

Glasgow City Council

Date 29/07/2026

No address on record

Our Ref: DSAR-20260729-679F18

Client Ref: 100963

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018 - Our Reference: 100963

Client Name: Mr Paul Haggarty

Client Address: 148 Tempeland Road , Glasgow, G53 5LZ

Client Reference: 100963

Date of Birth: 07/09/1971

Name in Care: N/A

Previous Address: 67 Brighton Street, Moorpark, Glasgow, G51 2EN

Parents Names: Mother: Patricia Haggarty - Father: Hugh Haggarty

Dear Sir/Madam,

We act on behalf of the above-named client, who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

Rossie Farm Secure Unit: 1987

HMP Barlinnie: 1987

This request is made under Article 15 of the UK General Data Protection Regulation and Section 45 of the Data Protection Act 2018.

Scope of Request

We request disclosure of all personal data held in relation to our client, across all systems and formats, including but not limited to:

Admission and discharge records

Full placement history, including transfers between care settings

Social work records, case files, and assessments

Daily logs, key worker notes, and case notes

Incident reports, safeguarding records, and protection referrals
Case conference notes, reviews, and internal assessments
Complaints, investigations, and outcomes
Correspondence between staff, local authorities, and external agencies
Records shared with or held by third-party care providers acting on your behalf
Medical, psychological, or educational records held within the care file
Photographs or other documentation relating to our client's time in care
Records identifying staff members and roles involved in their care

Historical and Archived Records

Given the historical nature of this request, we require that all reasonable and proportionate searches are undertaken, including:

Archived and off-site storage
Legacy systems, including paper, microfiche, and scanned records
Records held under previous authority names, reorganisations, or successor bodies
Records held by contracted, private, or voluntary sector care providers commissioned by your authority

Placement and Authority Clarification

Where records indicate placement in additional care settings, we request:

Details of those institutions
Dates of placement
The commissioning or responsible authority

This information is required to ensure a complete and accurate record of our client's time in care.

Format of Disclosure

Please provide the information in electronic format where possible. Where records exist only in non-digital formats, scanned copies will be acceptable.

Enclosures

We enclose:
Signed authority from our client
Proof of identity

Should you require any further information to process this request, please advise promptly.

Statutory Timeframe

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Non-Holding of Data

If your organisation does not hold the requested data, we require:

Formal written confirmation of this position

Details of any organisation believed to hold the data, including successor or archive bodies where applicable

Service of Documents

We only accept service of documents via email at evidence@mmalegal.co.uk. Should you for any reason be unable to send documents to the above email, please notify us via the same email imminently.

Yours faithfully,

James Taylor

Investigations Team

INS Law

E: evidence@inslaw.co.uk

T: +441618880834

Flexible Retirement Plan

Plan number  D3369836000

 Retirement date : 07 Sep 2036, age 65

You can go online to change this

The earliest age to access your money is normally at age 55.

12812 / 307 / 00091

Mr P Haggarty
148 Templeland Road
GLASGOW
G53 5LZ



30 June 2026

Mr Haggarty

Your yearly statement

This pack includes your pension statement and more information about your plan.

What's in your pension statement

-  How much you have in your pension
-  How much you could get at retirement
-  How to give yourself more money in retirement

What's in the rest of the pack

The information in your pack will help you to review your pension. It includes useful information about:

 How your plan is invested

 How much your plan costs

 How we calculated the figures

To help you review your plan

Review and manage your plan at standardlife.co.uk or on the go with our **Standard Life app**.

Use our tools and calculators at standardlife.co.uk/retirement/tools

To contact us call **0345 606 0012**. Send a secure message via standardlife.co.uk or via the Standard Life app. Write to us at Standard Life House, 30 Lothian Road, Edinburgh, EH1 2DH.

For more help

Get free impartial guidance at moneyhelper.org.uk/pensionwise or call **0800 138 3944**

For help figuring out how much you might need in retirement, go to retirementlivingstandards.org.uk

If you need advice, talk to your adviser if you have one, or find one at unbiased.co.uk



Letter of Authority

Authorisation to Act in Relation to Data Subject Access Requests

Full Name	Paul Haggarty
Date of Birth	07/09/1971
Previous Names (if any)	N/A
Current Address	67 Brighton Street Moorpark Glasgow G51 2RL
Previous Address (relevant to care placements)	67 Brighton Street Moorpark Glasgow G512
Mothers Name:	Patricia Haggarty
Fathers Name:	Hugh Haggarty

Authorised Representative

Firm Name	INS Law
Address	Building B, 23 Goodlass Road, Speke, Liverpool, England, L24 9HJ
Email	evidence@inslaw.co.uk
Telephone	0161 888 0830
Matter Reference	100963

Dear Sir/Madam,

I, Paul Haggarty , confirm that I have instructed INS Law to act on my behalf in relation to the exercise of my data protection rights, including my right of access under the UK General Data Protection Regulations and the Data Protection Act 2018. This authority is provided specifically in relation to my application to The Scottish Redress Scheme, providing authority to INS Law to obtain any and all information they deem necessary to progress my application.

I authorise INS Law, including its partners, directions, employees, consultants, agents, and authorised representatives, to:

1. Prepare, submit, and pursue Data Subject Access Requests on my behalf;
2. Correspond with you and communicate with you on my behalf in relation to any Data Subject Access Request or associated data protection matter;
3. Request confirmation as to whether you process my personal data;
4. Request access to, and copies of, my personal data and any supplementary information to which I am entitled under applicable data protection law;
5. Request information concerning the purposes of processing, categories of personal data processed, recipients or categories of recipients, retention periods, sources of data, and any automated decision-making or profiling, where applicable;
6. Provide, confirm, or clarify information reasonably required to identify me and locate my personal data;
7. Receive correspondence, disclosures, copies of personal data, explanations, schedules, electronic files, paper records, and any other response or material provided in connection with the request;
8. Correspondence with you regarding the scope, timing, format, completeness, or adequacy of any response;
9. Raise queries, challenge omissions, request clarification, request further searches, and pursue follow-up correspondence where necessary; and
10. Where appropriate, assist me in making complaints or representations to the Information Commissioner's Office or in taking any further steps arising from your response or failure to respond.

This authority applies to personal data held by you in any form, including paper records, electronic records, correspondence notes, call recordings, account records, internal records, case files, databases, emails, messages, audio recordings, CCTV footage, and any other records containing my personal data.

This authority extends to all personal data concerning me that you hold.

I request all correspondence and disclosure materials relating to any Data Subject Access Request be sent directly to INS Law using the contact details above, quoting reference

I further authorise INS Law to disclose any records, personal data, special category personal data, witness statements and application materials obtained on my behalf to independent Scottish solicitors or legal advisers where reasonably required for the purpose of advising me on any offer, award, review, reconsideration or statutory waiver under the Scottish Redress Scheme.

This authority remains valid from the date of signature, unless revoked by me in writing.

Signature	
Print Name	Paul Haggarty
Date	30/06/2026

Certificate of Authenticity

Fintrixor — electronic signature record



Certificate ID	01KWD3X4GV2QZCHR4M6B1YCPSE
Document ID	01KW9TTT5ZR79FNZ2CKCX6TWW0
SHA-256 Document Hash	97b96633985ab9b1884ed76e2d2ca83bc9a9a1a97fe1e3ef3f13bafbd97dfc4b
Recipient Name	Mr Paul Haggarty
Recipient Email	paulh180@hotmail.co.uk
Signing Timestamp (UTC)	2026-06-30 20:35:35
IP Address	154.239.10.230
Browser	Safari on iOS

Signing Consent & Review

Document opened	2026-06-30 20:27:52 UTC
Document reviewed (scrolled through)	2026-06-30 20:32:14 UTC
Consent confirmed	2026-06-30 20:35:35 UTC from 154.239.10.230

Statement confirmed: "I confirm that my electronic signature is legally binding and has the same legal effect as a handwritten signature."

Audit Trail

Event	Timestamp (UTC)	IP Address	Browser
Document created	2026-06-29 13:59:19	45.145.101.64	Unknown browser
Document sent to recipient	2026-06-29 14:00:48	45.145.101.64	Unknown browser
Document opened by recipient	2026-06-30 20:27:52	154.239.10.230	Safari
Document reviewed (scrolled through)	2026-06-30 20:32:14	41.128.240.146	Safari
Legally-binding consent confirmed	2026-06-30 20:35:35	154.239.10.230	Safari
Document signed	2026-06-30 20:35:35	154.239.10.230	Safari

Verify this certificate at <https://esign.fintrixor.co.uk/verify/01KWD3X4GV2QZCHR4M6B1YCPSE>