

Date 07/05/2026

NHS Grampian

Summerfield House
2 Eday Road
Aberdeen
AB156RE

Ref: 100122

Subject: Data Subject Access Request – Hospital / NHS Trust Records

Client Name: Mrs Julia Mcnairn
Client Reference: 100122
Client Address: 86 Balfour Wynd, Larkhall, ML9 2LS
Date of Birth: 02/03/1974
Also Known As:
Name in Care:
NHS Number (if known):
Previous Addresses (if applicable):

Dear Sir/Madam,

We act on behalf of the above-named individual and submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

Scope of Request

We request disclosure of all personal data held in relation to our client across all departments within your organisation.

This includes, but is not limited to:
Accident & Emergency (A&E) records
Inpatient and outpatient records
Admission and discharge summaries
Clinical notes and observations
Safeguarding referrals and alerts
Mental health liaison or crisis team involvement
Diagnostic reports (including scans, imaging, and test results)

Correspondence with GPs, social services, or other agencies
Referral records and outcomes
Any incident or risk-related reports
Any scanned or archived documentation

Multi-Department Search Requirement

Please ensure this request is processed across all relevant departments and services, including any specialist units or legacy systems.

Historical Records

Given the potential historical relevance, please include:
Archived and off-site records
Legacy systems and paper files
Records held under predecessor organisations or merged Trusts

Enclosures

We enclose:
Signed authority
Proof of identity
Should you require any further information to process this request, please advise promptly.

Statutory Timeframe

We expect a response within one calendar month. If an extension is required, please confirm in writing with justification.

Non-Holding of Data

If you do not hold relevant records, please confirm:
Whether the individual attended your Trust
Any known successor or alternative record-holding organisations

Service of Documents

We only accept service of documents via email at evidence@mmalegal.co.uk. Should you for any reason be unable to send documents to the above email, please notify us via the same email imminently.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team
MMA Legal
E: evidence@mmalegal.co.uk

T: 0161 563 0816



Housing and Technical Resources
Executive Director Stephen Gibson
Housing Services

Miss J McNairn
86 Balfour Wynd
Larkhall
ML9 2LS

Our ref: CY/RC/LH
Your ref: 1562
If calling, ask for: Carol Young
Phone: 0303 123 1012 (Local rate)
Date: 23 March 2026

Dear Miss McNairn

Dumping of items

I am contacting you regarding the items which have been left in the back garden area.

May I remind you that it is every tenant's responsibility to use the proper facilities provided for the disposal of refuse. Abandoning waste in and around your garden is inconsiderate, unsightly, attracts rats and other vermin and can encourage instances of antisocial behaviour including starting fires. It is important that all tenants co-operate in the maintenance, cleanliness, and tidiness of their garden area for yourself and your neighbours.

As your household is responsible for leaving these items, please arrange a bulk uplift as soon as possible and contact me to confirm the date that these items will be collected.

To arrange for an uplift of bulk items, please access South Lanarkshire Council's website and choose 'special bulk uplifts' and complete the online form. Please note there is a charge of £40 for uplifts. You will be required to arrange to move the items to the kerbside for collection by 7am on the morning of the collection, or you may take bulk waste to the nearest recycling and waste centre. A List of Waste and Recycling Centres enclosed including address and opening times. South Lanarkshire Council has introduced a new booking system for you to attend your local waste and recycling. This can be booked on South Lanarkshire Councils Website at www.southlanarkshire.gov.uk/book-a-slot

I can advise that as a tenant you, or anyone who lives in your household including visitors to your household, are in breach of your tenancy agreement by leaving these items. If you fail to arrange an uplift and Housing Services have to arrange for their removal you will be charged for the cost of removing and disposing of these items, which will be considerably more expensive than the cost for you as a householder to arrange an uplift.

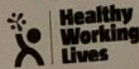
If there is any reason you cannot comply with this request or wish to discuss this matter further, please contact me on the number above.

Yours sincerely

Carol Young
Lead Housing Officer

D2

Larkhall Housing Services, Brandon Gate, 1 Leechlee Road, Hamilton, ML3 0XB
Phone: 0303 123 1012 Email: housing.larkhall@southlanarkshire.gov.uk



11596216

BIRTH		District No. 620	Year 1974	Entry No. 262	N.H.S. No. 62074262
REGISTERED IN THE DISTRICT OF GLASGOW					
1. Surname <i>McNairn</i>					2. Sex <i>F</i>
Name(s) <i>Julie</i>					
3. When born <i>19.7.4.</i> <i>March Second</i> <i>1504</i> hours			4. Where born <i>Royal Maternity Hospital</i> <i>Glasgow</i>		
5. Mother's name(s) and surname <i>Sandra McNairn</i>			6. Maiden surname <i>Dalrymple</i>		
7. Mother's usual residence (if different from 4 above) <i>12 Rathan Street Glasgow</i>					
8. Father's name(s) and surname <i>Hugh Brown McNairn</i>					
9. Occupation <i>Refuse carrier</i>					
10. Date and place of parents' marriage		Year <i>1970</i>	Month <i>2</i>	Day <i>2</i>	Place <i>Glasgow</i>
11. Informant's signature and qualification <i>Hugh McNairn</i> <i>Father</i>					
12. When registered		Year <i>19.7.4.</i>	Month <i>3</i>	Day <i>29</i>	13. <i>J. Gilligan</i> Registrar
14.					

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