

PHYSICAL ENVIRONMENT
Head of Service: Yvonne Baulk
Portland Place Industrial Estate, Stevenston, KA20 3NN
Tel: 01294 310000 Fax: 01294 606974
www.north-ayrshire.gov.uk



MISS SOPHIE MIAH
41 LEWIS TERRACE
IRVINE
KA11 1HJ

Dear MISS SOPHIE MIAH

Job Reference: UL1799

Thank you for logging your repair. An appointment has been made for an operative to call on Monday 27th July 2026.

JOB DESCRIPTION: JR TO RENEW SEAL AROUND BA WINDOW

Can you arrange for the area the Tradesman is working in is clear and easily accessible. If furniture, carpets or White Goods need to be removed before repair work is done, this should be done before the operative arrives otherwise they may not be able to proceed with the repair.

If you are unable to provide access to your property at this time or you no longer require this repair please call **01294 310000** to rearrange or cancel your appointment.

In order to ensure a high level of service, we undertake quality checks on 10% of work carried out therefore you may be contacted in this regard.

Please note our repairs call centre is open 24 hours a day, seven days a week.

Yours sincerely

North Ayrshire Council
Building Services

Tel: 01294 310000