN.

Dear Mr. Forbes,

Claire Forbes 3UF5

With reference to my telephone conversation with Ms Cormack on Monday, 14th May regarding Claire's absence from school and the alarming incident in which Claire was involved in school yesterday I write to confirm the content of our conversation and the consequent action to be taken.

██████████ informed me -

1. That Claire has been absent from school between 30th April and 14th May without your knowledge or permission.
2. That Claire has defied your instruction or advice to come to school.
3. That you believe that Claire has hidden or destroyed correspondence to you relating to her progress in school.
4. That Claire has stayed away overnight at a friend's house without your permission.

As a consequence of the above, Claire will be issued each day with an attendance form which she will carry to every class for the teacher's signature. It will then be brought home to you for your signature before being returned to school the next morning.

With regard to Claire's apparent state of health yesterday in school and the manner and attitude that she displayed it is essential that the help and advice offered to you from various agencies i.e. the School, the Social Work Department and the Child and Family Psychiatry Unit are followed up. Claire would appear to have enormous difficulty in adopting a positive view to her situation and there is little doubt that were this attitude to continue she would find herself in even greater difficulty.

In order that we may discuss this matter fully I have arranged an appointment for you next Wednesday, 23rd May at 11.15am. I would be grateful if you would confirm that you will be able to attend.

Yours sincerely,

R.D. Hay,  
Principal teacher, Guidance.

All correspondence should be addressed to the Rector

Our Ref: DDM/im/9b

Your Ref:

18 May 1990

Mr Forbes  
75 Provost Barclay Drive  
STONEHAVEN  
AB3 2GE

Dear Mr Forbes

CLAIRE FORBES 18.12.75

I am writing to inform you that I have decided to exclude your daughter Claire from Mackie Academy.

The reasons for this decision are:-

Following Claire's recent admitted truancy and Wednesday morning's alarming incident in school. Claire reported to school at 9.30am on Thursday morning, with the result that special arrangements were required for her History examination. After the interval, she failed to report for her Craft and Design examination and had apparently left school without permission.

In the afternoon, she failed to report for registration and later disrupted the second paper of the History examination by laughing and giggling, and finally had to be removed from the examination room.

This morning, she again failed to attend registration and went directly to her first period class, without first reporting her presence in school at Reception.

The reasons for her exclusion may be summarised as defiance of the authority of the school, concern for the safety of staff and pupils, and disruption of the education of other pupils.

I would refer you to our previous correspondence dated 17 May, 25 April, 28 March 1990 and previous letters.

Under the terms of the regional policy on exclusions, this exclusion is classed as a Conditional Exclusion. Re-admission to Mackie Academy will be subject to agreed conditions signed by yourself and Claire.

I must point out that this is a very serious step and I wish to invite you to the school at 11.15am on Wednesday 23 May 1990 to discuss the conditions under which Claire may be re-admitted to Mackie Academy. If you are unable to attend at this time, please telephone the school to arrange an alternative appointment.

I would remind you of your legal responsibilities to supervise Claire during school hours and would advise you that Claire must not appear within the school grounds or buildings until I write to inform you of the date for re-admission.

I would further remind you that you have the right to appeal against this exclusion and that if you so decide, the appeal should be made to the Director of Law and Administration, Grampian Regional Council, Woodhill House, Westburn Road, Aberdeen.

Yours sincerely

D D Macdonald  
DEPUTE RECTOR

SAR COPY



Our Ref: DDM/IM/9b

Your Ref:

23 May 1990

Mr T Forbes  
75 Provost Barclay Drive  
STONEHAVEN  
AB3 2GE

Dear Mr Forbes

CLAIRE FORBES 3UF5

I am writing to confirm the conclusions of our meeting in the school today, at which Mr Hay, Principal Teacher of Guidance was present.

We agreed that you would discuss with Claire the conditions under which the Rector would be prepared to re-admit her to school following her conditional exclusion. We also agreed to amend Condition No 2 on the list which was given to you this morning as follows - "Mr Forbes will bring Claire to school in time for morning and afternoon registration every day".

As indicated in our discussion Mr Hay and I are strongly of the opinion that you and Claire should make use of expert advice, such as that provided by the Young People's Department in Cornhill Hospital to assist Claire in sorting out the problems which have contributed to the present difficulties.

I should be pleased if you would contact the school to arrange a further interview, at which Claire and yourself would be present in order to sign the list of conditions prior to re-admission.

Yours sincerely

D D Macdonald  
DEPUTE RECTOR

Our Ref: JF/IM/9b

Your Ref:

Mr T Forbes  
75 Provost Barclay Drive  
STONEHAVEN  
AB3 2GE

Dear Mr Forbes

CLAIRE FORBES 3UF5

Further to our meeting at Mackie Academy on Thursday, 31 May, I am writing to confirm that I have decided to exclude your daughter, Claire, from Mackie Academy.

The reasons for this decision are:

- 1 It has been alleged that Claire was involved in the incident in which a cistern in the girls' toilet was set on fire on Tuesday 29 May 1990. Owing to the serious nature of the incident, it was necessary to involve the Police and I am obliged to refer the matter to the Divisional Education Officer.
- 2 Claire's totally inappropriate reaction to Mrs Macdonald and myself on Wednesday, as a result of which she was removed from the girls' toilets by the Police gives cause for anxiety as to her ability and willingness to comply with the conditions under which she was re-admitted to school on Tuesday 29 May.

If you wish to discuss this matter further, I would suggest that you contact [REDACTED] Divisional Education Officer (Tel No 63671).

I would remind you of your legal responsibility to supervise Claire during school hours and would advise you that Claire must not appear within the school grounds or buildings.

I would further remind you that you have the right to appeal against this exclusion and that if you so decide, the appeal should be made to the Director of Law and Administration, Grampian Regional Council, Woodhill House, Westburn Road, Aberdeen.

Yours sincerely

RECTOR

Our Ref: JF/IM/9b

Your Ref:

5 June 1990

Assistant Reporter to the Children's Panel  
Reporter's Office  
4 Albyn Place  
ABERDEEN  
AB1 1YH

Dear [REDACTED]

CLAIRE FORBES (DATE OF BIRTH 18.12.75)

Further to the Children's Panel Hearing on Friday 25 May, which was attended by Mr Macdonald, Depute Rector and Mr Hay, Principal Teacher of Guidance, Claire was readmitted to school on Tuesday 29 May. A copy of the conditions for readmission is attached.

On Tuesday 29 May, Claire was alleged to have been jointly responsible along with another pupil for setting fire to a cistern in the girls' toilets. The fire was detected by workmen in the school and the school required to be evacuated.

When the Rector attempted to interview Claire on the Wednesday, she left his office without permission and locked herself in a toilet.

When all attempts to persuade her to leave the toilet area had failed, the Police were called and Claire was arrested and removed from school.

Claire has again been excluded from school and the matter has been referred to [REDACTED] Divisional Education Officer.

A copy of the exclusion letter is attached.

Yours sincerely

D D Macdonald  
DEPUTE RECTOR

Date of Interview: 23rd May, 1990

Name of Pupil: Claire Forbes

Interview attended by: Mr. T. Forbes (Father), Mr. R.D. Hay (Guidance Teacher),  
Mr. D.D. Macdonald (Depute Rector).

Reason for Interview: Claire had been excluded from school for ongoing problems  
(see letter of exclusion and father's attendance was  
to discuss readmission).

The school brought out the point that all the way through dealings with Claire the main aim had been to help her - the involvement of outside agencies, Social Work Department, Child Guidance etc., had been an attempt to identify her problems and help the school to act in the most appropriate manner.

Her problems of Wednesday, 16th May had brought matters to a head and following further problems - interruption of exams, general poor attitude, defiance of staff - it was decided to exclude her.

Mr. Forbes accepted this and made comment that he had an "easy going" attitude towards school and had perhaps not been as firm as he should have been. He had given Claire room to do as she wanted but now felt that it was time to pull in the rope and she would do as he told her.

The incident of 16th May and the suggestion that Claire had taken something was objected to strongly. Mr. Forbes says that when he questioned Claire she was adamant that she was not on anything. Mr. Forbes did however admit that Claire had been involved in drug taking in the past where someone in possession of pills had been handing them out like sweets to a group of youngsters and Claire had accepted them. She had been in a lot of trouble at home regarding this and would not have taken anything again.

She had stayed away overnight at a friend's house but little comment was made of this.

Conditions of readmission - as attached with one alteration that Mr. Forbes accepted full responsibility for getting Claire to school on time by bringing her by car himself.

Discussion of conditions to be made at home.

Children's Panel Hearing on Friday, 25th May, 1990 at 10.00am.

Mr. Forbes and Claire to come into school next week to sign readmission document.

Claire must as a condition of readmission attend the Young People's Department to be seen by [REDACTED] After arguing about the S.W.D. and other people not knowing much, especially about Claire, Mr. Forbes accepted that it was in Claire's best interests to make her attend.

FAX NO. (0569) 62901

RO'C/MW

15 October 1990

Ms J Inglis  
13 Rosebank  
OLD MELDRUM

Dear Ms Inglis,

I write to advise you that as at 30 September 1990, parental contributions due in respect of Claire was £14.48. I look forward to receiving your remittance by return.

Yours sincerely,

**MRS R O'CONNOR**  
Divisional Administrative Officer

c.c. Mrs Jessie Clerk, for information

## GRAMPIAN REGIONAL COUNCIL - SOCIAL WORK DEPARTMENT

Division KINCARDINE/DEESIDE

Social Worker JESSIE CLERK

Case No. 1042564

Contribution of liable persons towards maintenance of a child or children in the care of the Local Authority (Social Work (Scotland) Act 1968 Sections 78-83).

|                                | Father                                                      | Mother                                                                 |
|--------------------------------|-------------------------------------------------------------|------------------------------------------------------------------------|
| 1. Full Name                   | TERENCE FORBES                                              | JOAN INGLIS                                                            |
| 2. Address                     | 75 PROVOST BARCLAY DV.<br>STONEHAVEN                        | 13 ROSEBANK<br>OLDMEDRUM                                               |
| 3. Please tick appropriate box | Employed <input checked="" type="checkbox"/>                | Employed <input checked="" type="checkbox"/>                           |
|                                | Receiving Family Income Supplement <input type="checkbox"/> | Receiving Family Income Supplement <input checked="" type="checkbox"/> |
|                                | Receiving Supplementary Benefit <input type="checkbox"/>    | Receiving Supplementary Benefit <input type="checkbox"/>               |

4. Children in respect of whom maintenance contributions will be required

| Name                   | Date of Birth | Case No. | Date of             |                 |
|------------------------|---------------|----------|---------------------|-----------------|
|                        |               |          | Admission into Care | Res. Sup. Order |
| CLAIRE LORRAINE FORBES | 18 12 1975    | 1042564  | 16 08 1990          | 16 08 1990      |
|                        |               |          |                     |                 |
|                        |               |          |                     |                 |
|                        |               |          |                     |                 |
|                        |               |          |                     |                 |
|                        |               |          |                     |                 |

5. Weekly contributions payable  
( $\frac{1}{2}$  current child benefit rate  
multiplied by number of children in care)Commencement Date..... Amount Payable.....  
\*This represents  $\frac{1}{2}$  Child Benefit Rate. This amount will be increased when Child Benefit Rates are increased but will never be more than  $\frac{1}{2}$  the current Child Benefit Rate.

6. Method of Payment: Cash/Cheque/Postal Order/By Account (Delete as appropriate)

## 7. PARENTAL AGREEMENT

This section must be read and signed by both parents who must write the words 'adopted as holograph' above their signatures.

(i) The particulars above are correct.

(ii) I agree to make weekly contributions of  $\frac{1}{2}$  DHSS Child Benefit Rate towards the cost of keeping my children in care.

Mother's Signature Date 15.8.90

Father's Signature Date 15.8.90

Signed *adopted as holograph*Signed *B. Forbes*

Social Worker Date 15.8.90

Signed *Jessie K Clerk*

## 8. ASSESSMENT APPROVAL

(a) Weekly contribution approved as assessed: Forward C5 to Divisional Administrative Officer without delay and place copy into case file.

(b) Information or agreement refused by parent: Notify Divisional Administrative Officer in writing.

Senior Social Worker Date 13/09/90

Signed *J. S. Gibson*

FILE COPY



## NOTIFICATION FORM C3

Form circulated to:

Divisional Administration

Computer Record, Woodhill House

|  |
|--|
|  |
|  |

Division

S.W.

Case No.

KINCARDINE &amp; DEESIDE

JESSIE CLERK

1042564

44 909

For - Admissions to Care

Notifiable Changes of Circumstances in Care

Discharges from Care

\*Delete as Applicable

1. Full Name of Child CLAIRE LORRAINE FORRESDate of Birth 18.12.1975 \*Male/Female

(S.W.S.G. Reference No.)

250103607

2. Reason for \*Admission/Change/Discharge:

CHILDREN'S HEARINGS CALLED 27.09.90  
 FAILURE TO COMPLY WITH REQUIREMENTS OF SO 25.05.1990  
 SUSPENDED DUE TO FROM SCHOOL  
 NON-ATTENDANCE AT PSYCHIATRIC APPOINTMENTS  
 WILFUL FIRE RAISING  
 HEARINGS CONTD FOR RESIDENTIAL PLACEMENT TO BE  
 PROVIDED FOR ASSESSMENT

Date of \*Admission/Change/Discharge 16 08 1990

|                                                  |   |                                               |                                  |                           |
|--------------------------------------------------|---|-----------------------------------------------|----------------------------------|---------------------------|
| Complete<br>one<br>of these<br>as<br>appropriate | { | Admissions: Statute Applicable for Admission  | .....                            |                           |
|                                                  |   | Discharge: Statute Applicable up to Discharge | .....                            |                           |
|                                                  |   | Changes: {                                    | Statute Applicable before Change | Sect 44(1)(a) SW(SO) A 80 |
|                                                  |   |                                               | Statute Applicable after Change  | Sect 44(1)(b) SW(SO) A 30 |

3.

Prior to

After

Admission/Change/Discharge

Admission/Change/Discharge

Fosterparent/House parent/  
Parent, responsible

MISS JOAN INGLIS/MOTHER

BON-ACCORD CHILDREN'S HOME

13 ROSEBANK

148 BON-ACCORD ST

OLDTOLDEUM

ABERDEEN

Address of Child  
(Division only if placed  
for adoption)

AB1 2TX

School attended

EX-MACKIE AC.

STONEHAVEN

Name and Address of G.P.

MEDICAL CENTRE

ROBERT ST

STONEHAVEN

Completed by

JESSIE K CLERK

Date

16.08.1990



## GRAMPIAN REGIONAL COUNCIL - SOCIAL WORK DEPARTMENT

## NOTIFICATION FORM C3

Form circulated to:

Divisional Administration

Computer Record, Woodhill House

|  |
|--|
|  |
|  |

Division

S.W.

Case No.

KINCARDINE &amp; DEESIDE

JESSIE CLERK

1042564

44909

For - Admissions to Care

Notifiable Changes of Circumstances in Care

Discharges from Care

\*Delete as Applicable

1. Full Name of Child CLAIRE LORRAINE FORBESDate of Birth 18.12.1975 \*Male/Female

(S.W.S.G. Reference No.)

250103607

2. Reason for \*Admission/Change/Discharge: CHILDREN'S HEARINGSCONTINUED 27.07.1990 TO SECURE  
RES PLACEMENT FOR ASSESSMENT.CLAIRE WENT TO LIVE WITH MOTHER  
ON 21.07.90 AS SHE FELT UNABLE TO STAY  
LONGER WITH FATHER. HEARING ENDORSED  
THIS UP TO NEXT HEARINGSDate of \*Admission/Change/Discharge 21.07.1990Complete  
one  
of these  
as  
appropriate

Admissions: Statute Applicable for Admission

Discharge: Statute Applicable up to Discharge

Changes: { Statute Applicable before Change

{ Statute Applicable after Change

sect 44(1)(a) SW(S&T)A 80sect 44(1)(a) SW(S&T)A 80

3.

Prior to

Admission/Change/Discharge

After

Admission/Change/Discharge

Fosterparent/Houseparent/  
Parent, responsibleMR. T. FORBESMISS JOAN INSULLSAddress of Child  
(Division only if placed  
for adoption)75 PROVOST BARCLAY  
STONEHAVEN13 ROSCRANK  
OLD MELDRUM

School attended

EX-MACKIE AC  
STONEHAVEN

Name and Address of G.P.

MEDICAL CENTRE  
ROBERT ST  
STONEHAVEN

Completed by

Jessie K Clerk

Date

22.08.1990

## GRAMPIAN REGIONAL COUNCIL - SOCIAL WORK DEPARTMENT

## ADMISSION FORM FOR CHILD IN CARE

Division: KINC &amp; DEESIDE

Social Worker: JESSIE CLERK

Case No.: 1042564

CONFIDENTIAL

This form should be held on the case-file and is not for circulation. A copy of Form C 1 should be provided for the Officer-in-Charge of the establishment in which the child is placed. (If applicable)

Full Name of Child CLAIRE LORRAINE FORBESDate of Birth 18.12.1975 ~~Male~~/Female (delete)

Place of Birth ..... Religion (Practising/Nominal) .....

Date and Place of Baptism .....

Date of Admission 16.08.1990

Usual Home Address ..... Address of First Placement .....

75 PROVOST BARCLAY DRIVE  
STONEHAVEN

Address from which Admitted (if different)

13 ROSEBANK  
OLDMELDRUM

## CIRCUMSTANCES LEADING TO ADMISSION

S.O. Sect 44 (1)(a) applied 25.05.1990 at Hearing for 'Truancy' - non-compliance with appointment (su, Ed Byrd, Young People's Dept). Return to school failed. He subsequently went to S.O. & charges of wilful fire-raising made. Claire suspended since did not finish Academy Stonehaven. Further appointment failed. Hearing 27.07.1990 continued to secure (residential) placement for assessment.

## Purpose and Aims of Admission (Social Workers Assessment)

(a) For the Child

1. Appropriate care + control
2. Adult interest + supervision
- 1+2 crucial in allowing Claire to avail herself of assessment opportunities
3. Clarify relationships with adults in her life - esp. father

(b) For the Family

Care + control of ClaireType of Placement Preferred Residential facility awaiting assessmentExpected Duration of Care Assessment period crucial 6-8(?) weeks to ensure adequate future planningS 15 Social Work Act ☐

STATUTE USED  
(Please tick as appropriate)

Compulsory Supervision Requirement ☒

Other - please give details (see Section 2.1 of the Procedures Manual) ☐

☒ Sect 44(1)(b) SW (Sect 7) Act

PARTICULARS OF CHILD

Last School Attended

(Name and Address, class details if appropriate)

Name and Address of Doctor

MACKE ACADEMY

STONEHAVEN AB3 2DF

(LAST CLASS 3UE5)

HEALTH CENTRE - ROBERT ST

STONEHAVEN

Details of any Court or Children's Hearing Order on the Child (Past and Present)

NFA 27.01.1988 FRAUD REPORTER TOOK NFA

NFA 23.02.1989 VANDALISM FOLLOWING RECEIPT

OF INITIAL ENSURANCE REPORTS

Record any Documents or Belongings given to Social Worker relating to Child (e.g. Medical Card, Birth Certificate)

PARTICULARS OF PARENTS OR GUARDIANS

Date of Parents Marriage 29.06.1973

Place ABERDEEN - REGISTRARS

Father's Full Name TERENCE FORBES

Date of Birth 16.11.54

Address 75 PROVOST BARCLAY OV

Religion STONEHAVEN

Telephone No. /

Occupation and Employer PAINTER DECORATOR

Mother's Full Name VAN INGLIS OR FORBES Maiden Name INGLIS

Date of Birth 26.08.1954

Address 13 ROSEBANK

Religion / OLDMELDROM

Telephone No. 06512 3291

Occupation and Employer RESIDENTIAL SOCIAL WORKER

GRANPIAN REGIONAL COUNCIL SWD

# PARTICULARS OF FAMILY

## Brothers and Sisters

| Name           | Date of Birth | Address             | Telephone No. | Other Details* |
|----------------|---------------|---------------------|---------------|----------------|
| MICHAEL FORBES | 27 06 72      | 75 PROVED PARK      | —             |                |
| DEBORAH FORBES | 05 10 73      | DRIVE<br>STONEHAVEN | —             |                |
|                |               |                     |               |                |
|                |               |                     |               |                |
|                |               |                     |               |                |
|                |               |                     |               |                |
|                |               |                     |               |                |
|                |               |                     |               |                |

\* e.g. whether in care

## Paternal Grandparents

| Name | Address | Telephone No. | Other Details |
|------|---------|---------------|---------------|
|      |         |               |               |
|      |         |               |               |
|      |         |               |               |
|      |         |               |               |
|      |         |               |               |
|      |         |               |               |

## Maternal Grandparents

| Name | Address | Telephone No. | Other Details |
|------|---------|---------------|---------------|
|      |         |               |               |
|      |         |               |               |
|      |         |               |               |
|      |         |               |               |

## Other Interested Relatives

| Name | Address | Telephone No. | Other Details |
|------|---------|---------------|---------------|
|      |         |               |               |
|      |         |               |               |
|      |         |               |               |
|      |         |               |               |
|      |         |               |               |



**GRAMPIAN REGIONAL COUNCIL - SOCIAL WORK DEPARTMENT**  
**INFORMATION FOR CARE STAFF**

Division: KINCARDINE + DEESIDE  
 Social Worker: JESSIE CLERK  
 Case No.: 1042564

SWD

Social Worker's Office: 52-56 CAMERON ST  
 STONEHAVEN  
 Telephone No. 0569 - 63800  
 Senior Social Worker: MRS. Y. HOBSON  
 Telephone No. 0569 - 63800

Full Name of Child: CLARE LORRAINE FORBES

Date of Birth: 18.12.1975 Religion (Practising/Nominal):

**Father**

Name: TERENCE FORBES

Address: 75 PROVOST BARCLAY DV  
 STONEHAVEN Telephone No. ✓

**Brothers**

Names: MICHAEL FORBES 27.06.72

**Mother**

Name: JOAN INGLIS

Address: 13 ROSES BANK  
 OLD MELDRUM Telephone No. 06512 3291

**Sisters**

Names: DEBORAH FORBES 05.10.1973

Last School/Nursery/Playgroup attended

MACKIE ACADEMY  
 STONEHAVEN

Most recent G.P./Health Clinic

MEDICAL CENTRE  
 ROBERT ST. STONEHAVEN

Please enter relevant medical information, including details of any current medication, and regular or pending hospital appointments

Please note briefly the arrangements for contact with family (e.g. expected frequency whether Social Worker is to arrange all visits, whether children can be taken outside home, etc.)

PROCESS OF ASSESSMENT SHOULD NOT PROHIBIT  
 CONTACT BY PARENTS & SIBLINGS

**GRAMPIAN REGIONAL COUNCIL - SOCIAL WORK DEPARTMENT**  
**HEALTH RECORD FOR A CHILD IN CARE - PART 1**

Division: KINCARDINE + DEESIDESocial Worker: JESSIE CLERKCase No.: 1042564

Medical History at Admission to Care.

\* Authority for Medical/Surgical treatment signed by parent.

NOTE - If parent refuses or is not available to sign authority for treatment, please write "refusal" or "not available" in box.

Full Name of Child CLAIRE LORRAINE FORBES  
 National Health No. .... Date of Birth 18.12.1975 Date of Admission 16.08.1990

**PARENT ADDRESS**

FATHER - 75 PROVOST BARCLAY DV BON-ACCORD  
STONEHAVEN 148 BON-ACCORD ST  
ABERDEEN Date 16.08.1990  
 MOTHER - 13 ROSEBANK  
OLD NELDRUM  
 Date ..... Date .....

**NAME AND ADDRESS OF CHILD'S DOCTOR**

MEDICAL CENTRE ROBERT ST.  
STONEHAVEN Date ..... Date .....  
 2. .... 4. ....  
 Date ..... Date .....

**PERSONAL HISTORY AT DATE OF ADMISSION**

Number in Family .....  
 Place in Family .....  
 Age of Walking 11 1/2 months  
 Age of Talking ONSET 6/7 MONTHS SINGLE WORDS  
 Age of Stopping Bedwetting ENGURES TO 11 YRS  
 Age of Menarche .....

Please note any problems with bowel or bladder control at time of admission .....

**MEDICAL HISTORY UP TO DATE OF ADMISSION**

If the child has had any of the under-noted diseases, please enter age at the time.

Measles  
 Mumps  
 German Measles  
 Chickenpox

|         |
|---------|
|         |
| ?       |
| ? 3 yrs |
|         |

Diphtheria  
 Whooping Cough  
 Scarlet Fever  
 Pneumonia

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T.B. or contact  
 Poliomyelitis  
 Rheumatism  
 Fits

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