



Crown Office and Procurator Fiscal Service

Information Governance &
Security Assurance Unit
Crown Office
25 Chambers Street
Edinburgh EH1 1LA

PRIVATE AND CONFIDENTIAL

MMA Legal
By Email: evidence@mmalegal.co.uk

MMA Legal Limited
43-59 Princess Street
Stockport
KY1 1RY

Tel: 0300 020 3000

DX 540310, Edinburgh 38

Your ref:
Our ref: R-18494-26

03 June 2026

Dear Sir/Madam,

SUBJECT ACCESS REQUEST – Acknowledgement **Your client: James Weir**

Thank you for your E-mail received at these offices on 02 June 2026.

Your request is receiving attention and you should receive a response within one calendar month of receipt, namely 02 July 2026.

Whilst our default method for the provision of sensitive data is by Royal Mail recorded delivery, Data Subject Access Request responses can be sent by secure e-mail.

Should you wish to receive your data by secure e-mail, you will be required to create an account with Egress. Creating an account with Egress is simple and at no cost. To create an account please follow the instructions on the following link:
[How to create an Egress Account](#)

Once you have created your account, please confirm your email address for your account by return to SubjectAccessRequests@copfs.gov.uk and your response will be issued via Egress.

Yours sincerely,

Information Governance & Security Assurance Unit



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