

Dundee City Archives

Date 29/05/2026

City Square

Dundee

DD13BY

Ref: 100400

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Mr Ryan Mudie

Client Address: Flat 10 455 Caledonian Road, London, N79BA

Client Reference: 100400

Date of Birth: 16/10/1994

Also Known As:

Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named client, who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

Dundee City Council: 2000-2004

This request is made under Article 15 of the UK General Data Protection Regulation and Section 45 of the Data Protection Act 2018.

Scope of Request

We request disclosure of all personal data held in relation to our client, across all systems and formats, including but not limited to:

Admission and discharge records

Full placement history, including transfers between care settings

Social work records, case files, and assessments

Daily logs, key worker notes, and case notes

Incident reports, safeguarding records, and protection referrals

Case conference notes, reviews, and internal assessments

Complaints, investigations, and outcomes
Correspondence between staff, local authorities, and external agencies
Records shared with or held by third-party care providers acting on your behalf
Medical, psychological, or educational records held within the care file
Photographs or other documentation relating to our client's time in care
Records identifying staff members and roles involved in their care

Historical and Archived Records

Given the historical nature of this request, we require that all reasonable and proportionate searches are undertaken, including:

Archived and off-site storage
Legacy systems, including paper, microfiche, and scanned records
Records held under previous authority names, reorganisations, or successor bodies
Records held by contracted, private, or voluntary sector care providers commissioned by your authority

Placement and Authority Clarification

Where records indicate placement in additional care settings, we request:

Details of those institutions
Dates of placement
The commissioning or responsible authority

This information is required to ensure a complete and accurate record of our client's time in care.

Format of Disclosure

Please provide the information in electronic format where possible. Where records exist only in non-digital formats, scanned copies will be acceptable.

Enclosures

We enclose:
Signed authority from our client
Proof of identity

Should you require any further information to process this request, please advise promptly.

Statutory Timeframe

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Non-Holding of Data

If your organisation does not hold the requested data, we require:
Formal written confirmation of this position

Details of any organisation believed to hold the data, including successor or archive bodies where applicable

Service of Documents

We only accept service of documents via email at evidence@mmalegal.co.uk. Should you for any reason be unable to send documents to the above email, please notify us via the same email imminently.

Yours faithfully,

Investigations Team

MMA Legal

E: evidence@mmalegal.co.uk

T: 0161 563 0816

DEED OF AUTHORITY & CONSENT

THIS DEED is made on the date of signature below by (the “Client”)	
Full Name:	Ryan Mudie
Date of Birth:	16/10/1994
Previous Names (if any):	
Current Address:	Flat 10 455 Caledonian Road London N79BA
Previous Addresses (relevant to care placements):	
CHI / NHS Number (if known):	

IN FAVOUR OF (the “Representative”)	
Firm Name:	MMA Legal
Address	SToK, 43-59 Princes Street, Stockport
Postcode	SK1 1RY
Email	evidence@mmalegal.co.uk
Telephone Number	0161 563 0816

1. STATUS AND CONSTRUCTION

- 1.1. This Deed is executed as a deed and constitutes valid written authority for the purposes of:
 - 1.1.1. UK GDPR
 - 1.1.2. Data Protection Act 2018
 - 1.1.3. Common law confidentiality
 - 1.1.4. Any related statutory, regulatory or supervisory framework
- 1.2. This Deed shall be interpreted purposively and broadly to give full effect to the Client’s intention that all personal data and Records relating to them be disclosed to the Representative, subject only to lawful statutory restriction.
- 1.3. This Deed is intended to provide clear and comprehensive authority for disclosure of the Client’s personal data.

2. APPOINTMENT

- 2.1. The Client appoints the Representative to act fully on their behalf in connection with:
 - 2.1.1. An application to Redress Scotland;
 - 2.1.2. Any review, reconsideration or appeal;
 - 2.1.3. Evidence gathering and submission;
 - 2.1.4. Any associated advisory, compensatory or restorative process.
- 2.2. Requests made by the Representative shall be treated as made personally by the Client.

3. SCOPE OF AUTHORITY

- 3.1. This Authority applies to all public and private bodies including (without limitation):
 - 3.1.1. Local Authorities and Councils
 - 3.1.2. NHS Boards and GP Practices
 - 3.1.3. Health & Social Care Partnerships
 - 3.1.4. Integration Joint Boards
 - 3.1.5. Religious bodies and orders
 - 3.1.6. Residential and foster care providers
 - 3.1.7. Education authorities and schools
 - 3.1.8. Government departments
 - 3.1.9. Archive services
 - 3.1.10. Insurers holding historical liability files
 - 3.1.11. Successor, merged or restructured public bodies
- 3.2. The Authority applies whether Records are:
 - 3.2.1. Archived, microfiche, digitised or handwritten;
 - 3.2.2. Stored off-site by contractors;
 - 3.2.3. Held by dissolved or reconstituted institutions;
 - 3.2.4. Transferred following statutory reorganisation.
- 3.3. The Client requests that records not be withheld solely on administrative grounds such as archival storage or institutional restructuring including, for example:
 - 3.3.1. The institution has closed or restructured;
 - 3.3.2. Records are archived or require manual retrieval;
 - 3.3.3. Records are held by insurers or successor bodies;
 - 3.3.4. Retrieval involves time or administrative burden.

4. SPECIAL CATEGORY DATA – EXPLICIT CONSENT

- 4.1. For the purposes of Article 9 UK GDPR and Schedule 1 Data Protection Act 2018, the Client gives explicit consent to disclosure of all special category data including:
 - 4.1.1. Physical and mental health records
 - 4.1.2. Psychiatric and psychological reports
 - 4.1.3. Therapy and counselling notes
 - 4.1.4. CAMHS records
 - 4.1.5. Social work and safeguarding files
 - 4.1.6. Ethnicity or religious data where recordedThis includes all NHS and private medical providers.

This explicit consent may be withdrawn at any time by written notice.

5. CRIMINAL OFFENCE DATA – EXPLICIT CONSENT

5.1. For the purposes of Article 10 UK GDPR and Schedule 1 Data Protection Act 2018, the Client gives explicit consent to disclosure of:

- 5.1.1. Criminal offence data
- 5.1.2. Police investigation material
- 5.1.3. Child protection investigations
- 5.1.4. Statements and intelligence logs
- 5.1.5. Outcome decisions

including records held by:

- 5.1.6. Police Scotland
- 5.1.7. Any predecessor Scottish police force
- 5.1.8. Prosecuting authorities.

6. THIRD-PARTY DATA AND REDACTION

- 6.1. The existence of third-party data shall not justify refusal to disclose the Client's personal data.
- 6.2. Where necessary, redaction shall be limited strictly to third-party information.
- 6.3. Mixed data shall be disclosed in redacted form rather than withheld in entirety.

7. PROPORTIONALITY AND REASONED DECISION-MAKING

- 7.1. Any refusal, limitation or redaction must:
 - 7.1.1. Identify the specific statutory exemption relied upon;
 - 7.1.2. Explain how that exemption applies to the particular Record;
 - 7.1.3. Confirm why partial disclosure is not possible;
 - 7.1.4. Be communicated in writing.
- 7.2. Blanket refusal without statutory justification may not satisfy statutory obligations under applicable data protection legislation.
- 7.3. Any reliance upon "disproportionate effort" must provide written reasoning demonstrating why staged disclosure or redaction is not feasible.

8. VALIDITY AND FORMAL REQUIREMENTS

- 8.1. This Deed remains valid for 24 months from execution unless withdrawn in writing.
- 8.2. Disclosure shall not be refused because:
 - 8.2.1. An internal template form has not been used;
 - 8.2.2. The Authority is considered "out of date" within internal policy;
 - 8.2.3. Additional consent is sought beyond reasonable identity verification.
- 8.3. Any organisation acting in good faith reliance upon this Deed shall be fully discharged in making disclosure.

9. REGULATORY AND STATUTORY RIGHTS


In the event of non-compliance, refusal, or unreasonable delay in responding to a lawful request made under this Deed, the Client and/or the Representative reserve the right to pursue any statutory or regulatory remedies available under applicable law.

This may include raising concerns with the relevant supervisory authority or regulator where appropriate.

Nothing in this Deed limits the Client's rights under the UK GDPR, the Data Protection Act 2018, or any other applicable statutory framework.

Withdrawal shall not invalidate disclosures already made in reliance upon this Deed.

EXECUTION AS A DEED

Signed and delivered as a Deed by the Client:	
Signature	
Print Name	Ryan Mudie
Date	28/03/2026

Witness	
Name	Elliott Logan
Address	SToK, 43-59 Princes Street, Stockport, SK1 1RY
Occupation	Case Handler
Signature	Elliott Logan
Date	28/03/2026

Completion Certificate

Reference ID: 0d75aba3-8f05-46b4-ba2e-84cf42833850

Document Details

Document Name(s): part-1, part-3, cfa, loa, fee-clarity
Total Pages: 4
Sent By: Elliott Logan (85.255.236.51)
Completed Date: Mar 28, 2026 15:13:43 UTC

Signer Information

Name: Mr Ryan Mudie
Email: ryanmudie1694@gmail.com
Telephone: 07940232173
IP Address: 31.94.64.43



Verified Electronic Signature

Audit Trail

Action	Timestamp	IP Address
Created	2026-03-28 15:09:36	System
Document link sent to client by email	2026-03-28 15:09:36	System
Document link sent to client by sms	2026-03-28 15:09:37	System
Document link opened by client	2026-03-28 15:09:50	74.125.208.97
Document electronically signed	2026-03-28 15:13:43	31.94.64.43

Security Verification

SHA-256 Checksum: 78a69b973113b9082842dfb97939655c48361ed13fe774b620dad03e29d9e787

This document is a legally binding record of the e-signature process.



ISLINGTON

For a more equal future

Electoral Services
Room G04
Town Hall
Upper Street
London N1 2UD

T 020 7527 3110
E electoral.services@islington.gov.uk
W www.islington.gov.uk/voting

Dated 27 March 2026

Ryan Mudie
Flat 10
455 Caledonian Road
London
N7 9BA

Your vote matters. Don't lose it.

Dear Ryan Mudie

I'm writing to let you know that your recent application to be added to the electoral register has been successful.

You will be added to the Register on 1 May 2026, unless there is an election called before then, in which case you will be added to the register in time to be able to vote at that election.

If you have supplied us with your previous address and informed us that you are no longer resident there for electoral purposes, your entry on the electoral register for that address will be removed. You won't need to register again unless your entitlement to be registered changes. You should let us know if you do not intend to be resident at this address, or if you move house.

You now need photo ID to cast your vote at a polling station. If you don't have an approved form of photo ID, you must apply for a free Voter Authority Certificate to vote. Find out how to apply, or for more information please visit islington.gov.uk/voterID or call 020 7527 3110.

If you are not the person named above and they are not resident at this address, please let me know using the contact details above.

Yours sincerely

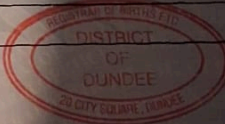
Paige Eastlake
Deputy Electoral Services Manager
Islington Council

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Extract of an entry in a REGISTER of BIRTHS
Registration of Births, Deaths and Marriages (Scotland) Act 1965

B(P) 11550702

BIRTH		District No. 351	Year 1994	Entry No. 942	N.H.S. No.	3 5 1	9 4	9 4 2
Registered in the District of DUNDEE								
1. Surname Mudie							2. Sex M	
Name(s) Ryan John James								
3. When born 1994 October: Sixteenth 0915 hours				4. Where born Ninewells Hospital, Dundee DD1 9SY				
5. Mother's name(s) and surname Frances Patricia Docherty						6. Maiden surname _____		
7. Mother's usual residence (if different from 4 above) 52 Craigmount Road Dundee DD2 4QH								
8. Father's name(s) and surname Robert Jamieson Watson Hutchison Mudie								
9. Occupation Baker								
10. Date and place of parents' marriage		Year	Month	Day	Place			
		—	—	—	_____			
11. Informant's signature and qualification								
FRANCES DOHERTY- Mother				ROBERT MUDIE Father				
12. When registered		Year	Month	Day	13.			
		1994	11	14	Allan Gray Registrar			
14.								
								

in the Register of Births for the District of

City of Dundee

Dundee
February 2024

day of

[Signature]
Registrar

The above particulars incorporate any subsequent corrections or amendments to the original entry made with the authority of the Registrar General. This extract is valid only if it has been authenticated by the signature of the district registrar or assistant registrar. If the particulars in the relevant entry in the statutory register have been reproduced by photography, xerography or some other similar process the signature must have been added after the reproduction has been made. A registrar will authenticate only the reproductions which have been produced by him.

Warning

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