

Springwell Medical Centre

39 Ardmillan Terrace
Edinburgh
EH11 2JL

Date 27/05/2026

Ref: 100887

Subject: Data Subject Access Request - Full GP Medical Records

Client Name: Mr Ronald Mcrobb
Client Reference: 100887
Client Address: 8/5 Northcote Street, Edinburgh, EH112HL
Date of Birth: 30/12/1957
Also Known As: Ronnie Mcrobb
Name in Care: Ronnie Mcrobb
NHS Number:
Previous Addresses:

Dear Sir/Madam,

We act on behalf of the above-named individual and submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

Scope of Request

We request a complete copy of the patient's full medical records, including all data held in electronic, paper, and archived formats.

This specifically includes:

Full GP records (not a summary printout)
Consultation notes and free-text entries
Historical paper records (including Lloyd George records where applicable)
Coded clinical data
Correspondence to and from hospitals, specialists, and external providers
Mental health records held within the GP file
Safeguarding concerns or alerts
Referral records and outcomes
Medication and prescription history

Any scanned documents or attachments

Format Requirement

We require a full record extract, not a patient summary or abbreviated report.

Where possible, please provide a complete system export including consultation notes and attachments.

Historical Records

Please ensure searches include:

Archived and legacy systems

Paper and scanned records

Records transferred from previous GP practices

Enclosures

We enclose:

Signed authority

Proof of identity

Should you require any further information to process this request, please advise promptly.

Statutory Timeframe

We expect a response within one calendar month. If an extension is required, please confirm with reasons in writing.

Non-Holding of Data

If you do not hold a complete record, please confirm:

The dates of records held

Details of any previous GP practices

Service of Documents

We only accept service of documents via email at evidence@mmalegal.co.uk. Should you for any reason be unable to send documents to the above email, please notify us via the same email imminently.

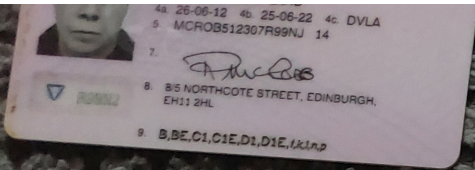
Yours faithfully,

Investigations Team

MMA Legal

E: evidence@mmalegal.co.uk

T: 0161 563 0816



Mr Ronald McRobb
8-5 Northcote St
Edinburgh
EH11 2HL



YOUR ANNUAL STATEMENT

Vanquis Card, Customer Services,
P.O. Box 399, CHATHAM ME4 4WQ

Customer Service: 0330 099 3000
Lost and Stolen Cards: 0800 783 9003

Account Number: 4023 9639 2285 1682
Statement Date: 19 March 2026

Mr Ronald McRobb
8-5 Northcote St
Edinburgh
EH11 2HL

S153700-1 / GMFDS02 / TQGN / 001 / 008063 / 368412 / 001830 / 4 / 001830 / 03 of 3

Here is your Annual Statement. It gives you a simple breakdown of all of the activity on your account for the period set out below. It shows how much you have spent on your card, how much interest you have been charged during this period and any fees or charges that you've incurred. It also shows how much you have paid. Please keep it safe for future reference.

We will send you an Annual Statement on every anniversary of your account. Turn over for more information.

Below is a summary of how you have used your Vanquis Visa Card between:

20 March 2025 and 19 March 2026

56 1025

Vanquis app - Pay by debit card	2 working days	Log on to the Vanquis app with your fingerprint, face recognition or passcode and top Payments, 'Make a one-off payment', then 'Pay by debit card'.
Direct Debit	Taken on your payment due date	You can set up a monthly Direct Debit for the minimum payment due, a fixed amount or percentage of the statement balance or the full outstanding balance. The easiest way to set up a Direct Debit is in the Vanquis app or by calling us on 0330 099 3000.
Fixed percentage or fixed amount Direct Debit		If you choose a fixed amount, the Direct Debit amount will automatically adjust if it isn't enough to cover at least the minimum payment.
Continuous payment authority (CPA)	Taken on the payment date as set by you, at the frequency you choose	You can set the amount you want us to take from your bank account as a fixed amount, a variable amount, or a combination of the two. Call us on 0330 099 3000* to arrange.
One-off debit card payments	2 working days	Call us on 0330 099 3000* and select option 1, then option 3 to make a one-off payment using a debit card.
Standing order	2 working days	When setting up a standing order with your bank, please quote your 16-digit credit card number starting 4023 with no spaces or dashes as the reference.



DRIVING LICENCE



- 1. MCROBB
- 2. RONALD
- 3. 30-12-57 SCOTLAND
- 4a. 26-06-12 4b. 25-06-22 4c. DVLA
- 5. MCROB512307R99NJ 14

7. 



8. 8/5 NORTHCOTE STREET, EDINBURGH,
EH11 2HL

9. B, BE, C1, C1E, D1, D1E, f, k, l, n, p

DEED OF AUTHORITY & CONSENT

THIS DEED is made on the date of signature below by (the “Client”)	
Full Name:	Ronald Mcrobb
Date of Birth:	30/12/1957
Previous Names (if any):	
Current Address:	8/5 Northcote Street Edinburgh EH12HL
Previous Addresses (relevant to care placements):	
CHI / NHS Number (if known):	

IN FAVOUR OF (the “Representative”)	
Firm Name:	MMA Legal
Address	SToK, 43-59 Princes Street, Stockport
Postcode	SK1 1RY
Email	evidence@mmalegal.co.uk
Telephone Number	0161 563 0816

1. STATUS AND CONSTRUCTION

- 1.1. This Deed is executed as a deed and constitutes valid written authority for the purposes of:
 - 1.1.1. UK GDPR
 - 1.1.2. Data Protection Act 2018
 - 1.1.3. Common law confidentiality
 - 1.1.4. Any related statutory, regulatory or supervisory framework
- 1.2. This Deed shall be interpreted purposively and broadly to give full effect to the Client’s intention that all personal data and Records relating to them be disclosed to the Representative, subject only to lawful statutory restriction.
- 1.3. This Deed is intended to provide clear and comprehensive authority for disclosure of the Client’s personal data.

2. APPOINTMENT

- 2.1. The Client appoints the Representative to act fully on their behalf in connection with:
 - 2.1.1. An application to Redress Scotland;
 - 2.1.2. Any review, reconsideration or appeal;
 - 2.1.3. Evidence gathering and submission;
 - 2.1.4. Any associated advisory, compensatory or restorative process.
- 2.2. Requests made by the Representative shall be treated as made personally by the Client.

3. SCOPE OF AUTHORITY

- 3.1. This Authority applies to all public and private bodies including (without limitation):
 - 3.1.1. Local Authorities and Councils
 - 3.1.2. NHS Boards and GP Practices
 - 3.1.3. Health & Social Care Partnerships
 - 3.1.4. Integration Joint Boards
 - 3.1.5. Religious bodies and orders
 - 3.1.6. Residential and foster care providers
 - 3.1.7. Education authorities and schools
 - 3.1.8. Government departments
 - 3.1.9. Archive services
 - 3.1.10. Insurers holding historical liability files
 - 3.1.11. Successor, merged or restructured public bodies
- 3.2. The Authority applies whether Records are:
 - 3.2.1. Archived, microfiche, digitised or handwritten;
 - 3.2.2. Stored off-site by contractors;
 - 3.2.3. Held by dissolved or reconstituted institutions;
 - 3.2.4. Transferred following statutory reorganisation.
- 3.3. The Client requests that records not be withheld solely on administrative grounds such as archival storage or institutional restructuring including, for example:
 - 3.3.1. The institution has closed or restructured;
 - 3.3.2. Records are archived or require manual retrieval;
 - 3.3.3. Records are held by insurers or successor bodies;
 - 3.3.4. Retrieval involves time or administrative burden.

4. SPECIAL CATEGORY DATA – EXPLICIT CONSENT

- 4.1. For the purposes of Article 9 UK GDPR and Schedule 1 Data Protection Act 2018, the Client gives explicit consent to disclosure of all special category data including:
 - 4.1.1. Physical and mental health records
 - 4.1.2. Psychiatric and psychological reports
 - 4.1.3. Therapy and counselling notes
 - 4.1.4. CAMHS records
 - 4.1.5. Social work and safeguarding files
 - 4.1.6. Ethnicity or religious data where recordedThis includes all NHS and private medical providers.

This explicit consent may be withdrawn at any time by written notice.

5. CRIMINAL OFFENCE DATA – EXPLICIT CONSENT

5.1. For the purposes of Article 10 UK GDPR and Schedule 1 Data Protection Act 2018, the Client gives explicit consent to disclosure of:

- 5.1.1. Criminal offence data
- 5.1.2. Police investigation material
- 5.1.3. Child protection investigations
- 5.1.4. Statements and intelligence logs
- 5.1.5. Outcome decisions

including records held by:

- 5.1.6. Police Scotland
- 5.1.7. Any predecessor Scottish police force
- 5.1.8. Prosecuting authorities.

6. THIRD-PARTY DATA AND REDACTION

- 6.1. The existence of third-party data shall not justify refusal to disclose the Client's personal data.
- 6.2. Where necessary, redaction shall be limited strictly to third-party information.
- 6.3. Mixed data shall be disclosed in redacted form rather than withheld in entirety.

7. PROPORTIONALITY AND REASONED DECISION-MAKING

- 7.1. Any refusal, limitation or redaction must:
 - 7.1.1. Identify the specific statutory exemption relied upon;
 - 7.1.2. Explain how that exemption applies to the particular Record;
 - 7.1.3. Confirm why partial disclosure is not possible;
 - 7.1.4. Be communicated in writing.
- 7.2. Blanket refusal without statutory justification may not satisfy statutory obligations under applicable data protection legislation.
- 7.3. Any reliance upon "disproportionate effort" must provide written reasoning demonstrating why staged disclosure or redaction is not feasible.

8. VALIDITY AND FORMAL REQUIREMENTS

- 8.1. This Deed remains valid for 24 months from execution unless withdrawn in writing.
- 8.2. Disclosure shall not be refused because:
 - 8.2.1. An internal template form has not been used;
 - 8.2.2. The Authority is considered "out of date" within internal policy;
 - 8.2.3. Additional consent is sought beyond reasonable identity verification.
- 8.3. Any organisation acting in good faith reliance upon this Deed shall be fully discharged in making disclosure.

9. REGULATORY AND STATUTORY RIGHTS

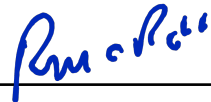
In the event of non-compliance, refusal, or unreasonable delay in responding to a lawful request made under this Deed, the Client and/or the Representative reserve the right to pursue any statutory or regulatory remedies available under applicable law.

This may include raising concerns with the relevant supervisory authority or regulator where appropriate.

Nothing in this Deed limits the Client's rights under the UK GDPR, the Data Protection Act 2018, or any other applicable statutory framework.

Withdrawal shall not invalidate disclosures already made in reliance upon this Deed.

EXECUTION AS A DEED

Signed and delivered as a Deed by the Client:	
Signature	
Print Name	Ronald Mcrobb
Date	14/04/2026

Witness	
Name	Elliott Logan
Address	SToK, 43-59 Princes Street, Stockport, SK1 1RY
Occupation	Case Handler
Signature	Elliott Logan
Date	14/04/2026

Completion Certificate

Reference ID: f9fe0b15-0dca-4c8e-b030-05c7a3cb9b4f

Document Details

Document Name(s): part-1, part-3, cfa, loa, fee-clarity
Total Pages: 4
Sent By: Elliott Logan (85.255.232.14)
Completed Date: Apr 14, 2026 09:56:10 UTC

Signer Information

Name: Mr Ronald Mcrobb
Email: ronaldmcrobb57@gmail.com
Telephone: 07804894530
IP Address: 80.40.141.76



Verified Electronic Signature

Audit Trail

Action	Timestamp	IP Address
Created	2026-04-14 09:53:49	System
Document link sent to client by sms	2026-04-14 09:53:50	System
Document link sent to client by email	2026-04-14 09:53:50	System
Document link opened by client	2026-04-14 09:55:04	80.40.141.76
Document electronically signed	2026-04-14 09:56:10	80.40.141.76

Security Verification

SHA-256 Checksum: 9be71d8fb910a70cc36e6b696ab1f030c0a64ca7cd69e77c3a7e323dc6d0ff34

This document is a legally binding record of the e-signature process.