

Date 15/05/2026

Ancrum medical Centre

Information Governance & Cyber Assurance Team
Mackenzie Building, Ninewells Campus
Ninewells Hospital And Medical School
Kirsty Semple Way
Dundee
DD24BF

Ref: 100232

Subject: Data Subject Access Request – Hospital / NHS Trust Records

Client Name: Mr Stewart Fraser
Client Reference: 100232
Client Address: 63 Kirk Street, DUNDEE, DD2 3EN
Date of Birth: 05/12/1969
Also Known As:
Name in Care:
NHS Number (if known):
Previous Addresses (if applicable):

Dear Sir/Madam,

We act on behalf of the above-named individual and submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

Scope of Request

We request disclosure of all personal data held in relation to our client across all departments within your organisation.

This includes, but is not limited to:
Accident & Emergency (A&E) records
Inpatient and outpatient records
Admission and discharge summaries
Clinical notes and observations
Safeguarding referrals and alerts

Mental health liaison or crisis team involvement
Diagnostic reports (including scans, imaging, and test results)
Correspondence with GPs, social services, or other agencies
Referral records and outcomes
Any incident or risk-related reports
Any scanned or archived documentation

Multi-Department Search Requirement

Please ensure this request is processed across all relevant departments and services, including any specialist units or legacy systems.

Historical Records

Given the potential historical relevance, please include:
Archived and off-site records
Legacy systems and paper files
Records held under predecessor organisations or merged Trusts

Enclosures

We enclose:
Signed authority
Proof of identity
Should you require any further information to process this request, please advise promptly.

Statutory Timeframe

We expect a response within one calendar month. If an extension is required, please confirm in writing with justification.

Non-Holding of Data

If you do not hold relevant records, please confirm:
Whether the individual attended your Trust
Any known successor or alternative record-holding organisations

Service of Documents

We only accept service of documents via email at evidence@mmalegal.co.uk. Should you for any reason be unable to send documents to the above email, please notify us via the same email imminently.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team
MMA Legal

E: evidence@mmalegal.co.uk

T: 0161 563 0816



Office use only



Mr Stewart Fraser
63 Kirk Street
Dundee
DD2 3EN

001900

Account Number:
24580185
16 March 2026

Act now
Book your meter
replacement

The RTS signal in your area will be switched off on 20 April 2026

Hi Stewart

We've received confirmation of the exact date the RTS signal in your area will be switched off:

From 20 April 2026 your RTS electricity meter will stop working properly. If your meter isn't replaced it might get stuck on the higher rate. This means you'll pay more for your electricity and have to keep topping up.

Now that we have more detailed information about the carefully managed phase-out of the RTS signal, which is happening by postcode, we're planning to have more engineers ready and available in your area to replace your meter.

Why it's important you act now

- **What's at risk**
Your meter might get stuck on the higher rate.
- **How to avoid it**
Book your meter replacement today so we can get it changed for you as soon as possible.
- **Prevent future problems**
Your meter might seem fine at first, as it may retain settings in its memory. But over time, it will stop working properly.

Continued overleaf

**Secure your
appointment today**

Call 0345 072 4314

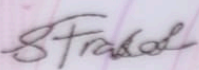
We're here Monday to Friday, 9am to 5pm.

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UK DRIVING LICENCE



NOV35

1. FRASER
2. MR STEWART
3. 05.12.1969 UNITED KINGDOM
- 4a. 28.11.2025 4c. DVLA
- 4b. 27.11.2035
5. FRASE612059S99HH 08
7. 
8. 63 KIRK STREET, DUNDEE, DD2 3EN
9. AM/A/B1/B/BE/f/k/l/n/p/q

