

Scottish Child Abuse Inquiry

Date 22/05/2026

Po Box 24202
Edinburgh
EH31JN

Ref: 100036

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Miss Margaret Mcgee
Client Address: 0/2 63 Sutcliffe Road , Glasgow, G13 1AQ
Client Reference: 100036
Date of Birth: 16/09/1963
Also Known As:
Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named client, who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

Elza Care Home: 1975
Nazareth House Children's Home : 1975-1976
Nazareth House Children's Home : 1976-1978
Christian Care Home: 1978

This request is made under Article 15 of the UK General Data Protection Regulation and Section 45 of the Data Protection Act 2018.

Scope of Request

We request disclosure of all personal data held in relation to our client, across all systems and formats, including but not limited to:

Admission and discharge records
Full placement history, including transfers between care settings
Social work records, case files, and assessments

Daily logs, key worker notes, and case notes
Incident reports, safeguarding records, and protection referrals
Case conference notes, reviews, and internal assessments
Complaints, investigations, and outcomes
Correspondence between staff, local authorities, and external agencies
Records shared with or held by third-party care providers acting on your behalf
Medical, psychological, or educational records held within the care file
Photographs or other documentation relating to our client's time in care
Records identifying staff members and roles involved in their care

Historical and Archived Records

Given the historical nature of this request, we require that all reasonable and proportionate searches are undertaken, including:

Archived and off-site storage
Legacy systems, including paper, microfiche, and scanned records
Records held under previous authority names, reorganisations, or successor bodies
Records held by contracted, private, or voluntary sector care providers commissioned by your authority

Placement and Authority Clarification

Where records indicate placement in additional care settings, we request:

Details of those institutions
Dates of placement
The commissioning or responsible authority

This information is required to ensure a complete and accurate record of our client's time in care.

Format of Disclosure

Please provide the information in electronic format where possible. Where records exist only in non-digital formats, scanned copies will be acceptable.

Enclosures

We enclose:
Signed authority from our client
Proof of identity

Should you require any further information to process this request, please advise promptly.

Statutory Timeframe

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Non-Holding of Data

If your organisation does not hold the requested data, we require:

Formal written confirmation of this position

Details of any organisation believed to hold the data, including successor or archive bodies where applicable

Service of Documents

We only accept service of documents via email at evidence@mmalegal.co.uk. Should you for any reason be unable to send documents to the above email, please notify us via the same email imminently.

Yours faithfully,

Investigations Team

MMA Legal

E: evidence@mmalegal.co.uk

T: 0161 563 0816

Margaret Mcgee
0/2 63 SUTCLIFFE ROAD
GLASGOW
G13 1AQ

FREEPOST DWP
Universal Credit Full Service

If you call us, please have
the answers to your security
questions ready

www.gov.uk/universalcredit

Telephone: 0800 328 5644

We owe you some money

Dear Margaret Mcgee

We've decided you're entitled to Universal Credit of £1445.39 from 31 December 2025 to 30 January 2026. This is because of a recalculation on your claim for 'Housing'.

We've already paid you Universal Credit of £1440.92 from 31 December 2025 to 30 January 2026.

We owe you £4.47. This is the amount left after taking away the Universal Credit we've already paid you.

We'll pay £4.47 into your bank account.

We have issued an updated statement for this assessment period

This is to show what you should have been paid at the time. You have not been paid for this assessment period again.

The new statement for this assessment period will be posted to you. This replaces your original statement.

If you were underpaid in multiple assessment periods

The amount shown in this letter is split across those assessment periods.

18 February 2026

Use your journal to contact us if you have any questions.

You can also call us on 0800 328 5644.

If you use Relay UK dial 18001 then 0800 328 5644.

To speak to an agent in Welsh, call 0800 328 1744.

If you would like Braille, British Sign Language, a hearing loop, translations, large print, audio or something else, call 0800 328 5644.

Lines are open Monday to Friday, 8am to 6pm

Please turn